Draft Minutes of the Community Services Committee meeting held on Tuesday 6th October 2026 at the Rufus Centre

Present:
Cllr Thompson
Cllr Wilsmore
Cllr Toinko
Cllr Earles
Cllr Harald
Cllr Bandy
Cllr Roberts

Also Present:
Steph Stanley – Deputy Town Clerk & RFO (remote access)
Sarah Burgess – Community & Environmental Manager
Sue Quinn – Community Services Officer
Aaron Pepper – Public Realm Supervisor
2 residents

1413. APOLOGIES FOR ABSENCE

It was **RESOLVED** to accept apologies for absence from Cllr Platt (medical) and Cllr Hart (holiday).

1414. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item – none.

(b) Non-Pecuniary interests in any agenda item – none.

1415. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded Members that many events were coming up, and welcomed Members' assistance.

1416. PUBLIC OPEN SESSION

No items.

1417. INVITED SPEAKER

There was no invited speaker.

1418. MEMBERS QUESTIONS

There were no questions.

1419. MINUTES

a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 1st September 2026.**

It was **RESOLVED** to accept the minutes of the meeting held on Tuesday 1st September 2026 as an accurate record of the meeting.

1420. MATTERS ARISING

a. Minutes of the Community Services Committee Meeting on **Tuesday 1st September 2026.**

There were no matters arising.

1421. ITEMS FOR CONSIDERATION

a. Hatfield Crescent Play Area

Members noted the supporting paper.

Cllr Harald asked for confirmation whether it was Hatfield Crescent or Hatfield Road play area. The Chairman confirmed it was the Hatfield Crescent play area.

Members discussed whether the Council wanted to take ownership and maintain the park, and noted that Central Beds Council (CBC) would provide no financial assistance.

An extended discussion took place, including:

- Cost implications – the Council currently owned nine play areas and the revenue budget allocated approximately £1,000 per site for maintenance.
- CBC had sent the ROSPA Report for the play area, and there were no initial risks.
- The Public Realm Supervisor added that the team would be willing to take the additional park, and it would be no extra hardship from a maintenance and vegetation point of view.
- Members discussed that CBC were relinquishing more of their assets, and if the Council did not take on ownership of this play area, then it could be left to disrepair.
- Members questioned what would happen if the Council chose not to take ownership and how this may impact residents and current users.
- The Chairman mentioned the possibility of negotiating an 'asset swap' in relation to CBC taking back ownership of lampposts (an ongoing issue) and the Council taking on the play area.
- Cllr Wilsmore asked about equipment replacement costs and how much it would cost to replace and the cost to replace the whole area. The Chairman commented that one piece of equipment could cost around £15,000.
- The Community & Environmental Manager (CEM) advised that the team budgeted £1,000 per year for maintenance of play areas and this was rarely used in its entirety. The team followed a schedule to replace capital equipment, upgrading one play area per year, in addition to repairs throughout the year.

It was **RESOLVED** that Officers respond to CBC to understand whether there is scope for an asset swap, as discussed, regarding the street lights and play area ownership. Officers were to prepare a financial forecast for taking on the additional play area and bring it back to Committee.

Action: DTC

b. National Lottery Awards for All England – Environment

The Chairman explained that a grant funding opportunity had been identified for an

environmental project worth up to £20,000. Members were asked to put forward ideas.

Cllr Toinko suggested applying the funding to the volunteering coppicing project and learning in the Nature Park. The Chairman commented that this aligned with the CEM's idea of a volunteer project across both the Nature Park and Manor Park, including professional learning opportunities for volunteers. Cllr Wilsmore commented that he thought this was a fantastic idea. No further ideas were put forward.

It was **RESOLVED** to apply for the National Lottery Awards for All England – Environment grant for a volunteer programme covering the Nature Park and Manor Park.

c. Request for Hire – Town Square

The CEM explained that Flitwick Jewellers had requested to hire the Town Square space to celebrate their 50-year anniversary. Initial planning was vague, but it would include a marquee on one Saturday afternoon into evening in September 2027 (date TBC). The celebration would include food, drink, and music for around 100 invited guests.

Members discussed that, under the Event Booking Protocol, the charge should apply to this event, as it would be private and exclude the wider community. Members also discussed the need for potential traffic management, security and clean-up. Officers confirmed that the applicant would need to apply for SAG approval and implement the measures they recommend. Officers further confirmed that the applicant would be responsible for all of this, but they would assist by providing supplier contacts if required.

A Member asked how this would affect the leasing 3 Station Road. The Deputy Town Clerk (DTC) informed Members that the prospective lessee fully supported these ad hoc events, noting that they see them as positively affecting their business.

It was **RESOLVED** to accept the request and work with Flitwick Jewellers to ensure all necessary SAG measures were in place.

Action: CEM

1422. ITEMS FOR INFORMATION

a. Community Financial Report

Members noted the financial report.

b. Summer Programme Review 2026

The Town Mayor thanked Officers for their work on the summer programme and for producing the report. The Chairman agreed and added that the summer programme needed to be discussed and planned earlier, in line with budget planning for 2027/28.

Action: Community Team

The Community Services Officer (CSO) asked Members for feedback on the events and for any ideas for future events. The DTC commented that her children loved the circus skills activity and valued that it was a drop-in session.

The Chairman commented on the number of drop-outs, noting that the activities were free, and asked whether a deposit scheme was in place for free activities. The CSO confirmed that this needed further discussion to set the criteria for charging and how customer refunds would work. The DTC said the Council now used a One-Time Payment link option for commercial customers, and this could be investigated for use at community events.

Action: DTC and CSO

The Chairman requested Members email the Community team with ideas for future events.

c. Allotments EMR

Members noted the spend of approximately £1500 from the Allotment EMR (324) for pipe tracing and installing a new stop tap within Steppingley Road allotments site.

d. Officer Update

(i) Members to note the Community & Environmental Manager's Update.

The Chairman read the report to Members as the item was not included in the papers and asked Officers to check.

Cllr Wismore commented that within the Nature Park the loss of Hazel was significant but the rest of the park was good. The Chairman confirmed that the FoMV would replace the Hazel losses this year, but Officers and Members would rethink the Hazel compartments if they continue to not thrive in the park. Cllr Harold asked why the losses were so significant and it was confirmed that the park had been under stress due to two consecutive, extreme summers.

Cllr Wilsmore asked where the hedge planting at Hinksley Recreation Ground was to be and Officers confirmed that this was circulated to Members at a previous meeting and that the hedging is to be planted at the back, adjacent to the industrial estate.

(ii) Members to note the Community Officers' Update.

The Chairman asked for an email to be sent to all Cllrs for help at upcoming events.

Action: Community Team

1423. PUBLIC OPEN SESSION

The two members of public in attendance had no questions.

Two residents left the meeting at 20:24.

1424. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a) Confidential Report – noted.

b) Remembrance Event – for consideration

It was **RESOLVED** to:

1. Approve the proposed measures.
2. Approve the overspend of £1,893.33 (nominal code 4043/313) to cover additional costs.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Meeting closed at: 20.35

Signed……..

Community Services Committee: Amenities & Public Realm

September 2026 YTD Updated

Flitwick Town Council INITIAL Budget 2027/28

Budget Manager: Sarah Burgess

CORE SERVICES: 300

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Expenditure	4001	Salaries & Wages	403,343	326,837	**236,478**	*114,078*		114,078		**260,900**	▲24,422	▲10%
	4002	Uniform	600	725	**750**	*440*		440	750	**750**		
	4005	Vehicle/Trucks Maintenance	750	750	**750**	*478*		478	750	**850**	▲100	▲13%
	4006	Fuel	3,600	3,136	**4,000**	*2,004*		2,004	4,000	**4,200**	▲200	▲5%
	4008	Vehicle/Trucks Insurance	3,200	3,221	**3,361**	*2,036*		2,036	2,036	**2,500**	▼861	▼26%
	4032	Volunteer Engagement	0	0	**0**	*0*		0	0	**1,200**	▲1,200	▲100%
	4037	PublicR Contractor Costs	3,599	3,599	**17,000**	*15,250*		15,250	17,000	**17,000**		
	4063	Vehicle/Truck Lease Repayments	8,900	8,898	**8,844**	*4,394*		4,394	8,844	**8,900**	▲56	▲1%
	4064	Town Centre CCTV	2,800	1,916	**2,800**	*1,927*		1,927	1,927	**2,800**		
	4103	FTC Internal Hire	2,500	935	**1,000**	*578*		578	1,000	**2,800**	▲1,800	▲180%
		Total Expenditure	429,292	350,017	**274,983**	*141,185*	*0*	**141,185**	**36,307**	**301,900**	**▲26,917**	**▲10%**

BURIAL GROUNDS: 301

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1004	Internment Income	5,000	22,635	**15,000**	*8,561*		8,561	12,000	**8,000**	▼7,000	▼47%
	1013	CBC-Closed Burial Ground	1,000	1,000	**1,000**	*1,000*		0	1,000	**1,000**		
	1007	Memorials/Plaques/Benches	0	0	**0**	*0*		0	0	**4,000**	▲4,000	▲100%
		Total Income	6,000	23,635	**16,000**	*9,561*	*0*	**8,561**	**13,000**	**13,000**	**▼3,000**	**▼19%**
Expend.	4015	Utility - Water	150	120	**100**	*36*		36	150	**150**	▲50	▲50%
	4068	Burial Ground - General	500	4,706	**1,500**	*851*		851	1,500	**1,500**		
	4069	Memorials/Plaques/Benches	0	0	**0**	*2,297*		2,297	3,000	**3,000**	▲3,000	▲100%
		Total Expenditure	650	4,826	**1,600**	*3,184*	*4,784*	**3,184**	**4,650**	**4,650**	**▲3,050**	**▲191%**

ALLOTMENTS: 302

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Inc.	1005	Allotment Income	4,500	5,346	**4,500**	*629*		629	5,700	**7,100**	▲2,600	▲58%
		Total Income	4,500	5,346	**4,500**	*629*	*0*	629	**5,700**	**7,100**	▲2,600	**▲58%**
Expend.	4015	Utility - Water	500	2,355	**1,850**	*1,470*		1,470	2,000	**2,100**	▲250	▲14%
	4072	Allotments Maintenance	1,500	1,257	**1,500**	*137*		137	1,500	**1,500**		
	4103	FTC Internal Hire	350	222	**350**	*116*		116	350	**560**	▲210	▲60%
		Total Expenditure	2,350	3,834	**3,700**	*1,723*	*0*	1,723	**3,850**	**4,160**	▲460	**▲12%**

LOCAL AMENITIES/TRACTOR STORE: 303

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	**Budget**	*YTD Mth 6*	*Linked EMR*	**Actual YTD Mth 6**	**Year End Projection**	**PROPOSED Budget**	£ +/-	% +/-
Income	1014	Phone Mast (Station Rd)	1,100	5,500	**1,000**	*4,500*		4,500	4,500	**1,000**		
	1070	Manor Park (Rural Paymt Agent)	0	888	**0**	*74*		74	74	**0**		
	1072	Transport Interchange Maint.	0	2,940	**0**	*2,301*		2,301	2,301	**2,091**	▲2,091	
		Total Income	1,100	9,328	**1,000**	*6,875*	*0*	6,875	**6,875**	**3,091**	**▲2,091**	**▲209%**
Expenditure	4013	Utility - Electric	1,000	1,499	**1,200**	*520*		520	1,200	**1,533**	▲333	▲28%
	4015	Utility - Water	1,000	0	**1,000**	*0*		0	1,000	**1,000**		
	4059	SUNDRIES	0	0	**500**	*120*			500	**500**		
	4078	Planting/Weeding	1,500	1,477	**2,500**	*1,345*		1,345	2,500	**2,500**		
	4084	Plant/Equip -PURCHASE	3,000	8,137	**4,000**	*3,700*		3,700	4,000	**4,000**		
	4085	Plant/Equip- MAINTENANCE	2,500	4,688	**4,500**	*4,384*		4,384	4,500	**10,000**	▲5,500	▲122%
	4110	Tree Maintenance	4,000	4,486	**4,000**	*850*		850	4,000	**6,000**	▲2,000	▲50%
	4128	Waste Disposal	5,160	6,131	**6,025**	*3,111*		3,111	6,600	**7,000**	▲975	▲16%
	4132	Building Maintenance	1,000	1,219	**1,000**	*23*		23	2,000	**1,000**		
	4140	Maintenance Contracts	1,430	870	**1,060**	*1139*		1,139	1,590	**1,660**	▲600	▲57%
	4700	Flitwick Manor Park	7,000	6,633	**9,000**	*4,368*		4,368	9,000	**12,000**	▲3,000	▲33%
	4701	Flit Valley Maintenance	500	0	**500**	*0*		0	500	**500**		
	4702	Flitwick Nature Park	500	2,901	**500**	*3,875*	*3,875*	0	500	**1,500**	▲1,000	▲200%
	4703	Transport Interchange Maint.	0	1,336	**0**	*246*		246	246	**0**		
	4705	Environmental Initiatives	0	0	**0**	*0*		0	0	**2,000**	▲2,000	
	NEW	Manor Park Pathway						0	0	**35,000**	▲35,000	▲100%
		Total Expenditure	28,590	39,377	**35,785**	*23,681*	*3,875*	19,686	**38,136**	**86,193**	**▲50,408**	**▲141%**

PLAY AREAS: 305

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	**Budget**	*YTD Mth 6*	*Linked EMR*	**Actual YTD Mth 6**	**Year End Projection**	**PROPOSED Budget**	£ +/-	% +/-
Income	1010	Pitch / Field Hire	0	197	**903**	*0*		0	450	**450**	▼453	▼50%
	1012	Millennium Park Hire	1,700	1,190	**2,510**	*2,340*		2,340	1,825	**1,800**	▼710	▼28%
	1177	Grants & Donations Received	0	8,060	**0**	*9,372*	*9,372*	0	0	**0**		
		Total Income	1,700	9,447	**3,413**	*11,712*	*9,372*	2,340	**2,275**	**2,250**	**▼1,163**	**▼34%**
Expenditure	4075	Play Areas Repairs & Maint.	16,593	32,048	**8,000**	10,369	*8,651*	1,718	8,000	**8,000**		
	4098	Skate Park Lighting	650	464	**500**	190		190	500	**1,060**	▲560	▲112%
	4111	Pitch Maintenance - Hinksley R	0	0	**700**	0		0	700	**700**		
	4122	Changing Rooms - Hinksley Rd	650	846	**900**	400		400	500	**0**	▼900	▼100%
		Total Expenditure	17,893	33,358	**10,100**	*10,959*	*8,651*	2,308	**9,700**	**9,760**	**▼340**	**▼3%**

STREET LIGHTING: 306

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	**Budget**	*YTD Mth 6*	*Linked EMR*	**Actual YTD Mth 6**	**Year End Projection**	**PROPOSED Budget**	£ +/-	% +/-
Expend.	4096	Electricity - Street Lights	7,609	5,674	**7,650**	*1,975*		1,975	6,000	**6,500**	▼1,150	▼15%
	4097	Street Lighting Maintenance	2,000	1,605	**2,000**	*78*		78	78	**2,000**		
		Total Expenditure	9,609	7,279	**9,650**	*2,053*		**2,053**	**6,078**	**8,500**	**▼1,150**	**▼11.9%**

Community Services Committee: Community Engagement

September 2026 YTD Updated

Flitwick Town Council INITIAL Budget 2027/28

Budget Manager: Sarah Burgess

FOOD HUB: 310

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1148	Comm Fridge Deliveries	192	300	**240**	*144*		144		**0**	▼240	▼100%
	1149	Sofea Collections	0	0	**2,340**	*0*		0	2,340		▼2,340	▼100%
	1177	Grants Received	0	46,929	**0**	*0*		0	0	**0**		
	1178	Donations Received	0	0	**0**	*0*		0		**0**		
	1191	Miscellaneous Income	0	12	**0**	*6*		6	12	**0**		
		Total Income	192	47,241	**2,580**	*150*	*0*	**150**	**2,352**	**0**	▼2,580	**▼100%**
	4005	Vehicle/Trucks Maintenance	0	345	**850**	*535*		535	850	**1,000**	▲150	▲18%
	4008	Vehicle/Trucks Insurance	0	1,463	**1,610**	*672*		672	672	**740**	▼870	▼54%
	4047	Training	0	0	**450**	*90*		90	200	**450**		
	4071	FUEL - Community Fridge	400	0	**0**	*360*			720	**720**	▲720	▲720%
	4102	FTC Internal Rent	1,296	1,296	**1,296**	*648*		648	1,296	**1,296**		
	4103	FTC Internal Hire	0	0	**250**	*0*		0	250	**840**	▲590	▲236%
	4128	Waste Disposal	0	225	**355**	*169*		169	338	**810**	▲455	▲128%
	4619	General Community Fridge Costs	200	27,022	**2,500**	*1,526*	*881*	645	2,500	**2,500**		
	4620	Sofea Collections	0	0	**2,340**	*0*		0	2,340		▼2,340	▼100%
		Total Expenditure	1,896	30,351	**9,651**	*4,000*	881	2,759	9,166	**8,356**	▼1,295	**▼13%**

THE HUB & YOUTH ACTIVITIES: 311

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1035	Youth Hub Hire	1,000	1,128	**650**	*1,439*		1,439	2,000	**1,500**	▲850	▲131%
	1041	Youth Activities	15,000	15,000	**15,000**	*15,000*		15,000	15,000	**0**	▼15,000	▼100%
		Total Income	16,000	16,128	**15,650**	*16,439*	*0*	**16,439**	**17,000**	**1,500**	**▼14,150**	**▼90%**
Expenditure	4013	Utility - Electric	1,173	2,447	**1,013**	*652*		652	2,000	**2,500**	▲1,487	▲147%
	4015	Utility - Water	1,000	269	**1,000**	*183*		183	400	**700**	▼300	▼30%
	4016	Business Rates	2,113	1,921	**2,367**	*1,764*		1,764	1,764	**2,120**	▼247	▼10%
	4049	Youth Provision	52,250	52,250	**52,250**	*39,188*		39,188	52,250	**75,000**	▲22,750	▲44%
	4082	Youth Hub CCTV	0	0	**500**	*0*		0	500	**500**		
	4128	Waste Disposal	400	290	**390**	*197*		197	390	**420**	▲30	▲8%
	4132	Building Maintenance	1,500	1,416	**1,500**	*1759*		1,759	1,500	**1,500**		
	4134	Cleaning Costs	1,850	1,461	**1,600**	*303*		303	1,600	**1,600**		
	4137	Water Dispenser Maintenance	300	158	**0**	*0*		0	250	**250**	▲250	▲100%
	4138	Equipment Purchase	500	311	**500**	*340*		340	500	**500**		
	4140	Maintenance Contracts	2,200	1,683	**1,980**	*1,598*		1,598	1,598	**1,772**	▼208	▼11%
	4151	Broadband Costs	550	582	**504**	*312*		312	624	**650**	▲146	▲29%
		Total Expenditure	63,836	62,788	**63,604**	*46,296*	*0*	**46,296**	**63,376**	**87,512**	**▲23,908**	▲38%

COMMUNITY ACTIVITIES: 312

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1121	Health & Wellbeing	3200	2760	**500**	*1,503*		1,503			▼500	▼100%
	1122	Over 60s & Older People	0	0	**3,150**	*0*		0			▼3,150	▼100%
	1123	Inclusive & Disability	0	0	**240**	*0*		0			▼240	▼100%
	1124	Families & Children	0	0	**240**	*0*		0			▼240	▼100%
		Total Income	3,200	2,760	**4,130**	*1,503*	*0*	**1,503**	**0**	**0**	**▼4,130**	**▼100%**
Expenditure	4001	Salaries & Wages	0	0	**156,490**	*71,132*				**158,659**	▲2,169	▲1%
	4103	FTC Internal Hire	11,500	7,160	**6,000**	*4,278*		4,278	6,000	**4,260**	▼1,740	▼29%
	4613	Recycle / Reuse	130	0	**0**	*0*		0				
	4614	Proud AF Initiative	1,500	30	**1,500**	*804*		804	1,500	**1,500**		
	4617	Flitwick Living History	0	17,474	**0**	*132*	*132*	0	0	**0**		
	4626	Health & Wellbeing	1,850	1,125	**1,685**	*508*		508			▼1,685	▼100%
	4627	Over 60s & Older People	200	109	**2,450**	*208*		208			▼2,450	▼100%
	4628	Inclusive & Disability	850	350	**2,710**	*0*		0			▼2,710	▼100%
	4629	Families & Children	0	0	**200**	*0*		0			▼200	▼100%
		Total Expenditure	16,030	26,248	**171,035**	*77,062*	*132*	**5,798**	**7,500**	**164,419**	**▼6,616**	**▼4%**

COMMUNITY EVENTS: 313

			LAST Year: 2025/26		CURRENT Year: 2026/27					NEXT Year: 2027/28		
			Budget	Actual	Budget	YTD Mth 6	Linked EMR	Actual YTD Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1127	Flitwick Fun Day	4,500	6,855	**4,500**	*6,273*		6,273	6,273	**6,000**	▲1,500	▲33%
	1142	Easter Egg Trail	0	650	**350**	*0*		0	350	**350**		
	1165	Christmas Lights EVENT	285	570	**600**	*215*		215	405	**600**		
		Total Income	4,785	8,075	**5,450**	*6,488*	*0*	**6,488**	**7,028**	**6,950**	**▲1,500**	**▲28%**
Expenditure	4043	Remembrance Event	890	714	**890**	*250*		250	2,783	**3,000**	▲2,110	▲237%
	4200	Christmas Lights Installation	20,475	19,320	**20,475**	*950*		950	20,475	**20,475**		
	4204	Flitwick TownSq Christmas Tree	1,500	1,370	**1,500**	*0*		0	1,500	**1,500**		
	4211	Easter Egg Trail	0	649	**350**	*0*		0	350	**350**		
	4213	Summer Programme	1,400	1,522	**6,220**	*3,707*	*924*	2,783	2,783	**3,500**	▼2,720	▼44%
	4540	Christmas Lights EVENT	5,201	3,669	**5,200**	*576*		576	4,001	**4,500**	▼700	▼13%
	4541	Festival of Lights	0	0	**3,500**	*0*		0	0	**0**	▼3,500	▼100%
	4551	Flitwick Fun Day	14,147	14,147	**16,000**	*14,072*		14,072	14,072	**15,000**	▼1,000	▼6%
	4618	Community General Costs	2,000	678	**1,500**	*344*		344	1,500	**1,500**		
		Total Expenditure	45,613	42,069	**55,635**	*19,899*	*924*	**18,975**	**47,464**	**49,825**	**▼5,810**	**▼10%**

Flitwick Town Council Community Committee Financial Summary 26/27

01 April to 30th September 2026

	YTD Income	Income Budget	+/- EMR Mvts	% Budget Achieved		YTD Expenditure	Expenditure Budget	Commit Expend	+/- EMR Mvts	% Budget Spent
Community Amenities	£ 28,777	£ 24,913	£ 9,372	153%		£ 182,782	£ 335,818	£ 2,359	£ 12,526	51%
Community Engagement	£ 24,579	£ 27,810	£ -	88%		£ 147,257	£ 299,925	£ 4,626	£ 1,937	50%
Community Committee	**£ 53,356**	**£ 52,723**	**£ 9,372**	119%		**£ 330,039**	**£ 635,743**	**£ 6,985**	**£ 14,463**	51%

TOLERANCES: spend against budget		
Income	0% to 24%	RED
	25% to 74%	AMBER
	75% to 100%+	GREEN
Expenditure	0% to 74%	GREEN
	75% to 99%	AMBER
	100%	BLACK
	101%+	RED

Community Services Summary 26/27

		01-30 September 26		2026/27 Year to date								
		Income	Expenditure	Income	Budget	+/- EMR Mvts	% Budget Achieved	Expenditure	Budget	Commit Expend	+/- EMR Mvts	% Budget Spent
4001/300, 4002/300, 4037/300	**Staff Costs**		£ 26,592					£ 129,768	£ 254,228	*£ 42*		51%
4005/300, 4006/300, 4008/300, 4063/300	**Vehicle/Truck Costs**		£ 1,017					£ 8,912	£ 16,955			53%
4064/300, 4103/300	**Other Costs** (CCTV & Internal Hire)		£ 90					£ 2,505	£ 3,800			66%
1004/301, 1013/301, 4015/301, 4068/301, 4069/301	**Burial Grounds** (301)	£ 2,364	£ -	£ 9,561	£ 16,000		60%	£ 3,183	£ 1,600			199%
1005/302, 4015/302, 4072/302, 4103/302	**Allotments** (302)	£ 26	£ 23	£ 629	£ 4,500		14%	£ 1,723	£ 3,700			47%
1014/302, 1072/303 4013/303, 4015/303, 4059/303, 4078/303, 4084/303, 4085/303, 4110/303, 4128/303, 4132/303, 4137/303, 4140/303, 4700/303, 4701/303, 4702/303, 4703/303	**Local Amenities & Tractor Store** (303)	£ -	£ 3,514	£ 6,875	£ 1,000		688%	£ 23,679	£ 35,785	*£ 1,950*	*£ 3,875*	61%
1010/305, 1012/305 4075/305,4098/305, 4111/305, 4122/305	**Play Areas / Millennium Park** (305)	£ 515	£ 5,841	£ 11,712	£ 3,413	*£ 9,372*	69%	£ 10,959	£ 10,100	*£ 367*	*£ 8,651*	26%
4096/306, 4097/306	**Street Lighting**		£ 423					£ 2,053	£ 9,650			21%
		£ 2,905	**£ 37,500**	**£ 28,777**	**£ 24,913**	**£ 9,372**	78%	**£ 182,782**	**£ 335,818**	**£ 2,359**	**£ 12,526**	51%
		Month Total		**Year to Date Income**				**Year to Date Expenditure**				

Community Services Narrative

Apr-26	Nature Park	4702/303	Spend for Draft Management Plan (£750) taken from Nature Park Annual Grant (EMR 317) negating any overspend.
	Transport Interchange Maint	4703/303	Spending for Transport Interchange Maintenance to be matched to CBC income received on 1072/303
May-26	Tractor Store Water Dispenser	4137/303	Monthly maintenance costs for Tractor Store Water Dispenser for staff
	Play Areas Maintenance	4075/305	Showing as 'in credit' (negative figure) following year end Accrual for Millennium, Fir Tree and Station Road play area repairs. This accrual will be cleared once the invoice for works is received and paid.
Jul-26	Burial Grounds	1004/301 & 4069/301	Purchases of memorial plaques, benches etc (4069/301) cross charged with income included in code 1004/301 to contra spend.
	Committed Spend	All Codes	Purchase Order Process now fully digitised. Committed expenditure (not yet spent) now included in budget spending calcualtions to provide more accurate figures.
Aug-26	FTC Internal Hire	4103/302	Overspend due to additional meetings - budget to be reviewed for 27/28.
Sep-26	Tractor Store Maint. Contracts	4140/303	Overspend due to contracts review by Business Manager. 27/28 budgets amended to reflect supplier increases.

Community Engagement Summary 26/27

		01-30 September 2026		2026/27 Year to date								
		Income	Expenditure	**Income**	Budget	*+/- EMR Mvts*	% Budget Achieved	**Expenditure**	Budget	*Commit Expend*	*+/- EMR Mvts*	% Budget Spent
4001/312	**Salaries & Wages**		£ 10,751					£ 71,132	£ 156,490			45%
1148/310, 1149/310, 1191/310 4005/310, 4008/310, 4047/310, 4102/310, 4103/310, 4128/310, 4619/310, 4620/310	**Food Hub (310)** *(including Van Costs)*	£ -	£ 395	£ 149	£ 2,580		6%	£ 4,000	£ 9,651		*£ 881*	32%
1041/311, 4049/311	**Youth Activities**	£ -	£ 13,063	£ 15,000	£ 15,000		100%	£ 39,188	£ 52,250			75%
1035/311, 4013/311, 4015/311, 4016/311, 4082/311, 4128/311, 4132/311, 4134/311, 4138/311, 4140/311, 4151/311	**The Hub (311)**	£ 341	£ 1,485	£ 1,439	£ 650		221%	£ 7,109	£ 11,354			63%
1177/312 4617/312	**Flitwick Living History (312)**	£ -	£ -	£ -	£ -		0%	£ 132	£ -		*£ 132*	0%
1121/312, 1122/312, 1123/312, 1124/312 4103/312, 4614/312, 4626/312, 4627/312, 4628/312, 4629/312	**Community Activities (312)**	£ 453	£ 292	£ 1,503	£ 4,130		36%	£ 5,798	£ 14,545			40%
1127/313, 1142/313, 1165/131 4043/313, 4200/313, 4204/313, 4211/313, 4213/313, 4540/313, 4541/313, 4551/313, 4618/313	**Community Events (313)**	£ 215	£ 826	£ 6,488	£ 5,450		119%	£ 19,898	£ 55,635	*£ 4,626*	*£ 924*	42%
		£ 1,009	**£ 26,812**	**£ 24,579**	**£ 27,810**	**£ -**	88%	**£ 147,257**	**£ 299,925**	**£ 4,626**	**£ 1,937**	50%
		Month Total		**Year to Date Income**				**Year to Date Expenditure**				

Community Activity Narrative

Apr-25	Flitwick Living History	4617/312	Spending for Flitwick Living History Project from dedicated Earmarked Reserve (EMR 321) and grant funding.
Jul-26	The Hub Maintenance	4132/311	Council approved overspend of £1,210 for essential maintenance works to the Hub to ensure compliance.
	Committed Spend	All Codes	Purchase Order Process now fully digitised. Committed expenditure (not yet spent) now included in budget spending calcualtions to provide more accurate figures.
Sep-26	The Hub Building Maintenance	4132/311	Overspend of £1,210 for emergency lighting remidial works approved by Community Committee Min Ref 1410b.

FTC Projects Review 2026-27

Last Updated: **30 September 2026**

Accepted Project budget variance at 5%.

	PROJECT Details					Project Details										FUNDING Details				
	Project Code	N/C	Project Description	Committee	Minute Ref	Project Start Date	Whole Project Funds Committed	*Previous Year's Project Spend*	26/27 Opening Project Balance	GRANT /Funding Received	26/27 Project Spend to Date	Overspend Funded by CPF/Ops Reserve	Underspend Returned to CPF/Ops Reserves	Project Commitment Remaining YTD		TOTAL Approved Grants/ Funding	Prev Yrs Funds Received	26/27 Funds Received	Grants/ Funding Budget Remaining	Comments
Ongoing Projects	**800**	4212 110	Proj - Nature Park	Community	Del. Auth	Apr-21	£ 3,000	*£ 13,490*	**£ -**		£ -			**£ -**	0%	£ 283,385	£ 10,490	£ -	**£ 272,895**	*S106 remaining: Phase 1 £7,106.89, Phase 2 £274,728 & Plans £1,550 (CBC to be invoiced for S106 once works completed). SL 7/9/22. Planning Consultant RCF approved July 23.* ***Jan 25*** *: CPF Fund & 24/25 Grant Instal complete. Outstanding approved grant fund (£272,895) not yet claimed. No further CPF spend committed. £10,490 received on FTC8584 June 2024.*
	819	4864 110	Proj - Community Fridge Door	Business	5934c	Dec-25	£ 5,000	£ 4,742	**£ 258**		£ 300	**£ 42**		**£ -**	0%			*£ 5,000*	**£ 5,000**	*Funded by £5,000 from* ***Ops Reserves*** *EMR 319 transfer (journal 4462).* **PROJECT CLOSED April 26**
	821	4867 110	Proj - Stocksfield Renovation	Council	5964a	Feb-26	£ 15,434	£ 1,693	**£ 13,741**		£ 11,656			**£ 2,085**	14%					*Funded by £15,433.30 from* ***Ops Reserves*** *EMR 319 transfer (journal).*
26/27	**825**	4871 110	Proj - Hub Feasibility Study	Business	6060cii	Aug-26	£ 4,244		**£ 4,244**					**£ 4,244**	100%					

Flitwick Town Council 2026/27: Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Amenities & PublicR									
300	CORE SERVICES								
4001	Salaries & Wages	22,072	114,078	236,478	122,400		122,400	48.2%	
4002	Uniform	270	440	750	310	42	268	64.3%	
4005	Vehicle/Trucks Maintenance	0	478	750	272		272	63.7%	
4006	Fuel	285	2,004	4,000	1,996		1,996	50.1%	
4008	Vehicle/Trucks Insurance	0	2,036	3,361	1,325		1,325	60.6%	
4037	PublicR Contractor Costs	4,250	15,250	17,000	1,750		1,750	89.7%	
4063	Vehicle/Truck Lease Repayments	732	4,394	8,844	4,450		4,450	49.7%	
4064	Town Centre CCTV	0	1,927	2,800	873		873	68.8%	
4103	FTC Internal Hire	90	578	1,000	423		423	57.8%	
	CORE SERVICES :- Indirect Expenditure	**27,699**	**141,185**	**274,983**	**133,799**	**42**	**133,757**	**51.4%**	**0**
	Net Expenditure	**(27,699)**	**(141,185)**	**(274,983)**	**(133,799)**				
301	BURIAL GROUNDS								
1004	Burial Grounds Income	2,364	8,561	15,000	6,439			57.1%	
1013	CBC-Closed Burial Ground	0	1,000	1,000	0			100.0%	
	BURIAL GROUNDS :- Income	**2,364**	**9,561**	**16,000**	**6,439**			**59.8%**	**0**
4015	Utility - Water	0	36	100	65		65	35.5%	
4068	Burial Ground - General	0	851	1,500	649		649	56.7%	
4069	Memorials/Plaques/Benches	0	2,297	0	(2,297)		(2,297)	0.0%	
	BURIAL GROUNDS :- Indirect Expenditure	**0**	**3,183**	**1,600**	**(1,583)**	**0**	**(1,583)**	**199.0%**	**0**
	Net Income over Expenditure	**2,364**	**6,378**	**14,400**	**8,022**				
302	ALLOTMENTS								
1005	Allotment Income	26	629	4,500	3,871			14.0%	
	ALLOTMENTS :- Income	**26**	**629**	**4,500**	**3,871**			**14.0%**	**0**
4015	Utility - Water	0	1,470	1,850	380		380	79.5%	
4072	Allotments Maintenance	0	137	1,500	1,363		1,363	9.1%	
4103	FTC Internal Hire	23	116	350	234		234	33.1%	
	ALLOTMENTS :- Indirect Expenditure	**23**	**1,723**	**3,700**	**1,977**	**0**	**1,977**	**46.6%**	**0**
	Net Income over Expenditure	**3**	**(1,094)**	**800**	**1,894**				
303	LOCAL AMENITIES/TRACTOR STORE								
1014	Phone Mast (Station Rd)	0	4,500	1,000	(3,500)			450.0%	
1070	Manor Park (Rural Paymt Agent)	0	74	0	(74)			0.0%	

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Flitwick Town Council 2026/27: Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1072	Transport Interchange Maint.	0	2,301	0	(2,301)			0.0%	
	LOCAL AMENITIES/TRACTOR STORE :- Income	**0**	**6,875**	**1,000**	**(5,875)**			**687.5%**	**0**
4013	Utility - Electric	100	520	1,200	680		680	43.3%	
4015	Utility - Water	0	0	1,000	1,000		1,000	0.0%	
4059	SUNDRIES	96	120	500	380		380	23.9%	
4078	Planting/Weeding	0	1,345	2,500	1,155	600	555	77.8%	
4084	Plant/Equip -PURCHASE	0	3,700	4,000	300		300	92.5%	
4085	Plant/Equip- MAINTENANCE	0	4,384	4,500	116		116	97.4%	
4110	Tree Maintenance	0	850	4,000	3,150	850	2,300	42.5%	
4128	Waste Disposal	451	3,111	6,025	2,914		2,914	51.6%	
4132	Building Maintenance	0	23	1,000	977		977	2.3%	
4137	Public Water Dispenser Maint	(261)	0	0	0		0	0.0%	
4140	Maintenance Contracts	269	1,139	1,060	(79)		(79)	107.4%	
4700	Flitwick Manor Park	510	4,368	9,000	4,632	500	4,132	54.1%	
4701	Flit Valley Maintenance	0	0	500	500		500	0.0%	
4702	Flitwick Nature Park	2,350	3,875	500	(3,375)		(3,375)	775.0%	3,875
4703	Transport Interchange Maint.	0	246	0	(246)		(246)	0.0%	
	LOCAL AMENITIES/TRACTOR STORE :- Indirect Expenditure	**3,514**	**23,679**	**35,785**	**12,106**	**1,950**	**10,156**	**71.6%**	**3,875**
	Net Income over Expenditure	**(3,514)**	**(16,804)**	**(34,785)**	**(17,981)**				
6000	plus Transfer from EMR	2,350	3,875	0	(3,875)				
	Movement to/(from) Gen Reserve	**(1,164)**	**(12,929)**	**(34,785)**	**(21,856)**				
305	PLAY AREAS								
1010	Pitch / Field Hire	0	0	903	903			0.0%	
1012	Millennium Park Hire	515	2,340	2,510	170			93.2%	
1177	Donations Received	0	9,372	0	(9,372)			0.0%	9,372
	PLAY AREAS :- Income	**515**	**11,712**	**3,413**	**(8,299)**			**343.2%**	**9,372**
4075	Play Areas Repairs & Maint.	5,751	10,369	8,000	(2,369)		(2,369)	129.6%	8,651
4098	Skate Park Lighting	56	190	500	310		310	38.0%	
4111	Pitch Maintenance - Hinksley R	0	0	700	700	367	333	52.5%	
4122	Changing Rooms - Hinksley Rd	34	400	900	500		500	44.4%	
	PLAY AREAS :- Indirect Expenditure	**5,841**	**10,959**	**10,100**	**(859)**	**367**	**(1,226)**	**112.1%**	**8,651**
	Net Income over Expenditure	**(5,326)**	**753**	**(6,687)**	**(7,440)**				
6000	plus Transfer from EMR	5,751	8,651	0	(8,651)				
6001	less Transfer to EMR	0	9,372	0	(9,372)				
	Movement to/(from) Gen Reserve	**425**	**33**	**(6,687)**	**(6,720)**				

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Flitwick Town Council 2026/27: Current Year

Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6 **Committee Report**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306	STREET LIGHTING								
4096	Electricity - Street Lights	423	1,975	7,650	5,675		5,675	25.8%	
4097	Street Lighting Maintenance	0	78	2,000	1,922		1,922	3.9%	
	STREET LIGHTING :- Indirect Expenditure	**423**	**2,053**	**9,650**	**7,597**	**0**	**7,597**	**21.3%**	**0**
	Net Expenditure	**(423)**	**(2,053)**	**(9,650)**	**(7,597)**				
	COMMUNITY Amenities & PublicR :- Income	**2,905**	**28,777**	**24,913**	**(3,864)**			**115.5%**	
	Expenditure	**37,500**	**182,782**	**335,818**	**153,036**	**2,359**	**150,677**	**55.1%**	
	Net Income over Expenditure	**(34,595)**	**(154,005)**	**(310,905)**	**(156,900)**				
	plus Transfer from EMR	**8,101**	**12,526**	0	(12,526)				
	less Transfer to EMR	**0**	**9,372**	0	(9,372)				
	Movement to/(from) Gen Reserve	**(26,494)**	**(150,850)**	**(310,905)**	**(160,055)**				
	Grand Totals:- Income	**2,905**	**28,777**	**24,913**	**(3,864)**			**115.5%**	
	Expenditure	**37,500**	**182,782**	**335,818**	**153,036**	**2,359**	**150,677**	**55.1%**	
	Net Income over Expenditure	**(34,595)**	**(154,005)**	**(310,905)**	**(156,900)**				
	plus Transfer from EMR	**8,101**	**12,526**	0	(12,526)				
	less Transfer to EMR	**0**	**9,372**	0	(9,372)				
	Movement to/(from) Gen Reserve	**(26,494)**	**(150,850)**	**(310,905)**	**(160,055)**				

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Engagement									
310	FOOD HUB								
1148	Comm Fridge Deliveries	0	144	240	96			59.8%	
1149	Sofea Collections	0	0	2,340	2,340			0.0%	
1191	Miscellaneous Income	0	6	0	(6)			0.0%	
	FOOD HUB :- Income	0	149	2,580	2,431			5.8%	0
4005	Vehicle/Trucks Maintenance	0	535	850	315		315	62.9%	
4008	Vehicle/Trucks Insurance	0	672	1,610	938		938	41.7%	
4047	Training	0	90	450	360		360	20.0%	
4071	FUEL - Community Fridge	60	360	0	(360)		(360)	0.0%	
4102	FTC Internal Rent	108	648	1,296	648		648	50.0%	
4103	FTC Internal Hire	0	0	250	250		250	0.0%	
4128	Waste Disposal	28	169	355	186		186	47.6%	
4619	General Community Fridge Costs	199	1,526	2,500	974		974	61.0%	881
4620	Sofea Collections	0	0	2,340	2,340		2,340	0.0%	
	FOOD HUB :- Indirect Expenditure	395	4,000	9,651	5,651	0	5,651	41.4%	881
	Net Income over Expenditure	(395)	(3,850)	(7,071)	(3,221)				
6000	plus Transfer from EMR	109	881	0	(881)				
	Movement to/(from) Gen Reserve	(286)	(2,970)	(7,071)	(4,101)				
311	THE HUB & YOUTH ACTIVITIES								
1035	Youth Hub Hire	341	1,439	650	(789)			221.3%	
1041	Youth Activities	0	15,000	15,000	0			100.0%	
	THE HUB & YOUTH ACTIVITIES :- Income	341	16,439	15,650	(789)			105.0%	0
4013	Utility - Electric	109	652	1,013	361		361	64.4%	
4015	Utility - Water	45	183	1,000	817		817	18.3%	
4016	Business Rates	0	1,764	2,367	603		603	74.5%	
4049	Youth Provision	13,063	39,188	52,250	13,063		13,063	75.0%	
4082	Youth Hub CCTV	0	0	500	500		500	0.0%	
4128	Waste Disposal	32	197	390	193		193	50.6%	
4132	Building Maintenance	1,207	1,759	1,500	(259)		(259)	117.3%	
4134	Cleaning Costs	40	303	1,600	1,297		1,297	19.0%	
4138	Equipment Purchase	0	340	500	160		160	67.9%	
4140	Maintenance Contracts	0	1,598	1,980	382		382	80.7%	
4151	Broadband Costs	52	312	504	192		192	62.0%	
	THE HUB & YOUTH ACTIVITIES :- Indirect Expenditure	14,548	46,297	63,604	17,307	0	17,307	72.8%	0
	Net Income over Expenditure	(14,207)	(29,858)	(47,954)	(18,096)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
312	COMMUNITY ACTIVITIES								
1121	Health & Wellbeing	453	1,503	500	(1,003)			300.5%	
1122	Over 60s & Older People	0	0	3,150	3,150			0.0%	
1123	Inclusive & Disability	0	0	240	240			0.0%	
1124	Families & Children	0	0	240	240			0.0%	
	COMMUNITY ACTIVITIES :- Income	453	1,503	4,130	2,628			36.4%	0
4001	Salaries & Wages	10,751	71,132	156,490	85,358		85,358	45.5%	
4103	FTC Internal Hire	252	4,278	6,000	1,722		1,722	71.3%	
4614	Proud AF Initiative	0	804	1,500	696		696	53.6%	
4617	Flitwick Living History	0	132	0	(132)		(132)	0.0%	132
4626	Health & Wellbeing	0	508	1,685	1,177		1,177	30.2%	
4627	Over 60s & Older People	40	208	2,450	2,242		2,242	8.5%	
4628	Inclusive & Disability	0	0	2,710	2,710		2,710	0.0%	
4629	Families & Children	0	0	200	200		200	0.0%	
	COMMUNITY ACTIVITIES :- Indirect Expenditure	11,043	77,062	171,035	93,973	0	93,973	45.1%	132
	Net Income over Expenditure	(10,590)	(75,559)	(166,905)	(91,346)				
6000	plus Transfer from EMR	0	132	0	(132)				
	Movement to/(from) Gen Reserve	(10,590)	(75,427)	(166,905)	(91,478)				
313	COMMUNITY EVENTS								
1127	Flitwick Fun Day	0	6,273	4,500	(1,773)			139.4%	
1142	Easter Egg Trail	0	0	350	350			0.0%	
1165	Christmas Lights EVENT	215	215	600	385			35.8%	
	COMMUNITY EVENTS :- Income	215	6,488	5,450	(1,038)			119.0%	0
4043	Remembrance Event	250	250	890	640	820	(180)	120.2%	
4200	Christmas Lights Installation	0	950	20,475	19,525	465	19,060	6.9%	
4204	Flitwick TownSq Chritsmas Tree	0	0	1,500	1,500	1,400	100	93.3%	
4211	Easter Egg Trail	0	0	350	350		350	0.0%	
4213	Summer Programme	0	3,707	6,220	2,513		2,513	59.6%	924
4540	Christmas Lights EVENT	576	576	5,200	4,624	1,941	2,683	48.4%	
4541	Festival of Lights	0	0	3,500	3,500		3,500	0.0%	
4551	Flitwick Fun Day	0	14,072	16,000	1,928		1,928	88.0%	
4618	Community General Costs	0	344	1,500	1,157		1,157	22.9%	
	COMMUNITY EVENTS :- Indirect Expenditure	826	19,898	55,635	35,737	4,626	31,111	44.1%	924
	Net Income over Expenditure	(611)	(13,411)	(50,185)	(36,774)				
6000	plus Transfer from EMR	0	924	0	(924)				
	Movement to/(from) Gen Reserve	(611)	(12,487)	(50,185)	(37,698)				

Continued over page

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Engagement :- Income	1,009	24,578	27,810	3,232			88.4%	
Expenditure	26,812	147,256	299,925	152,669	4,626	148,043	50.6%	
Net Income over Expenditure	(25,803)	(122,678)	(272,115)	(149,437)				
plus Transfer from EMR	109	1,936	0	(1,936)				
Movement to/(from) Gen Reserve	(25,694)	(120,742)	(272,115)	(151,373)				
Grand Totals:- Income	1,009	24,578	27,810	3,232			88.4%	
Expenditure	26,812	147,256	299,925	152,669	4,626	148,043	50.6%	
Net Income over Expenditure	(25,803)	(122,678)	(272,115)	(149,437)				
plus Transfer from EMR	109	1,936	0	(1,936)				
Movement to/(from) Gen Reserve	(25,694)	(120,742)	(272,115)	(151,373)				

Flitwick Town Council

Community Services Committee – 3rd November 2026
Officer Update – Community & Environmental Manager

1. Manor Park

MPWG:
The group continue to work hard in the park alongside the Public Ralm team. Most recently the group have been working to clear two new entrances into the arboretum from the parkland. These new entrances provide an alternative route into the woodland, to avoid a large dip at the entrance nearest the Manor grounds and the other to avoid the area that becomes very wet and sometimes inaccessible.

These new routes open fresh perspectives across the parkland and make it even easier to enjoy this beautiful space.





Volunteer Mornings:
The next volunteer morning is taking place on Thursday this week – 5th November. All welcome to attend.

Arborist Academy:
The training provider have now run 3 courses in Manor Park, and it is proving to be a successful and beneficial partnership.

2. Nature Park

The first volunteers morning was held onsite at the Nature Park on 14th October, led by Guy Lambourne from Wassledine.

Working together with the Public Realm Team 50 trial plots of hazel were cut to start us on our journey to coppice hazel!

The initial cutting of young hazel stems close to ground level to establish a healthy coppice stool. This encourages vigorous new shoots to grow from the base, creating a dense, multi-stemmed structure that can be managed through a future rotational coppicing cycle.







Vist to Wassledine:
To further encourage volunteer engagement and interest in the Nature Park, a visit has been arranged to Wassledine where Guy will lead a tour and talk in a developed Hazel Coppice enterprise. This visit will take place on Saturday 21st November, 10am – 12noon. If any Mmebers would like to attend to learn more about the Hazel management and how this could develop at the Nature Park, please email sarahburgess@flitwick.gov.uk to confirm your attendance.

3. Hinksley Road Recreation Ground

Tiny Forest:
Earthwatch representative visited site on 20th October. Soil samples were taken to try and understand why so many trees failed within this area. A inventory of trees was also taken and Earthwatch will also look to establish if certain variety of trees suffered more than others, This information will be used to formulate a planting plan to be delivered by Earthwatch before February.

A further management and maintenance arrangement will be developed for this area to include promoting the need for Tree Keepers and support from the Public Realm team. The Sea Cadets have expressed an interest in helping this area thrive and we are looking to include this as part of their DofE volunteer hours.

Hedge Planting:
On Wednesday 18th November - weather permitting – we will be planting 400 hedge plants at Hinksley Road Recreation Ground following a successful bid from the Woodland Trust. Joining us will be staff from Sain Gobain Weber, whose volunteering hours contribute towards the business' Corporate Social Responsibility. Other businesses on the industrial estate have also been contacted but we are yet to hear back from them.

In the afternoon we will have children from Woodland Academy who will be helping to plant out and learn more about the benefits of hedge planting for our environment.

4. Peoples Emergency Briefing:

The Peoples Emergency Briefing is being shown in the Lockyer Suite on Wednesday 18th November. More information about this can be found here - https://www.nebriefing.org/peb
There will be two facilitators from the Bedfordshire Climate Change Group in attendance to lead a discussion after the screening. All are welcome to attend.

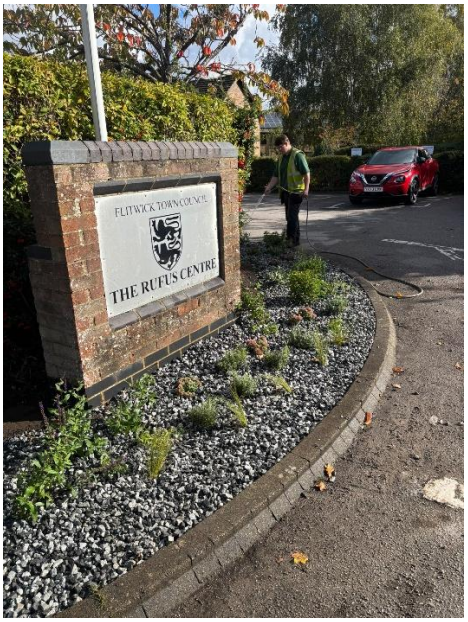
5. Allotments:

The water has now been turned off for the Autumn/Winter and the team will now be undertaking repairs and fitting replacement parts to the water troughs and standpipes.

The Allotment AGM is being held on Tuesday 10th November in the Davis Suite. All welcome to attend.

6. Public Realm Team:

Planting:
The team have been setting out the winter bedding, and you can see improvements made at the front of the Rufus Centre. Thought has been given to the plants bedded for resilience to ever changing weather conditions. The addition of decorative stone has been included. The team will continue to plant out over the coming weeks.





Flitwick Town Council

Community Services Committee

Officers' Update — 3rd November 2026

Flitwick Community Fridge Update

The collections from supermarkets have varied over October. We would normally see a dip in veg and fruit at this time of year, but it has been more noticeable in the amount of food transferred to the Hub, although we continue to receive large amounts of bread! This has been transferred to local schools where possible and to the village hall on a Friday morning.

The first meeting of the steering group was held on 14th October. There are 4 volunteers on the group who represent the different roles within the fridge. It was a positive meeting with feedback on operations and working conditions. This included lone working; health and safety and risks. Sue Quinn (SQ) is updating policies and ways to mitigate any risks to volunteers. The steering group will meet quarterly and there will be two volunteer meetings a year.

The Community Services Team will organise a 'thank you' afternoon coffee and cake in December to thank volunteers for their support over the year.

SQ is undertaking a review of the Supported Tier, and this will be presented to Community Services at the December meeting.

Flitwick Living History

A talk by Ellis Billington is being arranged with a provisional date of 16th March 2027. There will be the launch of the Flitwick Living History website at the event.

A project focussed on the history and reminiscences of the Steppingley Road Hospital is being worked up. The project will launch in January with a call to residents to volunteer to collect oral reminiscence, photos and newspaper articles. The final outcome will be an exhibition for Heritage Open days in September 2027.

Outreach

The Community Team had a stall at the Healthwatch event at the Rufus Centre. Over 200 older people attended the event, and we carried out surveys with attendees, to inform future activities.

SQ and Michelle Hampstead (MH) attended an afternoon tea at Honeysuckle House, which is the supported living accommodation in Red Kite. Most of the residents have transferred from Ferndale and are at a high level of care.

We attended the Red Kite information day on 22nd October, engaging with residents and making them aware of the events and sessions that the Community Team organise, as well as handing out scarves, blankets and gloves all made by the Stitchers group. We received good feedback, and we are engaging with management at Red Kite to run new activities that will also be open to the wider community.

Pumpkin Carving

We are grateful to Tesco, who donated the Pumpkins again this year. 36 adults and 57 children attended the session on Tuesday 27th October at the Hub. Of the MK45 postcode: Flitwick 22; Ampthill 4; Flitton 3; Silsoe 1.

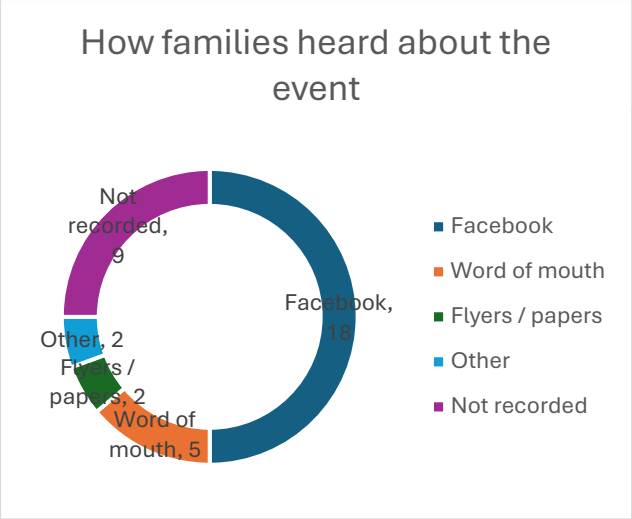
Pumpkin Event Participation Summary

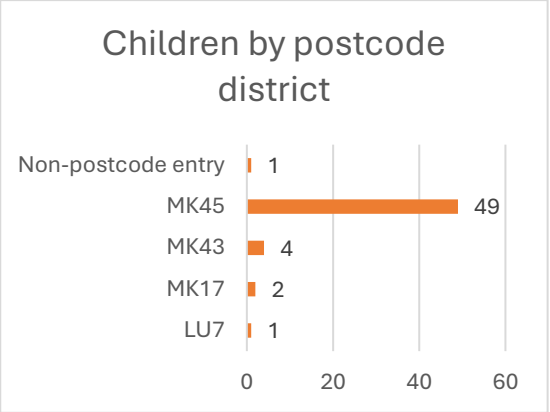
Households, children and how families heard about the event

HOUSEHOLDS	CHILDREN	AVG CHILDREN / HOUSEHOLD	REFERRAL SOURCE RECORDED
36	57	1.6	75%

Referral source	Households
Facebook	18
Word of mouth	5
Flyers / papers	2
Other	2
Not recorded	9

Postcode district	Households	Children
LU7	1	1
MK17	1	2
MK43	3	4
MK45	30	49
Non-postcode entry	1	1





We carried out a survey with parents at the event – 21 forms were completed

What other activities would you like to see?

Youth Club
Indoor family games
Dance for kids
Theatre club
Creative sessions
Cooking
Outdoor activities
Activities for under 5's
Maths club
More sport for under 8's
Things for young teens

How much would you pay for sessions?

57% would pay £2 - £4.00
23% said it should be free
10% no response

Other Comments

Great work
Thank you for all you do
Great you are building community events
Great activity
Really thankful for putting things on
All events we have been to have been well organised







Movie Day

We hosted another successful Movie Day during the half-term holiday, providing a free event for local residents, with tickets available to book through TicketSolve.

The event featured two film screenings to cater for different audiences: an animated film for younger residents in the morning, followed by a live-action film in the afternoon.

Attendance figures:

- *Spies in Disguise* – 62 attendees
- *Dolittle* – 44 attendees
- Total attendance – 106

Feedback was positive, with residents appreciating the free activities available during the school holidays. Attendees also praised the event's organisation and layout, highlighting the value of providing accessible, well-organised activities for the local community.

Town Mayor Events

Bingo

The Town Mayor's Cash Bingo afternoon was a great success, welcoming 40 residents for an enjoyable afternoon of bingo, refreshments and community spirit.

Attendees took part in six games of bingo, followed by a raffle, with tea, coffee and plenty of cake available throughout the afternoon. Thank you to Cllr Bandy and Cllr Earles for their support in helping the event run smoothly.

The event raised £350 for the Town Mayor's charities, making it a successful fundraiser as well as an opportunity for residents to come together socially.

Feedback was overwhelmingly positive, with many attendees asking when the next bingo event would take place. In response to this enthusiasm, we are now exploring dates for a follow-up event in mid-January.

Christmas Lunch

Tickets for the Town Mayor's Christmas Lunch, taking place in the Lockyer Suite on Tuesday 15 December, went on sale on Monday 19 October and have now sold out.

The event has received support from local solicitors Rebecca L Faret and Flitwick's *The Fruit and Veg Man*. Their contributions have helped keep ticket prices affordable for local residents, while also enabling us to provide a small gift and entertainment for attendees on the day.

Councillors are warmly invited to support the event, either by assisting with preparations in advance or by helping on the day with serving refreshments and other activities.

Councillors who are able to volunteer are asked to contact MH at michellehampstead@flitwick.gov.uk.

Flitwick Christmas Lights Switch On

Preparations are continuing for this year's Christmas Lights Switch-On event, which will take place on Sunday 29 November, from 3.00pm to 6.00pm. The event will once again bring the community together to celebrate the start of the festive season and enjoy an afternoon of Christmas-themed activities, with a local choir, as well as Ampthill Town Band and street entertainment.

There has been strong interest from local businesses, and all available stallholder pitches have now sold out. This will help create a lively festive atmosphere, giving residents the opportunity to browse a variety of stalls and support local businesses. The Cottage Bakery will also be hosting a stall outside its premises on Station Square, while King's Church will be open throughout the event, offering Christmas craft activities for residents to enjoy.

The Council will also be running its usual mulled wine stall, adding to the festive refreshments on offer. Councillors are invited to support the event by volunteering to help serve at the mulled wine stall or assisting with other tasks throughout the afternoon. Please contact MH at michellehampstead@flitwick.gov.uk.