



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 15/10/2024 - 464

10th October 2024

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 15th October 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **Leader Update**

To receive an update from the Leader of the Council.

5. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

6. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjNhNTFmOTgtMTI1Yi00NzlhLWlwOGEtNmUxYjY1YjUwNjcx%40thead.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

7. **INVITED SPEAKER**

No invited speaker.

8. **MEMBERS QUESTIONS**

To receive questions from members.

9. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 17th September**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider resolutions and recommendations of the Community Services Committee meeting, held on **Tuesday 1st October 2024**, this meeting was held at The Rufus Centre.
- c. For Members to receive and consider resolutions and recommendations of the HR Committee meeting, held on **Wednesday 9th October 2024**, this meeting was held at The Rufus Centre. **(MOVED TO EXEMPT)**

10. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 17th September 2024**.
- b. Members to receive any updates from Officers.

11. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

12. ITEMS FOR CONSIDERATION

a. Community Services Committee

Following the resignation of James Gleave, Members are asked to appoint a Councillor to the Community Services Committee.

b. Central Bedfordshire Council – School Street Proposal – Kendal Drive

Members are asked to consider formally responding to the proposals to trial a ‘school street’ at Kendal Drive and attached cul-de-sacs.

c. Central Bedfordshire Council - Consultation on the Policy and Principles to inform the draft School Organisation Plan 2025-2030

Members are asked to consider formally responding to the consultation on the policy and principles to inform the draft School Organisation Plan 2025-2030.

d. External Audit for the Year Ended 31st March 2024

For Members to receive and approve the Audited AGAR, year-end 31st March 2024 and consider the external auditor’s report.

e. Internal Audit (1st Interim)

For Members to receive and consider the first Interim Internal Audit Report for 2024-25.

f. Planning Improvement Working Group

Following the resignation of James Gleave, Members are asked to appoint a Chairman for the Planning Improvement Working Group.

13. ITEMS FOR INFORMATION

a. Finance Reports

Members are asked to note the following finance reports:

- i) Balance Sheet
- ii) Central Projects Fund Summary

b. 3 Station Road

Members to receive an update on the project.

14. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

15. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. Confidential Reports – to note

b. Minutes & Recommendations of Meetings – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.