

APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR

How did you learn about this vacancy?

ABOUT YOU

Title Mr Mrs Ms Miss Doctor Other/please specify

Surname _____

Other names _____

Telephone number _____

Email address _____

Address _____

Driving licenses held
(Where relevant to position applied for) _____

WORK HISTORY

CURRENT/LAST EMPLOYER _____

Position held _____

Start date _____ End date (if applicable) _____

Reason for leaving, if applicable _____

Notice period, if applicable _____

Does your current or last contract contain any restrictions that prevent you from competing with or soliciting customers from this employer (tick box) Yes No

PREVIOUS EMPLOYER (1)

Employer _____

Position held _____

Start date _____ End date (if applicable) _____

Reason for leaving _____

PREVIOUS EMPLOYER (2)

Employer _____

Position held _____

Start date _____ End date (if applicable) _____

Reason for leaving _____

EDUCATION AND TRAINING

UNIVERSITY/ COLLEGE	QUALIFICATION (S) OBTAINED	DATE

YOUR APPLICATION FOR THIS POSITION

Give details of the experience, skills and personal qualities that will enable you to undertake the position applied for successfully

OUTSIDE INTERESTS

Please give brief details of your interests outside work

REFERENCES

REFEREE 1	REFEREE 2

INTERVIEW ARRANGEMENTS

If you need any particular arrangements to be made in order for you to be interviewed for this position at our premises, please give details

REHABILITATION OF OFFENDERS ACT 1974

Do you have any convictions not spent under
The Rehabilitation of Offenders Act 1974

Yes No

If yes, please give full details

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RELATIONSHIP TO COUNCILLOR/OFFICER

Are you related to, or know personally, any Councillor or member of staff of this Council?

YES/NO IF SO WHO?

(If you do not answer this question honestly to the best of your knowledge or if you ask a Councillor or an Officer to use their influence to help you get this job you will be disqualified.)

I confirm that to the best of my knowledge and belief the information I have given on this form is true and correct.

Signed	Dated
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Data Protection: The information provided on this form will be used by us for the purposes of assessing your application and, if your application does not result in your being employed by us, will be retained only for so long as is necessary. If you are employed by us, the information will form part of your personnel file and may be processed for any purpose in connection with your employment