



FLITWICK TOWN COUNCIL

DRAFT Minutes of the Finance & General Purposes meeting held on Monday 19th May at the Rufus Centre at 7:45pm

Present:

Cllr T Parsons, Chair

Cllr J Roberts

Cllr A Snape

Cllr T Harald

Also present:

Stacie Lockey, Town Clerk & Chief Executive

Steph Stanley, Deputy Town Clerk & RFO

Helen Glover, Senior Finance Officer

No members of the public present

29. Apologies for Absence

It was **resolved** to accept apologies from Cllr Blazeby (family emergency).

30. Declarations of Interest

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

Cllr Harald declared his tenancy at The Rufus Centre as a pecuniary interest. The Town Clerk confirmed a dispensation would be required and agreed to send this via email.

Action: TC

(b) Non-Pecuniary interests in any agenda item – none

31. Public Open Session

No Items

32. Members Questions

No Items

33. Minutes

- a. Members approved the minutes of the Finance & GP Meeting held on **Tuesday 14th January 2025**, this meeting was held at the Rufus Centre.

It was **resolved** to approve the minutes of the Finance & GP Meeting held on Tuesday 14th January 2025 at the Rufus Centre as a true record.

34. Matters Arising

- a. Minutes of the Finance & GP Meeting held on **Tuesday 14th January 2025** – no items.
- b. Members to receive any updates from Officers – no items.

35. Items for Consideration

a. **Purchase Orders**

Members considered the implementation of a digitalised Purchase Order processing system, managed through the Rialtas Accounting System. It was noted that post-implementation and committed spend would be clearly shown on income and expenditure reports, providing more accurate and transparent budget management.

It was **resolved** to accept the proposal of digitised Purchase Orders at a cost of £744 one-off implementation fee followed by £222 annual software costs.

b. **Council Surplus**

Members considered the RFO report circulated and discussed all elements of the report.

It was **resolved** to transfer £850 from General Reserves to EMR (328) for future fixed wire testing works.

It was **resolved** to transfer £94,596 from General Reserves to 3 Station Road EMR (332) to cover future expenditure related to the project.

It was **resolved** to consider community and business-focused project fund applications on a case-by-case basis to be financed from the FTC Operations Reserves EMR (319).

c. **Capital Funding Plan**

Members considered the Capital Funding Plan circulated. It was agreed that Officers would undertake further work to obtain accurate quotes and project costs in relation to Rufus Centre boiler works.

Officers reported that recent works at The Nature Park had identified the requirement for additional surveys and subsequently additional spend to address any issues identified from the surveys. Officers would provide further information to Members when more detail was known.

Officers confirmed future Capital Funding Plans would include prioritisation and a brief narrative for each project.

Following the Member's request, Officers would investigate options for capital spending before receiving the land sale proceeds, taking into account the existing Capital Controls.

Action: RFO

36. Items for Information

i) Finance Reports – Year End 2024-25

Members noted the finance reports circulated to Year End 2024-25. It was noted that the £95,446 surplus demonstrated a £60k decline when compared to the previous year (2023-24). However, Members stated it was overall a positive result, considering the challenges and financial pressures faced by the Council throughout the year.

Members thanked Officers for their work to enable a successful and timely year end closedown.

ii) Finance Reports – April 2025 (Part 1)

Members noted the finance reports for April (month 1). Members questioned the reality of receiving Rural Match Funding previously agreed from Central Bedfordshire Council. Officers confirmed they would seek confirmation from CBC.

Action: TC

iii) 3 Station Road

Members noted the Reserves Position report and received a verbal update on the 3 Station Road project.

Officers confirmed site visits had been completed with significant expenditure against the project expected in May 2025.

The Leader confirmed investigations were ongoing to seek Section 106 monies to complete the resin groundworks at the front of the building. Further updates would be provided when details were known.

Officers confirmed the original deadline of November 2025 for works to be undertaken by UK Power Networks to install a higher capacity electric supply to the building. Members agreed that localised temporary disruptions may impact communities in the short term, including road closures. The retail unit would use existing power supplies and require no additional works.

Officers confirmed an application had been submitted to Central Bedfordshire Council to create individual postcodes and unit numbering for the retail and restaurant spaces. Once complete, the postcodes would be added to Royal Mail systems to allow utilities to have the right postcode on their records.

Members agreed that, as the year progresses, it would be a priority to return the Operational Spending Earmarked Reserve (319) to the existing balance of £500k and the General Reserves to the existing balance of £300k.

iv) Steppingley Road Land Sale

Officers provided a verbal update on the land sale project, confirming the allotment land disposal had been submitted on 15th May 25 and was awaiting an outcome.

The pre-application planning statement had been submitted to Central Bedfordshire Council and was awaiting a response. Officers confirmed that any conditions would be promptly

actioned to ensure the project is kept within timescales. The full planning application was due to be submitted in May, with an anticipated outcome by the end of the calendar year. Officers confirmed no further legal actions could be progressed with solicitors until the pre-application response was received, which would help determine what deductions might need to be included. The Town Clerk confirmed she would update Members on progress.

v) **EMR Spend**

Members noted the £4,650 expenditure from the Nature Park Annual Grant earmarked reserve (EMR 317) to replace the Public Realm Team's flail for the tractor, which was incurred in March 2025.

37. **Public Open Session**

No items

38. **Exempt Items**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- A. Confidential Report – noted.
- B. Finance Reports (Part 2) – noted.
- C. Court Claim – noted.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Signed (Chairman)



Flitwick Town Council

Draft Budget 2026-2027

Background

The enclosed Draft Budget for 2026-27 has been prepared for initial scrutiny by the Finance & General Purposes Committee on 17th November 2025.

Each Budget Holder has forecasted the 2025-26 year-end position for every nominal code, as well as set proposed budgets for the next financial year.

It is important for Members to note that this remains a working document. Some of the gaps relate to the fact that the Council's Senior Finance Officer has been off work with an unexpected family circumstance. Other incomplete lines are there due to ongoing Officer investigations, for example, utility costs for Station Road and some community services provisions.

Context

For the second consecutive year, the budget remains relatively conservative due to Station Road and the unfinished Steppingley Road land sale projects.

As Members know, a large proportion of the Council's reserves were used to assist with funding the Station Road Refurbishment Project, other capital expenditure was kept to a minimum. The Council made significant revenue budget savings in 2024-25, which have been repeated where possible for 2025-26 to assist with this situation.

The Council remained committed to continuing to deliver high quality services for its community and implemented affordable modernisation/upgrades to the Rufus Centre during this time.

The planning application for the Steppingley Road land sale is now submitted, however there are many variables with this project and the date for receiving a capital receipt (if permission is granted) is unknown. For this reason, the Council must continue to be cautious with its capital expenditure and its draft revenue budget for 2026-27.

It is hoped that a decision with the Steppingley Road planning application will be made towards the end of this financial year, but this is not guaranteed. Members need to be aware that the income from this capital receipt must be spent on capital expenditure. For this reason, the capital receipt cannot be used to replenish the Council's reserves. The Council's reserves will be replenished over several years but initially, the surplus at 2025-26 (made up of mainly the profit made for the Rufus Centre and Rendezvous Café), will be the first step to build up the reserves' funds.

Key Information

It is important at this stage for Members to note the points set out below.

- This is a working document, and the individual Committees have not considered their associated budgets yet.
- There are a few ongoing investigations being carried out by Officers – see the notes column for full details. It is hoped that some of these figures will be known in time for the Finance & GP meeting. With regards to the incomplete lines for 3 Station Road, there are ongoing conversations with the tenants and the Council’s Utilities Broker (as well as providers), which means that these figures cannot be included at this stage.
- The salaries and wages figures circulated are subject to change and are based on an assumed 5% rise for the 2026-27 National Association of Local Council’s Pay Agreement. The Establishment Budget showing demonstrations for different options is yet to be considered by the Council’s HR Committee.
- The Precept Calculations/Demonstrations and Band D household information will follow at the December Finance and Council meetings.
- There are significant changes proposed for the Community Activities Budget (please see the Budget Holder’s Explanatory Note included in the papers).
- Officers welcome comments and questions from Members.

Next Steps

1. The Finance & GP Committee scrutinise the enclosed draft budget.
2. Officers implement actions/comments made at the above meeting.
3. Each Committee, including the HR Committee, consider their budgets for the first time.
4. Chairmen of each Committee are subsequently welcome to meet with Officers to further consider their budgets offline/informally.
5. The Finance & GP Committee further scrutinise the draft budget after each Committee has considered theirs (scheduled for 15th December).
6. The Council formally consider the draft budget on 16th December.
7. The Finance & GP Committee further scrutinise the draft budget early January and make their recommendations to the Council (no date scheduled currently).
8. The Council formally consider the proposed budget for 2026-27 and agree the Precept on 20th January 2026.

Officers are happy to facilitate additional offline/informal Finance & GP meetings if requested to assist with the budgeting process.

Stephanie Stanley
Deputy Town Clerk & RFO

Finance & General Purposes Committee

Flitwick Town Council **DRAFT** Budget 2026/27

Budget Manager: Steph Stanley

GENERAL PURPOSES: 101			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1003	Photocopying Contribution	150	265	190	164		164	190	190		
	1191	Miscellaneous Income	0	38	0	4,665	4,665	0	0	0		
		Total Income	150	303	190	4,829	4,665	164	190	190		
Expenditure	4001	Salaries & Wages	231,775	213,185	229,247	103,726		103,726		229,659	▲ 412	▲ 0%
	4003	Travel Costs	30	24	30	14		14	28	30		
	4017	FTC Hospitality	750	748	720	411		411	720	720		
	4020	Postage Costs	1,300	1,069	1,300	888		888	1,300	1,300		
	4021	Stationary	2,500	2,402	2,500	451		451	1,500	1,500	▼ 1,000	▼ 40%
	4022	Photocopier Costs	2,600	2,500	2,600	1,129		1,129	2,600	2,600		
	4023	Telephone Costs	8,500	7,287	8,000	3,510		3,510	7,020	7,020	▼ 980	▼ 12%
	4025	Office Furniture & Equipment	1,500	795	1,100	972		972	1,100	1,100		
	4034	Salaries Contingency	25,000	26,133	10,000	0		0		10,000		
	4040	IT Support	25,000	26,133	26,000	13,503		13,503	21,500	18,500	▼ 7,500	▼ 29%
	4048	IT Hardware	16	4,541	2,500	0		0	2,500	2,500		
	4056	Licenses & Memberships	2,000	2,727	2,800	2,800		2,800	2,900	4,900	▲ 2,100	▲ 75%
	4058	Bank Charges	160	222	200	20		20	200	260	▲ 60	▲ 30%
	4059	SUNDRIES	300	234	300	188		188	150	150	▼ 150	▼ 50%
	4102	FTC Internal Rent	37,590	37,590	37,590	18,795		18,795	37,590	37,590		
4103	FTC Internal Hire	2,000	1,535	1,500	765		765			▼ 1,500	▼ 100%	
	Total Expenditure	341,021	327,125	326,387	147,172	0	147,172	79,108	317,829	▼ 8,558	▼ 3%	

-147,008

CIVIC PURPOSES: 102

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Inc.	1143	CURRENT Yr - TM Charity Income	0	2,488	0	1,051		1,051	0	0		
		Total Income	0	2,488	0	1,051	0	1,051	0	0		
Expenditure	4035	Regalia Costs	500	0	500	500		500	500	500		
	4036	Civic Service	800	0	800	0		0	800	800		
	4103	FTC Internal Hire	620	664	500	0		0			▼500	▼100%
	4143	CURRENT Yr - TM Charity Costs	0	2,488	0	541		541	0	0		
	4149	Leader Expenses	0	200	200	-15		-15	200	200		
	4210	TM Allowance & Civic Reception	4,000	4,000	4,000	250		250	4,000	4,000		
	4502	Elections / By Elections	0	0	0	0		0	0	6,500	▲6,500	▲100%
	Total Expenditure	5,920	7,352	6,000	1,276	0	1,276	5,500	12,000	▲6,000	▲100%	

-225

COMMUNICATIONS: 103

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1001	Advertising Income	750	564	1,000	0		0	668	500	▼500	▼50%
	1177	Grants & Donations Received	0	2,000	0	0		0	0	0		
		Total Income	750	2,564	1,000	0	0	0	668	500	▼500	▼50%
Expenditure	4024	Marketing Planning Software	250	240	250	0		0	250	250		
	4028	Advertising & Promotions	135	205	250	0		0	250	250		
	4031	Flit Valley Communications								692	▲692	▲100%
	4038	Living History Website	1,390	47	1,000	0		0	1,000	0	▼1,000	▼100%
	4042	FTC Branding	3,000	1,200	1,000	0		0	1,000		▼1,000	▼100%
	4045	Flitwick Papers Costs	9,000	8,910	9,500	4,388		4,388	8,776	9,500		
	4046	Website Maintenance	1,500	630	1,100	375		375	1,100	1,200	▲100	▲9%
	4705	Bad Debt	0	0	0	0		0	302			
	Total Expenditure	15,275	11,232	13,100	4,763	0	4,763	12,678	11,892	▼1,208	▼9%	

-4,763

3 STATION ROAD: 106
UNDER OFFICER REVIEW

			LAST Year: 2024/25		CURRENT Year: 2025/26					NEXT Year: 2026/27		
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1022	Tenant Rent	0	0	0		0	0	909	22,250	▲ 22,250	▲ 5750%
	1028	Building Dilapidation	0	100,000								
	1177	Grants & Donations Received	0	384,667								
	Total Income		0	484,667	0	0	0	0	909	22,250	▲ 22,250	▲ 5750%
Expenditure	4013	Utility - Electric	0	1,474	2,000	1,268		1,268		0	▼ 2,000	
	4015	Utility - Water	0	149	200	121		121		0	▼ 200	▲ 200%
	4016	Business Rates	0	15,169	16,456	9,916		9,916	9,916	0	▼ 16,456	▲ 16456%
	4019	Utility - Gas	0	330	600	210		210		0	▼ 600	▲ 600%
	4029	Insurance	0	1,921	2,737	0		0	0	0	▼ 2,737	▲ 2737%
	4131	Renovation Costs	52,408	392,163	0	452,558	452,474	84	84	0		
	4132	Building Maintenance	0	190	0	378		378	378	400	▲ 400	
	4140	Maintenance Contracts	0	0	0	1,344		1,344	1,344			
	4506	Legal & Professional	0	122,412	0	24,013	24,013	0	0	0		
Total Expenditure		52,408	533,808	21,993	489,808	476,487	13,321	11,722	400	▼ 21,593	▲ 17256%	

FINANCE & HR: 422

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Inc.	1002	Insurance Claims	0	39,242								
	Total Income		0	39,242				0				
Expenditure	4004	Insurance Claims	0	39,742								
	4009	Health & Safety	4,000	3,508	4,000	237		237	3,500	3,500	▼500	▼13%
	4010	Simply Health Scheme	6,000	5,651	6,700	2,584		2,584	6,700	6,750	▲50	▲1%
	4027	Audit Fees - External	2,300	2,700	2,700	0		0	2,700	3,000	▲300	▲11%
	4029	Insurance	28,350	34,673	38,852	15,156		15,156	35,281	41,760	▲2,908	▲7%
	4039	HR Support	6,000	7,135	6,500	6,314		6,314	7,000	8,000	▲1,500	▲23%
	4041	PDQ Systems: 420/422: 50/50	3,000	4,252	5,000	2,022		2,022	4,500	4,500	▼500	▼10%
	4047	Staff Training	3,000	2,630	3,500	3,673		3,673	3,500	3,000	▼500	▼14%
	4053	Payroll Systems	2,000	1,903	1,500	93		93	1,500	1,700	▲200	▲13%
	4054	Spot Bonus Awards	160	160	300	80		160	300	300		
	4057	Accounts IT Software	2,500	2,380	3,500	3,150		3,150	3,500	3,800	▲300	▲9%
	4061	Loan CAPITAL Paid	45,000	37,422	37,982	18,920		18,920	37,982	38,555	▲573	▲2%
	4062	Loan INTEREST Paid	20,000	18,489	17,904	1,152		1,152	17,904	16,756	▼1,148	▼6%
	4103	FTC Internal Hire	1,400	1,716	3,000	607		607			▼3,000	▼100%
	4156	Audit Fees - Internal	2,200	1,620	2,300	-290		-290	1,500	1,550	▼750	▼33%
4160	Accountancy Consultancy	4,700	2,902	4,000	1,835		1,835	2,600	2,500	▼1,500	▼38%	
4506	Legal & Professional Fees	10,000	19,765	12,000	9,310		9,310	12,000	12,000			
Total Expenditure			140,610	186,648	149,738	64,843	0	64,923	140,467	147,671	▼2,067	▼1%

-9,310

PLANNING: 601

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Inc.	1191	Misc. Income	0	1,386								
	Total Income		0	1,386	0		0	0	0	0		
Exp.	4103	FTC Internal Hire	350	354	350	115		115			▼350	▼100%
	Total Expenditure		350	354	350	115	0	115	0	0	▼350	▼100%

-115

Business Improvement & Development Board

Flitwick Town Council **DRAFT** Budget 2026/27

Budget Manager: Mat Earles

RENDEZVOUS: 420

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1024	Room Bookings	1,000	2,669	2,500	1,395		1,395	2,500	2,500		
	1026	Bar Income - Rendezvous	40,000	41,005	50,000	25,939		25,939	52,500	55,000	▲5,000	▲10%
	1027	Catering Income - Rendezvous	212,100	237,685	247,500	126,232		126,232	247,500	250,000	▲2,500	▲1%
	1067	RENDEZVOUS Event Income	3,000	2,408	5,000	100		100	2,500	2,500	▼2,500	▼50%
	1155	Catering Income - Corporate	106,050	78,580	77,770	23,745	-6	23,739	62,500	65,000	▼12,770	▼16%
	1156	Catering Income - Functions	35,350	10,236	28,230	24,271		24,271	33,750	14,000	▼14,230	▼50%
	NEW	External Catering Income - Functions								42,000	▲42,000	▲100%
	Total Income			397,500	372,583	411,000	201,682	-6	201,676	401,250	431,000	▲20,000
Expenditure	4001	Salaries & Wages	222,072	200,963	230,353	108,737		108,737		234,546	▲4,193	▲2%
	4002	Uniform	800	263	500	349		349	500	500		
	4011	Agency Staff	0	8,255								
	4014	CASUAL STAFF Wages	8,400	12,888								
	4018	Agency Referral	0	2,800								
	4041	PDQ SYSTEMS: 420/422: 50/50	3,000	4,703	5,000	2,022		2,022	4,500	5,000		
	4056	LICENCES / MEMBERSHIPS	200	0								
	4066	Casual Staff - Rendezvous CAFE	0	0	15,000	3,397		3,397	8,000	8,000	▼7,000	▼47%
	4067	Casual Staff - Rendezvous BAR	0	0	4,000	2,200		2,200	4,000	5,000	▲1,000	▲25%
	4102	FTC Internal Rent	11,500	11,500	11,500	5,750		5,750	11,500	11,500		
	4138	Equipment Purchase	5,000	4,615	4,000	2,341		2,341	5,000	5,000	▲1,000	▲25%
	4140	Maintenance Contracts	6,200	4,123	5,000	1,099		1,099	5,000	5,115	▲115	▲2%
	4141	Catering Costs - Corporate	33,000	34,978	24,200	12,912		12,912	24,200	22,000	▼2,200	▼9%
	4144	Catering Costs - Functions	11,000	11,685	8,800	4,631		4,631	9,262	10,000	▲1,200	▲14%

4145	External Catering - Functions			0	6,440		6,440	16,500	30,000	▲30,000	▲100%
4147	Catering Costs - Rendezvous	66,000	72,932	77,000	36,312		36,312	77,000	77,800	▲800	▲1%
4148	Bar Costs - Rendezvous	16,500	19,877	20,000	8,026		8,026	20,000	22,000	▲2,000	▲10%
4150	Promotions & Advertising	1,630	100	1,250	0		0	1,250	1,250		
4154	Rendezvous Event Expense	1,500	2,172	3,600	0		0	1,800	1,800	▼1,800	▼50%
4155	Stock Check Costs	840	907	900	453		453	908	908	▲08	▲1%
4157	Wastage: Rendezvous	0	422	1,200	931		931	2,000	2,000	▲800	▲1200%
	Total Expenditure	387,642	393,183	412,303	195,600	0	195,600	191,420	442,419	▲30,116	▲7%

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1010	Pitch/Field Hire	2,500	6,633	5,000	5,513		5,513	5,500	6,000	▲1,000	▲20%
	1018	Alarm Activation Reimbursement			0	245		245	245	0		
	1019	Hire of Equipment	5,500	5,290	7,000	1,660		1,660	3,000	5,000	▼2,000	▼29%
	1020	Functions Income - Rufus Centre	12,000	18,694	15,000	14,366		14,366	15,000	16,500	▲1,500	▲10%
	1021	Ticketsolve Booking Fees	0	2,118	5,000	646		646	2,500	3,500	▼1,500	▲5000%
	1022	Tenant Rent	260,000	275,609	295,000	150,240		150,240	295,000	299,300	▲4,300	▲1%
	1023	Rufus Events Income	15,000	25,789	20,000	7,870		7,870	20,000	20,000		
	1024	Room Bookings	160,000	155,176	170,000	57,989		57,989	125,000	150,000	▼20,000	▼12%
	1025	Private Residential Flat	7,800	8,398	9,122	4,460		4,460	9,122	9,770	▲648	▲7%
	1030	Rufus Events - NT Live			0	718		718	3,500	5,000	▲5,000	▲100%
		Total Income	462,800	497,707	526,122	243,707	0	243,707	478,867	515,070	▼11,052	▼2%
	4001	Salaries & Wages	231,528	227,824	252,347	116,168		116,168		238,018	▼14,329	▼6%
	4002	Uniform	36	236	300	430		430	430	300		
	4013	Utility - Electric	19,334	27,738	17,191	6,971		6,971	26,076	26,000	▲8,809	▲17191%
	4014	Casual Staff Wages	3,600	6,089	1,000	646		646	1,000	1,000		
	4015	Utility - Water	6,218	6,510	6,218	3,848		3,848	7,700	8,100	▲1,882	▲30%
	4016	Business Rates	38,500	41,223	44,054	20,618		20,618	41,072	48,460	▲4,406	▲10%
	4019	Utility - Gas	10,448	15,538	13,567	2,951		2,951	13,567	15,141	▲1,574	▲13567%
	4026	Equipment Maintenance	0	0	1,000	0		0			▼1,000	▼100%
	4030	Ticketsolve Costs	0	5,029	5,000	2,500		2,500	5,000	5,000		▲5000%
	4040	IT Support	6,065	2,614	3,500	1,580		1,580	3,160	3,000	▼500	▼14%
	4046	Website Maintenance	1,000	290	1,000	110		110	1,000	1,000		
4056	Licenses & Memberships	3,000	2,016	3,200	968		968	3,200	3,200			

Expenditure	4078	Planting/Weeding	500	361								
	4102	FTC Internal Rent	-49,090	-49,090	-50,386	-25,193		-25,193	-50,386	-50,386		
	4103	FTC Internal Hire	-18,720	-13,563	-19,700	-3,638		-3,638			▲19,700	▼100%
	4128	Waste Disposal	6,500	8,084	6,500	3,714		3,714	7,000	7,000	▲500	▲8%
	4130	Rufus Capital Works	0	39,948								
	4132	Building Maintenance	23,000	22,857	20,000	11,751		11,751	20,000	20,000		
	4134	Cleaning Costs	33,100	34,787	33,100	17,855		17,855	33,100	33,100		
	4136	Rufus Field/Pitch Maint	1,000	1,000	1,000	7,106	6,825	281	981	700	▼300	▼30%
	4138	Equipment Purchase	7,000	6,761	6,000	1,844		1,844	6,000	6,000		
	4140	Maintenance Contracts	18,000	16,045	22,500	8,429		8,429	22,500	18,754	▼3,746	▼17%
	4142	Rufus Events Expense	12,500	21,278	15,000	7,351		7,351	15,000	15,000		
	4150	Promotions & Advertising	8,000	5,150	6,000	1,345		1,345	6,000	6,000		
	4158	Room Bookings Commission Charges	1,500	1,905	500	194		194	500	500		
	4159	Functions Expense - Rufus Centre	10,000	6,115	12,000	9,052		9,052	13,200	13,200	▲1,200	▲10%
	4705	Bad Debt	0	143	0	0		0	0	0		
		Total Expenditure	373,019	436,888	400,891	196,600	6,825	189,775	176,100	419,087	▲18,196	▲5%

Community Services Committee: Amenities & Public Realm

Flitwick Town Council **DRAFT** Budget 2026/27

Budget Manager: Stacie Lockey

CORE SERVICES: 300			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Expenditure	4001	Salaries & Wages	375,162	383,642	406,942	156,061		156,061		379,564	▼27,378	▼7%
	4002	Uniform	600	663	600	354		354	600	750	▲150	▲25%
	4005	Vehicle/Trucks Maintenance	600	522	750	426		426	600	750		
	4006	Fuel	3,500	3,521	5,000	1,856		1,856	3,600	4,000	▼1,000	▼20%
	4008	Vehicle/Trucks Insurance	3,000	2,740	3,200	3,221		3,221	3,221	3,361	▲161	▲5%
	4014	Casual Staff Public Realm	0	18	0	0		0				
	4037	PublicR Contractor Costs	0	18	0	3,165		3,165	3,600	16,000	▲16,000	▲100%
	4051	Grants Permitted	5,000	5,000	0	0		0	0	0		
	4063	Vehicle/Trucks Repayments	8,850	8,788	8,900	4,394		4,394	8,844	8,844	▼56	▼1%
	4064	Town Centre CCTV	1,700	1,788	2,800	59		59	2,300	2,800		
	4103	FTC Internal Hire	3,000	1,383	2,500	276		276			▼2,500	▼100%
Total Expenditure			401,412	408,083	430,692	169,812	0	169,812	22,765	416,069	▼14,623	▼3%

-169,812

BURIAL GROUNDS: 301			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1004	Burial Grounds Income	8,000	22,263	5,000	15,085		15,085	25,000	15,000	▲10,000	▲200%
	1013	CBC-Closed Burial Ground	1,000	1,000	1,000	0		0	1,000	1,000		
Total Income			9,000	23,263	6,000		6,000	15,085	26,000	16,000	▲10,000	▲167%
Expend.	4015	Utility - Water	150	106	150	71		71	100	100	▼50	▼33%
	4068	Burial Ground Expenditure	750	862	500	860		860	3,500	1,500	▲1,000	▲200%
Total Expenditure			900	968	650	931	1,581	931	3,600	1,600	▲950	▲146%

14,154

ALLOTMENTS: 302

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Inc.	1005	Allotment Rents	4,500	4,738	4,500	582		582	4,500	4,500		
	Total Income		4,500	4,738	4,500	582	0	582	4,500	4,500		
Expenditure	4015	Utility - Water	500	313	500	384		384	1,820	1,850	▲1,350	▲270%
	4072	Allotments Maintenance	1,500	1,500	1,500	393		393	1,500	1,500		
	4088	Portaloo Hire	0	0	0	1,450	1,450	0	0	0		
	4103	FTC Internal Hire	350	241	350	101		101			▼350	▼100%
	Total Expenditure		2,350	2,054	2,350	2,328	1,450	878	3,320	3,350	▲1,000	▲43%

-296

LOCAL AMENITIES/TRACTOR STORE: 303

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1014	Phone Mast (Station Road)	1,100	5,500	1,100	4,500		4,500	5,500	1,000	▼100	▼9%
	1070	Manor Park (Rural Paymt Agent)	0	1,851	0	888		888	888	0		
	1177	Grants & Donations Received	0	11,334	0	17,487		17,487	17,487	0		
	1191	MISC INCOME	0	14,215								
	Total Income		1,100	32,900	1,100	22,875	0	22,875	23,875	1,000	▼100	▼9%
Expenditure	4013	Utility - Electric	1,000	1,558	1,000	344		344			▼1,000	▲2000%
	4015	Utility - Water	0	0	1,000	0		0			▼1,000	
	4059	Sundries								500	▲500	▲100%
	4078	Planting/Weeding	2,000	1,964	1,500	805		805	1,500	1,700	▲200	▲13%
	4084	Plant/Equip - PURCHASE	2,500	2,384	2,000	6,013	4,650	1,363	2,458	2,500	▲500	▲25%
	4085	Plant/Equip - MAINTENANCE	2,300	2,586	2,500	1,250		1,250	4,521	4,500	▲2,000	▲80%
	4110	Tree Maintenance	3,000	10,680	4,000	1,240		1,240	4,000	4,000		
	4118	Bins & Seats	300	0								
	4128	Waste Disposal	7,000	5,880	7,000	2,778		2,778	5,160	6,025	▼975	▼14%
	4132	Building Maintenance	500	482	1,000	1,124		1,124	1,019	1,000		
	4137	Water Dispenser Maintenance	300	0	300	0		0	300	300		
	4140	Maintenance Contracts	830	813	1,430	870		870	1,430	900	▼530	▼37%
	4700	Flitwick Manor Park	7,000	7,087	7,000	2,707		2,707	7,000	7,000		
4702	Flitwick Nature Park	1,000	1,157	500	1,523	1,500	23	500	500			
Total Expenditure		27,730	34,591	29,230	18,654	6,150	12,504	27,888	28,925	▼305	▼1%	

PLAY AREAS: 305

			LAST Year: 2024/25		CURRENT Year: 2025/26					NEXT Year: 2026/27		
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1010	Pitch / Field Hire			0	87		87				
	1012	Millennium Park Hire	1,500	3,200	1,700	1,190		1,190			▼ 1,700	▼ 100%
		Total Income	1,500	3,200	1,700	1,277	0	1,277	0	0	▼ 1,700	▼ 100%
Expenditure	4075	Play Areas Repairs & Maint.	8,000	32,713	8,000	10,999	9,994	1,005	8,000	8,000		
	4098	Skate Park Lighting	500	409	650	129		129			▼ 650	▼ 100%
	4111	Pitch Maintenance - Hinksley Rd								700	▲ 700	▲ 489%
	4122	Changing Rooms - Hinksley Rd	0	846	650	612		612	860	900	▲ 250	▲ 489%
	4861	Millennium Park Path S106	0	11,305								▲ 489%
	Total Expenditure	8,500	45,273	9,300	11,740	9,994	1,746	8,860	9,600	▲ 300	▲ 3%	

-469

STREET LIGHTING: 306

			LAST Year: 2024/25		CURRENT Year: 2025/26					NEXT Year: 2026/27		
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Expend.	4096	Electricity - Street Lights	7,000	7,513	7,609	2,357		2,357	7,609	7,650	▲ 41	▲ 1%
	4097	Street Lighting Maintenance	500	113	2,000	0		0	2,000	2,000		
		Total Expenditure	7,500	7,626	9,609	2,357	11,966	2,357	9,609	9,650	▲ 41	▲ 0%

-2,357



Flitwick Town Council

Proposal Breakdown of Community Activities Budget 2026/27

Background

The Community Services budget currently comprises of four main areas:

- The Food HUB (310)
- The HUB & Youth Activities (311)
- Community Activities (312)
- Community Events (313)

Introduction

To reshape and broaden the reach of the Community services delivery we have redefined the Community Activities budget areas. The purpose of this is to highlight the overarching areas that the Community team will provide to include all areas of the community. The projects and activities have changed and expanded therefore collating with the Community strategy focus areas. The strategy is being developed and will be presented over the next couple of months.

Purpose:

The approach is designed to:

- Better represent the scope of delivery and target demographics
- Ensure inclusion across age, ability, and community background.
- Align project funding with council priorities for health, wellbeing, inclusion and community cohesion.

Proposed New Themes

To modernise the community Activities budget and enhance impact measurement four new budget themes are proposed.

- **Health & Wellbeing**
 - Bootcamps/yoga
 - Active Travel Scheme
- **Over 60's and Older People**
 - Stitches
 - Keep Fit/Dance Fitness

- **Inclusive and Disability**
 - SEN Films
 - Proud AF Initiative
 - Forget Me Not
 - Dementia/Carers programme

- **Families & Children**
 - Family Music Sessions

For further details on these projects please see Community Activities Budget 312.

Community Events – Festival of Lights.

As part of the wider community Events (313) budget, new Festival of Lights initiative is proposed. This event will build on the success of previous community celebrations and will tie in to the Flitwick Living History project, highlighting areas of history in places like Manor Park.

The Festival of Lights will:

- Celebrate cultural diversity and strengthen community cohesion.
- Link with local schools through creative workshops exploring themes of lights, culture and heritage.
- Align with cultural festivals, such as Diwali, creating opportunities for intergenerational and intercultural learning.
- Encourage participation from all areas of the community, reflecting shared values of inclusion and celebration.

Rationale

- Introduce a clearer, more strategic structure for community delivery.
- Reflects the breath of provision and diverse needs across the community.
- Aligns budget allocation with council priorities and the forthcoming Community strategy
- Enables for effective reporting, monitoring and evaluation of outcomes.
- Strengthens the council's ability to demonstrate value for money.

Lisa Simpson
Community Engagement Manager

Community Services Committee: Community Activities

Flitwick Town Council **DRAFT** Budget 2026/27

Budget Manager: Lisa Simpson

FOOD HUB: 310

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1148	Community Fridge Deliveries	0	0	192	160		160	300	240	▲48	▲25%
	1149	Sofea Collections			0	0		0	488	2,340	▲2,340	▲100%
	1177	Grants & Donations Received	0	0	0	23,006	5,000	18,006	18,005	0		
	Total Income		0	0	192	23,166	5,000	18,166	18,793	2,580	▲2,388	▲1244%
Expenditure	4003	Travel Costs	0	0	1,200	184		184	184			
	4005	Vehicle/Trucks Maintenance	0	0	0	345		345	345	850	▲850	▲100%
	4008	Vehicle/Trucks Insurance	0	0	0	1,463	1,463	0	0	1,610	▲1,610	▲100%
	4012	Vehicle/Trucks PURCHASE	0	0	0	16,945		16,945	16,945			
	4071	FUEL - Community Fridge	0	0	400	0		0	0			
	4047	Training	0	0	0	0		0	0	450	▲450	▲100%
	4102	FTC Internal Rent	0	0	1,296	648		648	1,296	1,296		
	4103	FTC Internal Hire	0	0	0	61		61				▲100%
	4128	Waste Disposal	0	0	0	56		56	225	355	▲355	▲100%
	4619	General Community Fridge Costs	0	0	200	2,726	2,526	200	200	2,500	▲2,300	▲1150%
4620	Sofea Collections			0	0		0	488	2,340	▲2,340	▲100%	
Total Expenditure		0	0	3,096	22,428	3,989	18,439	19,683	9,401	▲6,305	▲204%	

-273

THE HUB & YOUTH ACTIVITIES: 311

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1035	Youth Hub Hire	1,000	1,226	1,000	683		683	650	650	▼ 350	▼ 35%
	1041	Youth Activities	15,000	15,000	15,000	15,000	15,000	0	0	15,000		
	1177	Grants & Donations Received	0	1,000	0	0		0	0	0		
	Total Income		16,000	17,226	16,000	15,683	15,000	683	650	15,650	▼ 350	▼ 2%
Expenditure	4013	Utility - Electric	1,694	2,061	1,173	567		567	1,173	1,013	▼ 160	▼ 14%
	4015	Utility - Water	1,306	1,239	4,500	220		220	600	600	▼ 3,900	▼ 87%
	4016	Business Rates	1,700	1,921	2,113	1,921		1,921	1,921	2,114	▲ 01	▲ 0%
	4049	Youth Provision	59,000	58,950	52,250	39,188		39,188	52,250	52,250		
	4082	Youth Hub CCTV	1,000	443	1,000	0		0	500	500	▼ 500	▼ 50%
	4128	Waste Disposal	400	326	400	179		179	350	350	▼ 50	▼ 13%
	4132	Building Maintenance	2,000	1,588	1,500	695		695	1,500	1,500		
	4134	Cleaning Costs	1,815	2,055	1,850	756		756	1,600	1,600	▼ 250	▼ 14%
	4138	Equipment Purchase	1,000	924	500	311		311	500	500		
	4140	Maintenance Contracts	1,600	2,402	2,200	1,592		1,592	2,000	1,780	▼ 420	▼ 19%
	4151	Broadband Costs	0	0	550	463		463	548	504	▼ 46	▼ 8%
Total Expenditure		71,515	71,909	68,036	45,892	0	45,892	62,942	62,711	▼ 5,325	▼ 8%	

-45,209

COMMUNITY ACTIVITIES: 312

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1036	Stitchers Donations	0	66	0	0		0	0			
	1120	KEEP FIT / Dance Fitness	2,800	3,416	3,200	1,331		1,331	2,775			
	1147	Forget Me Not Group	0	103	0	0		0	0			
	1177	Grants & Donations Received	0	29,592	0	13,770	13,770	0	0	0		
	1181	Cost of Living Monies Rec'd	0	356	0	0		0	0			
	1121	Health & Wellbeing						0	0	500	▲ 500	▲ 100%
	1122	Over 60s & Older People						0	0	3,150	▲ 3,150	▲ 100%
	1123	Inclusive & Disability						0	0	240	▲ 240	▲ 100%
	1124	Families & Children						0	0	240	▲ 240	▲ 100%
			Total Income	2,800	33,533	3,200	15,101	13,770	1,331	2,775	4,130	▲ 930
Expenditure	4103	FTC Internal Hire	11,000	7,460	11,500	1,714		1,714			▼ 11,500	▼ 100%
	4554	Stitchers	195	258	200	0		0	150			
	4558	Keep Fit / Dance Fitness	2,000	1,525	1,850	550		550	1,850			
	4606	Cost of Living Initiative	4,000	4,165	500	1,262	762	500	500			
	4613	Recycle / Reuse	130	92	130	0		0	0			
	4614	Proud AF Initiative	1,250	527	1,500	30		30	30	1,500		
	4617	Flitwick Living History	500	7,856	0	10,299	10,299	0	0	0		
	4625	Forget Me Not Group	500	149	850	72		72	300			
	4626	Health & Wellbeing						0	0	1,685	▲ 1,685	▲ 100%
	4627	Over 60s & Older People						0	0	2,450	▲ 2,450	▲ 100%
	4628	Inclusive & Disability						0	0	2,710	▲ 2,710	▲ 100%
	4629	Families & Children						0	0	200	▲ 200	▲ 100%
		Total Expenditure	19,575	22,032	16,530	13,927	11,061	2,866	2,830	8,545	▼ 7,985	▼ 48%

COMMUNITY EVENTS: 313

			LAST Year: 2024/25		CURRENT Year: 2025/26				NEXT Year: 2026/27			
			Budget	Actual	Current Budget	YTD Spend Mth 6	Linked EMR	Actual YTD Spend Mth 6	Year End Projection	PROPOSED Budget	£ +/-	% +/-
Income	1127	Flitwick Fun Day	3,000	4,838	4,500	6,855		6,855	6,855	4,500		
	1142	Easter Egg Trail	500	0	0	350		350	350	350	▲ 350	
	1165	Christmas Lights EVENT	150	119	285	405		405	600	600	▲ 315	▲ 111%
	1169	Summer Programme	0	3,797	0	0		0	0	0		
	Total Income		3,650	8,754	4,785	7,610	0	7,610	7,805	5,450	▲ 665	▲ 14%
Expenditure	4043	Remembrance Event	700	609	890	324		324	890	890		
	4200	Christmas Lights Installation	19,475	18,699	20,475	0		0	20,475	20,475		
	4204	Flitwick TownSq Christmas Tree	1,375	1,350	1,500	0		0	1,370	1,500		
	4211	Easter Egg Trail	0	0	0	350		350	350	350	▲ 350	
	4213	Summer Programme	1,000	2,749	1,400	1,515	118	1,397	1,397	570	▼ 830	▼ 59%
	4540	Christmas Lights EVENT	6,250	4,713	5,201	221		221	5,200	5,200	▼ 01	▼ 0%
	4551	Flitwick Fun Day	17,537	17,107	16,000	14,147		14,147	14,147	16,000		
	4618	Community General Costs	2,500	1,055	2,000	142		142	1,500	1,500	▼ 500	▼ 25%
	4541	Festival of Lights								5,000	▲ 5,000	▲ 100%
Total Expenditure		48,837	46,282	47,466	16,699	118	16,581	45,329	51,485	▲ 4,019	▲ 8%	



FLITWICK TOWN COUNCIL
Investment Management Policy

1. Purpose

This policy will guide Officers in implementing appropriate investment into the Public Sector Deposit Fund (PSDF) operated by CCLA (Churches, Charities and Local Authorities) Investment Management Limited.

This policy is to be followed in line with the Council's adopted Financial Regulations and General Reserves Policy.

2. Strategy

Since the Council qualifies as a 'Super Council' as its Precept exceeds £1m and has significant self-generated income from its traded service of the Rufus Centre, it is prudent to have a CCLA account. The Council benefits from competitive interest rates, and the funds are easily accessible, with withdrawals appearing in the Council's bank account within 24 hours.

In line with the agreed General Reserves policy, priority will be given to retaining 1.5 months of net expenditure (£120k) in the Council's Business Reserves account. Any surplus funds are deposited to the CCLA account to receive a maximum return of interest. The Business Reserves account balance will be reviewed on the first working day of each month.

Surplus funds will be transferred to CCLA at the earliest convenience, and Officers will proactively draw from the CCLA account monthly to pay large invoices, direct debit bills, and salaries. This gives adequate resilience to ensure the Council bank account is not overdrawn and that bills are paid on time. When the Council receives significant income at once, such as receiving Precept funds, Officers will prioritise depositing this into the CCLA account as quickly as possible.

For clarity, half of the Precept (£500k) is held as a ringfenced Earmarked Reserve within the Council's accountancy system for contingency.

3. Year End

CCLA investments qualifies as a Revenue Investment and deposits/withdrawals do not fall within the classification of Income & Expenditure on the Annual Return.

The end-of-year balance will be included in the Bank & Cash Balances (as a Short-Term Investment) in the Annual Return.

Projected interest should be included in budget papers for the ensuing Financial Year. Members can agree to utilise interest funds (income received) for set projects as part of a resolution at Year End. If a resolution of this kind is not recorded, the interest funds will be transferred to General Reserves.

4. Authorisation

Only named Officers on the CCLA account will be authorised to transact the necessary business of deposits or withdrawals. These Officers are limited to the Town Clerk, the RFO (as 'Directors'), and the Senior Finance Officer (as a 'Signatory') to operate the account.

On completion of any probationary period, additional Finance Team Officers are to be included as signatories on the account for resilience.

Should the Town Clerk or RFO leave employment with the Council, Officers will prioritise removing these 'Directors' from the CCLA records.

Once the Council adopts this policy, no further approvals are required to authorise investments. Members should raise questions on the CCLA transactions at the Finance ~~Scrutiny Working Group (FSWG)~~ & [General Purposes \(GP\) Committee](#) upon consideration of the monthly Balance Sheet.

5. Review

This policy is to be reviewed annually by the ~~FSWG~~ [Finance & GP Committee](#) with ~~suggested amendments as recommendations to be agreed upon by the Council.~~



FLITWICK TOWN COUNCIL Anti-Fraud Policy

1. Purpose

This policy is designed to guide Officers and Members on the operational procedures to prevent fraud.

This policy should be read alongside the Council's Adopted Financial Regulations, Standing Orders, and other financial-related policies, such as those for General Reserves, Cash Handling, and Credit Card Usage.

2. Scope

The Council qualifies as a 'Super Council' since its Precept exceeds £1m. As the Council has its traded service from the Rufus Centre and over ~~the past three~~ [recent](#) financial years, this has generated income above £100,000, robust internal controls must be in place to ensure the Council's financial position is maintained and not compromised.

3. Authorisation & Internal Process

Projects

The Council's major projects will include a Risk Register to assess and manage specific financial risks and prevent fraud.

Risk Management Scheme

The Council is legally required to review its ~~Risk Management Scheme~~ [Corporate Risk Register](#) annually. A copy is attached as an Appendix to this Anti-Fraud Policy, which details the role of internal audit, internal procedures, and account management to mitigate the risk of fraud.

Payments

~~Orders for payment drawn on the bank account in accordance with the schedule created shall be signed by two Members of Council.~~

There is dual authorisation on the Council's bank account. Where internet banking arrangements are made with any bank, the Town Clerk/Responsible Finance Officer (RFO) shall be appointed as the Service Administrator. The bank mandate approved

by the Council shall identify a number of councillors who will be authorised to [retrospectively](#) approve transactions on those accounts (dual authorisation on all transactions).

4. Audit

The Council is required to have three internal audits in any financial year (the third is part of the Annual Return process at Year End). Internal audits include an external person viewing the financial processes of any aspect of the Council's accounts. The purpose of these visits is to check the internal controls in place and to identify any fraudulent activity.

The Council is also required to undergo an external audit as part of its year-end process. Similar to the internal audit, an external auditor would identify fraudulent activity through any anomalies detected in their assessment of the supplied data.

5. Responsibility

The RFO will be responsible for ensuring this policy is followed.

Copies of this policy will be circulated to the Deputy RFO, Finance Team employees and Members of the Finance ~~Scrutiny Working Group~~ & [General Purposes \(GP\) Committee](#).

6. Review

This policy will be reviewed annually in line with the review of the Council's Financial Regulations.

The Finance ~~Scrutiny Working Group~~ & GP Committee is responsible for reviewing [and adopting](#) this policy annually. ~~and shall recommend any amendments to the Council.~~



Flitwick Town Council

Forward Capital Plan

(Following capital receipt from Steppingley Road)

*Please note that quotes are listed based on current or previous quotations
(usually only valid for 30 days)*

Projects are listed in no particular order

Project Title	Council/Committee Application	Estimated Cost
Allotments Improvements, including: <i>Drainage Replaced tap heads Additional water troughs</i>	Community	TBC £900 TBC
Town Centre CCTV	Community	TBC
The Hub Refurbishment Phase 1 <i>Accessibility improvements Revamped garden area</i>	Community	£30,000 TBC
The Hub Refurbishment Phase 2 Three options being explored with LBC Architectural Team: <ol style="list-style-type: none">1. See above regarding accessibility improvements and revamped garden area2. New roof, windows, heating system and accessibility3. Full refurbishment, including making the ground floor and first floor independent of each other	Community	TBC
Manor Park Upgrades, including: <i>HaHa Repairs Phase 2 Heritage Works – ornamental bridge New footpath (bottom of Manor driveway)</i>	Community	£45,000 £91,850 TBC
Play Area Upgrades	Community	£18,390
Nature Park Works – including: <i>Car park, interpretation boards, infrastructure etc.</i>	Community	£122,510
Rufus Centre Boilers <i>(in advance of capital receipt – successful tender to be instructed within a week)</i>	Business	Up to £120k (£57k in existing EMR)

Stage 2 Second Storey guttering renewal (above hard surfaces)	Business	£7,795 <i>(Saving available if Phase 2 & 3 progressed together – cost for both £14,232)</i>
Additional Solar Panels at Rufus Centre	Business	TBC
Front Seating Area Landscaping <i>To improve outside dining experience. Grass area dirt vastly impacts the carpet in the foyer and it is a trip hazard for waitressing. This proposal includes a hard standing coloured resin.</i>	Business	£18,420
Rufus Centre Front Curtain Wall <i>Existing woodwork is falling apart and some glass panels tarnished. This project would include a fully glazed aluminium curtain wall and new doors. The vinyl option would cover in branding.</i>	Business	£36,980 (+ vinyl option £4,565)
Modernisation of Rendezvous Café and Upgrades to the kitchen* <i>To instruct a commercial fit-out company to redesign and reconfigure the kitchen and dining areas. It would allow us to meet the dining needs (growing demand). Re-design of front of house would allow us to explore a broader audience looking for an 'Instagram-able' destination.</i>	Business	£250,000*
First Floor Common Areas – Rufus Centre <i>Modernisation in line with refurbishment programme of office space.</i>	Business	£37,839
Stage 3 – All remaining second storey guttering renewal	Business	£8,155 <i>(Saving available if Phase 2 & 3 progressed together – cost for both £14,232)</i>
Rufus Centre Car Park*	Business	£150,000 - £160,000*

* See attached appendix for more details

Appendix

More Details about the Business Projects Listed in the Capital Plan

1. Modernisation of Rendezvous Café and Upgrades to the Kitchen

The Rendezvous Café, originally established to serve tenants of The Rufus Centre, has evolved into a valued community hub for the residents of Flitwick. With increasing footfall and growing popularity, the café now plays a vital role in the social and cultural fabric of the town. This proposal outlines a plan to refurbish and modernise the café to enhance its appeal, improve operational efficiency, and position it as a destination venue for both locals and visitors.

Vision:

To transform the Rendezvous Café into a modern, welcoming, and Instagram-friendly destination that reflects the vibrancy of Flitwick's community.

Objectives:

- Upgrade and modernise kitchen facilities, removing outdated gas cooking systems.
- Redesign the front-of-house area to create a visually appealing, comfortable, and social media-friendly environment.
- Improve accessibility and sustainability of the venue.
- Enhance the café's capacity to host community events and attract new customers.

Current Challenges

- **Outdated Infrastructure:** The kitchen relies on gas-based cooking, which is less efficient and environmentally sustainable.
- **Limited Aesthetic Appeal:** The current interior lacks the visual impact needed to attract a broader audience, especially younger demographics.
- **Underutilised Potential:** The café has outgrown its original purpose and now requires investment to meet its expanded role.

Proposed Improvements

- **Kitchen Refurbishment:** Transition to modern electric cooking appliances, improving safety and energy efficiency.
- **Interior Redesign:** Collaborate with commercial fit-out specialists to create a stylish, comfortable, and photogenic dining space.
- **Sustainability Enhancements:** Incorporate energy-efficient lighting, water-saving fixtures, and eco-friendly materials.

Initial Consultation & Next Steps

Initial discussions have taken place with the contractor (a reputable commercial fit-out specialist). While these conversations have been promising, additional time (& budget) may be required to develop a detailed cost plan and design proposal.

Next Steps:

- Secure council approval when appropriate to proceed with detailed planning.
- Commission the contractor to produce a full design and cost breakdown.
- Explore funding options, including council support, grants, and community fundraising.
- Develop a phased implementation timeline to minimise disruption.

Phasing

1. Front of house
2. Kitchen work
3. Exterior/external dining & signage

This project could be phased and may need to be to work both financially and operationally. The BFM has estimated a ballpark figure of £250K for these works.

2. Proposal to Repurpose Green Space for Tenant Parking

1. Executive Summary

We propose converting approximately 1,000 square meters of existing green space adjacent to Steppingley Road into a dedicated parking area for paying tenants who lease rooms at the centre. This initiative aims to address ongoing issues with insufficient parking, improve tenant satisfaction, and ensure safer, more reliable access year-round.

2. Background & Current Challenges

- The centre currently suffers from **limited parking capacity**, which fails to meet the needs of tenants.
- Overflow parking is located on unpaved ground, which becomes **unusable during adverse weather**, leading to tenant frustration and potential safety hazards.
- Tenant-designated spaces are frequently **occupied by visitors**, causing further disruption.
- The lack of reliable parking may impact **tenant retention and satisfaction**, especially for long-term leases.

3. Proposed Solution

- Repurpose 1,000 m² of green space to create a **weather-resistant, well-drained parking area**.

- Remove fence line and greenery along steppingley road (improving visibility of the centre)
- Designated spaces will be allocated **exclusively for tenants**, with clear signage and access control.
- The area will be landscaped to maintain aesthetic appeal and include **permeable paving** to support drainage and environmental sustainability.

4. Benefits

- **Improved tenant experience** and retention.
- **Reduced congestion** and misuse of existing parking.
- **Enhanced safety** and accessibility during all weather conditions.
- **Revenue generation** through paid tenant parking (optional).
- **Environmental consideration** through sustainable design and materials
- 1000 square meters could offer approximately 20 to 40 parking spaces, with the exact number depending on the layout, size of each spot (including driving lanes), and local regulations. A rough estimate, assuming a standard parking space is about 25 square meters including space for maneuvering, gives a capacity of around 40 cars ($1000/25 = 40$), though this is a highly generalized figure

COSTINGS

Estimated costings are below.

Rufus centre – Additional parking area proposal.

In Brief.

- Remove existing trees from the proposed area
- Remove the existing hedgerow from the front elevation (optional, but the space is ideally needed).
- Prepare the ground and lay a suitable road grade tarmac layer.
- Excavate for a new soak away, this will be used to connect to a new linear drainage channel that will run across the entire front of the new parking area as shown in the sketch proposal.
- The row of spaces 1>16 will be up a slight gradient saving excavating vast amounts of ground, I would suggest a low level retaining wall / kerb feature to separate the lower and upper area, possibly even installing a narrow planting area or a low-level handrail/ wire type fence.
- The parking bays 17>25 including the 2 disabled bays will be level to the existing block paving,
- Parking spaces 1,2,3,4 would be EV allocated spaces with a double charging point located between spaces 1 & 2 - 3 & 4.
- Lighting – We would be allowing to install appropriate lighting (lamp posts at intermittent points) to allow for the required lighting levels, and some low-level lighting by way of bollard posts on the corners of the entry and exit points and a along the area dividing the lower and upper section of parking. The lighting would be on a PIR/Photocell timer.

NOTE: - This is just an outline of costs and design. If there were to be any further requirements, i.e. new boundary fencing to the street, different paving surfaces or landscaping ideas could all be talked about and quoted more precisely if and when a more exact quote would be required.

Estimated Guide cost for the forementioned works estimated between
£150'000.00 & £160'000.00 + VAT

Flitwick Town Council Financial Summary 25/26

01 April 2025 to 30 September 2025

	YTD Income	Income Budget	+/- EMR	% Budget Achieved		YTD Expenditure	Expenditure Budget	+/- EMR	% Budget Spent	YTD +/-
1	Finance & General Purposes	£ 7,245	£ 1,190	£ 4,665	217%	£ 841,565	£ 517,568	£ 542,166	58%	-£ 219,559
2	Business Improvement & Development Board	£ 528,717	£ 937,122	-£ 6	56%	£ 464,070	£ 813,194	£ 6,825	56%	£ 52,462
3	Community Amenities	£ 42,743	£ 13,300		321%	£ 251,165	£ 481,831	£ 17,862	48%	-£ 277,971
3	Community Activities	£ 83,568	£ 24,177	£ 55,353	117%	£ 102,305	£ 135,128	£ 17,556	63%	-£ 165,123
5	Projects & Precept Management	£ 1,141,444	£ 1,062,179	£ 54,060	102%	£ 65,170	£ 89,747	-£ 24,577	100%	-£ 133,325
	Whole Business	£ 1,803,717	£ 2,037,968	£ 114,072	83%	£ 1,724,275	£ 2,037,968	£ 559,832	57%	

Investments 25/26

CCLA Summary Year to Date

(230, 1190/111)

Account balance:* **£ 1,220,595**
 Cumulative YT Interest: **£ 23,870**

TOLERANCES: spend against budget		
Income	0% to 24%	RED
	25% to 74%	AMBER
	75% to 100%+	GREEN
Expenditure	0% to 74%	GREEN
	75% to 99%	AMBER
	100%	BLACK
	101%+	RED

Accepted budget variance 5%

Loans 25/26

(4061/422 & 4062/422)

Loan Purpose	PWLB Ref	Total Loan	Interest Rate	1st Repayment	Final Repayment	25/26 Capital Paid		25/26 Interest Paid		Balance o/s
						Amount	Date	Amount	Date	
Manor Park	PW488637	£ 240,000	4.80%	July 2009	July 2029	£ 6,000	29-Jul-25	£ 1,152	29-Jul-25	£ 42,000
3 Station Rd Purchase	PW412743	£ 800,000	2.19%	April 2022	April 2047	£ 12,920	07-Apr-25	£ 7,943	07-Apr-25	£ 699,383
						£ 13,062	06-Oct-25	£ 7,801	06-Oct-25	
		£ 1,040,000				£ 31,982		£ 16,896		£ 741,383

FTC Projects Review 2025-26

(315)	Central Project Fund	Opening Balance	£	92,164	
315	PLUS 2025/26: Agreed CPF Precept Funding		£	89,747	(1st Instal £44,874 rec'd April & 2nd Instal £44,873 received Sep)
800s	LESS: 25/26 Projects Opening Balance		£	186,576	25/26 temporary balance of EMR 315
	LESS Projects Overspend from CPF		£	-	
	PLUS Projects Underspend		£	4,665	
(315)	Central Project Fund YTD Funds Available		£	0	Working balance (315) less 2nd precept instal (Oct)= Complete

Accepted Project budget variance at 5%.

Last Updated: **31 October 2025**

2025-26 Capital Projects Funding

As at April 25, the Central Project Fund is committed spend to 3 Station Road project.

All identified capital projects to be considered on a case-by-case basis and funded through the Operations Reserves (EMR 319).

	PROJECT Details					Project Details								24/25 FUNDING Details				Comments		
	Project Code	N/C	Project Description	Committee	Minute Ref	Project Start Date	Whole Project Funds Committed	Previous Year's Project Spend	25/26 Opening Project Balance	GRANT Received	25/26 Project Spend to Date	Overspend Funded by CPF/Ops Reserve	Underspend Returned to CPF	Project Commitment Remaining YTD		TOTAL Approved Grants/ Funding	Prev Yrs Funds Received		25/26 Funds Received	Grants/ Funding Budget Remaining
Ongoing Projects	800	4212 110	Proj - Nature Park	Community	Del. Auth	Apr-21	£ 3,000	£ 13,490	£ -	£ -	£ -			£ -	0%	£ 283,385	£ 10,490	£ -	£ 272,895	S106 remaining: Phase 1 E7,106.89, Phase 2 E274,728 & Plans £1,550 (CBC to be invoiced for S106 once works completed). SL 7/9/22. Planning Consultant RCF approved July 23. Jan 25 : CPF Fund & 24/25 Grant Instal complete. Outstanding approved grant fund (£272,895) not yet claimed. No further CPF spend committed. £10,490 received via ETCR584 June 2024.
	801	4819 110	Proj - Flitwick Town Sq Defib	Community	5213d	Feb-22	£ 1,770	£ 1,048	£ 722	£ -	£ -			£ 722	41%					Defib Purchased and installed March 2024. Further costs anticipated due to possible relocation fees.
	802	4823 110	Proj - Heritage Website	Corporate	753a 5252a)j	Jun-23	£ 3,800	£ -	£ 3,800	£ -	£ 1,580			£ 2,220	58%					
	803	4837 110	Proj - Rural Match Fund Benches	Community	5226e	Mar-22	£ 2,000	£ -	£ 2,000	£ -	£ -			£ 2,000	100%					Resolution made at Council March 2022 confirmed March 2023 to be match funded by CBC - amount TBC
	808	4853 110	Proj - Nature Park Planning	Community	5622c	Apr-24	£ 23,673	£ 21,859	£ 1,814	£ -	£ 1,650			£ 164	1%					
	814	4859 110	Proj - Skate Park Extension	Community	5681gii	Jul-24	£ 9,600	£ 9,600	£ 36,100	£ -	£ 36,100			£ -	0%	£ 64,900	£ 64,900	£ -	£ -	£38,400 match funding from CBC UKSPF Community Grant £26,500 from CBC S106 Funding PROJECT COMPLETED & CLOSED - June 25
NEW Projects: 2025/26	106		3 Station Road Project	FTC			£ 137,476		£ 142,140											Please refer to full project schedule for details
			Historic Project Refund									£ 4,665								Refund from UKPN (Chq rec'd, paying in reference 201765) for historic project dated 25/10/2022 in relation to feeder pillar installation credited to CPF. Refurbishment works to Tractor Store and Play Areas (Fir Tree Close Park & Station Rd Park) funded by: £54,059.80 CBC S106 invoice FTC9193 £12,000 Oas Reserves EMR 319 transfer (Journal 4263)..... Refurbishment works to Room 21 of Rufus Centre funded by £6,445 from Oas Reserves EMR 319 transfer (Journal 4303).....
	817	4862 110	Proj - Public Realm Improvements	Community	Del Auth	Jul-25	£ -		£ -	£ 66,060	£ 19,124			£ 46,936	0%	£ 54,060	£ 12,000	£ 66,060	£ 66,060	
	818	4863 110	Proj - Room 21 Refurb	Business	5886c	Sep-25	£ -		£ -	£ 6,445	£ 6,717	£ 272		£ -	0%			£ 6,445	£ 6,445	

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
313 EMR Proud AF Picnic	100.00		100.00
314 EMR Field Compensation 2025	14,000.00	-6,825.00	7,175.00
315 Central Project Fund	92,164.01	94,411.90	186,575.91
317 EMR Nature Park Annual Grant	10,458.08	-6,150.00	4,308.08
319 EMR Do Not Spend Ops Reserves	500,000.00	-18,444.42	481,555.58
320 EMR IT Equipment Provision	1,915.52		1,915.52
321 EMR Flitwick Living History	17,486.56	1,236.92	18,723.48
323 EMR Hinksley Music Park 24/25	10,504.50	-9,994.00	510.50
324 EMR Allotments	18,186.68	-1,717.50	16,469.18
325 EMR Summer Programme	1,048.40	-117.89	930.51
327 EMR Youth Activities	397.13	15,000.00	15,397.13
328 EMR Fixed Wire Testing (5yrs)	0.00	850.00	850.00
329 EMR Rufus Boilers Provision	0.00	57,050.00	57,050.00
330 EMR Community Fridge	13,350.80	-4,688.75	8,662.05
331 EMR Steppingley Rd Legal Fees	57,050.00	-57,050.00	0.00
332 EMR 3 Station Road Development	133,565.82	-447,569.97	-314,004.15
336 EMR Hubbub Food Hub	0.00	4,911.20	4,911.20
337 EMR HSF Funding	0.00	21,450.00	21,450.00
801 PROJ - Flitwick Town Sq Defib	722.00		722.00
802 PROJ - Heritage Website	3,800.00	-1,580.00	2,220.00
803 PROJ - Rural Match Fund Bench	2,000.00		2,000.00
808 PROJ - Nature Park Planning	1,814.37	-1,650.00	164.37
814 PROJ - Skate Park Extension	36,100.00	-36,100.00	0.00
817 PROJ - PublicR Improvements	0.00	46,935.91	46,935.91
818 PROJ - Room 21 Refurb	0.00	-272.17	-272.17
	914,663.87	-350,313.77	564,350.10

31st March 2025

31st March 2026

<u>Net Value</u>	<u>Fixed Assets</u>	<u>Cost of Asset</u>	<u>Depreciation</u>	<u>Net Value</u>
<u>0</u>		<u>0</u>	<u>0</u>	<u>0</u>
	Long Term Assets			
<u>0</u>			<u>0</u>	
	<u>0</u>			<u>0</u>
	Current Assets			
92,680	DEBTORS	95,366		
0	SUNDRY DEBTORS	3,155		
5,599	Burial Grounds & Cemeteries	109		
19,462	VAT Control Account	0		
28,835	PREPAYMENTS	20,126		
8,166	Mthly Business Prepays	28,479		
53,989	PrePayment for Land Sale	68,932		
4,532	Accrued Income	0		
3,298	Stock Held - Bar	3,569		
4,346	Stock Held - Food	4,506		
5,569	Current Bank Ac Barclays 009	5,000		
42,231	Barclays Business Reserve 106	150,323		
1,000	PDO Account	35,718		
46,550	Tenants Deposits Account	57,071		
400	Petty Cash Control (YE)	65		
400	Float - Main Safe (YE)	200		
400	Float - Cafe Safe (YE)	600		
15	Float - Reception Safe (YE)	15		
80	Float - Cafe Till Drawer	80		
1,133,095	CCLA Deposit Fund	1,220,595		
<u>1,450,647</u>			<u>1,693,910</u>	
	<u>1,450,647</u> Total Assets			<u>1,693,910</u>
	Current Liabilities			
15,997	DEBTORS Control: Functions	14,225		
0	VAT Control Account	14,159		
0	Barclaycard	1,466		
3,441	CREDITORS	178,439		
7,943	ACCRUAL - Loan Interest (YE)	0		

Balance Sheet as at 31st October 2025

31st March 2025		31st March 2026
12,119	ACCRUALS (YE)	0
17,763	PAYE/NIC Due	21,002
10,568	LGPS Pension Control	9,149
3,128	NEST Pension Control	3,746
6,400	Income in Advance (YE)	0
0	Ticket Sales Return Due (NT)	1,915
4,722	Past Yr TM Charity (YE)	0
2,291	Past Yr TM Allow & Civic Recep	0
77	Past Yr Leader Expenses (YE)	0
52,188	Tenants Rent Deposits	56,736
500	Refundable Deposits: Functions	1,200
1,079	Barclaycard Year End balance	0
138,217		302,038
1,312,429	Total Assets Less Current Liabilities	1,391,872
	Long Term Liabilities	
0		0
1,312,429	Total Assets Less Long Term Liabilities	1,391,872
	Represented By	
397,766	GENERAL RESERVE	827,522
914,664	Earmarked Reserves	564,350
1,312,429		1,391,872

The above statement represents fairly the financial position of the authority as at 31st October 2025 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

Summary Profit and Loss Account - By Cost Centre

Month 7 Date 31/10/2025

		<u>Month Actual</u>	<u>YTD Actual</u>
<u>Centre</u>	<u>Sales/Income</u>		
101	GENERAL PURPOSES	60	4,889
102	CIVIC PURPOSES	1,105	2,156
103	COMMUNICATIONS	200	200
110	PROJECTS & GRANTS	0	54,060
111	PRECEPT, INTEREST & CCLA	3,867	1,087,384
301	BURIAL GROUNDS	1,823	16,907
302	ALLOTMENTS	101	683
303	LOCAL AMENITIES/TRACTOR STORE	1,000	23,876
305	PLAY AREAS	0	1,277
310	FOOD HUB	21,603	44,769
311	THE HUB & YOUTH ACTIVITIES	300	15,983
312	COMMUNITY ACTIVITIES	90	15,191
313	COMMUNITY EVENTS	15	7,625
420	RENDEZVOUS	35,996	237,678
421	RUFUS CENTRE	47,330	291,038
	Total Sales/Income	<u>113,491</u>	<u>1,803,717</u>
<u>Centre</u>	<u>Indirect/Overhead Expenditure</u>		
101	GENERAL PURPOSES	22,862	170,035
102	CIVIC PURPOSES	368	1,644
103	COMMUNICATIONS	1,450	6,213
106	3 STATION ROAD	65,799	555,607
110	PROJECTS & GRANTS	22,082	65,170
300	CORE SERVICES	36,806	206,618
301	BURIAL GROUNDS	145	1,076
302	ALLOTMENTS	1,532	3,860
303	LOCAL AMENITIES/TRACTOR STORE	4,907	23,561
305	PLAY AREAS	1,027	12,767
306	STREET LIGHTING	926	3,283
310	FOOD HUB	296	22,725
311	THE HUB & YOUTH ACTIVITIES	238	46,130
312	COMMUNITY ACTIVITIES	2,565	16,492
313	COMMUNITY EVENTS	260	16,958
420	RENDEZVOUS	37,303	232,902
421	RUFUS CENTRE	34,567	231,168
422	FINANCE & HR	45,810	107,951
601	PLANNING	0	115
	Total Indirect/Overhead Expenditure	<u>278,944</u>	<u>1,724,275</u>
	Operating Profit	(165,453)	79,442
	% Operating Profit	-145.78%	4.40%
<u>Account</u>	<u>Other Costs & Income</u>		
5999	Transfer To EMR	0	95,446
	Total Other Costs & Income	<u>0</u>	<u>95,446</u>
	Profit before Appropriations	(165,453)	(16,004)
	% Profit before Appropriations	-145.78%	-0.89%

Flitwick Town Council 2025/26: CURRENT YEAR

Bank - Cash and Investment Reconciliation as at 31 October 2025

	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/10/2025 CURRENT ACCOUNT	0.00
2	31/10/2025 BUSINESS RESERVE	150,323.21
5	31/10/2025 PDQ Account	35,717.95
6	31/10/2025 Barclaycard	0.00
7	31/10/2025 Tenants Deposits Account (228)	57,070.59
		243,111.75
<u>Other Cash & Bank Balances</u>		
	CCLA Deposit Fund	1,220,595.03
	Float - Cafe Safe (YE)	600.00
	Float - Cafe Till Drawer	80.00
	Float - Main Safe (YE)	200.00
	Float - Reception Safe (YE)	15.00
	Petty Cash Control (YE)	64.82
		1,221,554.85
		1,464,666.60
<u>Unpresented Payments</u>		
6	31/10/2025 DD	1,199.17
6	31/10/2025 DD	266.49
		1,465.66
		1,463,200.94
<u>All Cash & Bank Accounts</u>		
1	Current Bank Ac Barclays 009	5,000.00
2	Barclays Business Reserve 106	150,323.21
5	PDQ Account	35,717.95
6	Barclaycard	-1,465.66
7	Tenants Deposits Account	57,070.59
	Other Cash & Bank Balances	1,221,554.85
	Total Cash & Bank Balances	1,468,200.94

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
FINANCE & General Purposes								
101 GENERAL PURPOSES								
1003 Photocopying Contribution	60	224	190	(34)			117.9%	
1191 Miscellaneous Income	0	4,665	0	(4,665)			0.0%	4,665
GENERAL PURPOSES :- Income	60	4,889	190	(4,699)			2573.1%	4,665
4001 Salaries & Wages	16,539	120,265	229,247	108,982		108,982	52.5%	
4003 Travel Costs	2	16	30	14		14	52.7%	
4017 FTC Hospitality	60	471	720	249		249	65.5%	
4020 Postage Costs	175	1,063	1,300	237		237	81.8%	
4021 Stationary	19	470	2,500	2,030		2,030	18.8%	
4022 Photocopier Costs	221	1,350	2,600	1,250		1,250	51.9%	
4023 Telephone Costs	372	3,882	8,000	4,118		4,118	48.5%	
4025 Office Furniture & Equipment	6	978	1,100	122		122	88.9%	
4034 Salaries Contingency	604	604	10,000	9,396		9,396	6.0%	
4040 IT Support	1,862	15,365	26,000	10,635		10,635	59.1%	
4048 IT Hardware	0	0	2,500	2,500		2,500	0.0%	
4056 Licenses & Memberships	0	2,800	2,800	0		0	100.0%	
4058 Bank Charges	20	40	200	160		160	20.0%	
4059 SUNDRIES	(151)	37	300	263		263	12.4%	
4102 FTC Internal Rent	3,133	21,928	37,590	15,663		15,663	58.3%	
4103 FTC Internal Hire	0	765	1,500	735		735	51.0%	
GENERAL PURPOSES :- Indirect Expenditure	22,862	170,035	326,387	156,352	0	156,352	52.1%	0
Net Income over Expenditure	(22,802)	(165,146)	(326,197)	(161,051)				
6001 less Transfer to EMR	0	4,665	0	(4,665)				
Movement to/(from) Gen Reserve	(22,802)	(169,811)	(326,197)	(156,386)				
102 CIVIC PURPOSES								
1143 CURRENT Yr - TM Charity Income	1,105	2,156	0	(2,156)			0.0%	
CIVIC PURPOSES :- Income	1,105	2,156	0	(2,156)				0
4035 Regalia Costs	0	500	500	0		0	100.0%	
4036 Civic Service	0	0	800	800		800	0.0%	
4103 FTC Internal Hire	0	0	500	500		500	0.0%	
4143 CURRENT Yr - TM Charity Costs	0	541	0	(541)		(541)	0.0%	
4149 Leader Expenses	0	(15)	200	215		215	(7.3%)	
4210 TM Allowance & Civic Receptio	368	618	4,000	3,382		3,382	15.4%	
CIVIC PURPOSES :- Indirect Expenditure	368	1,644	6,000	4,356	0	4,356	27.4%	0
Net Income over Expenditure	737	512	(6,000)	(6,512)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103 COMMUNICATIONS								
1001 Advertising Income	200	200	1,000	800			20.0%	
COMMUNICATIONS :- Income	200	200	1,000	800			20.0%	0
4024 Marketing Planning Software	0	0	250	250		250	0.0%	
4028 Advertising & Promotions	0	0	250	250		250	0.0%	
4038 Living History Website	0	0	1,000	1,000		1,000	0.0%	
4042 FTC Branding	1,000	1,000	1,000	0		0	100.0%	
4045 Flitwick Papers Costs	450	4,838	9,500	4,662		4,662	50.9%	
4046 Website Maintenance	0	375	1,100	725		725	34.1%	
COMMUNICATIONS :- Indirect Expenditure	1,450	6,213	13,100	6,887	0	6,887	47.4%	0
Net Income over Expenditure	(1,250)	(6,013)	(12,100)	(6,087)				
106 3 STATION ROAD								
4013 Utility - Electric	0	1,268	2,000	732		732	63.4%	
4015 Utility - Water	0	121	200	79		79	60.3%	
4016 Business Rates	0	9,916	16,456	6,540		6,540	60.3%	
4019 Utility - Gas	0	210	600	390		390	35.0%	
4029 Insurance	0	0	2,737	2,737		2,737	0.0%	
4131 Renovation Costs	67,160	519,718	0	(519,718)		(519,718)	0.0%	519,634
4132 Building Maintenance	120	498	0	(498)		(498)	0.0%	
4140 Maintenance Contracts	0	1,344	0	(1,344)		(1,344)	0.0%	
4506 Legal & Professional Fees	(1,481)	22,532	0	(22,532)		(22,532)	0.0%	22,532
3 STATION ROAD :- Indirect Expenditure	65,799	555,607	21,993	(533,614)	0	(533,614)	2526.3%	542,166
Net Expenditure	(65,799)	(555,607)	(21,993)	533,614				
6000 plus Transfer from EMR	65,679	542,166	0	(542,166)				
Movement to/(from) Gen Reserve	(120)	(13,441)	(21,993)	(8,552)				
422 FINANCE & HR								
4009 Health & Safety	79	1,395	4,000	2,605		2,605	34.9%	
4010 Simply Health Scheme	(66)	2,518	6,700	4,182		4,182	37.6%	
4027 Audit Fees - External	0	(2,700)	2,700	5,400		5,400	(100.0%)	
4029 Insurance	23,580	38,736	38,852	116		116	99.7%	
4039 HR Support	0	6,314	6,500	186		186	97.1%	
4041 PDQ Systems: 420/422: 50/50	683	2,705	5,000	2,295		2,295	54.1%	
4047 Training	40	2,632	3,500	869		869	75.2%	
4053 Payroll Systems	385	479	1,500	1,021		1,021	31.9%	
4054 Spot Bonus Awards	40	120	300	180		180	40.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4057 Accounts IT Software	0	3,150	3,500	350		350	90.0%	
4061 Loan CAPITAL Paid	13,062	31,982	37,982	6,000		6,000	84.2%	
4062 Loan INTEREST Paid	7,801	8,953	17,904	8,951		8,951	50.0%	
4103 FTC Internal Hire	0	607	3,000	2,393		2,393	20.2%	
4156 Audit Fees - Internal	0	(290)	2,300	2,590		2,590	(12.6%)	
4160 Accountancy Consultancy	0	1,835	4,000	2,165		2,165	45.9%	
4506 Legal & Professional Fees	206	9,516	12,000	2,484		2,484	79.3%	
FINANCE & HR :- Indirect Expenditure	45,810	107,951	149,738	41,787	0	41,787	72.1%	0
Net Expenditure	(45,810)	(107,951)	(149,738)	(41,787)				
601 PLANNING								
4103 FTC Internal Hire	0	115	350	235		235	32.8%	
PLANNING :- Indirect Expenditure	0	115	350	235	0	235	32.8%	0
Net Expenditure	0	(115)	(350)	(235)				
FINANCE & General Purposes :- Income	1,365	7,245	1,190	(6,055)			608.8%	
Expenditure	136,289	841,565	517,568	(323,997)	0	(323,997)	162.6%	
Net Income over Expenditure	(134,924)	(834,320)	(516,378)	317,942				
plus Transfer from EMR	65,679	542,166	0	(542,166)				
less Transfer to EMR	0	4,665	0	(4,665)				
Movement to/(from) Gen Reserve	(69,246)	(296,819)	(516,378)	(219,559)				
Grand Totals:- Income	1,365	7,245	1,190	(6,055)			608.8%	
Expenditure	136,289	841,565	517,568	(323,997)	0	(323,997)	162.6%	
Net Income over Expenditure	(134,924)	(834,320)	(516,378)	317,942				
plus Transfer from EMR	65,679	542,166	0	(542,166)				
less Transfer to EMR	0	4,665	0	(4,665)				
Movement to/(from) Gen Reserve	(69,246)	(296,819)	(516,378)	(219,559)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Amenities & PublicR								
300 CORE SERVICES								
4001 Salaries & Wages	35,505	191,566	406,942	215,376		215,376	47.1%	
4002 Uniform	303	657	600	(57)		(57)	109.6%	
4005 Vehicle/Trucks Maintenance	0	426	750	324		324	56.8%	
4006 Fuel	265	2,121	5,000	2,879		2,879	42.4%	
4008 Vehicle/Trucks Insurance	0	3,221	3,200	(21)		(21)	100.7%	
4037 PublicR Contractor Costs	0	3,165	0	(3,165)		(3,165)	0.0%	
4063 Vehicle/Truck Lease Repayments	732	5,126	8,900	3,774		3,774	57.6%	
4064 Town Centre CCTV	0	59	2,800	2,741		2,741	2.1%	
4103 FTC Internal Hire	0	276	2,500	2,225		2,225	11.0%	
CORE SERVICES :- Indirect Expenditure	36,806	206,618	430,692	224,074	0	224,074	48.0%	0
Net Expenditure	(36,806)	(206,618)	(430,692)	(224,074)				
301 BURIAL GROUNDS								
1004 Burial Grounds Income	1,823	16,907	5,000	(11,907)			338.1%	
1013 CBC-Closed Burial Ground	0	0	1,000	1,000			0.0%	
BURIAL GROUNDS :- Income	1,823	16,907	6,000	(10,907)			281.8%	0
4015 Utility - Water	0	71	150	79		79	47.4%	
4068 Burial Ground	145	1,005	500	(505)		(505)	201.0%	
BURIAL GROUNDS :- Indirect Expenditure	145	1,076	650	(426)	0	(426)	165.5%	0
Net Income over Expenditure	1,678	15,831	5,350	(10,481)				
302 ALLOTMENTS								
1005 Allotment Rents	101	683	4,500	3,817			15.2%	
ALLOTMENTS :- Income	101	683	4,500	3,817			15.2%	0
4015 Utility - Water	1,200	1,584	500	(1,084)		(1,084)	316.8%	
4072 Allotments Maintenance	64	457	1,500	1,043		1,043	30.5%	
4088 Portaloo Hire	268	1,718	0	(1,718)		(1,718)	0.0%	1,718
4103 FTC Internal Hire	0	101	350	249		249	28.8%	
ALLOTMENTS :- Indirect Expenditure	1,532	3,860	2,350	(1,510)	0	(1,510)	164.2%	1,718
Net Income over Expenditure	(1,430)	(3,177)	2,150	5,327				
6000 plus Transfer from EMR	268	1,718	0	(1,718)				
Movement to/(from) Gen Reserve	(1,163)	(1,459)	2,150	3,609				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 LOCAL AMENITIES/TRACTOR STORE								
1014 Phone Mast (Station Rd)	1,000	5,500	1,100	(4,400)			500.0%	
1070 Manor Park (Rural Paymt Agent)	0	888	0	(888)			0.0%	
1177 Grants & Donations Received	0	17,487	0	(17,487)			0.0%	
LOCAL AMENITIES/TRACTOR STORE :- Income	1,000	23,876	1,100	(22,776)			2170.5%	0
4013 Utility - Electric	100	444	1,000	556		556	44.4%	
4015 Utility - Water	0	0	1,000	1,000		1,000	0.0%	
4078 Planting/Weeding	300	1,105	1,500	395		395	73.7%	
4084 Plant/Equip -PURCHASE	1,095	7,108	2,000	(5,108)		(5,108)	355.4%	4,650
4085 Plant/Equip- MAINTENANCE	45	1,295	2,500	1,205		1,205	51.8%	
4110 Tree Maintenance	0	1,240	4,000	2,760		2,760	31.0%	
4128 Waste Disposal	728	3,505	7,000	3,495		3,495	50.1%	
4132 Building Maintenance	47	1,171	1,000	(171)		(171)	117.1%	
4137 Water Dispenser Maintenance	0	0	300	300		300	0.0%	
4140 Maintenance Contracts	0	870	1,430	560		560	60.8%	
4700 Flitwick Manor Park	2,293	5,000	7,000	2,000		2,000	71.4%	
4702 Flitwick Nature Park	300	1,823	500	(1,323)		(1,323)	364.6%	1,500
LOCAL AMENITIES/TRACTOR STORE :- Indirect Expenditure	4,907	23,561	29,230	5,669	0	5,669	80.6%	6,150
Net Income over Expenditure	(3,907)	315	(28,130)	(28,445)				
6000 plus Transfer from EMR	0	6,150	0	(6,150)				
Movement to/(from) Gen Reserve	(3,907)	6,465	(28,130)	(34,595)				
305 PLAY AREAS								
1010 Pitch / Field Hire	0	87	0	(87)			0.0%	
1012 Millennium Park Hire	0	1,190	1,700	510			70.0%	
PLAY AREAS :- Income	0	1,277	1,700	423			75.1%	0
4075 Play Areas Repairs & Maint.	953	11,952	8,000	(3,952)		(3,952)	149.4%	9,994
4098 Skate Park Lighting	41	170	650	480		480	26.2%	
4122 Changing Rooms - Hinksley Rd	33	645	650	5		5	99.3%	
PLAY AREAS :- Indirect Expenditure	1,027	12,767	9,300	(3,467)	0	(3,467)	137.3%	9,994
Net Income over Expenditure	(1,027)	(11,490)	(7,600)	3,890				
6000 plus Transfer from EMR	0	9,994	0	(9,994)				
Movement to/(from) Gen Reserve	(1,027)	(1,496)	(7,600)	(6,104)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306 STREET LIGHTING								
4096 Electricity - Street Lights	926	3,283	7,609	4,326		4,326	43.1%	
4097 Street Lighting Maintenance	0	0	2,000	2,000		2,000	0.0%	
STREET LIGHTING :- Indirect Expenditure	926	3,283	9,609	6,326	0	6,326	34.2%	0
Net Expenditure	(926)	(3,283)	(9,609)	(6,326)				
COMMUNITY Amenities & PublicR :- Income	2,924	42,743	13,300	(29,443)			321.4%	
Expenditure	45,344	251,165	481,831	230,666	0	230,666	52.1%	
Net Income over Expenditure	(42,420)	(208,422)	(468,531)	(260,109)				
plus Transfer from EMR	268	17,862	0	(17,862)				
Movement to/(from) Gen Reserve	(42,152)	(190,560)	(468,531)	(277,971)				
Grand Totals:- Income	2,924	42,743	13,300	(29,443)			321.4%	
Expenditure	45,344	251,165	481,831	230,666	0	230,666	52.1%	
Net Income over Expenditure	(42,420)	(208,422)	(468,531)	(260,109)				
plus Transfer from EMR	268	17,862	0	(17,862)				
Movement to/(from) Gen Reserve	(42,152)	(190,560)	(468,531)	(277,971)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNITY Activities								
310 FOOD HUB								
1148 Comm Fridge Deliveries	20	180	192	12			93.8%	
1177 Grants & Donations Received	21,583	44,589	0	(44,589)			0.0%	26,583
FOOD HUB :- Income	21,603	44,769	192	(44,577)			23317.4	26,583
4003 Travel Costs	0	184	1,200	1,016		1,016	15.4%	
4005 Vehicle/Trucks Maintenance	0	345	0	(345)		(345)	0.0%	
4008 Vehicle/Trucks Insurance	0	1,463	0	(1,463)		(1,463)	0.0%	1,463
4012 Vehicle/Trucks PURCHASE	0	16,945	0	(16,945)		(16,945)	0.0%	
4071 FUEL - Community Fridge	0	0	400	400		400	0.0%	
4102 FTC Internal Rent	108	756	1,296	540		540	58.3%	
4103 FTC Internal Hire	0	61	0	(61)		(61)	0.0%	
4128 Waste Disposal	28	85	0	(85)		(85)	0.0%	
4619 General Community Fridge Costs	160	2,886	200	(2,686)		(2,686)	1442.9%	2,686
FOOD HUB :- Indirect Expenditure	296	22,725	3,096	(19,629)	0	(19,629)	734.0%	4,149
Net Income over Expenditure	21,307	22,044	(2,904)	(24,948)				
6000 plus Transfer from EMR	160	4,149	0	(4,149)				
6001 less Transfer to EMR	21,583	26,583	0	(26,583)				
Movement to/(from) Gen Reserve	(116)	(390)	(2,904)	(2,514)				
311 THE HUB & YOUTH ACTIVITIES								
1035 Youth Hub Hire	300	983	1,000	18			98.3%	
1041 Youth Activities	0	15,000	15,000	0			100.0%	15,000
THE HUB & YOUTH ACTIVITIES :- Income	300	15,983	16,000	18			99.9%	15,000
4013 Utility - Electric	104	671	1,173	502		502	57.2%	
4015 Utility - Water	0	220	4,500	4,280		4,280	4.9%	
4016 Business Rates	0	1,921	2,113	192		192	90.9%	
4049 Youth Provision	0	39,188	52,250	13,063		13,063	75.0%	
4082 Youth Hub CCTV	0	0	1,000	1,000		1,000	0.0%	
4128 Waste Disposal	(41)	138	400	262		262	34.5%	
4132 Building Maintenance	168	863	1,500	637		637	57.5%	
4134 Cleaning Costs	96	852	1,850	998		998	46.1%	
4138 Equipment Purchase	0	311	500	189		189	62.3%	
4140 Maintenance Contracts	0	1,592	2,200	608		608	72.4%	
4151 Broadband Costs	(89)	374	550	176		176	68.0%	
THE HUB & YOUTH ACTIVITIES :- Indirect Expenditure	238	46,130	68,036	21,906	0	21,906	67.8%	0
Net Income over Expenditure	62	(30,147)	(52,036)	(21,889)				
6001 less Transfer to EMR	0	15,000	0	(15,000)				
Movement to/(from) Gen Reserve	62	(45,147)	(52,036)	(6,889)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
312 COMMUNITY ACTIVITIES								
1120 Keep Fit / Dance Fitness	90	1,421	3,200	1,779			44.4%	
1177 Grants & Donations Received	0	13,770	0	(13,770)			0.0%	13,770
COMMUNITY ACTIVITIES :- Income	90	15,191	3,200	(11,991)			474.7%	13,770
4103 FTC Internal Hire	0	1,714	11,500	9,786		9,786	14.9%	
4554 Stitches	0	0	200	200		200	0.0%	
4558 Keep Fit / Dance Fitness	325	875	1,850	975		975	47.3%	
4606 Cost of Living Initiative	0	1,262	500	(762)		(762)	252.4%	762
4613 Recycle / Reuse	0	0	130	130		130	0.0%	
4614 Proud AF Initiative	0	30	1,500	1,470		1,470	2.0%	
4617 Flitwick Living History	2,228	12,527	0	(12,527)		(12,527)	0.0%	12,527
4625 Forget Me Not Group	12	84	850	766		766	9.9%	
COMMUNITY ACTIVITIES :- Indirect Expenditure	2,565	16,492	16,530	38	0	38	99.8%	13,289
Net Income over Expenditure	(2,475)	(1,301)	(13,330)	(12,029)				
6000 plus Transfer from EMR	2,228	13,289	0	(13,289)				
6001 less Transfer to EMR	0	13,770	0	(13,770)				
Movement to/(from) Gen Reserve	(247)	(1,782)	(13,330)	(11,548)				
313 COMMUNITY EVENTS								
1127 Flitwick Fun Day	0	6,855	4,500	(2,355)			152.3%	
1142 Easter Egg Trail	0	350	0	(350)			0.0%	
1165 Christmas Lights EVENT	15	420	285	(135)			147.4%	
COMMUNITY EVENTS :- Income	15	7,625	4,785	(2,840)			159.4%	0
4043 Remembrance Event	193	517	890	373		373	58.1%	
4200 Christmas Lights Installation	0	0	20,475	20,475		20,475	0.0%	
4204 Flitwick TownSq Chrismas Tree	0	0	1,500	1,500		1,500	0.0%	
4211 Easter Egg Trail	0	350	0	(350)		(350)	0.0%	
4213 Summer Programme	7	1,522	1,400	(122)		(122)	108.7%	118
4540 Christmas Lights EVENT	0	221	5,201	4,980		4,980	4.2%	
4551 Flitwick Fun Day	0	14,147	16,000	1,853		1,853	88.4%	
4618 Community General Costs	60	202	2,000	1,798		1,798	10.1%	
COMMUNITY EVENTS :- Indirect Expenditure	260	16,958	47,466	30,508	0	30,508	35.7%	118
Net Income over Expenditure	(245)	(9,333)	(42,681)	(33,348)				
6000 plus Transfer from EMR	0	118	0	(118)				
Movement to/(from) Gen Reserve	(245)	(9,215)	(42,681)	(33,466)				
COMMUNITY Activities :- Income	22,008	83,568	24,177	(59,391)			345.7%	
Expenditure	3,359	102,305	135,128	32,823	0	32,823	75.7%	
Net Income over Expenditure	18,650	(18,736)	(110,951)	(92,215)				
plus Transfer from EMR	2,388	17,556	0	(17,556)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
less Transfer to EMR	21,583	55,353	0	(55,353)				
Movement to/(from) Gen Reserve	<u>(546)</u>	<u>(56,534)</u>	<u>(110,951)</u>	<u>(54,417)</u>				
Grand Totals:- Income	22,008	83,568	24,177	(59,391)			345.7%	
Expenditure	3,359	102,305	135,128	32,823	0	32,823	75.7%	
Net Income over Expenditure	<u>18,650</u>	<u>(18,736)</u>	<u>(110,951)</u>	<u>(92,215)</u>				
plus Transfer from EMR	2,388	17,556	0	(17,556)				
less Transfer to EMR	21,583	55,353	0	(55,353)				
Movement to/(from) Gen Reserve	<u>(546)</u>	<u>(56,534)</u>	<u>(110,951)</u>	<u>(54,417)</u>				

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	5,000.00					5,000.00	
	Banked: 01/10/2025	129.04						
Manual	Tenants Deposits Account (228)	129.04			206		129.04	PPC01 Deposit retained
	Banked: 01/10/2025	801.10						
	Sales Recpts Page 14669	801.10	801.10		101			Sales Recpts Page 14669
	Banked: 01/10/2025	881.20						
	Sales Recpts Page 14670	881.20	881.20		101			Sales Recpts Page 14670
	Banked: 01/10/2025	957.12						
	Sales Recpts Page 14671	957.12	957.12		101			Sales Recpts Page 14671
	Banked: 01/10/2025	504.60						
	Sales Recpts Page 14672	504.60	504.60		101			Sales Recpts Page 14672
	Banked: 01/10/2025	588.00						
	Sales Recpts Page 14673	588.00	588.00		101			Sales Recpts Page 14673
	Banked: 01/10/2025	1,197.00						
	Sales Recpts Page 14674	1,197.00	1,197.00		101			Sales Recpts Page 14674
	Banked: 01/10/2025	760.19						
	Sales Recpts Page 14675	760.19	760.19		101			Sales Recpts Page 14675
	Banked: 01/10/2025	1,990.40						
	Sales Recpts Page 14676	1,990.40	1,990.40		101			Sales Recpts Page 14676
	Banked: 01/10/2025	695.46						
	Sales Recpts Page 14677	695.46	695.46		101			Sales Recpts Page 14677
	Banked: 01/10/2025	100.00						
	Sales Recpts Page 14678	100.00	100.00		101			Sales Recpts Page 14678
	Banked: 01/10/2025	827.40						
	Sales Recpts Page 14679	827.40	827.40		101			Sales Recpts Page 14679
	Banked: 01/10/2025	881.80						
	Sales Recpts Page 14680	881.80	881.80		101			Sales Recpts Page 14680
	Banked: 01/10/2025	777.00						
	Sales Recpts Page 14681	777.00	777.00		101			Sales Recpts Page 14681
	Banked: 01/10/2025	55.00						
	Sales Recpts Page 14682	55.00	55.00		103			Sales Recpts Page 14682
	Banked: 01/10/2025	129.04						
	Sales Recpts Page 14762	129.04	129.04		101			Sales Recpts Page 14762
	Banked: 01/10/2025	-129.04						
	PPC01	-129.04			1022	421	-129.04	PPC 01 retained Deposit
	Banked: 02/10/2025	382.80						
	Sales Recpts Page 14683	382.80	382.80		101			Sales Recpts Page 14683
	Banked: 02/10/2025	48.00						

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 14684	48.00	48.00		101			Sales Recpts Page 14684
	Banked: 02/10/2025	1,358.00						
	Sales Recpts Page 14685	1,358.00	1,358.00		103			Sales Recpts Page 14685
	Banked: 02/10/2025	168.00						
	Sales Recpts Page 14686	168.00	168.00		101			Sales Recpts Page 14686
	Banked: 02/10/2025	1,168.70						
	Sales Recpts Page 14687	1,168.70	1,168.70		101			Sales Recpts Page 14687
	Banked: 02/10/2025	777.00						
	Sales Recpts Page 14688	777.00	777.00		101			Sales Recpts Page 14688
	Banked: 02/10/2025	256.50						
	Sales Recpts Page 14689	256.50	256.50		101			Sales Recpts Page 14689
	Banked: 02/10/2025	132.30						
	Sales Recpts Page 14690	132.30	132.30		101			Sales Recpts Page 14690
	Banked: 02/10/2025	122.00						
	Sales Recpts Page 14691	122.00	122.00		104			Sales Recpts Page 14691
	Banked: 02/10/2025	699.30						
	Sales Recpts Page 14692	699.30	699.30		101			Sales Recpts Page 14692
	Banked: 02/10/2025	317.00						
	Sales Recpts Page 14747	317.00	317.00		101			Sales Recpts Page 14747
	Banked: 02/10/2025	3,867.23						
	CCLA Investment Return	3,867.23			1190	111	3,867.23	CCLA Interest Rec'd - Sep 25
	Banked: 02/10/2025	-3,867.23						
	CCLA Investment Return	-3,867.23			1190	111	-3,867.23	CCLA Sep 25 mvd to CB2
	Banked: 03/10/2025	672.00						
	Sales Recpts Page 14693	672.00	672.00		101			Sales Recpts Page 14693
	Banked: 03/10/2025	36.00						
	Sales Recpts Page 14694	36.00	36.00		101			Sales Recpts Page 14694
	Banked: 03/10/2025	529.20						
	Sales Recpts Page 14695	529.20	529.20		101			Sales Recpts Page 14695
	Banked: 03/10/2025	72.00						
	Sales Recpts Page 14696	72.00	72.00		101			Sales Recpts Page 14696
	Banked: 03/10/2025	3,155.97						
AUTO	BUSINESS RESERVE (106)	3,155.97			202		3,155.97	Auto Transfer
	Banked: 06/10/2025	816.00						
	Sales Recpts Page 14697	816.00	816.00		101			Sales Recpts Page 14697
	Banked: 06/10/2025	777.00						
	Sales Recpts Page 14698	777.00	777.00		101			Sales Recpts Page 14698

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 06/10/2025	19,367.99						
AUTO	BUSINESS RESERVE (106)	19,367.99			202		19,367.99	Auto Transfer
	Banked: 07/10/2025	30.00						
	Sales Recpts Page 14699	30.00	30.00		101			Sales Recpts Page 14699
	Banked: 07/10/2025	297.00						
	Sales Recpts Page 14700	297.00	297.00		101			Sales Recpts Page 14700
	Banked: 07/10/2025	1,056.00						
	Sales Recpts Page 14701	1,056.00	1,056.00		101			Sales Recpts Page 14701
	Banked: 07/10/2025	323.00						
	Sales Recpts Page 14702	323.00	323.00		103			Sales Recpts Page 14702
	Banked: 07/10/2025	84.00						
	Sales Recpts Page 14752	84.00	84.00		101			Sales Recpts Page 14752
	Banked: 09/10/2025	72.00						
	Sales Recpts Page 14703	72.00	72.00		101			Sales Recpts Page 14703
	Banked: 09/10/2025	427.52						
	Sales Recpts Page 14704	427.52	427.52		101			Sales Recpts Page 14704
	Banked: 09/10/2025	5,131.40						
	Sales Recpts Page 14705	5,131.40	5,131.40		101			Sales Recpts Page 14705
	Banked: 09/10/2025	-500.00						
	Sales Recpts Page 14748	-500.00	-500.00		101			Sales Recpts Page 14748
	Banked: 09/10/2025	5,000.00						
Manual	BUSINESS RESERVE (106)	5,000.00			202		5,000.00	PL Payments
	Banked: 10/10/2025	48.00						
	Sales Recpts Page 14706	48.00	48.00		101			Sales Recpts Page 14706
	Banked: 10/10/2025	2,211.07						
AUTO	BUSINESS RESERVE (106)	2,211.07			202		2,211.07	Auto Transfer
	Banked: 13/10/2025	289.50						
	Sales Recpts Page 14707	289.50	289.50		101			Sales Recpts Page 14707
	Banked: 13/10/2025	689.40						
	Sales Recpts Page 14708	689.40	689.40		101			Sales Recpts Page 14708
	Banked: 13/10/2025	30,000.00						
Manual	BUSINESS RESERVE (106)	30,000.00			202		30,000.00	PAYE/LGPS/AEO
	Banked: 14/10/2025	580.80						
	Sales Recpts Page 14709	580.80	580.80		101			Sales Recpts Page 14709
	Banked: 15/10/2025	589.20						
	Sales Recpts Page 14710	589.20	589.20		101			Sales Recpts Page 14710
	Banked: 15/10/2025	70.00						

CURRENT ACCOUNT (009)

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 14711	70.00	70.00		103			Sales Recpts Page 14711
	Banked: 15/10/2025	-25.00						
	Sales Recpts Page 14749	-25.00	-25.00		103			Sales Recpts Page 14749
	Banked: 15/10/2025	2,296.54						
	Sales Recpts Page 14750	2,296.54	2,296.54		101			Sales Recpts Page 14750
	Banked: 15/10/2025	15.00						
	SV Tucker	15.00			1165	313	15.00	Xmas Lights Stall 2025 Church
	Banked: 16/10/2025	530.00						
	Sales Recpts Page 14712	530.00	530.00		103			Sales Recpts Page 14712
	Banked: 16/10/2025	1,280.94						
	Sales Recpts Page 14713	1,280.94	1,280.94		101			Sales Recpts Page 14713
	Banked: 16/10/2025	1,125.46						
	Sales Recpts Page 14714	1,125.46	1,125.46		101			Sales Recpts Page 14714
	Banked: 17/10/2025	1,743.00						
	Sales Recpts Page 14715	1,743.00	1,743.00		101			Sales Recpts Page 14715
	Banked: 17/10/2025	683.40						
	Sales Recpts Page 14716	683.40	683.40		101			Sales Recpts Page 14716
	Banked: 20/10/2025	2,137.80						
	Sales Recpts Page 14717	2,137.80	2,137.80		101			Sales Recpts Page 14717
	Banked: 20/10/2025	486.92						
	Sales Recpts Page 14718	486.92	486.92		101			Sales Recpts Page 14718
	Banked: 20/10/2025	138.00						
	Sales Recpts Page 14719	138.00	138.00		101			Sales Recpts Page 14719
	Banked: 21/10/2025	239.40						
	Sales Recpts Page 14720	239.40	239.40		101			Sales Recpts Page 14720
	Banked: 21/10/2025	825.80						
	Sales Recpts Page 14721	825.80	825.80		101			Sales Recpts Page 14721
	Banked: 21/10/2025	317.00						
	Sales Recpts Page 14753	317.00	317.00		101			Sales Recpts Page 14753
	Banked: 21/10/2025	880.78						
AUTO	BUSINESS RESERVE (106)	880.78			202		880.78	Auto Transfer
	Banked: 22/10/2025	1,489.60						
	Sales Recpts Page 14722	1,489.60	1,489.60		101			Sales Recpts Page 14722
	Banked: 22/10/2025	226.80						
	Sales Recpts Page 14723	226.80	226.80		101			Sales Recpts Page 14723
	Banked: 22/10/2025	432.00						
	Sales Recpts Page 14724	432.00	432.00		103			Sales Recpts Page 14724

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 22/10/2025	70.00						
	Sales Recpts Page 14751	70.00	70.00		103			Sales Recpts Page 14751
	Banked: 23/10/2025	2,448.00						
	Sales Recpts Page 14725	2,448.00	2,448.00		101			Sales Recpts Page 14725
	Banked: 23/10/2025	260.00						
	Sales Recpts Page 14726	260.00	260.00		101			Sales Recpts Page 14726
	Banked: 23/10/2025	342.00						
	Sales Recpts Page 14727	342.00	342.00		101			Sales Recpts Page 14727
	Banked: 23/10/2025	28,474.00						
Manual	BUSINESS RESERVE (106)	28,474.00			202		28,474.00	PL Payments
	Banked: 24/10/2025	462.00						
	Sales Recpts Page 14728	462.00	462.00		101			Sales Recpts Page 14728
	Banked: 24/10/2025	1,927.50						
	Sales Recpts Page 14729	1,927.50	1,927.50		101			Sales Recpts Page 14729
	Banked: 24/10/2025	777.00						
	Sales Recpts Page 14730	777.00	777.00		101			Sales Recpts Page 14730
	Banked: 24/10/2025	45,000.00						
Manual	BUSINESS RESERVE (106)	45,000.00			202		45,000.00	PL Payments
	Banked: 27/10/2025	492.00						
	Sales Recpts Page 14731	492.00	492.00		101			Sales Recpts Page 14731
	Banked: 27/10/2025	160.00						
	Sales Recpts Page 14732	160.00	160.00		101			Sales Recpts Page 14732
	Banked: 27/10/2025	1,227.00						
	Sales Recpts Page 14733	1,227.00	1,227.00		101			Sales Recpts Page 14733
	Banked: 27/10/2025	70.00						
	Sales Recpts Page 14754	70.00	70.00		103			Sales Recpts Page 14754
	Banked: 28/10/2025	1,096.20						
	Sales Recpts Page 14734	1,096.20	1,096.20		101			Sales Recpts Page 14734
	Banked: 28/10/2025	648.00						
	Sales Recpts Page 14735	648.00	648.00		101			Sales Recpts Page 14735
	Banked: 28/10/2025	1,215.00						
	Sales Recpts Page 14736	1,215.00	1,215.00		101			Sales Recpts Page 14736
	Banked: 28/10/2025	250.00						
	Sales Recpts Page 14737	250.00	250.00		103			Sales Recpts Page 14737
	Banked: 28/10/2025	1,220.00						
	Sales Recpts Page 14755	1,220.00	1,220.00		103			Sales Recpts Page 14755
	Banked: 28/10/2025	1,000.00						

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	MBNL	1,000.00			1014	303	1,000.00	25/26 Phone Mast Payment
	Banked: 28/10/2025	45,500.00						
Manual	BUSINESS RESERVE (106)	45,500.00			202		45,500.00	PL Payments
	Banked: 29/10/2025	317.00						
	Sales Recpts Page 14738	317.00	317.00		101			Sales Recpts Page 14738
	Banked: 29/10/2025	381.90						
	Sales Recpts Page 14739	381.90	381.90		101			Sales Recpts Page 14739
	Banked: 29/10/2025	1,447.80						
	Sales Recpts Page 14756	1,447.80	1,447.80		101			Sales Recpts Page 14756
	Banked: 29/10/2025	112.50						
	Sales Recpts Page 14757	112.50	112.50		103			Sales Recpts Page 14757
	Banked: 29/10/2025	944.00						
	Sales Recpts Page 14758	944.00	944.00		103			Sales Recpts Page 14758
	Banked: 29/10/2025	50,000.00						
manual	BUSINESS RESERVE (106)	50,000.00			202		50,000.00	PL Payments
	Banked: 30/10/2025	462.00						
	Sales Recpts Page 14740	462.00	462.00		101			Sales Recpts Page 14740
	Banked: 30/10/2025	48.00						
	Sales Recpts Page 14741	48.00	48.00		101			Sales Recpts Page 14741
	Banked: 30/10/2025	1,336.50						
	Sales Recpts Page 14742	1,336.50	1,336.50		101			Sales Recpts Page 14742
	Banked: 30/10/2025	2,022.00						
	Sales Recpts Page 14743	2,022.00	2,022.00		104			Sales Recpts Page 14743
	Banked: 30/10/2025	350.00						
	Sales Recpts Page 14759	350.00	350.00		103			Sales Recpts Page 14759
	Banked: 31/10/2025	1,346.00						
	Sales Recpts Page 14744	1,346.00	1,346.00		101			Sales Recpts Page 14744
	Banked: 31/10/2025	48.00						
	Sales Recpts Page 14745	48.00	48.00		101			Sales Recpts Page 14745
	Banked: 31/10/2025	699.30						
	Sales Recpts Page 14746	699.30	699.30		101			Sales Recpts Page 14746
	Banked: 31/10/2025	75.00						
	Sales Recpts Page 14760	75.00	75.00		103			Sales Recpts Page 14760
Total Receipts for Month		295,452.10	64,847.29	0.00			230,604.81	
Cashbook Totals		300,452.10	64,847.29	0.00			235,604.81	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/10/2025	BUSINESS RESERVE (106)	AUTO	11,145.31			202		11,145.31	Auto Transfer
02/10/2025	J Roberts (Mayor)	O/L	212.96			4210	102	212.96	TM Expenses as per schedule
02/10/2025	BUSINESS RESERVE (106)	AUTO	5,216.64			202		5,216.64	Auto Transfer
03/10/2025	MK Occupational Health Ltd	E6056	400.00	400.00		501			OH Services for RS
03/10/2025	NEST Pension Fund	O/L	4,065.17			519		4,065.17	Sep 25: Nest Pension Costs
06/10/2025	Barclays Bank	O/L	20.00			4058	101	20.00	Sep 25 .Net Charges
06/10/2025	Public Works Loan: PW488637	O/L	20,862.99			4061	422	13,061.72	1st Install 25/26: 412743 Capt
						4062	422	7,801.27	1st Install 25/26: 412743 Int
06/10/2025	O2 Uk Limited	DD1096	27.60	27.60		501			Line rental charges Sept25
06/10/2025	Virgin Media Business	DD1097	50.40	50.40		501			Broadband Charges - The Hub
07/10/2025	BUSINESS RESERVE (106)	AUTO	1,702.83			202		1,702.83	Auto Transfer
07/10/2025	BRITISH GAS TRADING LTD	DD1098	87.17	87.17		501			Aug-Sept Electric Charges
08/10/2025	TV Licensing	REFUND	-130.88	-130.88		501			License Cancelled & Refunded
08/10/2025	BUSINESS RESERVE (106)	AUTO	130.88			202		130.88	Auto Transfer
09/10/2025	Chandlers Farm Equipment	E6057	1,314.00	1,314.00		501			Hedge Trimmer & Leaf Blower
09/10/2025	Chandlers Farm Equipment	E6058	1,266.00	1,266.00		501			GrassCare Attach & Hedge trim
09/10/2025	Glasdon UK Limited	E6059	144.10	144.10		501			Seating concrete in anchor kit
09/10/2025	High Court Enforcement Group	O/L	174.00		174.00	105			VAT Reclaim for Court Fees
09/10/2025	BUSINESS RESERVE (106)	AUTO	3,800.82			202		3,800.82	Auto Transfer
09/10/2025	Central Beds Council Business	DD1099	37.00	37.00		501			25/26 Bus Rates Change Rms
09/10/2025	Central Beds Council Business	DD1100	160.00	160.00		501			25/26 Business Rates YH
09/10/2025	Central Beds Council Business	DD1101	3,076.00	3,076.00		501			25/26 Business Rates Rufus
09/10/2025	Central Beds Council Business	DD1102	206.00	206.00		501			25/26 Business Rates Rm7 Rufus
09/10/2025	Central Beds Council Business	DD1103	127.00	127.00		501			25/26 Business Rates Rm5 Rufus
09/10/2025	High Court Enforcement Group	O/L	-174.00		-174.00	105			High Court Enforcement Group
10/10/2025	Barclaycard	DD	2,259.07			205		2,259.07	Sep 25 CC Purchases
13/10/2025	HM Courts & Tribuials	O/L	171.95			4001	101	171.95	AEO HD 1st payment (2nd)
13/10/2025	HMRC	O/L	18,170.19			515		18,170.19	Sep 25: PAYE / NIC
13/10/2025	Bedfordshire Pension Fund	O/L	9,218.52			517		9,218.52	Sep 25: LGPS Pension Costs
13/10/2025	BUSINESS RESERVE (106)	AUTO	3,418.24			202		3,418.24	Auto Transfer
14/10/2025	BUSINESS RESERVE (106)	AUTO	580.80			202		580.80	Auto Transfer
15/10/2025	BUSINESS RESERVE (106)	AUTO	2,945.74			202		2,945.74	Auto Transfer

CURRENT ACCOUNT (009)

For Month No: 7

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
16/10/2025	BUSINESS RESERVE (106)	AUTO	2,731.00			202		2,731.00	Auto Transfer
16/10/2025	EON ENERGY	DD1104	43.40	43.40		501			Electric Sept25 Skate Park
16/10/2025	Sage UK Ltd	DD1105	162.00	162.00		501			Oct25 Sage50 payroll charges
17/10/2025	BUSINESS RESERVE (106)	AUTO	2,426.40			202		2,426.40	Auto Transfer
20/10/2025	PERRIN MYDDELTON LIMITED	Refunded	-869.14	-869.14		501			Credit & Refund for Overcharge
20/10/2025	BUSINESS RESERVE (106)	AUTO	3,631.86			202		3,631.86	Auto Transfer
21/10/2025	Total Energies (prev. Total Ga	DD1106	2,158.27	2,158.27		501			Rufus electric Sept25
21/10/2025	Total Energies (prev. Total Ga	DD1107	104.71	104.71		501			Tractor Store Electric Sept25
22/10/2025	BUSINESS RESERVE (106)	AUTO	2,218.40			202		2,218.40	Auto Transfer
23/10/2025	BUSINESS RESERVE (106)	AUTO	31,380.19			202		31,380.19	Auto Transfer
23/10/2025	Total Energies (prev. Total Ga	DD1108	34.65	34.65		501			Electric Sept25 Hinksley
23/10/2025	Total Energies (prev. Total Ga	DD1109	109.16	109.16		501			Hub Electric September25
24/10/2025	A B Fruits	E6060	2,348.48	2,348.48		501			cafe stock
24/10/2025	ACE Fire & Security Ltd	E6061	126.57	126.57		501			Works to fire extinguishers
24/10/2025	All Star Business Solutions Li	E6062	429.81	429.81		501			Public Realm fuel
24/10/2025	AYBL Electrical	E6063	872.00	872.00		501			power to old xmas cupboard
24/10/2025	Belair Coffee	E6064	676.96	676.96		501			Call out&labour-coffee machine
24/10/2025	Michael Bellamy	E6065	450.00	450.00		501			works to Rufus trees
24/10/2025	Bidfood	E6066	2,838.39	2,838.39		501			cafe stock
24/10/2025	BIFFA WASTE SERVICES LTD	E6067	66.24	66.24		501			Emptying of general waste bins
24/10/2025	Boston Seeds Ltd	E6068	1,429.96	1,429.96		501			wildflower seed
24/10/2025	CASTLEBAR CATERING SUPPLIES LT	E6069	370.78	370.78		501			Cafe Stock
24/10/2025	Clean4Shaw Ltd (admin by Bibby	E6070	2,790.20	2,790.20		501			Cleanig of office areas
24/10/2025	Copier Solutions (UK) Ltd	E6072	264.79	264.79		501			Photocopying costs Sept25
24/10/2025	Crystal Clear (Bedford) Limite	E6073	120.00	120.00		501			exterior windowclean StationRd
24/10/2025	Dayla	E6074	714.70	714.70		501			cafe stock
24/10/2025	B.W. Deacon Butchers	E6075	1,086.72	1,086.72		501			cafe stock
24/10/2025	Home Counties Toilet Hire	E6076	264.00	264.00		501			Sep 25 Portalooos
24/10/2025	ICPhygiene	E6077	753.74	753.74		501			Various cleaning supplies
24/10/2025	James Hallam Council Guard	E6078	245.00	245.00		501			Commercial Combined
24/10/2025	JEWSON LTD	E6079	36.36	36.36		501			Ends caps for Hinksley pitch
24/10/2025	KP Waste Limited	E6080	1,252.32	1,252.32		501			Sep 25 Waste Disposal TS/Rufus
24/10/2025	Lower Wilbury Farm	E6081	300.00	300.00		501			Nature Park Fencing
24/10/2025	Lyreco UK Limited	E6082	23.16	23.16		501			Cafe till rolls
24/10/2025	Ocean Creative Ltd	E6083	382.80	382.80		501			Flit papers Aut25&Wed banner

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
24/10/2025	Olleco	E6084	154.50	154.50		501			cafe stock/supplies
24/10/2025	Pro Guard Beds & Hunts (was Pe	E6085	65.00	65.00		501			treat burial ground wasp nest
24/10/2025	Remedy Sound Ltd	E6086	690.00	690.00		501			rotatable passive speaker
24/10/2025	D & G SHORT	E6087	80.80	80.80		501			Tractor Store keys
24/10/2025	STC Flooring	E6088	315.00	315.00		501			Flooring outside Aladdins Cave
24/10/2025	TSI Plumbing and Heating	E6089	290.00	290.00		501			Install of kitchen sink & taps
24/10/2025	Wooden Hill Coffee Roasters	E6090	843.75	843.75		501			cafe stock
24/10/2025	SHARP (formally Complete I.T.)	E6071	1,378.25	1,378.25		501			credit - overcharge 4540075654
24/10/2025	BUSINESS RESERVE (106)	AUTO	26,020.09			202		26,020.09	Auto Transfer
24/10/2025	NPower	DD1110	486.13	486.13		501			Sep 25 Street Lighting
27/10/2025	BUSINESS RESERVE (106)	AUTO	989.21			202		989.21	Auto Transfer
27/10/2025	BRITISH TELECOMMUNICATION	DD1111	418.80	418.80		501			Line rental charges Oct25
27/10/2025	Total Energies (prev. Total Ga	DD1112	540.99	540.99		501			Rufus Gas Sept25
28/10/2025	BUSINESS RESERVE (106)	AUTO	50,929.20			202		50,929.20	Auto Transfer
29/10/2025	Elis UK Ltd	E6092	4,833.99	4,833.99		501			Historic Credit 15/08/2022
29/10/2025	James Hallam Council Guard	E6093	40,003.62	40,003.62		501			P/Ledger Electronic Payment
29/10/2025	BUSINESS RESERVE (106)	AUTO	7,751.48			202		7,751.48	Auto Transfer
29/10/2025	ANGLIAN WATER	DD1113	614.11	614.11		501			Rufus water 15.09.25-14.10.25
30/10/2025	Silent Noize Events Limited	CREDIT	-70.00	-70.00		501			Purchase Ledger
30/10/2025	BUSINESS RESERVE (106)	AUTO	2,266.50			202		2,266.50	Auto Transfer
31/10/2025	ISUZU Vehicle Leasing	DD1114	878.78	878.78		501			Oct 25 Trucks Lease x2
31/10/2025	BUSINESS RESERVE (106)	AUTO	3,311.52			202		3,311.52	Auto Transfer
Total Payments for Month			295,452.10	77,874.14	0.00			217,577.96	
Balance Carried Fwd			5,000.00						
Cashbook Totals			300,452.10	77,874.14	0.00			222,577.96	

BUSINESS RESERVE (106)

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	114,380.64					114,380.64	
	Banked: 01/10/2025	11,145.31						
AUTO	CURRENT ACCOUNT (009)	11,145.31			201		11,145.31	Auto Transfer
	Banked: 02/10/2025	3,867.23						
	CCLA Investment Return	3,867.23			1190	111	3,867.23	CCLA Interest Rec'd - Sep 25
	Banked: 02/10/2025	5,216.64						
AUTO	CURRENT ACCOUNT (009)	5,216.64			201		5,216.64	Auto Transfer
	Banked: 07/10/2025	1,702.83						
AUTO	CURRENT ACCOUNT (009)	1,702.83			201		1,702.83	Auto Transfer
	Banked: 08/10/2025	130.88						
AUTO	CURRENT ACCOUNT (009)	130.88			201		130.88	Auto Transfer
	Banked: 09/10/2025	3,800.82						
AUTO	CURRENT ACCOUNT (009)	3,800.82			201		3,800.82	Auto Transfer
	Banked: 13/10/2025	3,418.24						
AUTO	CURRENT ACCOUNT (009)	3,418.24			201		3,418.24	Auto Transfer
	Banked: 14/10/2025	580.80						
AUTO	CURRENT ACCOUNT (009)	580.80			201		580.80	Auto Transfer
	Banked: 15/10/2025	2,945.74						
AUTO	CURRENT ACCOUNT (009)	2,945.74			201		2,945.74	Auto Transfer
	Banked: 16/10/2025	55,000.00						
	CCLA Transfers IN	55,000.00			230		55,000.00	CCLA Transfers IN - Oct 25
	Banked: 16/10/2025	2,731.00						
AUTO	CURRENT ACCOUNT (009)	2,731.00			201		2,731.00	Auto Transfer
	Banked: 17/10/2025	2,426.40						
AUTO	CURRENT ACCOUNT (009)	2,426.40			201		2,426.40	Auto Transfer
	Banked: 20/10/2025	3,631.86						
AUTO	CURRENT ACCOUNT (009)	3,631.86			201		3,631.86	Auto Transfer
	Banked: 22/10/2025	2,218.40						
AUTO	CURRENT ACCOUNT (009)	2,218.40			201		2,218.40	Auto Transfer
	Banked: 23/10/2025	100,000.00						
	CCLA Transfers IN	100,000.00			230		100,000.00	CCLA Transfers IN Oct 25
	Banked: 23/10/2025	31,380.19						
AUTO	CURRENT ACCOUNT (009)	31,380.19			201		31,380.19	Auto Transfer
	Banked: 24/10/2025	26,020.09						
AUTO	CURRENT ACCOUNT (009)	26,020.09			201		26,020.09	Auto Transfer
	Banked: 27/10/2025	989.21						
AUTO	CURRENT ACCOUNT (009)	989.21			201		989.21	Auto Transfer
	Banked: 28/10/2025	50,929.20						

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
AUTO	CURRENT ACCOUNT (009)	50,929.20			201		50,929.20	Auto Transfer
	Banked: 29/10/2025	7,751.48						
AUTO	CURRENT ACCOUNT (009)	7,751.48			201		7,751.48	Auto Transfer
	Banked: 30/10/2025	2,266.50						
AUTO	CURRENT ACCOUNT (009)	2,266.50			201		2,266.50	Auto Transfer
	Banked: 31/10/2025	3,311.52						
AUTO	CURRENT ACCOUNT (009)	3,311.52			201		3,311.52	Auto Transfer
Total Receipts for Month		321,464.34	0.00	0.00			321,464.34	
Cashbook Totals		<u>435,844.98</u>	<u>0.00</u>	<u>0.00</u>			<u>435,844.98</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/10/2025	CURRENT ACCOUNT (009)	AUTO	3,155.97			201		3,155.97	Auto Transfer
06/10/2025	CURRENT ACCOUNT (009)	AUTO	19,367.99			201		19,367.99	Auto Transfer
09/10/2025	CURRENT ACCOUNT (009)	Manual	5,000.00			201		5,000.00	PL Payments
10/10/2025	CURRENT ACCOUNT (009)	AUTO	2,211.07			201		2,211.07	Auto Transfer
13/10/2025	CURRENT ACCOUNT (009)	Manual	30,000.00			201		30,000.00	PAYE/LGPS/AEO
15/10/2025	Barclays.Net	O/L	55,931.96			516		55,931.96	October 2025 Wages
21/10/2025	CURRENT ACCOUNT (009)	AUTO	880.78			201		880.78	Auto Transfer
23/10/2025	CURRENT ACCOUNT (009)	Manual	28,474.00			201		28,474.00	PL Payments
24/10/2025	CURRENT ACCOUNT (009)	Manual	45,000.00			201		45,000.00	PL Payments
28/10/2025	CURRENT ACCOUNT (009)	Manual	45,500.00			201		45,500.00	PL Payments
29/10/2025	CURRENT ACCOUNT (009)	manual	50,000.00			201		50,000.00	PL Payments
Total Payments for Month			285,521.77	0.00	0.00			285,521.77	
Balance Carried Fwd			150,323.21						
Cashbook Totals			435,844.98	0.00	0.00			435,844.98	

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	750.83					750.83	
PDQ Banked: 01/10/2025		961.89						
PDQ Rendezvous Cafe Takings		958.39		159.73	1027	420	798.66	Cafe 27.09.25
PDQ Rendezvous Cafe Takings		3.50		0.58	1027	420	2.92	Cafe 27.09.25 Difference
PDQ Banked: 01/10/2025		265.04						
PDQ Rendezvous Cafe Takings		265.04		44.17	1027	420	220.87	Cafe 26.09.25
PDQ Banked: 01/10/2025		900.28						
PDQ Rendezvous Cafe Takings		900.28		150.05	1027	420	750.23	Cafe 26.09.25
STRIPE Banked: 01/10/2025		33.24						
STRIPE Rendezvous Cafe Takings		33.24		5.54	1027	420	27.70	Cafe 30.09.25
TS Banked: 01/10/2025		44.90						
TS TICKETSOLVE Online Sales		25.90		4.32	1030	421	21.58	NT Inter Alia
TS Town Mayor's Charity		16.00			1143	102	16.00	TM Quiz TS
TS Booking Fee - TICKETSOLVE		3.00		0.50	1021	421	2.50	Booking Fee 30.09.25
PDQ Banked: 02/10/2025		168.25						
PDQ Rendezvous Cafe Takings		596.20		99.37	1027	420	496.83	Cafe 29.09.25
PDQ Photocopying Donation		23.80			1003	101	23.80	Photocopying Donation
PDQ Town Mayor's Charity		10.00			1143	102	10.00	TM Quiz
PDQ Keep Fit / Dance Class		85.50		14.25	1120	312	71.25	Keep Fit / Dance Class
PDQ Rendezvous Cafe Takings		-547.25		-91.21	1027	420	-456.04	Cafe 30.09.25 Difference
STRIPE Banked: 02/10/2025		7.98						
STRIPE Rendezvous Cafe Takings		7.98		1.33	1027	420	6.65	Cafe 01.10.25
TS Banked: 02/10/2025		244.45						
TS TICKETSOLVE Online Sales		56.00		9.33	1023	421	46.67	Comedy Night
TS TICKETSOLVE Online Sales		44.00		7.33	1023	421	36.67	Halloween Party
TS TICKETSOLVE Online Sales		73.70		12.28	1030	421	61.42	Inter Alia
TS TICKETSOLVE Online Sales		54.75		9.12	1030	421	45.63	Mrs Warren
TS Booking Fee - TICKETSOLVE		16.00		2.67	1021	421	13.33	Booking Fee 01.10.25
PDQ Banked: 03/10/2025		1,413.78						
PDQ Rendezvous Cafe Takings		866.53		144.42	1027	420	722.11	Cafe 30.09.25
PDQ Rendezvous Cafe Takings		547.25		91.21	1027	420	456.04	Cafe 30.09.25 Difference
STRIPE Banked: 03/10/2025		23.19						
STRIPE Rendezvous Cafe Takings		23.19		3.86	1027	420	19.33	Cafe 02.10.25
TS Banked: 03/10/2025		85.75						
TS TICKETSOLVE Online Sales		36.85		6.14	1030	421	30.71	Inter Alia
TS TICKETSOLVE Online Sales		21.90		3.65	1030	421	18.25	Mrs Warren
TS Town Mayor's Charity		21.00			1143	102	21.00	TM Quiz TS
TS Booking Fee - TICKETSOLVE		6.00		1.00	1021	421	5.00	Booking Fee 02.10.25
PDQ Banked: 06/10/2025		930.62						
PDQ Rendezvous Cafe Takings		916.87		152.81	1027	420	764.06	Cafe 01.10.25
PDQ Rendezvous Cafe Takings		13.75		2.29	1027	420	11.46	Cafe 01.10.25 Difference
STRIPE Banked: 06/10/2025		35.91						

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
STRIPE Rendezvous Cafe Takings		35.91		5.98	1027	420	29.93	Cafe 05.10.25
TS Banked: 06/10/2025		735.70						
TS TICKETSOLVE Online Sales		126.00		21.00	1023	421	105.00	Evening with Buble
TS TICKETSOLVE Online Sales		84.00		14.00	1023	421	70.00	Comedy Night
TS TICKETSOLVE Online Sales		34.85		5.81	1030	421	29.04	Inter Alia
TS TICKETSOLVE Online Sales		32.85		5.48	1030	421	27.37	Mrs Warren
TS TICKETSOLVE Online Sales		288.00			1143	102	288.00	TM Quiz TS
TS TICKETSOLVE Online Sales		75.00		12.50	1023	421	62.50	Breakfast with Santa
TS TICKETSOLVE Online Sales		48.00		8.00	1023	421	40.00	Soul Man
TS Booking Fee - TICKETSOLVE		47.00		7.83	1021	421	39.17	Booking Fee 3rd, 4th & 5th
PDQ Banked: 07/10/2025		1,110.13						
PDQ Rendezvous Cafe Takings		979.23		163.20	1027	420	816.03	Cafe 02.10.25
PDQ Room Keys / Fobs		120.00		20.00	1022	421	100.00	Room Keys / Fobs
PDQ Rendezvous Cafe Takings		10.90		1.82	1027	420	9.08	Cafe 02.10.25 Difference
STRIPE Banked: 07/10/2025		21.14						
STRIPE Rendezvous Cafe Takings		21.14		3.52	1027	420	17.62	Cafe 06.10.25
TS Banked: 07/10/2025		279.55						
TS TICKETSOLVE Online Sales		56.00		9.33	1023	421	46.67	Comedy Night
TS TICKETSOLVE Online Sales		86.65		14.44	1030	421	72.21	Inter Alia
TS TICKETSOLVE Online Sales		21.90		3.65	1030	421	18.25	Mrs Warren
TS TICKETSOLVE Online Sales		96.00			1143	102	96.00	TM Quiz TS
TS Booking Fee - TICKETSOLVE		19.00		3.17	1021	421	15.83	Booking Fee 06.10.25
PDQ Banked: 08/10/2025		967.91						
PDQ Rendezvous Cafe Takings		967.91		161.32	1027	420	806.59	Cafe 04.10.25
PDQ Banked: 08/10/2025		1,066.58						
PDQ Rendezvous Cafe Takings		1,051.08		175.18	1027	420	875.90	Cafe 03.10.25
PDQ Rendezvous Cafe Takings		15.50		2.58	1027	420	12.92	Cafe 03.10.25 Difference
STRIPE Banked: 08/10/2025		9.66						
STRIPE Rendezvous Cafe Takings		9.66		1.61	1027	420	8.05	Cafe 07.10.25
TS Banked: 08/10/2025		241.60						
TS TICKETSOLVE Online Sales		56.00		9.33	1023	421	46.67	Comedy Night
TS TICKETSOLVE Online Sales		43.80		7.30	1030	421	36.50	Inter Alia
TS TICKETSOLVE Online Sales		51.80		8.63	1030	421	43.17	Mrs Warren
TS TICKETSOLVE Online Sales		75.00		12.50	1023	421	62.50	Pumpkin & Prosecco
TS Booking Fee - TICKETSOLVE		15.00		2.50	1021	421	12.50	Booking Fee 07.10.25
PDQ Banked: 09/10/2025		748.66						
PDQ Rendezvous Cafe Takings		649.56		108.26	1027	420	541.30	Cafe 06.10.25
PDQ Photocopying Donation		7.60			1003	101	7.60	Photocopying Donation
PDQ Sales Ledger Receipt		43.50	43.50		101			Sales Recpts Page 14666
PDQ Sales Ledger Receipt		48.00	48.00		101			Sales Recpts Page 14666
STRIPE Banked: 09/10/2025		18.18						
STRIPE Rendezvous Cafe Takings		18.18		3.03	1027	420	15.15	Cafe 08.10.25

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	TS Banked: 09/10/2025	141.20						
	TS TICKETSOLVE Online Sales	60.50		10.08	1023	421	50.42	Breakfast with Santa
	TS TICKETSOLVE Online Sales	21.90		3.65	1030	421	18.25	Inter Alia
	TS TICKETSOLVE Online Sales	47.80		7.97	1030	421	39.83	Mrs Warren
	TS Booking Fee - TICKETSOLVE	11.00		1.83	1021	421	9.17	Booking Fee 08.10.25
	One Time Banked: 09/10/2025	2.00						
	One Time System Test	2.00			1020	421	2.00	System Test One Time Payment
	PDQ Banked: 10/10/2025	1,010.31						
	PDQ Rendezvous Cafe Takings	860.31		143.38	1027	420	716.93	Cafe 07.10.25
	PDQ Sales Ledger Receipt	150.00	150.00		101			Sales Recpts Page 14667
	STRIPE Banked: 10/10/2025	7.75						
	STRIPE Rendezvous Cafe Takings	7.75		1.29	1027	420	6.46	Cafe 09.10.25
	TS Banked: 10/10/2025	276.45						
	TS TICKETSOLVE Online Sales	44.00		7.33	1023	421	36.67	Halloween Party
	TS TICKETSOLVE Online Sales	82.00		13.67	1023	421	68.33	Murder Mystery
	TS TICKETSOLVE Online Sales	128.45		21.41	1030	421	107.04	Mrs Warren
	TS TICKETSOLVE Online Sales	8.00		1.33	1027	420	6.67	Chips for Halloween TS
	TS Booking Fee - TICKETSOLVE	14.00		2.33	1021	421	11.67	Booking Fee 09.10.25
	PDQ Banked: 13/10/2025	735.39						
	PDQ Rendezvous Cafe Takings	732.24		122.04	1027	420	610.20	Cafe 08.10.25
	PDQ Photocopying Donation	3.15			1003	101	3.15	Photocopying Donation
	STRIPE Banked: 13/10/2025	10.74						
	STRIPE Rendezvous Cafe Takings	10.74		1.79	1027	420	8.95	Cafe 12.10.25
	TS Banked: 13/10/2025	1,664.60						
	TS TICKETSOLVE Online Sales	1,428.00		238.00	1023	421	1,190.00	Christmas Party Night
	TS TICKETSOLVE Online Sales	23.00		3.83	1030	421	19.17	Halloween Party
	TS TICKETSOLVE Online Sales	21.90		3.65	1030	421	18.25	Hamlet
	TS TICKETSOLVE Online Sales	54.75		9.12	1030	421	45.63	Mrs Warren
	TS TICKETSOLVE Online Sales	50.00		8.33	1023	421	41.67	Pumpkin & Prosecco
	TS TICKETSOLVE Online Sales	26.00		4.33	1023	421	21.67	Breakfast with Santa
	TS TICKETSOLVE Online Sales	12.95		2.16	1030	421	10.79	5th Step
	TS Booking Fee - TICKETSOLVE	48.00		8.00	1021	421	40.00	Booking Fee 10th, 11th & 12th
	PDQ Banked: 14/10/2025	798.70						
	PDQ Rendezvous Cafe Takings	1,147.79		191.30	1027	420	956.49	Cafe 09.10.25
	PDQ BAR Takings	214.00		35.67	1026	420	178.33	BAR NT Live 08.10.25
	PDQ Purchase Ledger	-563.09			501		-563.09	P/L Pymnt Page 4800
	STRIPE Banked: 14/10/2025	44.55						
	STRIPE Rendezvous Cafe Takings	44.55		7.42	1027	420	37.13	Cafe 13.10.25
	TS Banked: 14/10/2025	255.90						
	TS TICKETSOLVE Online Sales	135.00		22.50	1023	421	112.50	Christmas Party Night
	TS TICKETSOLVE Online Sales	84.00		14.00	1023	421	70.00	Comedy Night
	TS TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Mrs Warren

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
TS	Booking Fee - TICKETSOLVE	11.00		1.83	1021	421	9.17	Booking Fee 13.10.25
	PDQ Banked: 15/10/2025	38.85						
PDQ	Rendezvous Cafe Takings	37.05		6.18	1027	420	30.87	Cafe 11.10.25
PDQ	Rendezvous Cafe Takings	1.80		0.30	1027	420	1.50	Cafe 11.10.25 Difference
	PDQ Banked: 15/10/2025	769.31						
PDQ	Rendezvous Cafe Takings	769.31		128.22	1027	420	641.09	Cafe 11.10.25
	PDQ Banked: 15/10/2025	876.86						
PDQ	Rendezvous Cafe Takings	876.86		146.14	1027	420	730.72	Cafe 10.10.25
	STRIPE Banked: 15/10/2025	8.95						
STRIPE	Rendezvous Cafe Takings	8.95		1.49	1027	420	7.46	Cafe 14.10.25
	TS Banked: 15/10/2025	330.75						
TS	TICKETSOLVE Online Sales	135.00		22.50	1023	421	112.50	Christmas Party Night
TS	TICKETSOLVE Online Sales	-164.00		-27.33	1023	421	-136.67	REFUND Murder Mystery
TS	TICKETSOLVE Online Sales	51.80		8.63	1030	421	43.17	Inter Alia
TS	TICKETSOLVE Online Sales	10.95		1.82	1030	421	9.13	Mrs Warren
TS	TICKETSOLVE Online Sales	48.00		8.00	1023	421	40.00	Soul Man
TS	TICKETSOLVE Online Sales	64.00			1143	102	64.00	TM Quiz
TS	TICKETSOLVE Online Sales	168.00			1023	421	168.00	Gift Voucher
TS	TICKETSOLVE Online Sales	5.00			1143	102	5.00	Town Mayor Charity Donation
TS	Booking Fee - TICKETSOLVE	16.00		2.67	1021	421	13.33	Booking Fee 14.10.25
TS	Booking Fee - TICKETSOLVE	-4.00		-0.67	1021	421	-3.33	REFUND Booking Fee 14.10.25
	PDQ Banked: 16/10/2025	648.85						
PDQ	Rendezvous Cafe Takings	611.25		101.88	1027	420	509.37	Cafe 13.10.25
PDQ	Rendezvous Cafe Takings	1.70		0.28	1027	420	1.42	Cafe 13.10.25 Difference
PDQ	Photocopying Donation	5.90			1003	101	5.90	Photocopying Donation
PDQ	Room Keys / Fobs	30.00		5.00	1022	421	25.00	Room Keys / Fobs
	STRIPE Banked: 16/10/2025	26.73						
STRIPE	Rendezvous Cafe Takings	26.73		4.46	1027	420	22.27	Cafe 15.10.25
	TS Banked: 16/10/2025	74.10						
TS	TICKETSOLVE Online Sales	44.00		7.33	1023	421	36.67	Halloween Disco
TS	TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Inter Alia
TS	TICKETSOLVE Online Sales	1.20		0.20	1027	420	1.00	Popcorn for NT Live
TS	Booking Fee - TICKETSOLVE	3.00		0.50	1021	421	2.50	Booking Fee 15.10.25
	PDQ Banked: 17/10/2025	1,353.13						
PDQ	Rendezvous Cafe Takings	719.13		119.86	1027	420	599.27	Cafe 14.10.25
PDQ	Sales Ledger Receipt	317.00	317.00		101			Sales Recpts Page 14668
PDQ	Sales Ledger Receipt	317.00	317.00		101			Sales Recpts Page 14668
	STRIPE Banked: 17/10/2025	5.57						
STRIPE	Rendezvous Cafe Takings	5.57		0.93	1027	420	4.64	Cafe 16.10.25
	TS Banked: 17/10/2025	103.90						
TS	TICKETSOLVE Online Sales	72.00		12.00	1023	421	60.00	Evening with Buble
TS	TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Inter Alia

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	TS Booking Fee - TICKETSOLVE	6.00		1.00	1021	421	5.00	Booking Fee 16.10.25
	PDQ Banked: 20/10/2025	1,181.31						
	PDQ Rendezvous Cafe Takings	1,181.31		196.88	1027	420	984.43	Cafe 15.10.25
	STRIPE Banked: 20/10/2025	33.06						
	STRIPE Rendezvous Cafe Takings	33.06		5.51	1027	420	27.55	Cafe 19.10.25
	TS Banked: 20/10/2025	518.85						
	TS TICKETSOLVE Online Sales	70.00		11.67	1023	421	58.33	Comedy Night
	TS TICKETSOLVE Online Sales	92.00		15.33	1023	421	76.67	Halloween Party
	TS TICKETSOLVE Online Sales	129.50		21.58	1030	421	107.92	Inter Alia
	TS TICKETSOLVE Online Sales	32.85		5.48	1030	421	27.37	Mrs Warren
	TS TICKETSOLVE Online Sales	132.00		22.00	1023	421	110.00	Soul Man
	TS TICKETSOLVE Online Sales	28.50		4.75	1027	420	23.75	Hot Dog & Chips TS
	TS Booking Fee - TICKETSOLVE	34.00		5.67	1021	421	28.33	Booking Fee 17th, 18th & 19th
	PDQ Banked: 21/10/2025	296.64						
	PDQ Rendezvous Cafe Takings	294.16		49.03	1027	420	245.13	Cafe 16.10.25
	PDQ Rendezvous Cafe Takings	2.48		0.41	1027	420	2.07	Cafe 16.10.25 Difference
	STRIPE Banked: 21/10/2025	25.14						
	STRIPE Rendezvous Cafe Takings	25.14		4.19	1027	420	20.95	Cafe 20.10.25
	TS Banked: 21/10/2025	113.70						
	TS TICKETSOLVE Online Sales	28.00		4.67	1023	421	23.33	Comedy Night
	TS TICKETSOLVE Online Sales	51.80		8.63	1030	421	43.17	Inter Alia
	TS TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Mrs Warren
	TS Booking Fee - TICKETSOLVE	8.00		1.33	1021	421	6.67	Booking Fee 20.10.25
	PDQ Banked: 22/10/2025	1,760.14						
	PDQ Rendezvous Cafe Takings	914.96		152.49	1027	420	762.47	Cafe 18.10.25
	PDQ BAR Takings	818.09		136.35	1026	420	681.74	BAR 18.10.25
	PDQ Rendezvous Cafe Takings	27.09		4.52	1027	420	22.57	Cafe 18.10.25 Difference
	PDQ Banked: 22/10/2025	1,274.13						
	PDQ Rendezvous Cafe Takings	1,203.08		200.51	1027	420	1,002.57	Cafe 17.10.25
	PDQ Rendezvous Cafe Takings	71.77		11.96	1027	420	59.81	Cafe 17.10.25
	PDQ Rendezvous Cafe Takings	-0.72		-0.12	1027	420	-0.60	Cafe 17.10.25 Difference
	PDQ Banked: 22/10/2025	676.87						
	PDQ Rendezvous Cafe Takings	676.87		112.81	1027	420	564.06	Cafe 16.10.25
	STRIPE Banked: 22/10/2025	118.17						
	STRIPE Rendezvous Cafe Takings	118.17		19.70	1027	420	98.47	Cafe 21.10.25
	TS Banked: 22/10/2025	322.95						
	TS TICKETSOLVE Online Sales	450.00		75.00	1023	421	375.00	Christmas Party
	TS TICKETSOLVE Online Sales	10.95		1.82	1030	421	9.13	Mrs Warren
	TS TICKETSOLVE Online Sales	-225.00		-37.50	1023	421	-187.50	REFUND Pumpkin & Prosecco
	TS TICKETSOLVE Online Sales	80.00			1143	102	80.00	TM Quiz
	TS Booking Fee - TICKETSOLVE	15.00		2.50	1021	421	12.50	Booking Fee 21.10.25
	TS Booking Fee - TICKETSOLVE	-8.00		-1.33	1021	421	-6.67	REFUND Booking Fee 21.10.25

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
PDQ Banked: 23/10/2025		231.37						
PDQ Rendezvous Cafe Takings		690.15		115.02	1027	420	575.13	Cafe 20.10.25
PDQ Rendezvous Cafe Takings		-458.78		-76.46	1027	420	-382.32	Cafe 20.10.25 Difference
TS Banked: 23/10/2025		173.85						
TS TICKETSOLVE Online Sales		135.00		22.50	1023	421	112.50	Christmas Party
TS TICKETSOLVE Online Sales		32.85		5.48	1030	421	27.37	Mrs Warren
TS Booking Fee - TICKETSOLVE		6.00		1.00	1021	421	5.00	Booking Fee 22.10.25
PDQ Banked: 24/10/2025		773.25						
PDQ Rendezvous Cafe Takings		607.64		101.27	1027	420	506.37	Cafe 21.10.25
PDQ Allotment Rents		29.23			1005	302	29.23	Allotment Rents Plot 104
PDQ Allotment Rents		29.23			1005	302	29.23	Allotment Rents Plot 137
PDQ Rendezvous Cafe Takings		107.15		17.86	1027	420	89.29	Cafe 21.10.25 Difference
STRIPE Banked: 24/10/2025		5.17						
STRIPE Rendezvous Cafe Takings		5.17		0.86	1027	420	4.31	Cafe 23.10.25
TS Banked: 24/10/2025		146.85						
TS TICKETSOLVE Online Sales		90.00		15.00	1023	421	75.00	Christmas Party
TS TICKETSOLVE Online Sales		12.95		2.16	1030	421	10.79	Mrs Warren
TS TICKETSOLVE Online Sales		21.90		3.65	1030	421	18.25	5th Step
TS TICKETSOLVE Online Sales		16.00			1143	102	16.00	TM Quiz
TS Booking Fee - TICKETSOLVE		6.00		1.00	1021	421	5.00	Booking Fee 23.10.25
PDQ Banked: 27/10/2025		1,351.72						
PDQ Rendezvous Cafe Takings		971.29		161.88	1027	420	809.41	Cafe 22.10.25
PDQ Rendezvous Cafe Takings		380.43		63.40	1027	420	317.03	Cafe 22.10.25 Difference
STRIPE Banked: 27/10/2025		10.00						
STRIPE Rendezvous Cafe Takings		10.00		1.67	1027	420	8.33	Cafe 26.10.25
TS Banked: 27/10/2025		593.50						
TS TICKETSOLVE Online Sales		45.00		7.50	1023	421	37.50	Christmas Party
TS TICKETSOLVE Online Sales		76.50		12.75	1023	421	63.75	Halloween Party
TS TICKETSOLVE Online Sales		320.00			1143	102	320.00	TM Quiz
TS TICKETSOLVE Online Sales		9.50		1.58	1027	420	7.92	Hot Dog & Chips
TS TICKETSOLVE Online Sales		-8.00		-1.33	1027	420	-6.67	REFUND Hot Dog & Chips
TS TICKETSOLVE Online Sales		-38.00		-6.33	1027	420	-31.67	REFUND Hot Dog & Chips
TS TICKETSOLVE Online Sales		5.00			1143	102	5.00	TM Charity Donation TS
TS TICKETSOLVE Online Sales		112.00		18.67	1023	421	93.33	Comedy Night
TS TICKETSOLVE Online Sales		37.50		6.25	1023	421	31.25	Breakfast with santa
TS Booking Fee - TICKETSOLVE		34.00		5.67	1021	421	28.33	Booking Fee 24th, 25th & 26th
PDQ Banked: 28/10/2025		968.13						
PDQ Rendezvous Cafe Takings		817.20		136.20	1027	420	681.00	Cafe 23.10.25
PDQ Town Mayor's Charity		8.00			1143	102	8.00	TM Charity Donation
PDQ Allotment Rents		29.23			1005	302	29.23	Allotment Rents
PDQ Rendezvous Cafe Takings		113.70		18.95	1027	420	94.75	Cafe 22.10.25
STRIPE Banked: 28/10/2025		27.32						
STRIPE Rendezvous Cafe Takings		27.32		4.55	1027	420	22.77	Cafe 27.10.25

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
TS Banked: 28/10/2025		569.45						
TS TICKETSOLVE Online Sales		108.00		18.00	1023	421	90.00	Evening with Buble
TS TICKETSOLVE Online Sales		103.00		17.17	1023	421	85.83	Breakfast with Santa
TS TICKETSOLVE Online Sales		196.00		32.67	1023	421	163.33	Comedy Night
TS TICKETSOLVE Online Sales		100.55		16.76	1030	421	83.79	Mrs Warren
TS TICKETSOLVE Online Sales		21.90		3.65	1030	421	18.25	5th Step
TS Booking Fee - TICKETSOLVE		40.00		6.67	1021	421	33.33	Booking Fee 27.10.25
PDQ Banked: 29/10/2025		263.90						
PDQ BAR Takings		334.30		55.72	1026	420	278.58	Cafe 25.10.25
PDQ BAR Takings		-70.40		-11.73	1026	420	-58.67	BAR 25.10.25 Difference
PDQ Banked: 29/10/2025		1,499.59						
PDQ Rendezvous Cafe Takings		920.51		153.42	1027	420	767.09	Cafe 25.10.25
PDQ Rendezvous Cafe Takings		579.08		96.51	1027	420	482.57	Cafe 25.10.25 Difference
PDQ Banked: 29/10/2025		477.84						
PDQ Rendezvous Cafe Takings		971.47		161.91	1027	420	809.56	Cafe 24.10.25
PDQ Rendezvous Cafe Takings		-493.63		-82.27	1027	420	-411.36	Cafe 24.10.25 Difference
One Time Banked: 29/10/2025		1.20						
One Time System Test		1.20			1020	421	1.20	System Test One Time Payment
TS Banked: 29/10/2025		161.00						
TS TICKETSOLVE Online Sales		72.00		12.00	1023	421	60.00	Evening with Buble
TS TICKETSOLVE Online Sales		80.00			1143	102	80.00	TM Quiz
TS Booking Fee - TICKETSOLVE		9.00		1.50	1021	421	7.50	Booking Fee 28.10.25
PDQ Banked: 30/10/2025		269.63						
PDQ Rendezvous Cafe Takings		444.94		74.16	1027	420	370.78	Cafe 27.10.25
PDQ Keep Fit / Dance Class		22.50		3.75	1120	312	18.75	Keep Fit / Dance Class
PDQ Rendezvous Cafe Takings		-197.81		-32.97	1027	420	-164.84	Cafe 27.10.25 Difference
STRIPE Banked: 30/10/2025		22.14						
STRIPE Rendezvous Cafe Takings		22.14		3.69	1027	420	18.45	Cafe 29.10.25
TS Banked: 30/10/2025		861.90						
TS TICKETSOLVE Online Sales		720.00		120.00	1023	421	600.00	Christmas Party
TS TICKETSOLVE Online Sales		21.90		3.65	1030	421	18.25	5th Step
TS TICKETSOLVE Online Sales		96.00			1143	102	96.00	TM Quiz
TS Booking Fee - TICKETSOLVE		24.00		4.00	1021	421	20.00	Booking Fee 29.10.25
PDQ Banked: 31/10/2025		666.73						
PDQ Rendezvous Cafe Takings		928.74		154.79	1027	420	773.95	Cafe 28.10.25
PDQ Room Keys / Fobs		25.00		4.17	1022	421	20.83	Room Keys / Fobs
PDQ Allotment Rents		33.80			1005	302	33.80	Allotment Rents
Rendezvous Cafe Takings		-320.81		-53.47	1027	420	-267.34	Cafe 28.10.25 Difference
STRIPE Banked: 31/10/2025		17.93						
STRIPE Rendezvous Cafe Takings		17.93		2.99	1027	420	14.94	Cafe 30.10.25
TS Banked: 31/10/2025		209.95						
TS TICKETSOLVE Online Sales		78.00		13.00	1023	421	65.00	Breakfast with Santa

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
TS	TICKETSOLVE Online Sales	84.00		14.00	1023	421	70.00	Comedy Night
TS	TICKETSOLVE Online Sales	25.90		4.32	1030	421	21.58	Mrs Warren
TS	TICKETSOLVE Online Sales	8.05		1.34	1026	420	6.71	NT Live Drinks Order
TS	Booking Fee - TICKETSOLVE	14.00		2.33	1020	421	11.67	Booking Fee 30.10.25
Total Receipts for Month		35,122.36	875.50	5,561.94			28,684.92	
Cashbook Totals		<u>35,873.19</u>	<u>875.50</u>	<u>5,561.94</u>			<u>29,435.75</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/10/2025	Payment Sense MID 520334510473	DDPDQ1026	33.60	33.60		501			Aug PDQ charges
03/10/2025	PaymentSense: TS MID 520334511	DDPDQ1027	8.94	8.94		501			Sep 25 Terminal Charges
14/10/2025	PaymentSense: TS MID 520334511	DDPDQ1028	78.49	78.49		501			Sept25 PDQ Transactions
30/10/2025	Global Payments	DDPDQ1029	34.21	34.21		501			Mothly Service Fee
Total Payments for Month			155.24	155.24	0.00			0.00	
Balance Carried Fwd			35,717.95						
Cashbook Totals			<u>35,873.19</u>	<u>155.24</u>	<u>0.00</u>			<u>35,717.95</u>	

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 10/10/2025	2,259.07						
DD	CURRENT ACCOUNT (009)	2,259.07			201		2,259.07	Sep 25 CC Purchases
Total Receipts for Month		2,259.07	0.00	0.00			2,259.07	
Balance Carried Fwd		1,465.66						
Cashbook Totals		<u>3,724.73</u>	<u>0.00</u>	<u>0.00</u>			<u>3,724.73</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
		Balance Brought Fwd :	2,259.07					2,259.07	
31/10/2025	Barclaycard: M Earles	DD	1,199.17		125.31	4002	300	79.42	Amazon: PublicR PPE
						4150	421	40.00	Facebook Advertising
						4020	101	172.00	Royal Mail: Stamps 1st & 2nd
						1020	421	1.00	System Test ME CC
						4150	421	19.00	Facebook Advertising
						4138	421	12.35	Amazon: Bungee Hooks
						4150	421	22.00	Facebook Advertising
						4072	302	58.32	Amazon: Allotment Noticeboard
						4619	310	133.32	Amazon: Sum Up Machine
						330	0	-133.32	Amazon: Sum Up Machine
						6000	310	133.32	Amazon: Sum Up Machine
						4150	421	25.00	Facebook Advertising
						4020	101	2.77	Royal Mail Postage Costs
						4159	421	6.37	Amazon: Balloon Arch
						4150	421	28.00	Facebook Advertising
						4142	421	21.89	Amazon: Halloween Decs
						4138	421	153.62	CPC Farnell: Sound/Light Cable
						4147	420	9.90	Tesco: Milk & Clotted Cream
						4009	422	78.61	Amazon: PR (VV) Chainsaw Boots
						4150	421	18.00	Mthly Mailchimp Subscript
						4021	101	5.66	Amazon: Post It Notes
						4021	101	13.70	Amazon: Mouse Mat
						4142	421	12.21	Amazon: Halloween Decs
						4134	421	3.34	Tesco: Dishwasher Tabs
						4138	421	67.95	CEX: Wireless Microphone
						4142	421	47.50	Amazon: Xmas Events Decs
						4142	421	15.95	Amazon: Xmas Event Decs
						4150	421	25.98	Facebook Advertising
31/10/2025	Barclaycard: S Stanley	DD	266.49		22.96	4138	421	8.75	Amazon: Flipchart Paper
						4138	421	8.75	Amazon: Flipchart Paper
						4138	421	8.75	Amazon: Flipchart Paper
						4138	421	8.75	Amazon: Flipchart Paper
						4138	421	8.75	Amazon: Flipchart Paper
						4040	101	120.00	Annual Grammarly Subscript SS
						4043	313	74.09	MPaints.co.uk Flamebar
						4025	101	5.69	Amazon: Mouse for Reception

Total Payments for Month	1,465.66	0.00	148.27	1,317.39
Cashbook Totals	<u>3,724.73</u>	<u>0.00</u>	<u>148.27</u>	<u>3,576.46</u>

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	58,495.08					58,495.08	
	Banked: 01/10/2025	-1,295.45						
	Sales Recpts Page 14761	-1,295.45	-1,295.45		101			Sales Recpts Page 14761
	Total Receipts for Month	-1,295.45	-1,295.45	0.00			0.00	
	Cashbook Totals	<u>57,199.63</u>	<u>-1,295.45</u>	<u>0.00</u>			<u>58,495.08</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/10/2025	CURRENT ACCOUNT (009)	Manual	129.04				201	129.04	PPC01 Deposit retained
Total Payments for Month			129.04	0.00	0.00			129.04	
Balance Carried Fwd			57,070.59						
Cashbook Totals			57,199.63	0.00	0.00			57,199.63	