



FLITWICK TOWN COUNCIL

Ref: Agenda/Finance- 18/05/2026 - 10

13th May 2026

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Finance & General Purposes** Committee that will take place on **Monday 18th May 2026 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Committee Members: Cllr Parsons, Cllr Blazeby, Cllr Harald, Cllr Roberts, Cllr Snape

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. Apologies for Absence

To receive apologies for absence.

2. Declarations of Interest

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. Public Open Session

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the agenda.

Click the link below to join this Teams meeting.

<https://teams.microsoft.com/meet/38063709271627?p=LKW0n1M96Djn2E9ZUg>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

4. Members Questions

To receive questions from members.

5. Minutes

- a. For Members to approve the minutes of the Finance & GP Meeting held on **Monday 16th March 2026**, this meeting was held at the Rufus Centre.

6. Matters Arising

- a. Minutes of the Finance & GP Meeting held on **Monday 16th March 2026**.
- b. Members to receive any updates from Officers.

7. Items for Consideration

a. General Reserves Policy

Members are asked to adopt the circulated General Reserves Policy, noting the reserves guidance taken from the 2025 JPAG document attached.

b. Year End Surplus

Members are asked to consider a report from the RFO relating to the Year End surplus for 2025-26.

8. Items for Information

i) Finance Reports – Year End 2025-26

To note and discuss the Year End Finance Reports:

- a) Full Council & Committee Income & Expenditure Reports
- b) CCLA, Loans & Projects Schedules
- c) Earmarked Reserves
- d) Balance Sheet
- e) Profit & Loss
- f) Consolidated Bank Reconciliation
- g) Cashbooks (Current Account, Business Reserves, PDQ, Barclaycard & Tenants Deposits)
- h) Overspends
- i) Debtors

ii) Finance Reports – April 2026 (Part 1)

Members are asked to note the following finance reports:

- a. CCLA, Loans & Projects Schedules
- b. Earmarked Reserves
- c. Balance Sheet
- d. Profit & Loss
- e. Consolidated Bank Reconciliation
- f. Income & Expenditure (Finance & GP and Community Services)
- g. Cashbooks (Current Account, Business Reserves, PDQ, Barclaycard & Tenants Deposits)

9. Public Open Session

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

10. Exempt Items

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Confidential Report
- b. Finance Reports Part 2
- c. 3 Station Road

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.