



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 20/05/2025 - 471

15th May 2025

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 20th May 2025 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **ELECTION OF TOWN MAYOR FOR THE YEAR 2025-2026**

To receive nominations for the office of Town Mayor for Flitwick

2. **DECLARATION OF ACCEPTANCE OF OFFICE**

For the Town Mayor to read and sign the Declaration of Acceptance of Office.

3. **ELECTION OF DEPUTY TOWN MAYOR FOR THE YEAR 2025-2026**

To receive nominations for the office of Deputy Town Mayor for Flitwick.

4. **DECLARATION OF ACCEPTANCE OF OFFICE**

For the Deputy Town Mayor to read and sign the Declaration of Acceptance of Office.

5. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

6. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

7. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

8. **LEADER UPDATE**

To receive an update from the Leader of the Council.

9. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

10. **MEMBERSHIP OF STANDING COMMITTEES**

Information setting out the Committees of the Council and preferences has been circulated.

a. For Members to determine membership of the Town Council's Standing Committees, Boards and Working Groups that report to Council.

b. For Members to appoint Chairmen for Standing Committees.

11. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

a. Police Priority Setting Representative

b. Flitwick Village Hall Management Committee Representative

c. Planning Improvement Representative to attend CBC Development Management Meetings

d. Patient Group (Flitwick Surgery) Representative

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDAxYjFiZjktYWlwZi00Y2ZiLWE2MjYtYWRjY2JhZDdhZTUx%40thre%20ad.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. **INVITED SPEAKER**

No invited speaker.

14. MEMBERS QUESTIONS

To receive questions from Members.

15. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 15th April 2025**, this meeting was held at the Rufus Centre.
- b. For Members to note the minutes of the Annual Assembly meeting held on Tuesday, 29th April 2025 at the Rufus Centre.
- c. For Members to receive and consider the resolutions and recommendations of the Community Services Committee meeting, held on **Tuesday 6th May 2025**, this meeting was held at The Rufus Centre.

16. MATTERS ARISING

- a. Minutes of the Town Council Meeting held on **Tuesday 15th April 2025**.
- b. Members to receive any updates from Officers.

17. OUTSIDE BODIES

To receive reports from representatives on outside bodies.

18. ITEMS FOR CONSIDERATION

a. **Flag Flying Policy**

Members are asked to review and adopt the Flag Flying Policy.

b. **Town Mayor's Allowance Budget**

Members are asked to consider adding the unspent budget of £1,988.88 from the Town Mayor's Allowance/Civic Reception nominal code (4209/102) to the amount raised for the Town Mayor's Charities for the Civic Year 2024-25.

19. ITEMS FOR INFORMATION

a. **Finance Reports**

Members are asked to note the following finance reports:

- i) Balance Sheet
- ii) Projects Fund

20. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

21. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. **Confidential Report – to note**
- b. **3 Station Road – for consideration**
- c. **Post Office – for consideration**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.