



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 15/07/2025 - 473

10th July 2025

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 15th July 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **Leader Update**

To receive an update from the Leader of the Council.

5. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

6. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

https://teams.microsoft.com/join/19%3ameeting_NmZiMzhkMzUtNTJkNS00ODVILThlZGQtYjIjY2UzM2lyMTIj%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

7. **INVITED SPEAKER**

No invited speaker.

8. **MEMBERS QUESTIONS**

To receive questions from Members.

9. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 17th June 2025**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider the resolutions and recommendations of the Community Services Committee meeting, held on **Tuesday 1st July 2025**, this meeting was held at The Rufus Centre.

10. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 17th June 2025**.
- b. Members to receive any updates from Officers.

11. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

12. **ITEMS FOR CONSIDERATION**

a. **Post Office**

Members to receive a report from Officers and the Leader, and consider recommendations within the report.

b. Match Funding – UK Shared Prosperity Fund (UKSPF) Community Grants

Members are asked to consider allocating £5,000 from the Ops Reserve EMR (319) for the Council's UKSPF Community Grants funding application 2025/26.

Officers are submitting a bid to improve accessibility at the Hub, and a verbal update about the project will be provided at the meeting to give more details.

The deadline for submitting a draft application for CBC to provide a 'health check' on the application is 16th July, with the final deadline for the application being 25th July. The project must be delivered with all funding spent by December 2025.

13. ITEMS FOR INFORMATION

a. Finance Reports

Members are asked to note the following finance reports:

- i) Balance Sheet
- ii) Projects Fund

b. Councillor Attendance Record

Members are asked to note the circulated Councillor Attendance Record for meetings (civic year 2024-25).

c. Delegated Authority Decision

Members are asked to note that the following decision was made via delegated authority on 27th June 2025:

To fix the gas contract for two years with Corona for £18,748 per annum.

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

15. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

No items.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Council **resolves** to exclude the public and press by reason of the confidential nature of the business about to be transacted.