



FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 05/08/2025 - 109

31st July 2025

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 5th August 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Toinko, Cllr Earles, Cllr Harald, Cllr Bandy, Cllr Crawford.

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTY0ZDQyNzltYWVmZS00ZDYyLWE5ZDMtY2lyZGMxOTI1ZmRI%40tthead.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

No invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 1st July 2025**.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 1st July 2025**.

9. **ITEMS FOR CONSIDERATION**

a. **Village Hall Car Park**

Members to receive a report from the Amenities Officer and consider the recommendations within the report.

b. **Christmas Lights Display**

Members to receive a report from the Town Clerk and consider the recommendations within the report.

c. **Event Booking Protocol Policy Review**

Members are asked to consider and adopt the reviewed Event Booking Protocol.

d. **Allotment Facilities**

Members to receive a report from the Amenities Officer and consider the recommendations within the report.

e. **Burial Ground & Allotment Fees**

Members to receive a report from the Amenities Officer and consider recommendations within the report.

f. **Nature Park Management Plan**

Members are asked to adopt the draft Nature Park Management Plan 2025-2030.

g. **Hinksley Road Music Park**

Members are asked to note the email complaint received from a resident regarding Hinksley Road Music Park and consider a response.

10. **ITEMS FOR INFORMATION**

a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer.

b. **Officer Update**

- i) Members to note the Officer update from the Amenities Officer.
- ii) Members to note the Officer update from the Community Services Officer.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. **Confidential Report** – to note

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.