FLITWICK TOWN COUNCIL
DRAFT MINUTES OF THE BUSINESS IMPROVEMENT AND DEVELOPMENT BOARD MEETING HELD ON 12TH MAY 2026 AT 7:45 PM AT THE RUFUS CENTRE

Present:

Cllr A Snape (Chairman)
Cllr C Thompson
Cllr F Patterson
Cllr H Hodges

Also present:
Stephanie Stanley – Deputy Town Clerk & RFO (DTC)
Mat Earles – Business & Facilities Manager (BFM)
0 Members of the public

Members noted that it was the final Business Improvement & Development Board meeting before the new Business Development & Finance Committee started after the May Council meeting. The Chairman explained that this move was partly to prepare for the reduction of Members to 13 after the May 2027 Town & Parish Council Elections.

1626. APOLOGIES FOR ABSENCE

It was **resolved** to accept apologies for absence from Cllrs Blazeby (holiday) and Parsons (work).

1627. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item – none.

(b) Non-Pecuniary interests in any agenda item – none.

1628. CHAIRMAN'S ANNOUNCEMENTS

No items.

1629. PUBLIC OPEN SESSION

No items.

1630. INVITED SPEAKER

No items.

1631. MEMBERS QUESTIONS

No items.

1632. MINUTES

For Members to receive and adopt the Minutes of the Business I&DB Committee held on **Tuesday 9th December 2025.**

It was **resolved** to adopt the Minutes of the Business I&DB Committee Meeting held on Tuesday 9th December 2025.

1633. MATTERS ARISING

Minutes of the Business I&DB Committee **Tuesday 9th December 2025**

No items.

1634. ITEMS FOR CONSIDERATION

a. Rufus Centre Policies

Members noted the policies circulated.

The Chairman asked about the rule that field events must not go beyond 9 pm and whether this was due to the Noise Management Policy or the alcohol licence. The BFM confirmed that this was part of the Noise Management Policy. The Chairman requested that officers speak to Central Beds Council and ask if this rule could be reviewed as part of the next licence renewal process.

Action: BFM

Cllr Hodges asked if it was possible for the Council to apply for an exemption to the policy/licence to enable events to take place on the field. The BFM advised that events can take place on the field, but any music would need to stop at 9 pm, and the nearby residents should receive written confirmation of any upcoming field events.

It was **resolved** to adopt all Rufus Centre policies circulated.

b. Intercom Replacement

Members noted that any decision made was a recommendation for the Council to consider, as it was approving expenditure from the Central Projects Fund (CPF).

Cllr Thompson commented that the recommended intercom was audio only, and she wondered why the BFM was not suggesting incorporating a video feature. The BFM advised that this was due to the following reasons:

- Cost implications
- The intercom would not be on the main entrance
- Most tenants operated during the hours of 9 am-5 pm, and the intercom was mainly there for out-of-hours use

- Most tenants used their mobile phones for communicating with their customers, whilst some did use the current intercom
- The current system was unserviceable

The BFM confirmed that the recommended option was future-proof, so the Council could choose to upgrade and incorporate a video feature later.

Cllr Hodges asked if the current system required tenants to manually let their customers in. The BFM confirmed that this was the case because it was a separate system to release the door. He added that Option 2 included this, but it did not include the electricity supply cost implications.

The BFM explained that the Net 2 system was quite old, with a 25-year-old power supply. He had concerns about putting a new system in alongside the old power supply.

The Chairman agreed that the intercom did not relate to a selling position, given that Officers were not struggling to attract new tenants to the building.

Cllr Patterson asked about Wi-Fi points and a potential upgrade to Cat 6. The BFM commented that cabling works would be required and that access points were not run to the tenant wings because the Council did not supply the Wi-Fi. The Chairman reminded Members that this had previously been debated as an option because it seemed to be a good value-add to the package for prospective tenants, but it would not increase rent income. He added that there were significant cost implications and that it relied on Officers to sort out any Wi-Fi problems for tenants. The BFM commented that this would be problematic, given there was no in-house support for troubleshooting.

Cllr Patterson asked for the cost of adding the video feature. The BFM confirmed that he did not have this detail to hand, but it was approximately £200 per handset. The Members agreed that most people did not require this feature.

The Chairman asked the BFM whether he still recommended that the Council proceed with Option 3, and the BFM said he did.

It was **recommended** to approve Option 3, an Audio Access System, at a cost of £7,992.52, via EMR 314 (£7,175) funding part of it, and the remaining funds from the Central Projects Fund (£817.52).

c. Room 1 Office Refurbishment

Members recalled that this proposal was discussed at the last Council meeting, where the expenditure was approved, but further discussion was deferred to the BIDB until more was known about the Council surplus figure at year-end.

The Members discussed that the tenant lease template was under review, and it was hoped that it would include clauses on dilapidations and generate greater tenant commitment with a longer break clause.

Cllr Thompson stated that she was in favour of upgrading all tenant offices and of progressing with the proposal.

The Chairman advised that the Council had progressed with many office refurbishments and the refurbishment programme was well established. He was interested in understanding how many rooms were left to be refurbished and the rough costs to complete the plan over the next 2-3 years. Members noted that some offices had not been

refurbished for 23 years. Members noted that other improvements would be made to the building in the coming year, including repairs to the gutters and soffits.

The BFM advised that at a previous Committee meeting, he had been tasked with speaking to existing tenants about the option under discussion. For context, Members were informed that the tenant of Room 1 had approached the BFM about improvements to the lighting, and that a wider discussion about a full refurbishment had progressed. He explained that the tenant was a charity and if they were to terminate their lease, the Council would refurbish the office as part of the rolling programme.

The Chairman asked for the remaining offices refurbishment to be included in the Capital Plan. He also mentioned decarbonisation, in particular, improving corridor lighting and painting the ceilings.

It was **resolved** to accept quote 1 for the refurbishment of Room 1 at a cost of £14,163.23 via the Central Projects Fund.

d. Year End Discussion

The Chairman advised that he and the BFM had met prior to the meeting to discuss reviewing the café's profitability, and some details of this were included in the circulated Officer Update report. The Chairman mentioned that this discussion included information about net profit margins and how the café compared to similar hospitality venues. He added that the café's 2.4% net margin was tight and that more insight into this area would be interesting. Members noted that reviewing indicators like this would help the Council assess whether the business was healthy.

The BFM advised that it had taken the first 18 months to 2 years for him to 'steady the ship'. He and the Café Lead were looking at this in the background, specifically the profitability of every item. Members noted significant price fluctuations among suppliers, but the team would present a more accurate representation at the next meeting. The BFM also mentioned the business's operational costs, which he had discussed with the Finance Team, as this would feed into the bigger picture. He commented that the 2.4% margin was propped up by the bar takings and the Rufus Centre business.

Action: BFM

The Chairman reminded Members that there had previously been discussion about the modest surplus the café generated and the value of its service in bringing residents in and building relationships. He touched on the collaboration between community and commercial events and on how disappointing it had been not to see this happen yet. The Bonus Scheme had been discussed at the most recent HR meeting, and it was agreed that this was confusing, so Officers had been asked to set some Key Performance Indicators.

The BFM was keen to understand the long-term vision for the café and bar. He asked Members for a steer on whether it should remain as it is now as an affordable community asset, or whether there was any drive to reinvest and develop it to make it more of a 'destination'. The BFM commented that he wanted to develop it, but that this would require commitment from Members.

The Chairman raised a point about the foyer toilets, which had been causing problems, and commented that other areas in the building also needed to be addressed. Cllr Patterson asked what was wrong with the existing toilets. He was informed that they needed to be refurbished and that there were several problems, including extraction issues and the toilets not being designed for the high usage now required. Members noted that the design was not to a commercial standard.

The BFM explained that the cafe/kitchen was originally designed only to serve tenants and not to be public-facing. He added that, because of this, the kitchen was not fitted to a commercial specification and was designed to serve existing users of the building, e.g., tenants.

Cllr Thompson agreed that the Council's vision for the café was key to this discussion and stated this situation was like the Council's wider debate about the balance between community and commercial offerings.

The Chairman commented that the kitchen was still using gas appliances and that the layout needed to change, which would require a significant investment.

Cllr Hodges asked about income from the bar at events. He was advised that profit and loss were known for events, and the bar takings formed part of this. He was advised that there was a 2.4% profit margin on what was taken. Cllr Hodges asked how this compared with other venues, and the BFM explained that it was much lower. The Chairman added that it should be around 10-20%.

The BFM spoke about opening hours and indicated with longer opening times, there would be scope to improve the profitability.

Cllr Thompson asked if the 2.4% profit margin included event catering and she was advised that it did. Members were reminded that some catering was outsourced for functions like weddings.

1635. ITEMS FOR INFORMATION

No items.

1636. PUBLIC OPEN SESSION

No items.

1637. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a) **Confidential Report** – noted.

b) **Officer Update** – noted.

c) **Potential Projects** – noted.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

The meeting closed at 21:05.

Signed: …… (Chairman)

FLITWICK TOWN COUNCIL

Present:
Cllr T Parsons (Chairman)
Cllr A Snape
Cllr J Roberts
Cllr T Harald
Cllr I Blazeby

Also present:
Stacie Lockey – Town Clerk & Chief Executive
Stephanie Stanley – Deputy Town Clerk & RFO
Helen Glover – Senior Finance Officer
0 members of the public

69. Apologies for Absence

There were no apologies for absence.

70. Declarations of Interest

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item – none.

(b) Non-Pecuniary interests in any agenda item – none.

71. Public Open Session

No items.

72. Members' Questions

No items.

73. Minutes

a. For Members to approve the minutes of the Finance & GP Meeting held on **Monday 16th March 2026**, this meeting was held at the Rufus Centre.

It was **resolved** to approve the minutes of the Finance & GP Meeting held on Monday 16th March 2026 at the Rufus Centre as a true record.

74. Matters Arising

a. Minutes of the Finance & GP Meeting held on **Monday 16th March 2026**.

No items.

b. Members to receive any updates from Officers

No items.

75. Items for Consideration

a. General Reserves Policy

Members were asked to adopt the circulated General Reserves Policy, noting the reserves guidance taken from the 2025 JPAG document attached.

It was **resolved** to adopt the circulated General Reserves policy.

b. Year End Surplus

Members were asked to consider a report from the RFO relating to the Year End surplus for 2025-26.

The recommendations were presented, and Members agreed that it would be better to recoup the General Reserves from the surplus at this time, as previously discussed, and, for this reason, would not approve recommendations relating to a Rufus Capital Works EMR or to enhancing the Central Projects Fund (CPF).

Cllr Snape noted that the Business & Facilities Manager had identified several large projects as part of the Capital Plan.

Cllr Roberts asked whether a final figure had been established for the land sale. The Town Clerk advised that this had not yet been agreed; however, a final version of the Section 106 (S106) agreement had been presented. The S106 figure had increased slightly again, and the Town Clerk agreed to confirm the final land sale figure once she had spoken to the agent following negotiations.

The Town Clerk commented that the capital receipt could only be spent on capital works, so recommendations regarding the Rufus Capital Works and the CPF enhancement could be considered later.

It was **resolved** to approve the following transfers from the Council's Year End surplus from 2025-26:

a) To transfer £59,174 to the Operational Reserve EMR (319).
b) To transfer £16,764 to the Station Road EMR (332) to cover the backdated business rates liability.
c) To transfer £6,500 to a new EMR to assist with May 2027 elections.
d) To fund £3,000 Rufus bonus payments as per the HR Committee resolution from 11th May 2026.
e) To transfer £850 to the Fixed Wire Testing 5yrs EMR (328).

£126,707 would be retained in General Reserves.

Action: RFO

76. Items for Information

i) Finance Reports – Year End 2025-26

To following Year End Finance Reports were noted:

a) Full Council & Committee Income & Expenditure Reports
b) CCLA, Loans & Projects Schedules
c) Earmarked Reserves

d) Balance Sheet
e) Profit & Loss
f) Consolidated Bank Reconciliation
g) Cashbooks (Current Account, Business Reserves, PDQ, Barclaycard & Tenants Deposits)
h) Overspends
i) Debtors

The Chairman commented that the year end position was good and thanked Officers for their work.

Cllr Snape asked whether there were any specific budget areas the Officers would be scrutinising for the coming year, and provided the example of the significant overspend on electricity in 2025-26. The Officers responded that the electricity costs had not been specifically scrutinised but this would be looked at.

Action: RFO/SFO

ii) Finance Reports – April 2026 (Part 1)

Members noted the following finance reports:

a. CCLA, Loans & Projects Schedules
b. Earmarked Reserves
c. Balance Sheet
d. Profit & Loss
e. Consolidated Bank Reconciliation
f. Income & Expenditure (Finance & GP and Community Services)
g. Cashbooks (Current Account, Business Reserves, PDQ, Barclaycard & Tenants Deposits)

77. Public Open Session

No items.

78. Exempt Items

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Confidential Report – noted.
b. Finance Reports Part 2 – noted.
c. 3 Station Road

It was **resolved** to approve the fees presented (£8,000) and code the expenditure to nominal code 4506/422.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Meeting closed at 20:10.

Annual Residents Survey 2026 Responses

Business Development & Finance Committee

THE RUFUS CENTRE & RENDEZVOUS

- The Café at the Rufus Centre is an excellent community facility that my family and I regularly visit for a cheaper-than-average meal out on Saturday mornings. We are very much looking forward to attending the Flitwick Lower School Spring Ball in April to see what it's like to attend an event at The Rufus Centre, as we have not been there for an evening event before.
- Café at Rufus Centre is distinctly average now. Just looks like a money spinner for FTC and not so bothered about the community, just making money from it.
- Add more night events at The Rufus Centre.
- Rufus Centre being used for the community.
- Rufus events too far out of town centre.
- I think the Rufus Centre is pretty good including the café.
- Make use of the old Barclays Bank building for the community, as Rufus Centre is quite a distance when living in the other end of Flitwick.
- Rufus Centre is a great resource but could be so much more beneficial to the community.
- The cafe seems good but is out of the way.
- I've emailed the Rufus several times over the years to attend and you either don't get a reply or if you do, it's too late and booked up.
- The Rufus centre cafe being open on Sundays would be a nice option.
- Really pleased with the NT Live initiative at the Rufus Centre.
- We regularly visit the Rendezvous cafe, but we do find sometimes the food is not as good as other times even when we order the same thing. Our young children love it there.
- Rufus Centre Activities are improved and appealing more to all age groups. Rendezvous Cafe is excellent and possibility could be publicised more widely.
- Rendezvous cafe working too well. You could make it larger.
- The Rufus Centre offers excellent events.
- The food at the Rufus is terrible.
- We have enjoyed events at The Rufus Centre, and I will soon be having my nails done there.
- The café is never serving food during lunch time so is unusable.
- Rufus events great.
- Could more be done for the older age groups on a regular basis at the Rufus Centre.
- No decent options for hall hire facilities for local groups. Village hall is dated with no storage. Rufus centre is far too large again with no storage.
- Would be useful to have a better food choice when events are on at the Rufus Centre - it's only drinks and snacks which is hard for me as a diabetic.
- We have found the food and services in rendezvous to be a bit hit and miss which is a shame as it's a great place

- Perhaps the council could buy out the to let space at the Russell centre and allow people to hold club meetings and small gatherings there (the rufus centre charging £110 for their minimum price is unacceptable and not appropriate either for this type of thing.) because there's no space for holding small club gatherings in the local area. We need that. So many people are struggling during this time of cost of living soaring and stupid wars breaking out every other day. Everything is exhausting. Let us create spaces for ourselves and others for reprieve. Flitwick needs more "third places" which aren't cafes that close at 5pm. The things that do exist heavily favour business or those with expendable income to throw away on a four-hour slot at the Rufus centre for over a hundred pounds.
- Include plans for older generation, seems all factored around children and making money for FTC. For example, Rufus Cafés prices are now just as expensive as anywhere else where it used to feel cheaper than a good place to go value for money, just seems to be FTC cashing in.

3 STATION ROAD

- The community fridge and the development of the old Barclays building is to be commended.
- STOP Councillors show boating about how amazing people should think they are, and hiding the truth from the public. Barclays is a shambles, promises broken and my tax money spent on interest for the Councillors to say "Look what I did… ", use the funds better. It isn't a campaign for parliament after all! Keep my taxes in Flitwick!!!!! Let outside Flitwick look after themselves to reduce OUR TAX …
- The farce that the Barclays Bank site has become should have been handled very differently.
- Desperately need to get the old bank occupied and generating revenue. Maybe put in the water and electricity to make it more viable.
- Make use of the old Barclays Bank building for the community, as Rufus Centre is quite a distance when living in the other end of Flitwick.
- The Old Bank is still empty which isn't useful to the local area.
- About time something was done about the old Barclays Bank. Absolutely disgusting that the council purchased this and it’s still sitting empty.
- The Barclays Bank open area and the transport hub/Tesco are a badly thought-out shambles, that’s the centre of our town and should have been designed better for looks and to keep traffic flowing passed Tesco. A great opportunity missed.
- We need to make use of the Barclays site for food and drink.
- Stop wasting my money on vanity projects such as the old Barclays Bank.
- The Station Road building is completely wasted space - this should be used for the community or if you plan to sell do it and use the funds to invest in the town.

23/07/26

Flitwick Town Council

Report to Business Development & Finance Board
Date: Tuesday 28th July 2026 @ 19:45
EXTERNAL COLUMN LIGHTING REPLACEMENT – THE RUFUS CENTRE

BACKGROUND

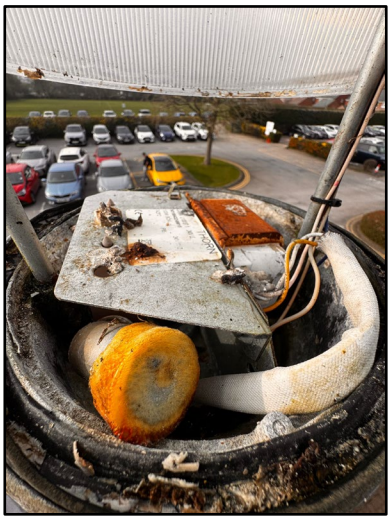
The external column lighting system at The Rufus Centre has been in place for approximately 25–30 years and has now reached the end of its operational lifespan. The installation consists of column-mounted luminaires and floodlighting across the site. Over time, the system has degraded due to age and environmental exposure and is no longer reliable or efficient.

INTRODUCTION

The current system presents several issues including reduced lighting levels, increased maintenance requirements, obsolete technology, and potential health and safety risks due to inconsistent illumination across the site. Most of the units are beyond economical or feasible repair.

The system at The Rufus Centre is made up of a total of 31 luminaires as follows (see included figure 1&2):

12 x lighting columns with top hat (typically lighting pedestrian / footpaths)
8 x lighting columns with flood lights (typically lighting parking & roadways)
4 x wall mounted flood lights (lighting gable ends)
9 x wall mounted bulk heads (lighting rear of building walkways) – NOT PROPOSED FOR REPLACMENT



It is proposed that the existing lighting is replaced with modern LED fittings. This includes replacing column-mounted luminaires, floodlights, and upgrading associated cabling and access arrangements.

www.cef.co.uk/catalogue/products/4921801-cappello-25w-led-post-top-4000k - (see figure 3)

Three quotations have been obtained ranging from approximately £7,700 to £10,800 for full LED replacement works. It is proposed that the existing lighting installation is replaced with modern LED fittings across the site, improving both performance / decarbinisation and visual appearance.

The proposed works include:

- Replacement of 11 column-mounted luminaires with new Post Top Fusion Capello FCAP units (positions 1, 2, 3, 4, 5, 6, 11, 12, 14, 19 & 20).
- Replacement of 3 floodlights (positions 16, 17 & 18) with new LED floodlighting.
- Replacement of 4 metal halide floodlights with new 100W LED floodlights.

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- Access to lighting columns via MEWP or mobile access platforms to safely undertake the installation.

RECCOMENDATIONS / OPTIONS

Three quotations have been obtained for the replacement works as follows (all meeting an identical specification):

Option 1 – Total: £10,817.76 + VAT (see figure 4)
Option 2 – Total: £8,600.70 + VAT (see figure 5)
Option 3 – Total: £7,719.60 + VAT (see figure 6)

OFFICER RECOMMENDATION

Approval is sought to proceed with Option 3 at a total of £7,719.60 + VAT

RATIONALE

This option represents the most cost-effective solution while still delivering a comprehensive replacement of the existing lighting infrastructure. It also includes additional remedial works to improve the durability of the installation, ensuring long-term value (in particular upgrading the internal cabling to an armoured solution).

Funding to be confirmed from appropriate reserves or capital budgets.

CONCLUSION

The external column lighting system at The Rufus Centre is no longer fit for purpose due to age-related degradation and outdated technology.

Replacing the system with modern LED fittings will significantly improve safety, operational efficiency, and long-term maintenance sustainability across the site.

Approval of the recommended option will ensure the Centre continues to meet the needs of tenants, visitors, and the wider community.

Mathew Earles

Business & Facilities Manager

Flitwick Town Council

Figure 1 - CURRENT LIGHTING SCHEDULE

RUFUS CENTRE EXTERNAL LIGHTING SCHEDULE			
UNIT NO	**LOCATION**	**TYPE**	**DETAIL**
1	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
2	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
3	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
4	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
5	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
6	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
7	LOWER CAR PARK	COLUMN FLOODLIGHT	**REPLACED FEB25**
8	LOWER CAR PARK	COLUMN FLOODLIGHT	**REPLACED FEB25**
9	LOWER CAR PARK	COLUMN FLOODLIGHT	**REPLACED FEB25**
10	DANCE STUDIO	COLUMN FLOODLIGHT	**REPLACED FEB25**
11	STAFF CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
12	MAIN CAR PARK	COLUMN / TOP HAT	TO BE REPLACED
13	MAIN CAR PARK	COLUMN / TOP HAT	**REPLACED JAN26**
14	RUFUS FRONT DOOR	COLUMN / TOP HAT	TO BE REPLACED
15	COMMUNITY FRIDGE	COLUMN FLOODLIGHT	**REPLACED FEB25**
16	REAR CARPARK	COLUMN FLOODLIGHT	TO BE REPLACED
17	REAR CARPARK	COLUMN FLOODLIGHT	TO BE REPLACED
18	REAR CARPARK	COLUMN FLOODLIGHT	TO BE REPLACED
19	LAWN	COLUMN / TOP HAT	TO BE REPLACED
20	LAWN	COLUMN / TOP HAT	TO BE REPLACED
A	DENEL GABLE	WALL FLOODLIGHT	TO BE REPLACED
B	RUXOX GABLE	WALL FLOODLIGHT	TO BE REPLACED
C	RUXOX GABLE	WALL FLOODLIGHT	TO BE REPLACED
D	FRONT ROADWAY	WALL FLOODLIGHT	TO BE REPLACED

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Figure 2 - CURRENT LIGHITNG SCHEDULE (PLAN)

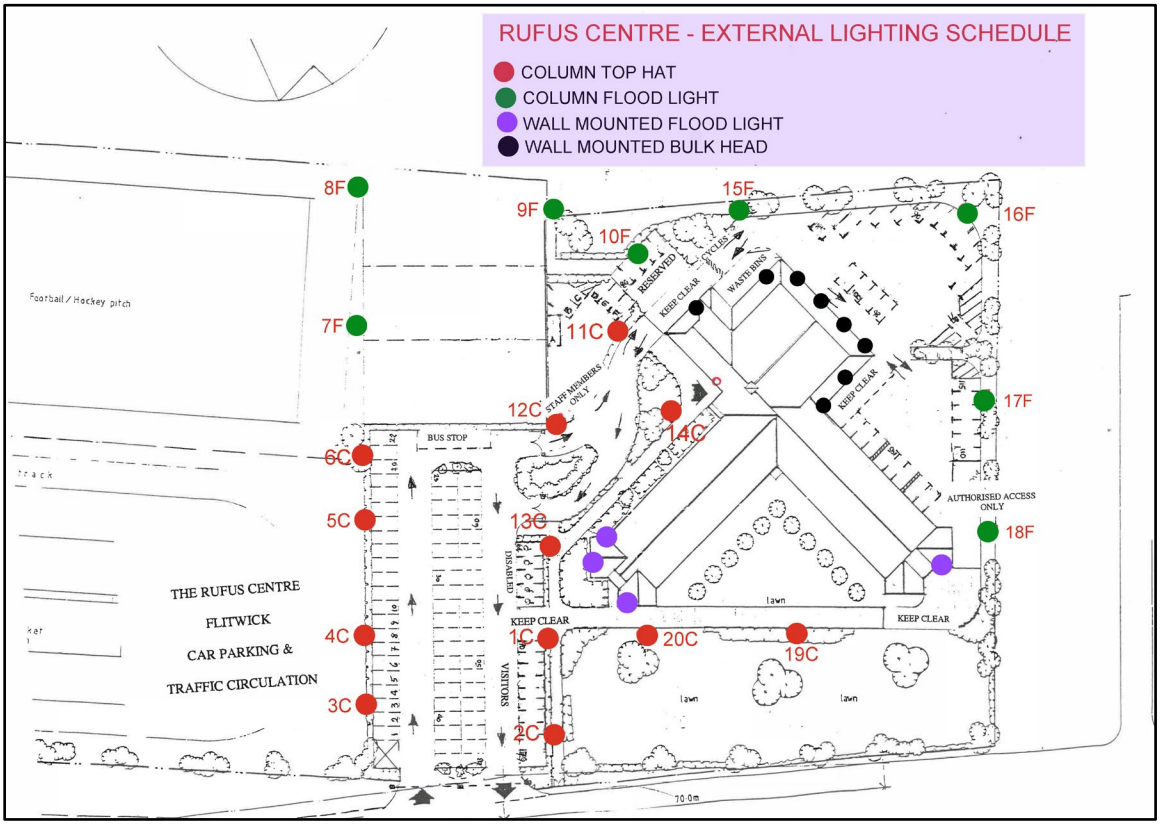

Figure 3 - PROPOSED REPLACEMENT COLUMN TOP HAT

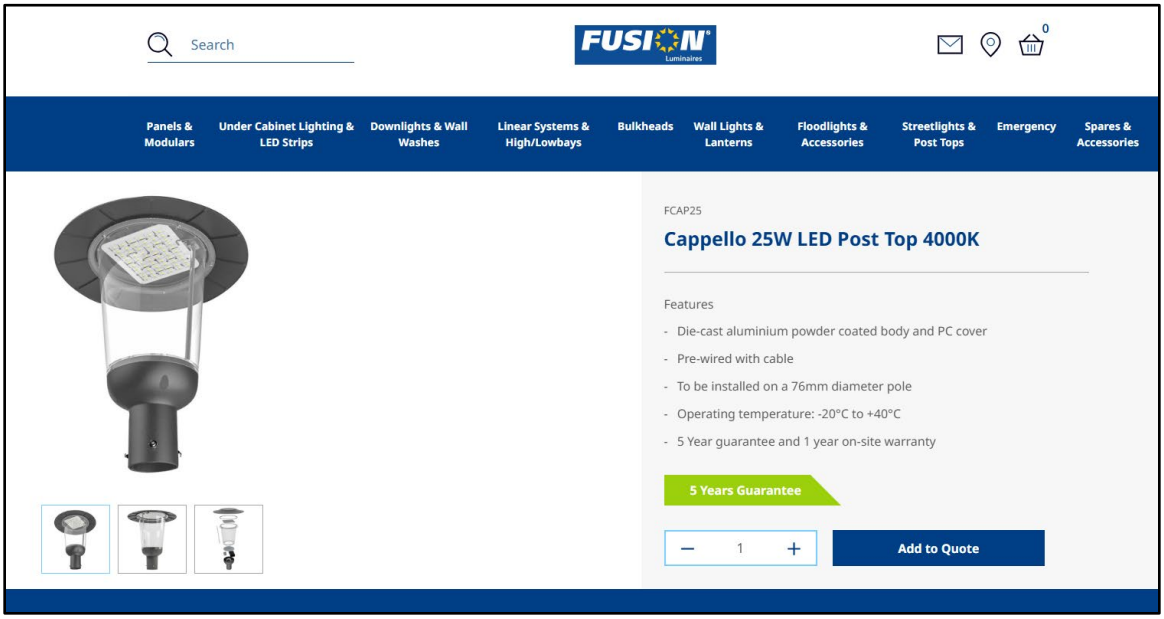

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Figure 4 - OPTION / QUOTATION 1

[redacted]

QUOTE

The Rufus Centre
The Rufus Centre
Steppingley Road
Flitwick
Bedford
Central Bedfordshire
MK45 1AH
GBR

Date
11 May 2026

Expiry
18 May 2026

Quote Number
QU-0391

Reference
External Lighting Works

VAT Number
377910660

[redacted]

External Lighting Works

Replace the below units with new LED Units:
Post Top Fusion Capello
FCAP 25 x 11 (Nos
1,2,3,4,5,6,11,12,14,19 & 20)
Replace the existing flood lights with new LED Flood x 3 (Nos 16.17 & 18)
Replace the existing metal halide flood lights with new LED
Flood 100W x4
MEWP to access the light fittings.

Description	Quantity	Unit Price	VAT	Amount GBP
Replace the below units with new LED Units: Post Top Fusion Capello FCAP 25 x 11 (Nos 1,2,3,4,5,6,11,12,14,19 & 20) Replace the existing flood lights with new LED Flood x 3 (Nos 16.17 & 18) Replace the existing metal halide flood lights with new LED Flood 100W x4 MEWP to access the light fittings.	1.00	9,014.80	20%	9,014.80

Subtotal	9,014.80
TOTAL VAT 20%	1,802.96
TOTAL GBP	**10,817.76**

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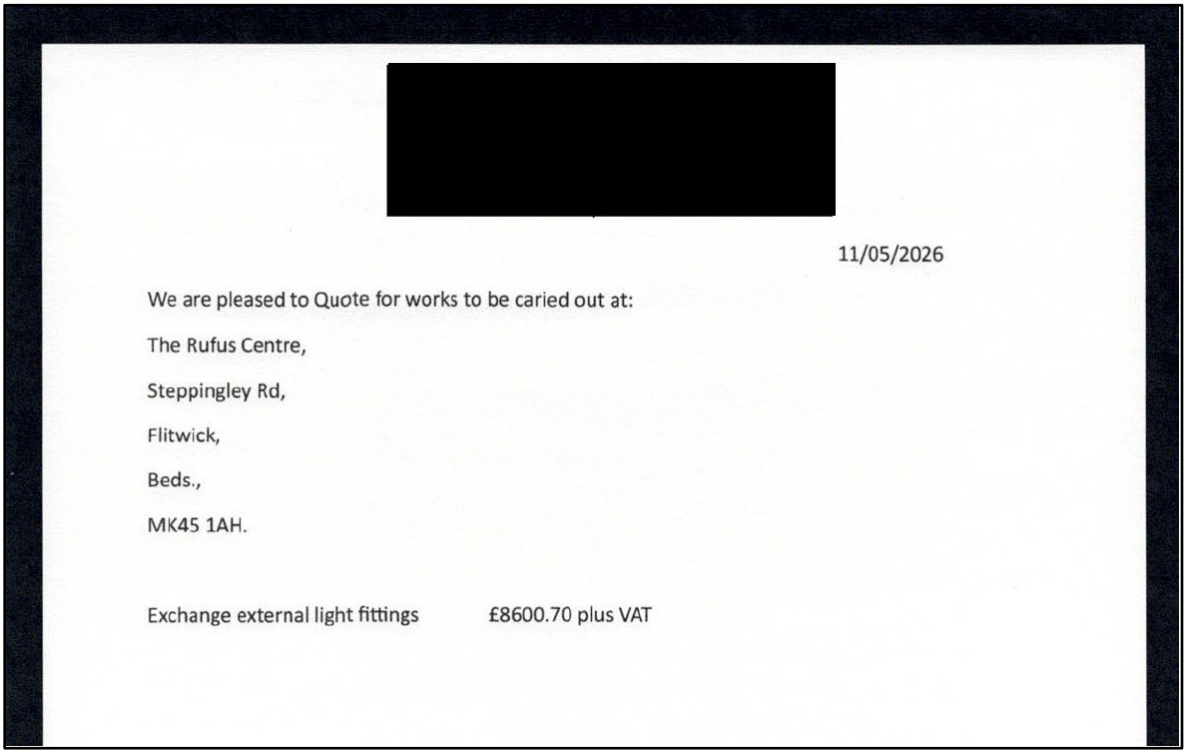
Figure 5 - OPTION / QUOTATION 2



[redacted]

11/05/2026

We are pleased to Quote for works to be caried out at:

The Rufus Centre,

Steppingley Rd,

Flitwick,

Beds.,

MK45 1AH.

Exchange external light fittings	£8600.70 plus VAT

Flitwick Town Council

Figure 6 - OPTION / QUOTATION 3

[redacted]

[redacted]

ADDRESS
The Rufus Centre
Steppingley Road
Flitwick, Bedford
MK45 1AH

Estimate AM2604-13003

DATE 28/04/2026

[redacted]

ACTIVITY	QTY	RATE	VAT	AMOUNT
Sales Quote - External lighting replacements	1	7,719.60	20.0% S	7,719.60

I have priced one visit to replace all the lights as discussed (ones on the list) as it will be more cost-effective rather than 3 different costs.
Replace the below units with new LED Units
Post Top Fusion Capello - FCAP 25 x 11 (Nos 1,2,3,4,5,6,11,12,14,19 & 20)
Replace the existing SON flood lights with new LED Flood 200W x 3 (Nos 16.17 & 18)
Replace the existing metal halide flood lights with new LED Flood 100W x4
Use of a scissor lift/mobile tower for access to light fittings.
Replace flex on all fittings down to the cut out. (Including already replaced units)

Please note VAT will be added to final invoice

SUBTOTAL	7,719.60
VAT TOTAL	0.00
TOTAL	GBP 7,719.60

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	0.00	7,719.60

Accepted By

Accepted Date

Flitwick Town Council

DRAFT Debt Recovery Policy

1. Purpose

This policy provides Members and Officers with a clear and consistent framework for the recovery of debts owed to Flitwick Town Council (FTC).

It sets out the procedures for recovering outstanding debts in a timely, fair and professional manner, while ensuring that the Council's financial interests are protected.

The Council is committed to applying this policy consistently, taking account of individual circumstances where appropriate and maintaining positive relationships with residents, businesses and other customers wherever possible.

2. Background

Flitwick Town Council provides a wide range of services to residents, businesses and community organisations. As a result, the Council's debt recovery processes apply to a diverse customer base and may vary depending on the type of service provided and the nature of the debt.

Customers include, but are not limited to:

i) *Residents* – including allotment holders and burial ground users.

ii) *Local businesses and organisations* – including event sponsors and hirers of The Hub or public realm spaces.

iii) *Commercial tenants* – businesses renting office space at the Rufus Centre or leasing premises at Station Road.

iv) *Corporate conference clients* – businesses and organisations hiring meeting rooms or outdoor spaces at the Rufus Centre or the Hub for meetings, away days, interviews, briefings, networking events and roadshows.

v) *Private function hirers* – customers hiring Council venues for wakes, birthday parties, anniversary celebrations and weddings.

3. Credit Control

Monthly Credit Control Meetings will be held to review all outstanding debts as of the end of the previous month. The purpose of these meetings is to minimise the risk of bad debt by

identifying and addressing accounts with escalating balances at an early stage, before they become a significant concern.

The meetings will be coordinated by the Senior Finance Officer and will take place during the third week of each month. Attendance will include the relevant Officers from each department, together with either the Responsible Financial Officer (RFO) and/or the Business & Facilities Manager (BFM).

Due to the Finance Team's broader responsibilities, including payroll processing and month-end procedures, it is not often possible to initiate debt recovery immediately after the 30-day payment term expires. Instead, a monthly approach will be implemented for credit control, but the RFO and her team will administer additional ad hoc actions for urgent and important cases.

The Debt Recovery Process set out in Section 4 details the actions to be taken for each category of debt and the timescales within which those actions should be undertaken.

4. Debt Recovery Process

Unless otherwise agreed in writing, all Council invoices are payable within 30 days of the invoice date.

While the principles of debt recovery remain consistent, the communication methods and recovery process may vary depending on the customer, the type of debt and any relevant circumstances.

Before initiating formal recovery action via an official letter, consideration should be given to the Council's reputation, existing customer relationships and any mitigating circumstances. This is particularly important where long-term relationships exist, such as with commercial tenants.

The Finance Team will liaise with the relevant ‘service area’ Officer before progressing formal recovery action, including applying interest charges or referring the matter to the Small Claims Court, to ensure all relevant information has been considered.

The following procedures apply to the recovery of outstanding debts.

4.1 Amenities (Residents)

Residents may owe the Council money for allotment rents, keys, or deposits. Responsibility for recovering these debts rests with the Amenities Officer.

For annual allotment rents, the Administration Team will collect payments and notify the Amenities Officer of any outstanding balances following the payment deadline.

The following process will apply to overdue allotment rents:

- The Amenities Officer will contact the allotment holder by telephone or email as soon as reasonably practicable after the payment due date.
- A revised payment deadline of 14 days from the date of the reminder will be given.

- If payment is not received within the 14-day period, a Notice to Quit will be issued in accordance with the Council's allotment tenancy arrangements.

For burial ground services, invoices are generally issued to Funeral Directors or Memorial Masons, who subsequently invoice their clients. On the rare occasion that debt is owed, a reminder will be sent to the Funeral Directors or Memorial Masons, which will usually resolve the issue. If no payment is made within 14 days of the reminder, the Finance Team will send a formal letter.

Any burial-related fees payable directly by families, such as for vaults, memorial benches, or memorial trees, must be paid in advance and are therefore generally not subject to the debt recovery process.

4.2 Open Space Hirers and Sponsorship (Local Businesses and Organisations)

This section should be read and followed in conjunction with the agreed Events Booking Protocol.

From time to time, the Council's open spaces are hired out for community events and activities, for example, the Millennium Park for the Flitwick 10K Race or the Fun Fair.

The Council often secures sponsorships for its community events, such as the Annual Family Fun Day or the Easter Egg Hunt.

The process for debt recovery for these activities is as follows:

- Finance Team to issue the official invoice for the hire of the space with 30-day payment terms under instruction by the Lead Officer for the activity.
- If no payment is made after 30 days, and therefore flagged at a credit control meeting, the Lead Officer will contact the business or group as a reminder by phone or email.
- If no payment is made after a further 14 days, the Finance Team will issue a formal letter (see Appendix 1 for template wording) highlighting interest charges should a payment not be received within another 14 days.
- If no payment is received after another 14 days, the Finance Team will issue a second formal letter (see Appendix 2 for template wording) detailing interest charges.

  Note: the Lead Officer will be responsible for checking if any payments have been received by liaising with the Finance Team after each deadline has passed. No sponsor will be publicised until after payment is received. Late payment charges are detailed in section 6 of this policy.

4.3 Commercial Tenants

Tenant rents constitute a significant source of income for the Council, and any debts must be handled sensitively to protect the relationship between the parties. The BFM will take the lead role in pursuing debt in the first instance to protect this relationship, as this role is the tenants' first point of contact.

Officers will refer to the tenant lease agreements when required.

The process for debt recovery for tenant rent is as follows:

- Finance Team to raise monthly rent invoices.
- If payment(s) are due after 30 days, and therefore flagged at a credit control meeting, the BFM will notify the tenant in person or by email, as a reminder, giving them a further 14 days to pay the debt owed.
- If no payment is made after a further 14 days, the BFM will issue a formal letter to the tenant, highlighting interest charges should a payment not be made in full within another 14 days (see Appendix 1). At this stage, the BFM can offer a payment plan option for the tenant, in consultation with the RFO, should the tenant contact them about any issues.
- If no payment plan is implemented and/or the debt is not cleared within another 14 days, a second formal warning letter will be sent to the tenant (Appendix 2), which will include interest charges as set out in Section 6 of this policy.
- Should the debt exceed the deposit held for the tenant and every effort has been made to recoup the money owed, the RFO will instigate a Small Claims case via the Courts.

  Note: The Finance Team will flag any tenant debt that exceeds the company's deposit at credit control meetings.

On rare occasions, Officers will seek the assistance of the Council's solicitors to advise on debt recovery processes.

4.4 Corporate Conferencing & Function Hirers

The Bookings Officer (BO) and the Functions & Events Coordinator (FEC) will attend monthly credit control meetings with the Finance Team to discuss outstanding debt.

No proforma invoices will be created except for exceptional circumstances.

The process for debt recovery for commercial bookings is as follows:

- The BO and FEC will raise invoices on the bookings software for customers and directly email these out. These are replicated onto the accounts package by the Finance Team.
- If payment(s) are due after 30 days, and therefore flagged at a credit control meeting, the BO/FEC will notify the customer in person or by email, as a reminder, giving them a further 14 days to pay the debt owed. This may include providing updates via the customer's portals or booking agents.
- If no payment is made after a further 14 days, the Finance Team will issue a formal letter to the customer, highlighting interest charges should a payment not be made in full before the next credit control meeting (Appendix 1).

  At this stage in the recovery process, the Rufus Team will not accept any future provisional bookings for room hire or celebrations from the company until debts are paid in full.

- If the debt is not cleared within another 14 days, a second formal letter will be sent (template set out in Appendix 2), which will include interest charges as stated in Section 6 of this policy.

5. Bad Debt

In accordance with the adopted FTC Financial Regulations (Sections 1.12–1.13), the Council may not delegate decisions relating to the write-off of bad debts.

The Responsible Financial Officer (RFO) will ensure that any bad debt exceeding £1,000 is reported to Full Council for approval before being written off. All approved write-offs will be recorded in the Council's accounting records at the financial year-end.

The risk of bad debt will be managed through monthly credit control meetings and the consistent application of the debt recovery procedures set out in this policy.

The Council will make every reasonable effort to recover outstanding debts promptly. Where appropriate, and once all internal recovery procedures have been exhausted, the Council may pursue recovery through the Small Claims Court or other appropriate legal channels.

6. Interest Charges

Interest charges (late payment fees) should only be applied when there is a realistic opportunity of receiving payment. Consideration must be given to ensure additional charges do not result in unmanageable or unethical debt for the customer. It is up to the lead officer (e.g., the BFM for the Rufus Centre operations), in consultation with the RFO, to determine whether interest charges are applied.

If it is decided to apply late payment charges, these should be charged in line with the Government direction for Interest on Late Commercial Payments, which states;

> *'The interest you can charge if another business is late paying for goods or a service is 'statutory interest' - this is 8% plus the Bank of England base rate for business-to-business transactions. You cannot claim statutory interest if there's a different rate of interest in a contract.'*
>
> *Example; Amount owed is £1,000 and Bank of England base rate is 0.5%:*
>
> *1,000 x 0.085 = £85 / 365 days pa = 23p daily interest charge x days number of days overdue*

Late payment fees should be sent on a new invoice along with a schedule of future charges applied at intervals, e.g. a new charge every 14 days where payment is not received.

7. Review

This policy should be reviewed by the Business Development & Finance Committee at least biannually and is due for review in July 2028.

The responsibility of ensuring that this policy is followed and reviewed sits with the RFO.

Appendix 1

[Contact Name]
[Business Name]
[Address]
[Address]
[Address]
[Address]

[Date]

Dear [name]

Re: Overdue Payment - Immediate action required to settle account [business name and customer reference]

Further to our previous communication, we note that your account is still in arrears.

Invoice number: [insert] (attached copy)
Invoice date: [insert]
Amount due: [insert]

We understand oversights happen, but we would appreciate immediate payment of this invoice.

If no payment is received within a further 14 days from [insert date], we reserve our statutory right, for public sector business transactions, to apply charges. Daily interest charges will be calculated for each date after the payment terms expire in line with the current Bank of England base rate, plus the statutory charge of 8% of the gross amount owed.

If you are experiencing any issues making a payment, and to avoid further charges, please contact me as a matter of urgency on 01525 631900 or email [insert].

Yours sincerely

[Name]
[Position]
Flitwick Town Council

Appendix 2

DO NOT IGNORE THIS LETTER

[Contact Name]
[Business Name]
[Address]
[Address]
[Address]
[Address]

[Date]

Dear [name]

Re: URGENT - Overdue Payment - Immediate action required to settle account [business name and customer reference]

Further to the Council's previous communication, we note that your account is still in arrears.

Invoice number: [insert] (attached copy)
Late payment charge invoice number: [insert] (attached copy)
Invoice date: [insert]
Total amount now due: [insert]

We now exercise our statutory right to apply late payment charges to public sector business transactions. These charges have been applied to the attached invoice. Charges are calculated at a daily rate of interest in accordance with legislation in line with the current Bank of England base rate, plus the statutory charge of 8% of the gross amount owed.

We now expect immediate payment of the total amount due [insert]. Please be aware that failure to make payment will result in additional charges and legal action.

If you are unable to make this payment, please contact the Finance Team urgently via accounts@flitwick.gov.uk or call 01525 631900.

Yours sincerely

Stephanie Stanley
Deputy Town Clerk & Responsible Finance Officer
Flitwick Town Council

Flitwick Town Council
Debt Management Policy

Statement of Policy

Flitwick Town Council (FTC) is committed to ensuring all owed monies are recovered from customers timely and responsibly, in a manner which maintains the reputation of the Council.

Background

The requirement for a robust debt management process has been identified to help prevent outstanding debt reaching an unacceptable level. Aged debt will be managed regularly and incorporate into the routine workings of the Bookings Team, Accounts Team, RFO and Business Services Committee.

The debt recovery process should be fair, respectful, and professional and operate within the terms of this policy. Consideration should be given to individual circumstances e.g. where payment plans are put into place.

Policy Objectives

The aim of this policy is to identify the process by which FTC will recover aged debt and where required, write off bad debt which cannot be achieved.

Scope of this policy

The scope incorporates all customers of FTC whereby monies are due for services provided. This includes all FTC tenants, corporate users of FTC facilities, customers booking functions, training and all other customers making use of facilities and/or FTC services.

Communication of Debt

A regular report will be submitted by the Accounts Team to Business Services Committee indicating all overdue unpaid invoices.
The report will show the current status of unpaid invoices and customer accounts, along with actions taken to recover monies due. The report will highlight any potential 'bad debt' and/or areas of concern for consideration by the Business Services Committee.

Credit Control Process

All monies due will be collected in accordance with the Financial Regulations applying the following timelines:

- As a standard, invoices will be issued with a 30 day payment term. Tenants' leases will detail payment terms alongside individual invoices.

- All invoices will include the statement “Please be aware charges may apply if payment is not received within 30 days of the date of this invoice.”

Stage 1: Invoices unpaid after 30 days will receive a phone call or email (appendix 1) reminding the customer to pay to avoid potential charges.

Stage 2: Invoices unpaid after 45 days will receive a statement via post and/or email with further reminder for payment.

Stage 3: Invoices unpaid after 60 days will receive a payment reminder letter (appendix 2) outlining charges to be applied if payment is not received.

Stage 4: Invoices unpaid after 90 days will receive a late payment charges in the form of a letter (appendix 3) and invoice outlining the interest charges applied (see below charging structure), notice of potential withdrawal of FTC services. All charges will be backdated to 31+ days.

Stage 5: From this point, all bad debt will be managed case by case resulting in either legal action or ‘writing off’ of bad debt (see below).

Charging Structure

Late payment fees will take the form of daily interest charges if an invoice remains unpaid after the expiry of the 30 day payment term.

Considerations

- Be practical and fair to the customer when settling the debt.
- Be consistent and transparent in application of charges
- Officer and Counsellor discretion is required at each stage of debt recovery to maintain the reputation of FTC.
- Ensure the credit control process has been applied to provide ample opportunity for payment
- All charges will be applied within the scope of HMRC guidelines, legislation and statutory rights for public sector business transactions.

Charges will be delivered on a separate invoice on the gross amount due using the following calculation:

- Multiply the amount owed by the bank of England base rate plus 8%
  Calculate daily interest by dividing annual interest by 365 day per year:
  Multiply the daily interest charge by number of days overdue (backdated to 31+ days)**:**

Example Debt = £2,000 x (0.5% plus 8%) 8.5% = £170
£170 / 365 = £0.47 daily interest charge
£0.47 x 90 days overdue = **£42.30** late payment charge.

- VAT is outside the scope for all late payment charges.
- Calculations will be verified via www.smallbusinesscommissioner.gov.uk/calculator

Process to Write off Bad Debt

FTC will seek to minimise the cost of bad debts written off by taking all necessary actions to recover monies due. It is accepted that prompt and regular bad debt write off is good practice.

Where debt is deemed irrecoverable (stage 5+) a report will be submitted to Business Services Committee detailing due diligence consideration including:

- Potential costs of recovery against the amount owed, including staff time.
- Likelihood of success
- Outline of credit control process followed
- RFO recommendation

Approval for writing off bad debt can be provided by Business Services Committee within the scope of its Terms of Reference.

All 'write offs' should be completed in collaboration with the accountant via the RFO and Senior Finance Officer, ensuring all bad debts and write offs are accounted for at Year End.

Counter Terrorism/Suspect Packages Policy

Expected Standards

There are 4 licensing objectives of equal importance:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Terrorist attacks in the UK are a real and serious danger; it is possible that your premises could be involved in a terrorist incident.

Basic good housekeeping reduces the opportunity for placing suspect packages and helps to deal with false alarms and hoaxes.

[Managers/supervisors/all staff] must be vigilant and consider the following:

- Searching and checking the premises (inside and out) before, during and after opening hours for anything that looks out of place.
- Remaining vigilant during opening hours.
- Ensure all emergency exits are secured when not in use, to prevent unauthorised entry.

[Management/supervisors] must ensure that evacuation responsibilities and roles are clearly communicated to all staff.

- Routes and exits must be well defined and evacuation plans exercised regularly.
- It may be safer to stay inside the building if the threat is outside.
- Consider the possibility of a multiple attack and the need to move people away from other areas of potential danger, which may include glazing.
- CCTV can help clarify if a security alert is real and is often vital in any post-incident investigation.

Reporting suspicious activity is vital in the effort to combat terrorism.

If you have suspicions about somebody's activities or behaviour, call the Anti-Terrorist hotline on 0800 789 321.

If you have information that requires an urgent or immediate police response, always dial 999.

For additional information and training please visit:https://www.protectuk.police.uk/

Sexual Exploitation/Harassment Policy

Introduction

Our sexual harassment policy aims to protect men and women in our company from unwanted sexual advances and give them guidelines to report incidents. We will also explain how we handle claims, punish sexual harassment and help victims recover. We won't tolerate sexual harassment in our workplace in any shape or form. Our culture is based on mutual respect and collaboration. Sexual harassment is a serious violation of those principles.

Scope

This policy applies to every person in our company regardless of gender, sexual orientation, level, function, seniority, status or other protected characteristics. We are all obliged to comply with this policy.

Policy elements

What is sexual harassment?

Sexual harassment has many forms of variable seriousness. A person sexually harasses someone when they:

- Insinuate, propose or demand sexual favours of any kind.
- Invade another person's personal space (e.g. inappropriate touching.)
- Stalk, intimidate, coerce or threaten another person to get them to engage in sexual acts.
- Send or display sexually explicit objects or messages.
- Comment on someone's looks, dress, sexuality or gender in a derogatory or objectifying manner or a manner that makes them uncomfortable.
- Make obscene comments, jokes or gestures that humiliate or offend someone.
- Pursue or flirt with another person persistently without the other person's willing participation. Also, flirting with someone at an inappropriate time (e.g. in a team meeting) is considered sexual harassment, even when these advances would have been welcome in a different setting. This is because such actions can harm a person's professional reputation and expose them to further harassment.

The most extreme form of sexual harassment is sexual assault. This is a serious crime and our company will support employees who want to press charges against offenders.

Our rules on sexual harassment

No one has the right to sexually harass our employees. Any person in our company who is found guilty of serious harassment will be terminated, whether they are VPs or assistants. Also, if representatives of our contractors or vendors sexually harass our employees, we will demand that the company they work for takes disciplinary action and/or refuse to work with this person in the future.

- **Sexual harassment is never too minor to be dealt with**. Any kind of harassment can wear down employees and create a hostile workplace. We will hear every claim and punish offenders appropriately.
- **Sexual harassment is about how we make others feel**. Many do not consider behaviors like flirting or sexual comments to be sexual harassment, thinking they are too innocent to be labeled that way. But, if something you do makes your colleagues uncomfortable, or makes them feel unsafe, you must stop.
- **We assume every sexual harassment claim is legitimate unless proven otherwise.** We listen to victims of sexual harassment and always conduct our investigations properly. Occasional false reports do not undermine this principle.
- **We will not allow further victimization of harassed employees.** We will fully support employees who were sexually harassed and will not take any adverse action against them. For example, we will not move them to positions with worse pay or benefits or allow others to retaliate against them.
- **Those who support or overlook sexual harassment are as much at fault as offenders.** Managers and HR especially are obliged to prevent sexual harassment and act when they have suspicions or receive reports. Letting this behavior go on or encouraging it will bring about disciplinary action. Anyone who witnesses an incident of sexual harassment or has other kinds of proof should report to HR.

How to report sexual harassment

If you are being sexually harassed (or suspect another person is being harassed), please report it to [*line manager or duty manager.*] In serious cases like sexual assault, please call the police and inform line manager or duty manager that you plan to press charges. We acknowledge it's often hard to come forward about these issues, but we need your help to build a fair and safe workplace for you and your colleagues.

If you report assault to the police, our company will provide any possible support until the matter is resolved. In any case, we will ensure you are not victimized and that you have access to relevant evidence admissible in court, like security video footage or emails (without revealing confidential information about other employees.)

Inadvertent harassment
Sometimes, people who harass others do not realize that their behaviour is wrong. We understand this is possible, but that doesn't make the perpetrator any less responsible for their actions.

If you suspect that someone doesn't realize their behaviour is sexual harassment under the definition of this policy, let them know and ask them to stop. Do so preferably via email so you can have records. Please do not use this approach when:

- Your manager, a senior manager, investor or customer is the perpetrator.
- Sexual harassment goes beyond the boundaries of off-hand comments, flirting or jokes.

Speak up, we listen
Sexual harassment can exhaust those who endure it. Speaking up about this issue is often tough for fear of not being heard, upsetting managers and challenging corporate culture.

Please don't let these fears deter you. Our company will do everything possible to stop sexual harassment and any other kind of harassment from happening, while supporting harassed employees. We need to know what's going on so we can act on it. And by raising your voice on this issue, you help our company create a happy workplace and thrive.

CCLA and Loan Schedule 26/27

01 April 2026 to 30th June 2026

Investments 26/27

CCLA Summary Year to Date
(230, 1190/111)

Account balance:*	**£ 1,005,596**
YTD Interest:	**£ 6,379**

Loans 26/27

(4061/422 & 4062/422)

Loan Purpose	PWLB Ref	Total Loan	25/26 Balance B/F	Interest Rate	1st Repayment	Final Repayment	26/27 Capital Paid		26/27 Interest Paid		Balance o/s
							Amount	Date	Amount	Date	
Manor Park	PW488637	£ 240,000	£ 36,000	4.80%	July 2009	July 2029					**£ 36,000**
3 Station Rd Purchase	PW412743	£ 800,000	£ 699,383	2.19%	April 2022	April 2047	£ 13,205	07-Apr-26	£ 76,582	07-Apr-26	**£ 686,178**
		£ 1,040,000					**£ 13,205**		**£ 76,582**		**£ 722,178**

FTC Projects Review 2026-27

Last Updated: **30 June 2026**

Accepted Project budget variance at 5%.

(315)	'27 Central Project Fund Opening Balance	£	-	
315	**PLUS** *26/27: Agreed CPF Precept Funding*	£	*53,254*	*(1st Instal £26,627 rec'd April & 2nd instal £26,627 received Sep)*
800s	**LESS:** 26/27 Approved Projects	£	14,981	***26/27 temporary balance of EMR 315***
	LESS Projects Overspend from CPF	£	42	
	PLUS Projects Underspend to CPF	£	-	
(315)	Central Project Fund **ITD Funds Available**	**£**	**38,231**	*Working balance (315) less 2nd precept instal (Oct)= Complete*

	PROJECT Details					Project Details										FUNDING Details				
	Project Code	N/C	Project Description	Committee	Minute Ref	Project Start Date	Whole Project Funds Committed	*Previous Year's Project Spend*	26/27 Opening Project Balance	GRANT /Funding Received	26/27 Project Spend to Date	Overspend Funded by CPF/Ops Reserve	Underspend Returned to CPF/Ops Reserves	Project Commitment Remaining YTD		TOTAL Approved Grants/ Funding	Prev Yrs Funds Received	26/27 Funds Received	Grants/ Funding Budget Remaining	Comments
Ongoing Projects	**800**	4212 110	Proj - Nature Park	Community	Del. Auth	Apr-21	£ 3,000	*£ 13,490*	**£ -**		£ -			**£ -**	0%	£ 283,385	£ 10,490	£ -	**£ 272,895**	*S106 remaining: Phase 1 £7,106.89, Phase 2 £274,728 & Plans £1,550 (CBC to be invoiced for S106 once works completed). SL 7/9/22. Planning Consultant RCF approved July 23.* ***Jan 25** : CPF Fund & 24/25 Grant Instal complete. Outstanding approved grant fund (£272,895) not yet claimed. No further CPF spend committed.* *£10,490 received on FTC8584 June 2024.*
	802	4823 110	Proj - Heritage Website	Corporate	753a 5252a)i	Jun-23	£ 3,800	£ 1,580	**£ 2,220**		£ -			**£ 2,220**	58%					
	106		3 Station Road Project	FTC			£ 126,395	£ 126,395	**£ -**		£ -			**£ -**	0%					Please refer to full project schedule for details
	819	4864 110	Proj - Community Fridge Door	Business	5934c	Dec-25	£ 5,000	£ 4,742	**£ 258**		£ 300	**£ 42**		**£ -**	0%			*£ 5,000*	**£ 5,000**	*Funded by £5,000 from **Ops Reserves** EMR 319 transfer (journal 4462).* **PROJECT CLOSED April 26**
	821	4867 110	Proj - Stocksfield Renovation	Council	5964a	Feb-26	£ 15,434	£ 1,693	**£ 13,741**		£ 11,656			**£ 2,085**	14%					*Funded by £15,433.30 from **Ops Reserves** EMR 319 transfer (journal).*
NEW Projects: 2026/27	**822**	4868 110	Proj - Audio Access System	Council	6015di	May-26	£ 817.52		**£ 818**	£ 7,175				**£ 7,993**	100%					Funding from EMR314 at £7,175 with remaining from CPF
	823	4869 110	Proj - Room 1 Refurbishment	Business	1634c	May-26	£ 14,163		**£ 14,163**		£ 14,163	**£ 0.23**		**£ 0**	0%					**PROJECT CLOSED June 26**

Flitwick Town Council 2026/27: Current Year

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
314	EMR Field Compensation 2025	7,175.00	-7,175.00	0.00
315	Central Project Fund	0.00	11,604.19	11,604.19
316	EMR Election Costs	0.00	6,500.00	6,500.00
317	EMR Nature Park Annual Grant	13,967.70	-825.00	13,142.70
319	EMR Operational Reserves	440,826.40	59,173.60	500,000.00
320	EMR IT Equipment Provision	745.07		745.07
321	EMR Flitwick Living History	13,788.60	-111.66	13,676.94
323	EMR Hinksley Music Park 24/25	510.50		510.50
324	EMR Allotments	17,982.18	0.00	17,982.18
325	EMR Summer Programme	923.85	-923.85	0.00
328	EMR Fixed Wire Testing (5yrs)	850.00	850.00	1,700.00
330	EMR Community Fridge	5,801.30	63.07	5,864.37
332	EMR 3 Station Road Development	40,363.82	12,066.00	52,429.82
336	EMR Hubbub Food Hub	4,836.21	-744.20	4,092.01
338	EMR Capital Incentive	100,000.00		100,000.00
339	EMR St.Rd. Roof Safety 26/27	600.00		600.00
344	P/Y 25/26 Rufus Bonus	0.00	3,000.00	3,000.00
406	FUNDS: S106 Mil Pk Play Equip	1,775.59	6,471.78	8,247.37
802	PROJ - Heritage Website	2,220.00		2,220.00
819	PROJ - Community Fridge Door	257.94	-257.94	0.00
821	PROJ - Stocksfield Refurb	13,740.30	-11,656.06	2,084.24
822	PROJ - Audit Access System	0.00	7,992.52	7,992.52
		666,364.46	**86,027.45**	**752,391.91**

15/07/2026

13:16

Flitwick Town Council 2026/27: Current Year

Balance Sheet as at 30th June 2026

31st March 2026 Net Value		Fixed Assets	Cost of Asset	Depreciation	31st March 2027 Net Value
0			0	0	0
		Long Term Assets			
0				0	
	0				0
		Current Assets			
36,198		DEBTORS	38,335		
1,619		DEBTORS: Burial Grounds & Cem	1,288		
13,383		VAT Control Account	0		
49,247		PREPAYMENTS - Year End	2,098		
10,826		Prepayments - Mthly Business	52,088		
68,932		Prepayment for Land Sale	83,960		
4,720		Accrued Income	0		
2,674		Stock Held - Bar	2,674		
4,125		Stock Held - Food	4,125		
5,000		Current Bank Ac Barclays 009	5,000		
93,668		Barclays Business Reserve 106	57,284		
16		Prepayment Cards: Equals	16		
1,000		PDQ Account 271	1,000		
62,242		Tenants Deposits Account 228	59,210		
400		Petty Cash Control (YE)	400		
200		Float - Main Safe (YE)	200		
600		Float - Cafe Safe (YE)	600		
15		Float - Reception Safe (YE)	15		
80		Float - Cafe Till Drawer	80		
675,595		CCLA Deposit Fund	1,005,595		
1,030,542				1,313,968	
	1,030,542	Total Assets			1,313,968
		Current Liabilities			
8,295		DEBTORS: Functions	9,109		
0		VAT Control Account	8,682		
0		Barclaycard 785	1,957		
13,391		CREDITORS	46,874		
7,658		ACCRUAL - Loan Interest (YE)	0		

15/07/2026

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Flitwick Town Council 2026/27: Current Year

Balance Sheet as at 30th June 2026

31st March 2026				31st March 2027	
18,802		ACCRUALS (YE)	0		
17,221		PAYE/NIC Due	21,445		
9,139		LGPS Pension Control	5,285		
3,836		NEST Pension Control	3,916		
6,189		Income in Advance - FTC	0		
4,748		Income in Advance: Rufus Event	2,455		
333		Income in Advance: NT Live	349		
2,063		Income in Adv: Corp NR Deposit	458		
2,397		Ticket Sales Return Due (NT)	1,042		
1,973		Past Yr TM Charity (YE)	2,930		
2,879		Past Yr TM Allow & Civic Recep	0		
137		Past Yr Leader Expenses (YE)	0		
630		Allotment Plot Deposit & Keys	1,400		
63,506		Deposit Refundable: Tenants	56,738		
1,000		Deposits Refundable: Functions	100		
0		Deposits Refundable: Community	400		
2,825		Barclaycard Year End balance	0		
167,022				163,141	
	863,520	Total Assets Less Current Liabilities			1,150,828
		Long Term Liabilities			
0				0	
	863,520	Total Assets Less Long Term Liabilities			1,150,828
		Represented By			
	197,155	GENERAL RESERVE			398,436
	666,364	Earmarked Reserves			752,392
	863,520				1,150,828

The above statement represents fairly the financial position of the authority as at 30th June 2026 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date :_____

Summary Profit and Loss Account - By Cost Centre

Month 3 Date 30/06/2026

Centre	Sales/Income	Month Actual	YTD Actual
101	GENERAL PURPOSES	33	165
102	CIVIC PURPOSES	594	594
106	3 STATION ROAD	3,250	3,250
111	PRECEPT, INTEREST & CCLA	3,964	553,936
301	BURIAL GROUNDS	2,991	5,572
302	ALLOTMENTS	23	481
303	LOCAL AMENITIES/TRACTOR STORE	4,500	6,801
305	PLAY AREAS	9,372	11,197
310	FOOD HUB	1	147
311	THE HUB & YOUTH ACTIVITIES	88	16,048
312	COMMUNITY ACTIVITIES	551	908
313	COMMUNITY EVENTS	255	6,348
420	RENDEZVOUS	33,151	90,023
421	RUFUS CENTRE	35,102	121,949
	Total Sales/Income	93,874	817,417

Centre	Indirect/Overhead Expenditure		
101	GENERAL PURPOSES	24,881	78,868
102	CIVIC PURPOSES	230	258
103	COMMUNICATIONS	218	2,530
106	3 STATION ROAD	593	5,764
110	PROJECTS & GRANTS	14,163	26,119
300	CORE SERVICES	23,044	70,846
301	BURIAL GROUNDS	978	1,088
302	ALLOTMENTS	20	1,483
303	LOCAL AMENITIES/TRACTOR STORE	1,850	11,615
305	PLAY AREAS	3,819	1,586
306	STREET LIGHTING	392	895
310	FOOD HUB	382	2,653
311	THE HUB & YOUTH ACTIVITIES	13,541	30,855
312	COMMUNITY ACTIVITIES	11,442	44,255
313	COMMUNITY EVENTS	7,991	16,844
420	RENDEZVOUS	35,046	100,443
421	RUFUS CENTRE	32,932	89,663
422	FINANCE & HR	6,456	44,781
601	PLANNING	0	216
	Total Indirect/Overhead Expenditure	177,977	530,762
	Operating Profit	(84,103)	286,655
	% Operating Profit	-89.59%	35.07%

Flitwick Town Council 2026/27: Current Year

Bank - Cash and Investment Reconciliation as at 30 June 2026

		Account Description	Balance	
Bank Statement Balances				
1	30/06/2026	CURRENT ACCOUNT	5,000.00	
2	30/06/2026	BUSINESS RESERVE	57,283.98	
3	30/06/2026	Equals Prepayment Card	16.47	
5	30/06/2026	PDQ Account	1,000.00	
6	30/06/2026	Barclaycard	0.00	
7	30/06/2026	Tenants Deposits Account (228)	59,210.04	
				122,510.49
Other Cash & Bank Balances				
		CCLA Deposit Fund	1,005,595.03	
		Float - Cafe Safe (YE)	600.00	
		Float - Cafe Till Drawer	80.00	
		Float - Main Safe (YE)	200.00	
		Float - Reception Safe (YE)	15.00	
		Petty Cash Control (YE)	400.00	
				1,006,890.03
				1,129,400.52
Unpresented Payments				
6	30/06/2026	DD	1,635.44	
6	30/06/2026	DD	321.12	
				1,956.56
				1,127,443.96
Receipts not on Bank Statement				
0	30/06/2026	All Receipts Cleared	0.00	
				0.00
Closing Balance				1,127,443.96
All Cash & Bank Accounts				
1		Current Bank Ac Barclays 009		4,783.33
2		Barclays Business Reserve 106		57,283.98
3		Prepayment Cards: Equals		16.47
5		PDQ Account 271		1,000.00
6		Barclaycard 785		-1,956.56
7		Tenants Deposits Account 228		59,210.04
		Other Cash & Bank Balances		1,006,890.03
		Total Cash & Bank Balances		1,127,227.29

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
FINANCE & General Purposes									
101	GENERAL PURPOSES								
1003	Photocopying Contribution	33	162	200	38			80.8%	
1191	Miscellaneous Income	0	4	0	(4)			0.0%	
	GENERAL PURPOSES :- Income	33	165	200	35			82.6%	0
4001	Salaries & Wages	16,546	56,975	225,843	168,868		168,868	25.2%	
4003	Travel Costs	3	8	30	23		23	25.0%	
4017	FTC Hospitality	60	180	720	540		540	25.0%	
4020	Postage Costs	0	833	1,300	467		467	64.1%	
4021	Stationary	42	371	1,500	1,129		1,129	24.8%	
4022	Photocopier Costs	0	624	2,600	1,976		1,976	24.0%	
4023	Telephone Costs	415	1,647	7,020	5,373		5,373	23.5%	
4025	Office Furniture & Equipment	6	15	1,100	1,085		1,085	1.3%	
4034	Salaries Contingency	0	0	10,000	10,000		10,000	0.0%	
4040	IT Support	2,016	5,733	18,500	12,767		12,767	31.0%	
4048	IT Hardware	0	0	2,500	2,500		2,500	0.0%	
4055	Maintenance Programmes	0	0	30,000	30,000		30,000	0.0%	
4056	Licenses & Memberships	2,404	2,404	4,900	2,496		2,496	49.1%	
4058	Bank Charges	41	61	260	199		199	23.6%	
4059	SUNDRIES	0	8	150	142		142	5.3%	
4102	FTC Internal Rent	3,133	9,398	37,590	28,193		28,193	25.0%	
4103	FTC Internal Hire	216	611	2,000	1,389		1,389	30.6%	
	GENERAL PURPOSES :- Indirect Expenditure	24,881	78,868	346,013	267,145	0	267,145	22.8%	0
	Net Income over Expenditure	(24,848)	(78,703)	(345,813)	(267,110)				
102	CIVIC PURPOSES								
1143	CURRENT Yr - TM Charity Income	594	594	0	(594)			0.0%	
	CIVIC PURPOSES :- Income	594	594	0	(594)				0
4035	Regalia Costs	0	0	1,000	1,000		1,000	0.0%	
4036	Civic Service	0	0	800	800		800	0.0%	
4103	FTC Internal Hire	0	0	500	500		500	0.0%	
4108	PAST Yr - Leader Expenses	0	0	0	0		0	0.0%	(137)
4143	CURRENT Yr - TM Charity Costs	0	28	0	(28)		(28)	0.0%	
4149	Leader Expenses	0	0	200	200		200	0.0%	
4209	Past Year: Town Mayor's Allow	0	0	0	0		0	0.0%	(1,616)
4210	TM Allowance & Civic Receptio	230	230	4,000	3,770		3,770	5.8%	
4502	Elections/By Elections	0	0	6,500	6,500		6,500	0.0%	
	CIVIC PURPOSES :- Indirect Expenditure	230	258	13,000	12,743	0	12,743	2.0%	(1,753)
	Net Income over Expenditure	364	336	(13,000)	(13,336)				
6000	plus Transfer from EMR	0	(1,753)	0	1,753				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
	Movement to/(from) Gen Reserve	364	(1,416)	(13,000)	(11,584)				
103	COMMUNICATIONS								
1001	Advertising Income	0	0	500	500			0.0%	
	COMMUNICATIONS :- Income	0	0	500	500			0.0%	0
4024	Marketing Support Tool	0	0	250	250		250	0.0%	
4028	Advertising & Promotions	60	60	250	190		190	24.0%	
4031	Flit Valley Communications	0	0	692	692		692	0.0%	
4045	Flitwick Papers Costs	0	2,312	9,500	7,188		7,188	24.3%	
4046	Website Maintenance	158	158	1,200	1,043		1,043	13.1%	
	COMMUNICATIONS :- Indirect Expenditure	218	2,530	11,892	9,363	0	9,363	21.3%	0
	Net Income over Expenditure	(218)	(2,530)	(11,392)	(8,863)				
106	3 STATION ROAD								
1022	Tenant Rent	3,250	3,250	12,999	9,749			25.0%	
	3 STATION ROAD :- Income	3,250	3,250	12,999	9,749			25.0%	0
4013	Utility - Electric	593	1,167	1,250	83		83	93.3%	
4015	Utility - Water	0	(351)	250	601		601	(140.4%)	
4016	Business Rates	0	0	8,760	8,760		8,760	0.0%	
4019	Utility - Gas	0	0	600	600		600	0.0%	
4132	Building Maintenance	0	250	400	150		150	62.5%	
4140	Maintenance Contracts	0	1,344	0	(1,344)		(1,344)	0.0%	1,344
4506	Legal & Professional Fees	0	3,354	0	(3,354)		(3,354)	0.0%	3,354
	3 STATION ROAD :- Indirect Expenditure	593	5,764	11,260	5,496	0	5,496	51.2%	4,698
	Net Income over Expenditure	2,657	(2,514)	1,739	4,253				
6000	plus Transfer from EMR	0	4,698	0	(4,698)				
	Movement to/(from) Gen Reserve	2,657	2,184	1,739	(445)				
422	FINANCE & HR								
4009	Health & Safety	388	2,041	3,500	1,459		1,459	58.3%	
4010	Simply Health Scheme	422	1,427	6,750	5,323		5,323	21.1%	
4027	Audit Fees - External	0	(2,700)	3,000	5,700		5,700	(90.0%)	
4029	Insurance	0	16,073	45,000	28,927		28,927	35.7%	
4039	HR Support	660	1,981	8,000	6,019		6,019	24.8%	
4041	PDQ Systems: 420/422: 50/50	600	1,208	5,000	3,792		3,792	24.2%	
4047	Training	0	930	3,000	2,070		2,070	31.0%	
4053	Payroll Systems	180	(150)	1,700	1,850		1,850	(8.8%)	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4054	Spot Bonus Awards	0	80	600	520		520	13.3%	
4057	Rialtas Council Package	0	2,685	3,312	627		627	81.1%	
4061	Loan CAPITAL Paid	0	13,205	38,555	25,350		25,350	34.2%	
4062	Loan INTEREST Paid	0	0	16,756	16,756		16,756	0.0%	
4103	FTC Internal Hire	71	258	2,000	1,742		1,742	12.9%	
4156	Audit Fees - Internal	525	(275)	1,600	1,875		1,875	(17.2%)	
4160	Accountancy Consultancy	0	(62)	2,600	2,662		2,662	(2.4%)	
4506	Legal & Professional Fees	3,610	8,080	14,000	5,920	10,404	(4,484)	132.0%	
	FINANCE & HR :- Indirect Expenditure	6,456	44,781	155,373	110,592	10,404	100,188	35.5%	0
	Net Expenditure	(6,456)	(44,781)	(155,373)	(110,592)				
601	PLANNING								
4103	FTC Internal Hire	0	216	350	134		134	61.7%	
	PLANNING :- Indirect Expenditure	0	216	350	134	0	134	61.7%	0
	Net Expenditure	0	(216)	(350)	(134)				
	FINANCE & General Purposes :- Income	3,876	4,009	13,699	9,690			29.3%	
	Expenditure	32,378	132,416	537,888	405,472	10,404	395,068	26.6%	
	Net Income over Expenditure	(28,501)	(128,408)	(524,189)	(395,781)				
	plus Transfer from EMR	0	2,945	0	(2,945)				
	Movement to/(from) Gen Reserve	(28,501)	(125,462)	(524,189)	(398,727)				
	Grand Totals:- Income	3,876	4,009	13,699	9,690			29.3%	
	Expenditure	32,378	132,416	537,888	405,472	10,404	395,068	26.6%	
	Net Income over Expenditure	(28,501)	(128,408)	(524,189)	(395,781)				
	plus Transfer from EMR	0	2,945	0	(2,945)				
	Movement to/(from) Gen Reserve	(28,501)	(125,462)	(524,189)	(398,727)				

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Amenities & PublicR									
300	**CORE SERVICES**								
4001	Salaries & Wages	19,283	56,061	236,478	180,417		180,417	23.7%	
4002	Uniform	75	149	750	601		601	19.8%	
4005	Vehicle/Trucks Maintenance	29	403	750	347		347	53.7%	
4006	Fuel	497	1,241	4,000	2,759		2,759	31.0%	
4008	Vehicle/Trucks Insurance	0	2,036	3,361	1,325		1,325	60.6%	
4037	PublicR Contractor Costs	2,250	6,500	17,000	10,500		10,500	38.2%	
4063	Vehicle/Truck Lease Repayments	732	2,197	8,844	6,647		6,647	24.8%	
4064	Town Centre CCTV	0	1,927	2,800	873		873	68.8%	
4103	FTC Internal Hire	179	332	1,000	668		668	33.2%	
	CORE SERVICES :- Indirect Expenditure	23,044	70,846	274,983	204,137	0	204,137	25.8%	0
	Net Expenditure	(23,044)	(70,846)	(274,983)	(204,137)				
301	**BURIAL GROUNDS**								
1004	Burial Grounds Income	890	3,471	15,000	11,529			23.1%	
1013	CBC-Closed Burial Ground	1,000	1,000	1,000	0			100.0%	
	BURIAL GROUNDS :- Income	1,890	4,471	16,000	11,529			27.9%	0
4015	Utility - Water	36	36	100	65		65	35.5%	
4068	Burial Ground - General	65	175	1,500	1,325	870	455	69.7%	
4069	Memorials/Plaques/Benches	877	877	0	(877)		(877)	0.0%	
	BURIAL GROUNDS :- Indirect Expenditure	978	1,088	1,600	512	870	(358)	122.3%	0
	Net Income over Expenditure	913	3,384	14,400	11,016				
302	**ALLOTMENTS**								
1005	Allotment Income	23	481	4,500	4,019			10.7%	
	ALLOTMENTS :- Income	23	481	4,500	4,019			10.7%	0
4015	Utility - Water	0	938	1,850	912		912	50.7%	
4072	Allotments Maintenance	0	72	1,500	1,428		1,428	4.8%	
4103	FTC Internal Hire	20	473	350	(123)		(123)	135.1%	
	ALLOTMENTS :- Indirect Expenditure	20	1,483	3,700	2,217	0	2,217	40.1%	0
	Net Income over Expenditure	3	(1,002)	800	1,802				
303	**LOCAL AMENITIES/TRACTOR STORE**								
1014	Phone Mast (Station Rd)	4,500	4,500	1,000	(3,500)			450.0%	
1072	Transport Interchange Maint.	0	2,301	0	(2,301)			0.0%	
	LOCAL AMENITIES/TRACTOR STORE :- Income	4,500	6,801	1,000	(5,801)			680.1%	0

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4013	Utility - Electric	121	222	1,200	978		978	18.5%	
4015	Utility - Water	0	0	1,000	1,000		1,000	0.0%	
4059	SUNDRIES	0	0	500	500	20	480	4.0%	
4078	Planting/Weeding	0	46	2,500	2,454	2,000	454	81.8%	
4084	Plant/Equip -PURCHASE	0	2,405	4,000	1,595		1,595	60.1%	
4085	Plant/Equip- MAINTENANCE	629	1,818	4,500	2,682	1,591	1,091	75.7%	
4110	Tree Maintenance	300	450	4,000	3,550		3,550	11.3%	
4128	Waste Disposal	396	1,551	6,025	4,474		4,474	25.7%	
4132	Building Maintenance	0	23	1,000	977		977	2.3%	
4137	Water Dispenser Maintenance	0	16	0	(16)		(16)	0.0%	
4140	Maintenance Contracts	0	870	1,060	190		190	82.0%	
4700	Flitwick Manor Park	403	3,149	9,000	5,851	163	5,688	36.8%	
4701	Flit Valley Maintenance	0	0	500	500		500	0.0%	
4702	Flitwick Nature Park	0	825	500	(325)		(325)	165.0%	825
4703	Transport Interchange Maint.	0	242	0	(242)		(242)	0.0%	
	LOCAL AMENITIES/TRACTOR STORE :- Indirect Expenditure	1,850	11,615	35,785	24,170	3,774	20,396	43.0%	825
	Net Income over Expenditure	2,650	(4,814)	(34,785)	(29,971)				
6000	plus Transfer from EMR	0	825	0	(825)				
	Movement to/(from) Gen Reserve	2,650	(3,989)	(34,785)	(30,796)				
305	PLAY AREAS								
1010	Pitch / Field Hire	0	0	903	903			0.0%	
1012	Millennium Park Hire	0	1,825	2,510	685			72.7%	
1177	Grants & Donations Received	9,372	9,372	0	(9,372)			0.0%	9,372
	PLAY AREAS :- Income	9,372	11,197	3,413	(7,784)			328.1%	9,372
4075	Play Areas Repairs & Maint.	3,747	1,220	8,000	6,780	617	6,162	23.0%	2,900
4098	Skate Park Lighting	35	65	500	435		435	12.9%	
4111	Pitch Maintenance - Hinksley R	0	0	700	700		700	0.0%	
4122	Changing Rooms - Hinksley Rd	36	301	900	599		599	33.4%	
	PLAY AREAS :- Indirect Expenditure	3,819	1,586	10,100	8,515	617	7,897	21.8%	2,900
	Net Income over Expenditure	5,553	9,611	(6,687)	(16,298)				
6000	plus Transfer from EMR	2,900	2,900	0	(2,900)				
6001	less Transfer to EMR	9,372	9,372	0	(9,372)				
	Movement to/(from) Gen Reserve	(919)	3,140	(6,687)	(9,826)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306	STREET LIGHTING								
4096	Electricity - Street Lights	392	817	7,650	6,833		6,833	10.7%	
4097	Street Lighting Maintenance	0	78	2,000	1,922		1,922	3.9%	
	STREET LIGHTING :- Indirect Expenditure	392	895	9,650	8,755	0	8,755	9.3%	0
	Net Expenditure	(392)	(895)	(9,650)	(8,755)				
	COMMUNITY Amenities & PublicR :- Income	15,785	22,950	24,913	1,963			92.1%	
	Expenditure	30,102	87,512	335,818	248,306	5,261	243,045	27.6%	
	Net Income over Expenditure	(14,317)	(64,562)	(310,905)	(246,343)				
	plus Transfer from EMR	2,900	3,725	0	(3,725)				
	less Transfer to EMR	9,372	9,372	0	(9,372)				
	Movement to/(from) Gen Reserve	(20,789)	(70,209)	(310,905)	(240,696)				
	Grand Totals:- Income	15,785	22,950	24,913	1,963			92.1%	
	Expenditure	30,102	87,512	335,818	248,306	5,261	243,045	27.6%	
	Net Income over Expenditure	(14,317)	(64,562)	(310,905)	(246,343)				
	plus Transfer from EMR	2,900	3,725	0	(3,725)				
	less Transfer to EMR	9,372	9,372	0	(9,372)				
	Movement to/(from) Gen Reserve	(20,789)	(70,209)	(310,905)	(240,696)				

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Engagement									
310	FOOD HUB								
1148	Comm Fridge Deliveries	0	144	240	96			59.8%	
1149	Sofea Collections	0	0	2,340	2,340			0.0%	
1191	Miscellaneous Income	1	4	0	(4)			0.0%	
	FOOD HUB :- Income	1	147	2,580	2,433			5.7%	0
4005	Vehicle/Trucks Maintenance	0	535	850	315		315	62.9%	
4008	Vehicle/Trucks Insurance	0	672	1,610	938		938	41.7%	
4047	Training	0	0	450	450		450	0.0%	
4102	FTC Internal Rent	108	324	1,296	972		972	25.0%	
4103	FTC Internal Hire	0	0	250	250		250	0.0%	
4128	Waste Disposal	28	85	355	270		270	23.8%	
4619	General Community Fridge Costs	246	1,038	2,500	1,462		1,462	41.5%	681
4620	Sofea Collections	0	0	2,340	2,340		2,340	0.0%	
	FOOD HUB :- Indirect Expenditure	382	2,653	9,651	6,998	0	6,998	27.5%	681
	Net Income over Expenditure	(381)	(2,505)	(7,071)	(4,566)				
6000	plus Transfer from EMR	67	681	0	(681)				
	Movement to/(from) Gen Reserve	(313)	(1,824)	(7,071)	(5,247)				
311	THE HUB & YOUTH ACTIVITIES								
1035	Youth Hub Hire	88	1,048	650	(398)			161.2%	
1041	Youth Activities	0	15,000	15,000	0			100.0%	
	THE HUB & YOUTH ACTIVITIES :- Income	88	16,048	15,650	(398)			102.5%	0
4013	Utility - Electric	146	330	1,013	683		683	32.6%	
4015	Utility - Water	138	138	1,000	862		862	13.8%	
4016	Business Rates	0	1,764	2,367	603		603	74.5%	
4049	Youth Provision	13,063	26,125	52,250	26,125		26,125	50.0%	
4082	Youth Hub CCTV	0	0	500	500		500	0.0%	
4128	Waste Disposal	28	85	390	305		305	21.8%	
4132	Building Maintenance	0	110	1,500	1,390	110	1,280	14.7%	
4134	Cleaning Costs	114	209	1,600	1,391		1,391	13.1%	
4138	Equipment Purchase	0	340	500	160		160	67.9%	
4140	Maintenance Contracts	0	1,598	1,980	382		382	80.7%	
4151	Broadband Costs	52	156	504	348		348	31.0%	
	THE HUB & YOUTH ACTIVITIES :- Indirect Expenditure	13,541	30,855	63,604	32,749	110	32,639	48.7%	0
	Net Income over Expenditure	(13,453)	(14,808)	(47,954)	(33,146)				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
312	COMMUNITY ACTIVITIES								
1121	Health & Wellbeing	551	908	500	(408)			181.5%	
1122	Over 60s & Older People	0	0	3,150	3,150			0.0%	
1123	Inclusive & Disability	0	0	240	240			0.0%	
1124	Families & Children	0	0	240	240			0.0%	
	COMMUNITY ACTIVITIES :- Income	551	908	4,130	3,223			22.0%	0
4001	Salaries & Wages	11,129	42,444	156,490	114,046		114,046	27.1%	
4103	FTC Internal Hire	286	947	6,000	5,054		5,054	15.8%	
4614	Proud AF Initiative	0	164	1,500	1,336		1,336	10.9%	
4617	Flitwick Living History	0	112	0	(112)		(112)	0.0%	112
4626	Health & Wellbeing	0	508	1,685	1,177		1,177	30.2%	
4627	Over 60s & Older People	27	81	2,450	2,369		2,369	3.3%	
4628	Inclusive & Disability	0	0	2,710	2,710		2,710	0.0%	
4629	Families & Children	0	0	200	200		200	0.0%	
	COMMUNITY ACTIVITIES :- Indirect Expenditure	11,442	44,255	171,035	126,780	0	126,780	25.9%	112
	Net Income over Expenditure	(10,891)	(43,348)	(166,905)	(123,557)				
6000	plus Transfer from EMR	0	112	0	(112)				
	Movement to/(from) Gen Reserve	(10,891)	(43,236)	(166,905)	(123,669)				
313	COMMUNITY EVENTS								
1127	Flitwick Fun Day	255	6,348	4,500	(1,848)			141.1%	
1142	Easter Egg Trail	0	0	350	350			0.0%	
1165	Christmas Lights EVENT	0	0	600	600			0.0%	
	COMMUNITY EVENTS :- Income	255	6,348	5,450	(898)			116.5%	0
4043	Remembrance Event	0	0	890	890		890	0.0%	
4200	Christmas Lights Installation	950	950	20,475	19,525		19,525	4.6%	
4204	Flitwick TownSq Chritsmas Tree	0	0	1,500	1,500		1,500	0.0%	
4211	Easter Egg Trail	0	0	350	350		350	0.0%	
4213	Summer Programme	550	1,478	6,220	4,742		4,742	23.8%	924
4540	Christmas Lights EVENT	0	0	5,200	5,200		5,200	0.0%	
4541	Festival of Lights	0	0	5,000	5,000		5,000	0.0%	
4551	Flitwick Fun Day	6,211	14,072	16,000	1,928		1,928	88.0%	
4618	Community General Costs	280	344	1,500	1,157		1,157	22.9%	
	COMMUNITY EVENTS :- Indirect Expenditure	7,991	16,844	57,135	40,291	0	40,291	29.5%	924
	Net Income over Expenditure	(7,736)	(10,496)	(51,685)	(41,189)				
6000	plus Transfer from EMR	924	924	0	(924)				
	Movement to/(from) Gen Reserve	(6,813)	(9,572)	(51,685)	(42,113)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Engagement :- Income	895	23,450	27,810	4,360			84.3%	
Expenditure	33,356	94,607	301,425	206,818	110	206,708	31.4%	
Net Income over Expenditure	(32,461)	(71,157)	(273,615)	(202,458)				
plus Transfer from EMR	991	1,717	0	(1,717)				
Movement to/(from) Gen Reserve	(31,470)	(69,441)	(273,615)	(204,174)				
Grand Totals:- Income	895	23,450	27,810	4,360			84.3%	
Expenditure	33,356	94,607	301,425	206,818	110	206,708	31.4%	
Net Income over Expenditure	(32,461)	(71,157)	(273,615)	(202,458)				
plus Transfer from EMR	991	1,717	0	(1,717)				
Movement to/(from) Gen Reserve	(31,470)	(69,441)	(273,615)	(204,174)				

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	5,000.00					5,000.00	
	Banked: 01/06/2026	1,200.00						
	Sales Recpts Page 15448	1,200.00	1,200.00		101			Sales Recpts Page 15448
	Banked: 01/06/2026	45.00						
	Community Event / Activity	45.00			1127	313	45.00	FFFD26 Stall Bastin Titus
	Banked: 01/06/2026	31.50						
	Keep Fit / Dance Class	31.50		5.25	1121	312	26.25	Keep Fit / Dance Class
	Banked: 01/06/2026	1,456.40						
	Sales Recpts Page 15449	1,456.40	1,456.40		101			Sales Recpts Page 15449
	Banked: 01/06/2026	31.50						
	Community Event / Activity	31.50		5.25	1121	312	26.25	Keep Fit J&S Waller
	Banked: 01/06/2026	1,715.20						
	Sales Recpts Page 15450	1,715.20	1,715.20		101			Sales Recpts Page 15450
	Banked: 01/06/2026	63.00						
	Keep Fit / Dance Class	63.00		10.50	1121	312	52.50	Keep Fit P&E Nichols
	Banked: 01/06/2026	829.20						
	Sales Recpts Page 15451	829.20	829.20		101			Sales Recpts Page 15451
	Banked: 01/06/2026	525.30						
	Sales Recpts Page 15452	525.30	525.30		101			Sales Recpts Page 15452
	Banked: 01/06/2026	814.15						
	Sales Recpts Page 15453	814.15	814.15		101			Sales Recpts Page 15453
	Banked: 01/06/2026	1,197.00						
	Sales Recpts Page 15454	1,197.00	1,197.00		101			Sales Recpts Page 15454
	Banked: 01/06/2026	808.90						
	Sales Recpts Page 15455	808.90	808.90		101			Sales Recpts Page 15455
	Banked: 01/06/2026	100.00						
	Sales Recpts Page 15456	100.00	100.00		101			Sales Recpts Page 15456
	Banked: 01/06/2026	756.70						
	Sales Recpts Page 15457	756.70	756.70		101			Sales Recpts Page 15457
	Banked: 01/06/2026	1,336.50						
	Sales Recpts Page 15458	1,336.50	1,336.50		101			Sales Recpts Page 15458
	Banked: 01/06/2026	1,471.40						
	Sales Recpts Page 15459	1,471.40	1,471.40		104			Sales Recpts Page 15459
	Banked: 02/06/2026	48.00						
	Sales Recpts Page 15460	48.00	48.00		101			Sales Recpts Page 15460
	Banked: 02/06/2026	48.00						
	Sales Recpts Page 15461	48.00	48.00		101			Sales Recpts Page 15461
	Banked: 02/06/2026	30.00						

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Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 15462	30.00	30.00		101			Sales Recpts Page 15462
	Banked: 02/06/2026 285.26							
AUTO	BUSINESS RESERVE (106)	285.26			202		285.26	Auto Transfer
	Banked: 03/06/2026 31.50							
	Keep Fit / Dance Class	31.50		5.25	1121	312	26.25	Keep Fit A Ly
	Banked: 03/06/2026 524.40							
	Sales Recpts Page 15463	524.40	524.40		101			Sales Recpts Page 15463
	Banked: 03/06/2026 109.00							
	Sales Recpts Page 15464	109.00	109.00		104			Sales Recpts Page 15464
	Banked: 04/06/2026 3,314.00							
	Sales Recpts Page 15465	3,314.00	3,314.00		103			Sales Recpts Page 15465
	Banked: 04/06/2026 550.90							
	Sales Recpts Page 15466	550.90	550.90		101			Sales Recpts Page 15466
	Banked: 04/06/2026 -365.85							
	Sales Recpts Page 15475	-365.85	-365.85		101			Sales Recpts Page 15475
	Banked: 04/06/2026 1,668.18							
AUTO	BUSINESS RESERVE (106)	1,668.18			202		1,668.18	Auto Transfer
	Banked: 05/06/2026 15,000.00							
	Sales Recpts Page 15467	15,000.00	15,000.00		101			Sales Recpts Page 15467
	Banked: 05/06/2026 777.00							
	Sales Recpts Page 15468	777.00	777.00		101			Sales Recpts Page 15468
	Banked: 05/06/2026 4,339.40							
	Sales Recpts Page 15469	4,339.40	4,339.40		101			Sales Recpts Page 15469
	Banked: 08/06/2026 252.60							
	Sales Recpts Page 15470	252.60	252.60		101			Sales Recpts Page 15470
	Banked: 08/06/2026 250.00							
	Sales Recpts Page 15471	250.00	250.00		103			Sales Recpts Page 15471
	Banked: 08/06/2026 699.70							
	Sales Recpts Page 15472	699.70	699.70		101			Sales Recpts Page 15472
	Banked: 08/06/2026 1,216.60							
	Sales Recpts Page 15473	1,216.60	1,216.60		101			Sales Recpts Page 15473
	Banked: 09/06/2026 45.00							
	Community Event / Activity	45.00			1127	313	45.00	M Randle FFFD26 Stall
	Banked: 09/06/2026 40,000.00							
Manual	BUSINESS RESERVE (106)	40,000.00			202		40,000.00	PAYE/Pens/NIC
	Banked: 10/06/2026 90.00							
	Community Event / Activity	90.00			1127	313	90.00	C Keeble FFFD26 Stall

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Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 10/06/2026	833.90						
	Sales Recpts Page 15481	833.90	833.90		101			Sales Recpts Page 15481
	Banked: 10/06/2026	1,314.00						
	Sales Recpts Page 15482	1,314.00	1,314.00		101			Sales Recpts Page 15482
	Banked: 10/06/2026	22,000.00						
Manual	BUSINESS RESERVE (106)	22,000.00			202		22,000.00	PAYE/NIC
	Banked: 11/06/2026	500.00						
	Sales Recpts Page 15483	500.00	500.00		103			Sales Recpts Page 15483
	Banked: 11/06/2026	218.00						
	Sales Recpts Page 15484	218.00	218.00		104			Sales Recpts Page 15484
	Banked: 12/06/2026	-15.00						
	COL/Community Fridge Donation	-15.00			1127	313	-15.00	FFFD26 Stall REFUND Jigsaw Clu
	Banked: 12/06/2026	777.00						
	Sales Recpts Page 15485	777.00	777.00		101			Sales Recpts Page 15485
	Banked: 12/06/2026	2,301.00						
	Sales Recpts Page 15486	2,301.00	2,301.00		101			Sales Recpts Page 15486
	Banked: 12/06/2026	138.00						
	Sales Recpts Page 15487	138.00	138.00		101			Sales Recpts Page 15487
	Banked: 12/06/2026	840.80						
	Sales Recpts Page 15488	840.80	840.80		101			Sales Recpts Page 15488
	Banked: 12/06/2026	1,101.00						
	Sales Recpts Page 15489	1,101.00	1,101.00		101			Sales Recpts Page 15489
	Banked: 12/06/2026	624.00						
	Sales Recpts Page 15490	624.00	624.00		101			Sales Recpts Page 15490
	Banked: 12/06/2026	25,000.00						
Manual	BUSINESS RESERVE (106)	25,000.00			202		25,000.00	DAN01/FFFD/PAYE
	Banked: 15/06/2026	462.00						
	Sales Recpts Page 15491	462.00	462.00		101			Sales Recpts Page 15491
	Banked: 15/06/2026	169.00						
	Sales Recpts Page 15492	169.00	169.00		103			Sales Recpts Page 15492
	Banked: 15/06/2026	60,000.00						
Manual	BUSINESS RESERVE (106)	60,000.00			202		60,000.00	PL Payments
	Banked: 16/06/2026	70.00						
	Sales Recpts Page 15493	70.00	70.00		103			Sales Recpts Page 15493
	Banked: 16/06/2026	439.20						
	Sales Recpts Page 15494	439.20	439.20		101			Sales Recpts Page 15494
	Banked: 16/06/2026	713.00						

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Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 15495	713.00	713.00		103			Sales Recpts Page 15495
	Banked: 16/06/2026	7,000.00						
Manual	BUSINESS RESERVE (106)	7,000.00			202		7,000.00	TIL01 Inv PL Payment
	Banked: 16/06/2026	460.76						
AUTO	BUSINESS RESERVE (106)	460.76			202		460.76	Auto Transfer
	Banked: 17/06/2026	173.28						
AUTO	BUSINESS RESERVE (106)	173.28			202		173.28	Auto Transfer
	Banked: 18/06/2026	75.00						
	Sales Recpts Page 15496	75.00	75.00		101			Sales Recpts Page 15496
	Banked: 18/06/2026	207.00						
	Sales Recpts Page 15497	207.00	207.00		101			Sales Recpts Page 15497
	Banked: 18/06/2026	21.60						
	Sales Recpts Page 15498	21.60	21.60		101			Sales Recpts Page 15498
	Banked: 19/06/2026	916.20						
	Sales Recpts Page 15499	916.20	916.20		101			Sales Recpts Page 15499
	Banked: 19/06/2026	600.00						
	Sales Recpts Page 15500	600.00	600.00		101			Sales Recpts Page 15500
	Banked: 19/06/2026	688.80						
	Sales Recpts Page 15501	688.80	688.80		101			Sales Recpts Page 15501
	Banked: 19/06/2026	70.00						
	Sales Recpts Page 15502	70.00	70.00		101			Sales Recpts Page 15502
	Banked: 19/06/2026	18.00						
	Sales Recpts Page 15503	18.00	18.00		101			Sales Recpts Page 15503
	Banked: 19/06/2026	114.00						
	Sales Recpts Page 15504	114.00	114.00		101			Sales Recpts Page 15504
	Banked: 22/06/2026	3,060.00						
	Sales Recpts Page 15505	3,060.00	3,060.00		101			Sales Recpts Page 15505
	Banked: 22/06/2026	508.52						
	Sales Recpts Page 15506	508.52	508.52		101			Sales Recpts Page 15506
	Banked: 22/06/2026	1,550.70						
	Sales Recpts Page 15507	1,550.70	1,550.70		101			Sales Recpts Page 15507
	Banked: 23/06/2026	4,500.00						
	MBNL	4,500.00			1014	303	4,500.00	2026 Phone Mast (no remit)
	Banked: 23/06/2026	850.50						
	Sales Recpts Page 15508	850.50	850.50		101			Sales Recpts Page 15508
	Banked: 23/06/2026	924.00						
	Sales Recpts Page 15509	924.00	924.00		101			Sales Recpts Page 15509

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Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 24/06/2026	-250.00						
	Sales Recpts Page 15479	-250.00	-250.00		103			Sales Recpts Page 15479
	Banked: 24/06/2026	-450.00						
	Sales Recpts Page 15480	-450.00	-450.00		103			Sales Recpts Page 15480
	Banked: 24/06/2026	1,470.00						
	Sales Recpts Page 15510	1,470.00	1,470.00		101			Sales Recpts Page 15510
	Banked: 24/06/2026	172.83						
	Sales Recpts Page 15511	172.83	172.83		103			Sales Recpts Page 15511
	Banked: 24/06/2026	250.00						
	Sales Recpts Page 15512	250.00	250.00		101			Sales Recpts Page 15512
	Banked: 24/06/2026	300.72						
	Sales Recpts Page 15513	300.72	300.72		101			Sales Recpts Page 15513
	Banked: 24/06/2026	450.45						
	Sales Recpts Page 15514	450.45	450.45		103			Sales Recpts Page 15514
	Banked: 24/06/2026	-450.45						
	Sales Recpts Page 15515	-450.45	-450.45		103			Sales Recpts Page 15515
	Banked: 24/06/2026	450.45						
AUTO	BUSINESS RESERVE (106)	450.45			202		450.45	Auto Transfer
	Banked: 25/06/2026	485.00						
	Sales Recpts Page 15516	485.00	485.00		103			Sales Recpts Page 15516
	Banked: 25/06/2026	350.00						
	Sales Recpts Page 15517	350.00	350.00		103			Sales Recpts Page 15517
	Banked: 25/06/2026	5,971.20						
	Sales Recpts Page 15518	5,971.20	5,971.20		101			Sales Recpts Page 15518
	Banked: 25/06/2026	3,899.70						
	Sales Recpts Page 15519	3,899.70	3,899.70		101			Sales Recpts Page 15519
	Banked: 25/06/2026	483.00						
	Sales Recpts Page 15520	483.00	483.00		101			Sales Recpts Page 15520
	Banked: 26/06/2026	271.20						
	Sales Recpts Page 15521	271.20	271.20		101			Sales Recpts Page 15521
	Banked: 26/06/2026	275.00						
	Sales Recpts Page 15522	275.00	275.00		101			Sales Recpts Page 15522
	Banked: 26/06/2026	118.69						
	Sales Recpts Page 15523	118.69	0.30		101			Sales Recpts Page 15523
			118.39		103			Sales Recpts Page 15523
	Banked: 26/06/2026	70.00						

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Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Sales Recpts Page 15524	70.00	70.00		103			Sales Recpts Page 15524
	Banked: 26/06/2026	745.20						
	Sales Recpts Page 15525	745.20	745.20		101			Sales Recpts Page 15525
	Banked: 29/06/2026	1,227.00						
	Sales Recpts Page 15526	1,227.00	1,227.00		101			Sales Recpts Page 15526
	Banked: 29/06/2026	1,215.00						
	Sales Recpts Page 15527	1,215.00	1,215.00		101			Sales Recpts Page 15527
	Banked: 29/06/2026	36.00						
	Sales Recpts Page 15528	36.00	36.00		101			Sales Recpts Page 15528
	Banked: 29/06/2026	72.00						
	Sales Recpts Page 15529	72.00	72.00		101			Sales Recpts Page 15529
201782	Banked: 30/06/2026	4,197.32						
201782	Photocopying Donation	5.60			1003	101	5.60	Photocopying Donation
201782	Sales Ledger Receipt	271.20	271.20		101			Sales Recpts Page 15478
201782	Town Mayor's Charity	7.96			1143	102	7.96	Jun 26 Charity Pots
201782	Community Event / Activity	45.00			1127	313	45.00	FFFD24 Stall Payment CASH
201782	Town Mayor's Charity	285.00			1143	102	285.00	FFFD26 Charity Raffle
201782	Town Mayor's Charity	81.00			1143	102	81.00	Raffle Tickets (Pride Picnic)
201782	Rendezvous Cafe Takings	84.73		14.12	1027	420	70.61	Cafe 29th May 26 CASH
201782	BAR Takings	20.78		3.46	1026	420	17.32	BAR 29th May 26 CASH
201782	Rendezvous Cafe Takings	840.65		140.11	1027	420	700.54	Cafe 01-06 June 26 CASH
201782	Rendezvous Cafe Takings	759.94		126.66	1027	420	633.28	Cafe 08-13 June 26 CASH
201782	BAR Takings	301.06		50.18	1026	420	250.88	BAR 13 June 26 CASH (Soul Man)
201782	Rendezvous Cafe Takings	697.40		116.23	1027	420	581.17	Cafe 15-20 June 26 CASH
201782	BAR Takings	65.10		10.85	1026	420	54.25	Bar 20 Jun 26: 18th Party CASH
201782	Rendezvous Cafe Takings	547.14		91.19	1027	420	455.95	Cafe 22-26 Jun 26 CASH
201782	Rendezvous Cafe Takings	194.76		32.46	1027	420	162.30	Cafe 29 June 26 CASH
201782	Rendezvous Cafe Takings	-10.00			1027	420	-10.00	Reimburse Cafe Safe FLOAT
	Banked: 30/06/2026	810.00						
	Sales Recpts Page 15530	810.00	810.00		101			Sales Recpts Page 15530
	Banked: 30/06/2026	881.20						
	Sales Recpts Page 15531	881.20	881.20		101			Sales Recpts Page 15531
	Banked: 30/06/2026	1,401.20						
	Sales Recpts Page 15532	1,401.20	1,401.20		101			Sales Recpts Page 15532
	Banked: 30/06/2026	1,336.50						
	Sales Recpts Page 15533	1,336.50	1,336.50		101			Sales Recpts Page 15533
	Banked: 30/06/2026	60,000.00						
Manual	BUSINESS RESERVE (106)	60,000.00			202		60,000.00	PL Payments

Continued on Page 2293

Total Receipts for Month	306,308.91	80,522.36	611.51	225,175.04
Cashbook Totals	311,308.91	80,522.36	611.51	230,175.04

Continued on Page 2294

Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2026	Screwfix Flitwick	DD1266	20.99	20.99		501			wireless doorbell cafe
01/06/2026	BUSINESS RESERVE (106)	AUTO	11,813.81			202		11,813.81	Auto Transfer
02/06/2026	BRITISH TELECOMMUNICATION	DD1267	411.26	411.26		501			26/27 Q1 Charges
03/06/2026	O2 Uk Limited	DD1268	13.80	13.80		501			Credit for duplicate charge
03/06/2026	BUSINESS RESERVE (106)	AUTO	651.10			202		651.10	Auto Transfer
04/06/2026	One O One Service Centre	E6582	195.02	195.02		501			Van Service Adj
04/06/2026	NEST Pension Fund	DD	4,187.02			519		4,187.02	May 2026: Nest Pension Costs
04/06/2026	Barclays Bank	DD	41.49			4058	101	41.49	May 26 Barclays Bank Charges
04/06/2026	Peninsula Business Services	DD1269	785.19	785.19		501			Jun 26 HR Services
05/06/2026	BUSINESS RESERVE (106)	AUTO	20,074.91			202		20,074.91	Auto Transfer
08/06/2026	Virgin Media Business	DD1270	62.45	62.45		501			May 26 Charges
08/06/2026	BUSINESS RESERVE (106)	AUTO	2,356.45			202		2,356.45	Auto Transfer
09/06/2026	HMRC	O/L	773.21			4001	101	773.21	P11D Payment 25/26
09/06/2026	Bedfordshire Pension Fund	O/L	8,499.76			517		8,499.76	May 26: LGPS Pension Costs
09/06/2026	Army Benevolent Fund	O/L	30.00			4210	102	30.00	2026 Appeal Event Town Mayor
09/06/2026	Central Beds Council Business	DD1271	19.00	19.00		501			26/27 Business Rates Change Rm
09/06/2026	Central Beds Council Business	DD1272	147.00	147.00		501			26/27 Business Rates The Hub
09/06/2026	Central Beds Council Business	DD1273	3,537.00	3,537.00		501			26/27 Business Rates Rufus
09/06/2026	Central Beds Council Business	DD1274	216.00	216.00		501			26/27 Business Rates Rufus Rm7
09/06/2026	Central Beds Council Business	DD1275	133.00	133.00		501			26/27 Business Rates Rufus Rm5
09/06/2026	BUSINESS RESERVE (106)	AUTO	26,690.03			202		26,690.03	Auto Transfer
10/06/2026	Barclaycard	DD	3,051.23			205		3,051.23	May 26 CC Purchases
10/06/2026	BUSINESS RESERVE (106)	AUTO	21,186.67			202		21,186.67	Auto Transfer
11/06/2026	BUSINESS RESERVE (106)	AUTO	718.00			202		718.00	Auto Transfer
12/06/2026	Dan Gaze Support Service	E6583	623.33	623.33		501			FFFD26 Game In Pod CREDIT
12/06/2026	HMRC	O/L	21,276.01			515		21,276.01	May 26: PAYE / NIC
12/06/2026	BUSINESS RESERVE (106)	AUTO	8,867.46			202		8,867.46	Auto Transfer
15/06/2026	ABAX UK Ltd	E6584	302.40	302.40		501			PR vehicle mileage logs
15/06/2026	A B Fruits	E6585	1,367.72	1,367.72		501			Cafe stock
15/06/2026	Ace Celebrations & Events	E6586	290.00	290.00		501			chair covers&bows 29.08.26 wed
15/06/2026	All Star Business Solutions Li	E6587	411.19	411.19		501			May 26 Fuel Costs
15/06/2026	AM Builders Ltd	E6588	390.00	390.00		501			temp. repair Rufus lift glass
15/06/2026	ATR Interiors	E6589	225.00	225.00		501			decorate outdoor furnitur&flat
15/06/2026	AYBL Electrical	E6590	555.00	555.00		501			office lighting & flat heater
15/06/2026	Belair Coffee	E6591	116.74	116.74		501			Cafe Stock/Supplies
15/06/2026	Bidfood	E6592	2,037.87	2,037.87		501			Cafe stock
15/06/2026	BIFFA WASTE SERVICES LTD	E6593	1,183.62	1,183.62		501			May 26 Waste Charges

Continued on Page 2295

Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									YH
15/06/2026	Black Sheep Collective CIC	E6594	660.00	660.00		501			Circus Skills Workshop Sum Pro
15/06/2026	George Browns Ltd	E6595	883.33	883.33		501			flail&tractor repairs
15/06/2026	Best Water Technology UK Limit	E6596	9.31	9.31		501			Jun 26 Charges
15/06/2026	CASTLEBAR CATERING SUPPLIES LT	E6597	35.42	35.42		501			Micrwave base
15/06/2026	Central Bedfordshire	E6598	2,312.28	2,312.28		501			26/27 CCTV Monitoring
15/06/2026	SHARP (formally Complete I.T.)	E6599	2,416.70	2,416.70		501			IT support June 26
15/06/2026	Copier Solutions (UK) Ltd	E6600	548.16	548.16		501			Final Copier readings
15/06/2026	The Cottage Bakery	E6601	145.11	145.11		501			Cafe Stock/Supplies
15/06/2026	Crystal Clear (Bedford) Limite	E6602	400.00	400.00		501			Q1 Window Clean Rufus
15/06/2026	Dan Gaze Support Service	E6603	15,675.00	15,675.00		501			26/27 Q2 Youth Services
15/06/2026	Dayla	E6604	270.31	270.31		501			cafe stock
15/06/2026	B.W. Deacon Butchers	E6605	463.45	463.45		501			Cafe stock
15/06/2026	Fleurets Limited	E6606	600.00	600.00		501			Agency Marketing for 3 Station
15/06/2026	W Fuller & Son Ltd	E6607	384.00	384.00		501			TM Quiz Security
15/06/2026	Glasdon UK Limited	E6608	923.76	923.76		501			Memorial bench with plaque
15/06/2026	Home Counties Toilet Hire	E6609	852.00	852.00		501			Toilet Units for FFFD26
15/06/2026	Institute of Cemetery & Crem.	E6610	110.00	110.00		501			ICCM Corporate Membership
15/06/2026	ICPhygiene	E6611	601.33	601.33		501			General Cleaning Supplies
15/06/2026	Imagination Dance Community Co	E6612	300.00	300.00		501			Jan/Feb 26 Keep Fit
15/06/2026	Initial Washrooms Hygiene Rent	E6613	236.47	236.47		501			26/27 Rufus Logo Mat Servic x1
15/06/2026	Inter County Service Group Ltd	E6614	2,828.02	2,828.02		501			Rufus office cleaning May26
15/06/2026	JP Hygiene Supplies Limited	E6615	408.00	408.00		501			clear compactor sacks x100
15/06/2026	L8 Protection.Com	E6616	1,136.40	1,136.40		501			26/27 Water Tanks Testing
15/06/2026	Lower Wilbury Farm	E6617	2,850.00	2,850.00		501			Repairs to Manor Park Fencing
15/06/2026	Murder 57 Limited	E6618	547.50	547.50		501			Murder Mystery 24.10.26 Deposi
15/06/2026	NISBETS	E6619	305.62	305.62		501			4 x High Back Stools
15/06/2026	National Theatre Live	E6620	1,598.98	1,598.98		501			All My Sons @ 55% Sales
15/06/2026	Ocean Creative Ltd	E6621	2,128.40	2,128.40		501			x3 FFFD26 Banners
15/06/2026	Olleco	E6622	117.20	117.20		501			rapeseed oil box
15/06/2026	Onyx CentreSource (Pegasus)	E6623	75.06	75.06		501			CommissionCharge I19099 I19173
15/06/2026	PERRIN MYDDELTON LIMITED	E6624	2,061.60	2,061.60		501			Pre-Lit Advice Registery
15/06/2026	Playsafely Limited	E6625	1,016.40	1,016.40		501			Annual Play Equip Inspection
15/06/2026	AUDITING SOLUTIONS LTD	E6626	630.00	630.00		501			25/26 Year End Internal Audit
15/06/2026	Ready Steady Mow Garden &	E6627	2,700.00	2,700.00		501			May 26 Contractor Costs

Continued on Page 2296

Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Grou								x1
15/06/2026	Rosetone Contract Furniture Lt	E6628	71.64	71.64		501			white table linen May26
15/06/2026	The Society of Local Council C	E6629	1,080.00	1,080.00		501			CiLCA Training Mat Earles
15/06/2026	Tower Lifts UK Limited	E6630	1,344.00	1,344.00		501			26/27 Lift Annual Contract
15/06/2026	TruePos Ltd (Till Systems)	E6631	375.84	375.84		501			26/27 PDQ Terminal License
15/06/2026	Waterdene Foodservice Ltd	E6632	595.65	595.65		501			Cafe stock
15/06/2026	Wooden Hill Coffee Roasters	E6633	703.25	703.25		501			Cafe stock
15/06/2026	Barclays.Net	O/L	57,709.31			516		57,709.31	June 2026: Wages
15/06/2026	BUSINESS RESERVE (106)	AUTO	3,567.94			202		3,567.94	Auto Transfer
15/06/2026	Barclays.Net	O/L	-57,709.31			516		-57,709.31	June 26 Wages Mvd to CB2
15/06/2026	Dan Gaze Support Service	E6603	-15,675.00	-15,675.00		501			P/Ledger Electronic Payment
15/06/2026	Dan Gaze Support Service	E6603A	15,458.33	15,458.33		501			P/Ledger Electronic Payment
16/06/2026	Tilbury Projects Services	E6634	6,250.00	6,250.00		501			Projects Costs
16/06/2026	Tower Lifts UK Limited	E6637	1,557.00	1,557.00		501			50% Emergency Lift Repairs
16/06/2026	BRITISH GAS TRADING LTD	E6636	622.60	622.60		501			StationRd electric May 26
16/06/2026	EON ENERGY	DD1276	37.24	37.24		501			May 26 Charges
16/06/2026	Sage UK Ltd	DD1277	216.12	216.12		501			Jun 26 Payroll Charges
17/06/2026	ANGLIAN WATER	DD1278	35.50	35.50		501			Mar-May 26 Water Charges
17/06/2026	ANGLIAN WATER	DD1279	137.78	137.78		501			Mar-May 26 Water Charges
18/06/2026	BUSINESS RESERVE (106)	AUTO	303.60			202		303.60	Auto Transfer
19/06/2026	NPower	DD1280	411.22	411.22		501			street lighting electric May26
19/06/2026	BUSINESS RESERVE (106)	AUTO	2,407.00			202		2,407.00	Auto Transfer
22/06/2026	BUSINESS RESERVE (106)	AUTO	4,708.00			202		4,708.00	Auto Transfer
23/06/2026	BUSINESS RESERVE (106)	AUTO	6,274.50			202		6,274.50	Auto Transfer
24/06/2026	Tenants Deposits Account (228)	Manual	1,470.00			206		1,470.00	GOL03 Deposit Rm2
24/06/2026	BRITISH TELECOMMUNICATION	DD1281	474.00	474.00		501			Telephone charges June 26
24/06/2026	ANGLIAN WATER	DD1282	619.70	619.70		501			Rufus water 15May-14Jun26
25/06/2026	BUSINESS RESERVE (106)	AUTO	11,188.90			202		11,188.90	Auto Transfer
26/06/2026	BUSINESS RESERVE (106)	AUTO	1,480.09			202		1,480.09	Auto Transfer
29/06/2026	BUSINESS RESERVE (106)	AUTO	1,930.30			202		1,930.30	Auto Transfer
30/06/2026	A B Fruits	E6637	1,597.68	1,597.68		501			Cafe stock
30/06/2026	AM Builders Ltd	E6638	16,995.88	16,995.88		501			Room 1 Office Refurb
30/06/2026	The Anglia Sign Casting Ltd	E6639	128.72	128.72		501			Memorial plaque RUSHBY
30/06/2026	ATR Interiors	E6640	225.00	225.00		501			Moorfield decor&carpark barrie
30/06/2026	Aurora Eco Products Ltd	E6641	321.09	321.09		501			Cafe Stock/Supplies Branded
30/06/2026	Belair Coffee	E6642	116.74	116.74		501			Cafe stock
30/06/2026	Michael Bellamy	E6643	300.00	300.00		501			Removal of fire damaged

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Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									tree
30/06/2026	Bidfood	E6644	2,682.07	2,682.07		501			Cafe Stock/Supplies
30/06/2026	BT Events Ltd	E6645	5,422.20	5,422.20		501			FFD26 Screen, PA & Radio Hire
30/06/2026	Calfordseaden LLP	E6646	1,800.00	1,800.00		501			Marketing Price Assessment
30/06/2026	CATER OILS LTD	E6647	218.00	218.00		501			Cafe Supplies Oil
30/06/2026	Clarity Travel Limited	E6648	22.80	22.80		501			commission charge I19011
30/06/2026	Colin Hill Bar & Catering Supp	E6649	202.12	202.12		501			Engineer job No: IE A10210
30/06/2026	SHARP (formally Complete I.T.)	E6650	1,222.69	1,222.69		501			complete telephony June 26
30/06/2026	The Cottage Bakery	E6651	154.12	154.12		501			Cafe stock
30/06/2026	Dayla	E6652	1,372.22	1,372.22		501			Cafe stock
30/06/2026	B.W. Deacon Butchers	E6653	540.25	540.25		501			Cafe Stock/Supplies
30/06/2026	Dirty Lotus Band (D Smith)	E6654	400.00	400.00		501			FFFD26 Band
30/06/2026	FNS Creative Design	E6655	189.00	189.00		501			Quarterly Website Maint June26
30/06/2026	W Fuller & Son Ltd	E6656	691.20	691.20		501			bday party security 20.06.26
30/06/2026	High Speed Training Limited	E6657	108.00	108.00		501			L1 Food Hygiene
30/06/2026	Inter County Service Group Ltd	E6658	2,787.87	2,787.87		501			Rufus cleaning credit 180109
30/06/2026	JEWSON LTD	E6659	362.68	362.68		501			credits 115/00117636 fencing
30/06/2026	Lamps and Tubes Illuminations	E6660	1,140.00	1,140.00		501			Tree Lights Removal
30/06/2026	Millie Chalcraft	E6661	114.33	114.33		501			Youth hub cleaning &open/close
30/06/2026	NISBETS	E6662	1,439.98	1,439.98		501			Rdz Upright Freezer
30/06/2026	Outdoor Places and Spaces Ltd	E6663	3,480.00	3,480.00		501			Mil Park Surfacing Works
30/06/2026	PERRIN MYDDELTON LIMITED	E6664	9,532.00	9,532.00		501			Land Registry Copies
30/06/2026	Pro Guard Beds & Hunts (was Pe	E6665	65.00	65.00		501			wasp nest treatment Cemetery
30/06/2026	Pirtek Luton	E6666	211.18	211.18		501			Hydraulic hose for flail
30/06/2026	The Play Inspection Company	E6667	330.00	330.00		501			Roundabout Inspection: FTC9577
30/06/2026	D & G SHORT	E6668	35.00	35.00		501			5x keys cut Rufus
30/06/2026	Simply Health	E6669	491.55	491.55		501			Simplyhealth charges June 26
30/06/2026	Striking Places Ltd	E6670	180.00	180.00		501			Rufus Photo Subscript 26/27
30/06/2026	THREE (3)	E6671	23.76	23.76		501			Wifi booster May 26
30/06/2026	Tower Lifts UK Limited	E6672	2,923.50	2,923.50		501			20.05.26 Lift repairs
30/06/2026	Treacle Factory	E6673	50.40	50.40		501			A1 PRINTS FFD 2026 promo
30/06/2026	TruePos Ltd (Till Systems)	E6674	417.60	417.60		501			12 month terminal Licenses
30/06/2026	Waterdene Foodservice Ltd	E6675	248.65	248.65		501			Cafe Stock/Supplies
30/06/2026	The Willen Ice Cream Company	E6676	130.20	130.20		501			Cafe Stock/Supplies Ice Cream
30/06/2026	Wooden Hill Coffee Roasters	E6677	400.25	400.25		501			Cafe stock

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Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
30/06/2026	Chq to Cash: Petty Cash	CHQ	173.33			220		173.33	Jun 26: Reimburse Petty Cash
30/06/2026	ANGLIAN WATER	DD1265	546.95	546.95		501			Rufus water May 26
30/06/2026	ISUZU Vehicle Leasing	DD1283	878.78	878.78		501			Jun 26 Trucks Lease x2
30/06/2026	BUSINESS RESERVE (106)	AUTO	8,500.38			202		8,500.38	Auto Transfer
	Total Payments for Month		306,308.91	134,087.72	0.00			172,221.19	
	Balance Carried Fwd		5,000.00						
	Cashbook Totals		311,308.91	134,087.72	0.00			177,221.19	

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	167,348.90					167,348.90	
	Banked: 01/06/2026	11,813.81						
AUTO	CURRENT ACCOUNT (009)	11,813.81			201		11,813.81	Auto Transfer
	Banked: 02/06/2026	3,428.46						
	CCLA Investment Return	3,428.46			1190	111	3,428.46	CCLA Interest Rec'd - May 26
	Banked: 03/06/2026	651.10						
AUTO	CURRENT ACCOUNT (009)	651.10			201		651.10	Auto Transfer
	Banked: 05/06/2026	20,074.91						
AUTO	CURRENT ACCOUNT (009)	20,074.91			201		20,074.91	Auto Transfer
	Banked: 08/06/2026	327.94						
	Barclays Bank	327.94			1192	111	327.94	Interest Rec'd -May-Jun 26 CB2
	Banked: 08/06/2026	2,356.45						
AUTO	CURRENT ACCOUNT (009)	2,356.45			201		2,356.45	Auto Transfer
	Banked: 09/06/2026	26,690.03						
AUTO	CURRENT ACCOUNT (009)	26,690.03			201		26,690.03	Auto Transfer
	Banked: 10/06/2026	21,186.67						
AUTO	CURRENT ACCOUNT (009)	21,186.67			201		21,186.67	Auto Transfer
	Banked: 11/06/2026	718.00						
AUTO	CURRENT ACCOUNT (009)	718.00			201		718.00	Auto Transfer
	Banked: 12/06/2026	8,867.46						
AUTO	CURRENT ACCOUNT (009)	8,867.46			201		8,867.46	Auto Transfer
	Banked: 15/06/2026	3,567.94						
AUTO	CURRENT ACCOUNT (009)	3,567.94			201		3,567.94	Auto Transfer
	Banked: 18/06/2026	303.60						
AUTO	CURRENT ACCOUNT (009)	303.60			201		303.60	Auto Transfer
	Banked: 19/06/2026	2,407.00						
AUTO	CURRENT ACCOUNT (009)	2,407.00			201		2,407.00	Auto Transfer
	Banked: 22/06/2026	4,708.00						
AUTO	CURRENT ACCOUNT (009)	4,708.00			201		4,708.00	Auto Transfer
	Banked: 23/06/2026	6,274.50						
AUTO	CURRENT ACCOUNT (009)	6,274.50			201		6,274.50	Auto Transfer
	Banked: 24/06/2026	23,000.00						
Manual	PDQ Account (271)	23,000.00			204		23,000.00	June 26 Income
	Banked: 25/06/2026	11,188.90						
AUTO	CURRENT ACCOUNT (009)	11,188.90			201		11,188.90	Auto Transfer
	Banked: 26/06/2026	1,480.09						
AUTO	CURRENT ACCOUNT (009)	1,480.09			201		1,480.09	Auto Transfer
	Banked: 29/06/2026	1,930.30						

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
AUTO	CURRENT ACCOUNT (009)	1,930.30			201		1,930.30	Auto Transfer
	Banked: 30/06/2026	5,206.78						
Manual	PDQ Account (271)	5,206.78			204		5,206.78	June 26 Income
	Banked: 30/06/2026	8,500.38						
AUTO	CURRENT ACCOUNT (009)	8,500.38			201		8,500.38	Auto Transfer
	Total Receipts for Month	164,682.32	0.00	0.00			164,682.32	
	Cashbook Totals	332,031.22	0.00	0.00			332,031.22	

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Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/06/2026	CURRENT ACCOUNT (009)	AUTO	285.26			201		285.26	Auto Transfer
04/06/2026	CURRENT ACCOUNT (009)	AUTO	1,668.18			201		1,668.18	Auto Transfer
09/06/2026	CURRENT ACCOUNT (009)	Manual	40,000.00			201		40,000.00	PAYE/Pens/NIC
10/06/2026	CURRENT ACCOUNT (009)	Manual	22,000.00			201		22,000.00	PAYE/NIC
12/06/2026	CURRENT ACCOUNT (009)	Manual	25,000.00			201		25,000.00	DAN01/FFFD/PAYE
15/06/2026	CURRENT ACCOUNT (009)	Manual	60,000.00			201		60,000.00	PL Payments
15/06/2026	Barclays.Net	O/L	57,709.31			516		57,709.31	June 26 Wages
16/06/2026	CURRENT ACCOUNT (009)	Manual	7,000.00			201		7,000.00	TIL01 Inv PL Payment
16/06/2026	CURRENT ACCOUNT (009)	AUTO	460.76			201		460.76	Auto Transfer
17/06/2026	CURRENT ACCOUNT (009)	AUTO	173.28			201		173.28	Auto Transfer
24/06/2026	CURRENT ACCOUNT (009)	AUTO	450.45			201		450.45	Auto Transfer
30/06/2026	CURRENT ACCOUNT (009)	Manual	60,000.00			201		60,000.00	PL Payments
	Total Payments for Month		274,747.24	0.00	0.00			274,747.24	
	Balance Carried Fwd		57,283.98						
	Cashbook Totals		332,031.22	0.00	0.00			332,031.22	

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	16.47					16.47	
	Banked:	0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		16.47	0.00	0.00			16.47	

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Payments for Month 3

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		16.47						
	Cashbook Totals		16.47	0.00	0.00			16.47	

Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	819.48					819.48	
PDQ	Banked: 01/06/2026	572.86						
PDQ	Rendezvous Cafe Takings	551.98		92.00	1027	420	459.98	Cafe 27.05.26
PDQ	Rendezvous Cafe Takings	20.88		3.48	1027	420	17.40	Cafe 27.05.26 Adjust
STRIPE	Banked: 01/06/2026	10.35						
STRIPE	Rendezvous Cafe Takings	10.35		1.72	1027	420	8.63	Cafe 30.05.26
TS	Banked: 01/06/2026	225.75						
TS	TICKETSOLVE Online Sales	86.00		14.33	1023	421	71.67	Murder Mystery
TS	TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Les Liasons
TS	TICKETSOLVE Online Sales	36.85		6.14	1030	421	30.71	Playboy of Western World
TS	TICKETSOLVE Online Sales	36.00		6.00	1023	421	30.00	Wicked Show
TS	TICKETSOLVE Online Sales	29.00		4.83	1023	421	24.17	Breakfast wit Santa
TS	Booking Fee - TICKETSOLVE	12.00		2.00	1021	421	10.00	Booking fees 29-31 May 26
PDQ	Banked: 02/06/2026	915.22						
PDQ	Rendezvous Cafe Takings	742.62		123.77	1027	420	618.85	Cafe 28.05.26
PDQ	Keep Fit / Dance Class	63.00		10.50	1121	312	52.50	Keep Fit / Dance Class
PDQ	BAR Takings	50.16		8.36	1026	420	41.80	BAR 27.05.26 (NT Live)
PDQ	Sales Ledger Receipt	60.00	60.00		103			Sales Recpts Page 15534
PDQ	Rendezvous Cafe Takings	-0.56		-0.09	1027	420	-0.47	cafe 28.05.26 Adjust
TS	Banked: 02/06/2026	83.70						
TS	TICKETSOLVE Online Sales	77.70		12.95	1030	421	64.75	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	6.00		1.00	1021	421	5.00	Booking Fee 01.06.26
PDQ	Banked: 03/06/2026	48.32						
PDQ	Rendezvous Cafe Takings	48.32		8.05	1027	420	40.27	Cafe 30.05.26
PDQ	Banked: 03/06/2026	961.50						
PDQ	BAR Takings	198.25		33.04	1026	420	165.21	BAR 29.05.26
PDQ	BAR Takings	763.25		127.21	1026	420	636.04	BAR 29.05.26 Adjust
PDQ	Banked: 03/06/2026	975.22						
PDQ	Rendezvous Cafe Takings	1,015.58		169.26	1027	420	846.32	Cafe 29.05.26
PDQ	Allotment Rents	27.20			1005	302	27.20	Allotment Rents Plot 12
PDQ	Allotment Rents	70.00			550		70.00	Allotm Deposit & Keys: Plot 12
PDQ	Keep Fit / Dance Class	31.50		5.25	1121	312	26.25	Keep Fit / Dance Class
PDQ	Rendezvous Cafe Takings	-169.06		-28.18	1027	420	-140.88	Cafe 29.05.26 adjust
TS	Banked: 03/06/2026	151.00						
TS	TICKETSOLVE Online Sales	141.00		23.50	1023	421	117.50	Breakfast with Santa
TS	Booking Fee - TICKETSOLVE	10.00		1.67	1021	421	8.33	Booking Fee 02.06.26
MOTO	Banked: 03/06/2026	1.20						
MOTO	One Time Payment Link (117)	1.20			1024	421	1.20	System Test
PDQ	Banked: 04/06/2026	1,087.28						
PDQ	Rendezvous Cafe Takings	717.11		119.52	1027	420	597.59	Cafe 01.06.26
PDQ	Keep Fit / Dance Class	315.00		52.50	1121	312	262.50	Keep Fit / Dance Class
PDQ	Community Event / Activity	45.00			1127	313	45.00	FFFD26 Stall Lux Astra
PDQ	Rendezvous Cafe Takings	10.17		1.70	1027	420	8.47	Cafe 01.06.26 Adjust

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
STRIPE	Banked: 04/06/2026	16.49						
STRIPE	Rendezvous Cafe Takings		16.49	2.75	1027	420	13.74	Cafe 03.06.26
TS	Banked: 04/06/2026	87.65						
TS	TICKETSOLVE Online Sales		10.95	1.82	1030	421	9.13	Les Liasons
TS	TICKETSOLVE Online Sales		69.70	11.62	1030	421	58.08	Playboy of Western World
TS	Booking Fee - TICKETSOLVE		7.00	1.17	1021	421	5.83	Booking Fee 03.06.26
PDQ	Banked: 05/06/2026	692.28						
PDQ	Rendezvous Cafe Takings		798.22	133.04	1027	420	665.18	Cafe 02.06.26
PDQ	Rendezvous Cafe Takings		-105.94	-17.66	1027	420	-88.28	Cafe 02.06.26 Adjust
STRIPE	Banked: 05/06/2026	7.91						
STRIPE	Rendezvous Cafe Takings		7.91	1.32	1027	420	6.59	Cafe 04.06.26
TS	Banked: 05/06/2026	39.85						
TS	TICKETSOLVE Online Sales		10.95	1.82	1030	421	9.13	Les Liasons
TS	TICKETSOLVE Online Sales		25.90	4.32	1030	421	21.58	Playboy of Western World
TS	Booking Fee - TICKETSOLVE		3.00	0.50	1021	421	2.50	Booking Fee 04.06.26
PDQ	Banked: 08/06/2026	949.76						
PDQ	Rendezvous Cafe Takings		833.92	138.99	1027	420	694.93	Cafe 03.06.26
PDQ	Keep Fit / Dance Class		31.50	5.25	1021	421	26.25	Keep Fit / Dance Class
PDQ	Rendezvous Cafe Takings		84.34	14.06	1027	420	70.28	Cafe 03.06.26 Adjust
TS	Banked: 08/06/2026	135.50						
TS	TICKETSOLVE Online Sales		38.85	6.48	1030	421	32.37	Les Liasons
TS	TICKETSOLVE Online Sales		86.65	14.44	1030	421	72.21	Playboy of Western World
TS	Booking Fee - TICKETSOLVE		10.00	1.67	1021	421	8.33	Booking Fee 05 & 06 June 26
	Banked: 08/06/2026	35.50						
	Barclays Bank		35.50		1192	111	35.50	Interest Rec'd -May-Jun 26 CB5
PDQ	Banked: 09/06/2026	865.79						
PDQ	Rendezvous Cafe Takings		771.87	128.64	1027	420	643.23	Cafe 04.06.26
PDQ	Keep Fit / Dance Class		63.00	10.50	1021	421	52.50	Keep Fit / Dance Class
PDQ	Town Mayor's Charity		10.00		1143	102	10.00	TM Charity Raffle
PDQ	Rendezvous Cafe Takings		20.92	3.49	1027	420	17.43	Cafe 04.06.26 Adjust
STRIPE	Banked: 09/06/2026	61.94						
STRIPE	Rendezvous Cafe Takings		61.94	10.32	1027	420	51.62	Cafe 08.06.26
TS	Banked: 09/06/2026	135.45						
TS	TICKETSOLVE Online Sales		32.85	5.48	1030	421	27.37	Les Liasons
TS	TICKETSOLVE Online Sales		91.60	15.27	1030	421	76.33	Playboy of Western World
TS	Booking Fee - TICKETSOLVE		11.00	1.83	1021	421	9.17	Booking Fee 08.06.26
PDQ	Banked: 10/06/2026	610.74						
PDQ	Rendezvous Cafe Takings		637.19	106.20	1027	420	530.99	Cafe 06.06.26
PDQ	Rendezvous Cafe Takings		-26.45	-4.41	1027	420	-22.04	Cafe 06.06.26 Adjust
PDQ	Banked: 10/06/2026	33.70						
PDQ	Rendezvous Cafe Takings		33.70	5.62	1027	420	28.08	Cafe 06.06.26

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
PDQ	Banked: 10/06/2026	766.52						
PDQ	Rendezvous Cafe Takings	778.09		129.68	1027	420	648.41	Cafe 05.06.26
PDQ	Photocopying Donation	4.00			1003	101	4.00	Photocopying Donation
PDQ	Rendezvous Cafe Takings	-15.57		-2.60	1027	420	-12.97	Cafe 05.06.26 Adjust
TS	Banked: 10/06/2026	115.25						
TS	TICKETSOLVE Online Sales	42.50		7.08	1023	421	35.42	Breakfast with Santa
TS	TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Les Liasons
TS	TICKETSOLVE Online Sales	38.85		6.48	1030	421	32.37	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	8.00		1.33	1021	421	6.67	Booking Fee 09.06.26
PDQ	Banked: 11/06/2026	848.40						
PDQ	Rendezvous Cafe Takings	583.20		97.20	1027	420	486.00	Cafe 08.06.26
PDQ	Sales Ledger Receipt	205.20	205.20		101			Sales Recpts Page 15535
PDQ	Sales Ledger Receipt	60.00	60.00		101			Sales Recpts Page 15535
STRIPE	Banked: 11/06/2026	5.82						
STRIPE	Rendezvous Cafe Takings	5.82		0.97	1027	420	4.85	Cafe 10.06.26
TS	Banked: 11/06/2026	198.35						
TS	TICKETSOLVE Online Sales	20.00		3.33	1023	421	16.67	Wicked Show
TS	TICKETSOLVE Online Sales	164.35		27.39	1030	421	136.96	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	14.00		2.33	1021	421	11.67	Booking Fee 10.06.26
MOTO	Banked: 11/06/2026	1.00						
MOTO	One Time Payment Link (117)	1.00			1024	421	1.00	Test 10.06.26
	Banked: 12/06/2026	212.20						
	Rendezvous Cafe Takings	739.36		123.23	1027	420	616.13	Cafe 09.06.26
	Rendezvous Cafe Takings	-85.78		-14.30	1027	420	-71.48	Cafe 09.06.26 Adjust
	Purchase Ledger	-441.38			501		-441.38	P/L Pymnt Page 5005
STRIPE	Banked: 12/06/2026	6.78						
STRIPE	Rendezvous Cafe Takings	6.78		1.13	1027	420	5.65	Cafe 11.06.26
MOTO	Banked: 12/06/2026	198.00						
MOTO	One Time Payment Link (117)	198.00	198.00		101			Sales Recpts Page 15536
TS	Banked: 12/06/2026	65.75						
TS	TICKETSOLVE Online Sales	12.95		2.16	1030	421	10.79	Les Liasons
TS	TICKETSOLVE Online Sales	47.80		7.97	1030	421	39.83	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	5.00		0.83	1021	421	4.17	Booking Fee 11.06.26
PDQ	Banked: 15/06/2026	1,184.89						
PDQ	Rendezvous Cafe Takings	981.66		163.61	1027	420	818.05	Cafe 10.06.26
PDQ	Photocopying Donation	2.00			1003	101	2.00	Photocopying Donation
PDQ	Allotment Rents	27.70			1005	302	27.70	Allotment Rents Plot 152
PDQ	Allotment Rents	70.00			550		70.00	Allot Deposit & Keys Plot 152
PDQ	Rendezvous Cafe Takings	33.53		5.59	1027	420	27.94	Cafe 10.06.26 Adjust
PDQ	Sales Ledger Receipt	70.00	70.00		103			Sales Recpts Page 15537
STRIPE	Banked: 15/06/2026	12.04						
STRIPE	Rendezvous Cafe Takings	12.04		2.01	1027	420	10.03	Cafe 13.06.26

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
TS	Banked: 15/06/2026	89.65						
TS	TICKETSOLVE Online Sales	69.70		11.62	1030	421	58.08	Les Liasons
TS	TICKETSOLVE Online Sales	12.95		2.16	1030	421	10.79	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	7.00		1.17	1021	421	5.83	Booking Fee 14.06.26
PDQ	Banked: 16/06/2026	1,357.50						
PDQ	Rendezvous Cafe Takings	845.21		140.87	1027	420	704.34	Cafe 12.06.256
PDQ	Town Mayor's Charity	25.00			1143	102	25.00	TM Charity Donation
PDQ	Sales Ledger Receipt	551.00	551.00		103			Sales Recpts Page 15538
PDQ	Rendezvous Cafe Takings	-63.71		-10.62	1027	420	-53.09	Cafe 12.06.26 Adjust
STRIPE	Banked: 16/06/2026	37.18						
STRIPE	Rendezvous Cafe Takings	37.18		6.20	1027	420	30.98	Cafe 15.06.26
TS	Banked: 16/06/2026	61.75						
TS	TICKETSOLVE Online Sales	12.95		2.16	1030	421	10.79	Les Liasons
TS	TICKETSOLVE Online Sales	43.80		7.30	1030	421	36.50	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	5.00		0.83	1021	421	4.17	Booking Fee 15.06.26
PDQ	Banked: 17/06/2026	689.30						
PDQ	BAR Takings	688.10		114.68	1026	420	573.42	BAR 13.06.26
PDQ	BAR Takings	1.20		0.20	1026	420	1.00	BAR 13.06.26 Adjust
PDQ	Banked: 17/06/2026	1,315.72						
PDQ	Rendezvous Cafe Takings	977.90		162.98	1027	420	814.92	Cafe 11.06.26
PDQ	BAR Takings	145.84		24.31	1026	420	121.53	BAR 10.06.26
PDQ	BAR Takings	63.27		10.54	1026	420	52.73	BAR 10.06.26 Adjust
PDQ	Sales Ledger Receipt	128.71	128.71		104			Sales Recpts Page 15539
PDQ	Banked: 17/06/2026	557.77						
PDQ	Rendezvous Cafe Takings	427.63		71.27	1027	420	356.36	Cafe 13.06.26
PDQ	Rendezvous Cafe Takings	130.14		21.69	1027	420	108.45	Cafe 13.06.26 Adjust
STRIPE	Banked: 17/06/2026	9.28						
STRIPE	Rendezvous Cafe Takings	9.28		1.55	1027	420	7.73	Cafe 16.06.26
TS	Banked: 17/06/2026	128.70						
TS	TICKETSOLVE Online Sales	25.00		4.17	1023	421	20.83	Wicked Show
TS	TICKETSOLVE Online Sales	12.95		2.16	1030	421	10.79	Misanthrope
TS	TICKETSOLVE Online Sales	54.75		9.12	1030	421	45.63	Playboy of Western World
TS	TICKETSOLVE Online Sales	26.00		4.33	1023	421	21.67	Soul Man
TS	Booking Fee - TICKETSOLVE	10.00		1.67	1021	421	8.33	Booking Fee 16.06.26
PDQ	Banked: 18/06/2026	1,046.35						
PDQ	Rendezvous Cafe Takings	978.95		163.16	1027	420	815.79	Cafe 15.06.26
PDQ	COL/Community Fridge Donation	1.00			1191	310	1.00	Replacement Fridge cards
PDQ	Town Mayor's Charity	165.00			1143	102	165.00	TM charity Raffle Tickets
PDQ	Rendezvous Cafe Takings	-98.60		-16.43	1027	420	-82.17	Cafe 15.06.26 Adjust
PDQ	Banked: 19/06/2026	638.53						
PDQ	Rendezvous Cafe Takings	646.43		107.74	1027	420	538.69	Cafe 16.06.26
PDQ	Rendezvous Cafe Takings	-7.90		-1.32	1027	420	-6.58	Cafe 16.06.26 Adjust

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
MOTO	Banked: 19/06/2026	393.00						
MOTO	One Time Payment Link (117)	393.00	393.00		101			Sales Recpts Page 15540
TS	Banked: 19/06/2026	39.95						
TS	TICKETSOLVE Online Sales	10.95		1.82	1030	421	9.13	Playboy of Western World
TS	TICKETSOLVE Online Sales	26.00		4.33	1023	421	21.67	Soul Man
TS	Booking Fee - TICKETSOLVE	3.00		0.50	1021	421	2.50	Booking Fee 18.06.26
PDQ	Banked: 22/06/2026	1,167.16						
PDQ	Rendezvous Cafe Takings	1,064.26		177.38	1027	420	886.88	Cafe 17.06.26
PDQ	Rendezvous Cafe Takings	102.90		17.15	1027	420	85.75	Cafe 17.06.26 Adjust
TS	Banked: 22/06/2026	97.30						
TS	TICKETSOLVE Online Sales	71.40		11.90	1023	421	59.50	Wicked Show
TS	TICKETSOLVE Online Sales	21.90		3.65	1030	421	18.25	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	4.00		0.67	1021	421	3.33	Booking Fee 19-20 June 26
PDQ	Banked: 23/06/2026	751.54						
PDQ	Rendezvous Cafe Takings	737.64		122.94	1027	420	614.70	Cafe 18.06.26
PDQ	Sales Ledger Receipt	70.00	70.00		103			Sales Recpts Page 15541
	Rendezvous Cafe Takings	-56.10		-9.35	1027	420	-46.75	Cafe 18.06.26 Adjust
STRIPE	Banked: 23/06/2026	79.88						
STRIPE	Rendezvous Cafe Takings	79.88		13.31	1027	420	66.57	Cafe 22.06.26
TS	Banked: 23/06/2026	67.75						
TS	TICKETSOLVE Online Sales	10.95		1.82	1030	421	9.13	Les Liasons
TS	TICKETSOLVE Online Sales	51.80		8.63	1030	421	43.17	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	5.00		0.83	1021	421	4.17	Booking Fee 22.06.26
PDQ	Banked: 24/06/2026	1,037.80						
PDQ	BAR Takings	1,037.80		172.97	1026	420	864.83	BAR 20.06.26
PDQ	Banked: 24/06/2026	720.10						
PDQ	Rendezvous Cafe Takings	538.30		89.72	1027	420	448.58	Cafe 20.06.26
PDQ	BAR Takings	132.60		22.10	1026	420	110.50	BAR 19.06.26
PDQ	BAR Takings	49.20		8.20	1026	420	41.00	BAR 19.06.26 Adjust
PDQ	Banked: 24/06/2026	723.80						
PDQ	Rendezvous Cafe Takings	654.40		109.07	1027	420	545.33	Cafe 19.06.26
PDQ	Allotment Rents	40.00		6.67	1005	302	33.33	Allotment Rotavator hire
PDQ	Rendezvous Cafe Takings	29.40		4.90	1027	420	24.50	Cafe 19.06.26 Adjust
TS	Banked: 24/06/2026	123.50						
TS	TICKETSOLVE Online Sales	91.60		15.27	1030	421	76.33	Les Liasons
TS	TICKETSOLVE Online Sales	21.90		3.65	1030	421	18.25	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	10.00		1.67	1021	421	8.33	Booking Fee 23.06.26
PDQ	Banked: 25/06/2026	619.04						
PDQ	Rendezvous Cafe Takings	700.19		116.70	1027	420	583.49	Cafe 22.06.26
PDQ	Rendezvous Cafe Takings	-81.15		-13.52	1027	420	-67.63	Cafe 22.06.26 Adjust
STRIPE	Banked: 25/06/2026	7.82						

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Receipts for Month 3 — Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
STRIPE	Rendezvous Cafe Takings	7.82		1.30	1027	420	6.52	Cafe 24.06.26
MOTO	Banked: 25/06/2026	1,259.50						
MOTO	One Time Payment Link (117)	1,259.50	1,259.50		101			Sales Recpts Page 15542
TS	Banked: 25/06/2026	117.55						
TS	TICKETSOLVE Online Sales	43.80		7.30	1030	421	36.50	Les Liasons
TS	TICKETSOLVE Online Sales	64.75		10.79	1030	421	53.96	Playboy of Western World
TS	Booking Fee - TICKETSOLVE	9.00		1.50	1021	421	7.50	Booking Fee 24.06.26
PDQ	Banked: 26/06/2026	925.09						
PDQ	Rendezvous Cafe Takings	799.59		133.26	1027	420	666.33	Cafe 23.06.26
PDQ	Sales Ledger Receipt	60.00	60.00		101			Sales Recpts Page 15543
PDQ	Rendezvous Cafe Takings	65.50		10.92	1027	420	54.58	Cafe 23.06.26 Adjust
STRIPE	Banked: 26/06/2026	12.91						
STRIPE	Rendezvous Cafe Takings	12.91		2.15	1027	420	10.76	Cafe 25.06.26
PDQ	Banked: 29/06/2026	712.73						
PDQ	Rendezvous Cafe Takings	627.60		104.60	1027	420	523.00	Cafe 24.06.26
PDQ	BAR Takings	114.28		19.05	1026	420	95.23	BAR 24.06.26
PDQ	Town Mayor's Charity	20.00			1143	102	20.00	Summer Garden Gathering
PDQ	Rendezvous Cafe Takings	-49.15		-8.19	1027	420	-40.96	Cafe 24.06.26 Adjust
TS	Banked: 29/06/2026	205.65						
TS	TICKETSOLVE Online Sales	105.00		17.50	1023	421	87.50	Bandeoke
TS	TICKETSOLVE Online Sales	86.65		14.44	1030	421	72.21	Les Liasons
TS	Booking Fee - TICKETSOLVE	14.00		2.33	1021	421	11.67	Booking Fee 26-28 June 26
STRIPE	Banked: 29/06/2026	26.64						
STRIPE	Rendezvous Cafe Takings	26.64		4.44	1027	420	22.20	Cafe 27.06.26
PDQ	Banked: 30/06/2026	933.56						
PDQ	Rendezvous Cafe Takings	969.04		161.51	1027	420	807.53	Cafe 25.06.26
PDQ	Rendezvous Cafe Takings	-35.48		-5.91	1027	420	-29.57	Cafe 25.06.26
STRIPE	Banked: 30/06/2026	56.30						
STRIPE	Rendezvous Cafe Takings	56.30		9.38	1027	420	46.92	Cafe 29.06.26
TS	Banked: 30/06/2026	197.00						
TS	TICKETSOLVE Online Sales	138.00		23.00	1023	421	115.00	Murder Mystery
TS	TICKETSOLVE Online Sales	52.00		8.67	1023	421	43.33	Soul Man
TS	Booking Fee - TICKETSOLVE	7.00		1.17	1021	421	5.83	Booking Fee 29.06.26
Total Receipts for Month		28,527.26	3,055.41	4,234.80			21,237.05	
Cashbook Totals		29,346.74	3,055.41	4,234.80			22,056.53	

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Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/06/2026	Global Payments	DDPDQ168	34.54	34.54		501			Apr 26 Charges
05/06/2026	PaymentSense: TS MID 520334511	DDPDQ169	8.94	8.94		501			May 26 Charges
05/06/2026	PaymentSense: One Time MID 511	DDPDQ170	8.94	8.94		501			May 26 Charges
12/06/2026	PaymentSense: TS MID 520334511	DDPDQ171	29.60	29.60		501			May 26 Charges
12/06/2026	PaymentSense: One Time MID 511	DDPDQ172	24.95	24.95		501			May 26 Charges
24/06/2026	BUSINESS RESERVE (106)	Manual	23,000.00			202		23,000.00	June 26 Income
30/06/2026	BUSINESS RESERVE (106)	Manual	5,206.78			202		5,206.78	June 26 Income
30/06/2026	Global Payments	DDPDQ173	32.99	32.99		501			May 26 Services
	Total Payments for Month		28,346.74	139.96	0.00			28,206.78	
	Balance Carried Fwd		1,000.00						
	Cashbook Totals		29,346.74	139.96	0.00			29,206.78	

Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked: 10/06/2026	3,051.23						
DD	CURRENT ACCOUNT (009)	3,051.23			201		3,051.23	May 26 CC Purchases
	Total Receipts for Month	3,051.23	0.00	0.00			3,051.23	
	Balance Carried Fwd	1,956.56						
	Cashbook Totals	5,007.79	0.00	0.00			5,007.79	

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Payments for Month 3 Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		3,051.23					3,051.23	
30/06/2026	Barclaycard: M Earles	DD	1,635.44		185.49	4618	313	280.00	CBC Millennium Pk License
						4150	421	60.00	QRFY.com: Annual QR Code Gener
						4150	420	60.00	QRFY.com: Annual QR Code Gener
						4028	103	60.00	QRFY.com: Annual QR Code Gener
						4009	422	387.74	Briants: Grass Cutting Signs
						1024	421	1.00	MOTO TEST Mat Earles
						4138	420	4.16	Amazon: Syrup Pump Covers
						4150	421	30.24	Jun 26 MailChimp
						4056	421	10.83	Jun 26 Spotify
						4138	421	49.98	Screwfix: Fans x2
						4056	420	23.00	CBC Alochol License
						4147	420	4.40	Tesco: Cafe Stock/Supplies
						4138	421	439.96	Sitebox: Portable Air Con Unit
						4132	421	13.99	Amazon Ant Bait Station
						4150	421	3.83	Facebook Advertising
						4138	420	20.82	Amazon: Vegetable Cutter
30/06/2026	Barclaycard: S Stanley	DD	321.12		53.52	4021	101	11.74	Amazon: Highlighter Pens
						4551	313	18.31	Amazon: Cable Ties
						4619	310	32.49	Amazon: Luggage Tags
						4619	310	7.12	Amazon: Food Bags
						4619	310	27.78	Amazon: Food & Freezer bags
						4021	101	6.12	Amazon: AAA Batteries
						4619	310	24.41	Amazon: Broom
						4021	101	10.16	Amazon: Laminating Pouches
						4021	101	5.82	Amazon: Laminating Pouches
						4025	101	6.13	Amazon: Door Stoppers
						4021	101	8.32	Amazon: Laminating Pouches
						4619	310	48.48	Amazon: Bread Bags
						4619	310	-22.56	AS Cancel of Power Bi Subs
						330	0	22.56	AS Cancel of Power Bi Subs
						6000	310	-22.56	AS Cancel of Power Bi Subs
						4700	303	83.28	Amazon: Ragwort Forks

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Total Payments for Month	1,956.56	0.00	239.01	1,717.55
Cashbook Totals	5,007.79	0.00	239.01	4,768.78

Receipts for Month 3 Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	58,969.39					58,969.39	
	Banked: 04/06/2026	-1,401.31						
	Sales Recpts Page 15444	-1,401.31	-1,401.31		101			Sales Recpts Page 15444
	Banked: 08/06/2026	171.96						
	Barclays Bank	171.96			1193	111	171.96	Interest Rec'd - Mar-Jun 26
	Banked: 24/06/2026	1,470.00						
Manual	CURRENT ACCOUNT (009)	1,470.00			201		1,470.00	GOL03 Deposit Rm2
	Total Receipts for Month	240.65	-1,401.31	0.00			1,641.96	
	Cashbook Totals	59,210.04	-1,401.31	0.00			60,611.35	

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Payments for Month 3

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	Nominal Ledger Analysis A/c	Centre	£ Amount	Transaction Detail
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		59,210.04						
	Cashbook Totals		59,210.04	0.00	0.00			59,210.04	