



**FLITWICK TOWN COUNCIL**  
**Minutes of the Community Services Committee meeting**  
**held on Tuesday 2<sup>nd</sup> September 2025 at the Rufus Centre**

Present:

Cllr Bandy  
Cllr Crawford  
Cllr Wilsmore  
Cllr Roberts  
Cllr Platt  
Cllr Earles  
Cllr Toinko

Stacie Lockey – Town Clerk & Chief Executive  
Lisa Simpson – Community Engagement Manager  
Sarah Burgess – Amenities Officer  
Aaron Pepper – Public Realm Supervisor

**1305. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr Thompson – sabbatical.

**1306. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

**(a)** Disclosable Pecuniary interests in any agenda item.

No items.

**(b)** Non-Pecuniary interests in any agenda item.

No items.

**1307. CHAIRMAN'S ANNOUNCEMENTS**

There were no items.

**1308. PUBLIC OPEN SESSION**

There were no items.

**1309. INVITED SPEAKER**

There was no invited speaker.

**1310. MEMBERS QUESTIONS**

There were no Members questions.

**1311. MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 5<sup>th</sup> August 2025**.

It was **RESOLVED** to accept the minutes from the Community Services meeting held on **Tuesday 5<sup>th</sup> August 2026** with no amendments.

**1312. MATTERS ARISING**

There were no matters arising.

**1313. ITEMS FOR CONSIDERATION**

- a. **Event Bookings Fee Review**

Flitwick 10k race -

Members felt the 10k race was a paid-for event and was relatively well funded. They acknowledged that the event surplus was donated to charity; however, they were not in favour of offering discounts anymore.

The AO confirmed that the costs of holding this event was £300. Members felt that it was no longer necessary to reduce costs.

Members asked what effect the fair had on the 10k race. Officers responded that previously the two events had worked well together, complementing one another.

Baptist church carol service –

Members were all in favour that this event should be offered free of charge as it was a community event at no cost to residents.

Park Run –

Members were in favour of continuing to offer this space free of charge, as it was a community event open to the families at no cost.

It was **RESOLVED** to charge Flitwick 10k the fees as per the Event Booking Protocol and to offer a 100% discount for Flitwick Baptist Church and Junior Park Run.

- b. **Flitwick Car Show**

Members commented that the parking and traffic was a problem on the day.

Mr Snook advised Members that he has support from Flitwick Lower School by being able to use the entire school for the event.

Members were in agreement that the event put Flitwick on the map and was beneficial to the Town. Mr Snook advised that it was a record year in regard to numbers, and he had to turn people away from the event. Members did comment on a few issues, including cars moving on the field whilst it was open to the public. Mr Snook issued Members with information as to how this could be overcome next year should he get permission to use the field again. This included reducing the time of the event and possibly closing Temple Way.

The Public Realm Team commented that the field was left in a tidy and clean state after the event.

It was **RESOLVED** to approve the use of Millennium Park for the Car Show event on Sunday 16<sup>th</sup> August 2026.

**1314. ITEMS FOR INFORMATION**

**a. Community Financial Report**

Members noted the financial report.

**b. Officer Update**

- (i) Members noted the update from the Community Services Team.
- (ii) Members noted the update from the AO. Members queried if there would be cows on the Nature Park as well as sheep. The AO confirmed that at this time, it would just be sheep.

**c. Manor Park Action Plan**

Members noted the Manor Park action plan and commented that it was a really good action plan. Cllr Wilsmore, a member of the working group, also commented that the working group were happy with this and keen to help.

**1315. PUBLIC OPEN SESSION**

There were no Members of the public.

**1316. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**a. The Mount & Dew Pond – for consideration**

It was **RESOLVED** not to issue a statement regarding the land ownership and to delegate to the Town Clerk the wording on the website following legal advice.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Meeting closed at 20.28.

Signed ..... (Chairman)