FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 20/10/2026 – 488

15th October 2026

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 20th October 2026 at The Rufus Centre,** commencing at **7.45 p.m.,** in order to transact the undermentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

4. Leader Update

To receive an update from the Leader of the council.

5. REPORTS FROM WARD MEMBERS

To receive reports from Central Bedfordshire Council ward members.

6. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

https://teams.microsoft.com/meet/399080391229736?p=QNNLUM46s1v9waLAHV

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

7. INVITED SPEAKER

There is no invited speaker.

8. MEMBERS QUESTIONS

To receive questions from members.

9. MINUTES AND RECOMMENDATIONS OF MEETINGS

a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 15th September 2026**, this meeting was held at the Rufus Centre.

b. For Members to receive and consider the resolutions and recommendations of the Business Development and Finance Committee meeting, held on **Tuesday 22nd September 2026**, this meeting was held at The Rufus Centre.

c. For Members to receive and consider the resolutions and recommendations of the Community Services Committee meeting, held on **Tuesday 6th October 2026**, this meeting was held at the Rufus Centre.

10. MATTERS ARISING

a. Minutes of the Town Council Meeting held on **Tuesday 15th September 2026**.

b. Members to receive any updates from Officers.

11. OUTSIDE BODIES

To receive reports from representatives on outside bodies.

12. ITEMS FOR CONSIDERATION

a. Co-option

To receive a nomination to co-opt Andy Smith into the Office of Town Councillor.

b. Finance

i) External Audit - Year End 31st March 2026

For Members to receive and approve the Audited AGAR, year-end 31st March 2026 and consider the External Auditor's Report.

ii) Internal Audit – 1st Interim

For Members to receive and consider the first Interim Internal Audit Report for 2026-27.

c. Business Development & Finance (BD&F) Committee

i) Members are asked to consider amending the BD&F Committee Terms of Reference by increasing its membership from 6 to 8 Councillors.

ii) Members are asked to consider electing up to 2 members to the BD&F Committee.

13. ITEMS FOR INFORMATION

a. CBC Planning

Members are asked to note the presentation document sent by CBC regarding the Planning Reform & National Scheme of Delegation.

b. Finance Reports

Members are asked to note the following finance reports:

i) Balance Sheet
ii) Projects Fund

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

15. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Projects Update – for information

b. Steppingley Road – for consideration

c. Local Organisation Lease – for consideration

d. 3 Station Road – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.