



## FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 02/09/2025 - 110

28<sup>th</sup> August 2025

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 2<sup>nd</sup> September 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Toinko, Cllr Earles, Cllr Harald, Cllr Bandy, Cllr Crawford.

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

#### 4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2Q0YmEzYTQtNmU5Zi00Yzg0LTlkOGYtNmJiZmUwODgxOTI1%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2Q0YmEzYTQtNmU5Zi00Yzg0LTlkOGYtNmJiZmUwODgxOTI1%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

#### 5. **INVITED SPEAKER**

No invited speaker.

#### 6. **MEMBERS QUESTIONS**

To receive questions from members.

#### 7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 5<sup>th</sup> August 2025**.

#### 8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 5<sup>th</sup> August 2025**.

#### 9. **ITEMS FOR CONSIDERATION**

##### a. **Event Bookings Fee Review**

Members are asked to consider the fees for the following events;

*10k Race*

*Baptist Church*

*Park Run*

A report has been circulated from the Amenities Officer to accompany this item.

##### b. **Flitwick Car Show**

Members are asked to consider the request from Jim Snook for the use of the Millennium Park on Sunday 16<sup>th</sup> August 2026. A supporting paper has been circulated to accompany this item.

#### 10. **ITEMS FOR INFORMATION**

##### a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer.

##### b. **Officer Update**

- (i) Members to note the update from the Community Services Team.
- (ii) Members to note the update from the Amenities Officer.

**c. Manor Park Action Plan**

Members are asked to note the Action Plan circulated.

This document was put together by the Amenities Officer based on actions recommended in the approved Manor Park Management Plan. The Manor Park Working Group discussed the document on 27<sup>th</sup> August and ways to implement the task. Members are to note that this is a working document.

**11. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**12. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. **The Mount & Dew Pond** – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.