



FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 01/07/2025 - 108

26th June 2025

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 1st July 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Toinko, Cllr Earles, Cllr Harald, Cllr Bandy, Cllr Crawford

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDI4ZWQ4NmMtOGNIMC00MjlhLTkxOGUtZWJiOWQ4YjkzOWJi%40thead.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

No invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 6th May 2025**.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 6th May 2025**.

9. **ITEMS FOR CONSIDERATION**

a. **Election of Vice-Chairman**

Members are asked to elect a vice-chairman.

b. **Working Groups Memberships**

Members are asked to elect members to the following Working Groups:

- Allotments Working Group (3 Members)
- Public Art Working Group (3 Members)
- Nature Park Working Group (3 Members)
- Manor Park Working Group (3 Members)

c. **Annual Residents' Survey**

Members are asked to consider the feedback from the Annual Residents' Survey.

d. **Burial Ground, Allotment & Football Pitch Fee's**

Members are asked to receive a report from the Amenities Officer and consider the recommendations within the report.

e. **Combatting Loneliness & Social Isolation**

Members are asked to discuss and note the 'Combatting Loneliness & Social Isolation' initiative document that has been produced by Cllr Mark Smith (Central Bedfordshire Ward Councillor – Ampthill Ward).

f. **Flitwick Village Hall - Hub Car Park**

Members are asked to consider the request from the Village Hall Management Committee.

10. **ITEMS FOR INFORMATION**

a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer

b. **Officer Update**

- i) Members to note the Amenities Officer update.
- ii) Members to note the Community Officer update.

c. **STOP Campaign Donation**

The secretary of the STOP campaign approached officers regarding some leftover funds from the money raised for the campaign costs. Their undertaking to all the campaign donors was that any surplus money raised would be donated to Flitwick Manor Park.

Officers have met with the secretary and have agreed that the funds could be used to provide additional benches within the Manor Park.

Quotations are being sought, and Officers will update Members when these are due to be installed. A photo opportunity will take place with the Town Mayor and members of the STOP campaign.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. **Youth Provision Report** – to note

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.