



## FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 02/06/2026 - 118

28<sup>th</sup> May 2026

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 2<sup>nd</sup> June 2026 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Bandy, Cllr Crawford, Cllr Earles, Cllr Harald, CllrToinko, Cllr Platt, Cllr Wilsmore.

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

<https://teams.microsoft.com/meet/340314416123417?p=k8kpiD8OT82YZS5Yth>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

No invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 5<sup>th</sup> May 2026**.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 5<sup>th</sup> May 2026**.

9. **ITEMS FOR CONSIDERATION**

a. **Vice Chairman**

Members are asked to elect a Vice Chairman for the Community Services Committee for 2026-27

b. **Election to Working Groups**

Members are asked to consider membership for the Working Groups that report to the Community Services Committee

- Allotment Working Group
- Nature Park Working Group
- Manor Park Working Group

c. **Flitwick 10k**

Members are asked to consider the request from Flitwick & Ampthill Flyers for the use of the Millennium Park to host the 10k race 2027. Members are also asked to note the correspondence from the Flitwick 10k.

d. **Annual Residents Survey**

Members are asked to consider the responses to the Annual Residents Survey

e. **Community Engagement Strategy**

Members are asked to discuss ideas relating to deliverable events and activities to match the headings of the Community Engagement Strategy adopted by Council in March 2026.

f. **Central Bedfordshire Leisure Parish Schedules**

Members are asked to review the CBC parish schedule and make any suggested amendments or additional projects to include.

g. **Bench & Tree Memorial Policy**

Members are asked to consider and adopt the reviewed bench and tree memorial policy.

h. **Burial Grounds Regulations**

Members are asked to review and consider the burial ground regulations.

i. **Football Pitch, Allotment & Burial Ground Fees**

Members to receive a report from the Amenities Officer and consider the recommendations within the report.

j. **Manor Park – Hemlock**

Members to receive a report from the Amenities Officer and consider the recommendations within the report.

10. **ITEMS FOR INFORMATION**

a. **Officer Update**

(i) Members to note the Amenities Officer update.

(ii) Members to note the Community Services Update.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**No items.**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.