



FLITWICK TOWN COUNCIL

Ref: Agenda/Community – 06/02/2024 - 94

1st February 2024

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 6th February 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S. Lockey

Stacie Lockey

Town Clerk

Committee Members: Cllr Thompson, Cllr Platt, Cllr Wilsmore, Cllr Connell, Cllr Toinko, Cllr Gleave

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/join/19%3ameeting_NGJkMTc2NTEtNDM0Mi00ODMzLWI3MmItNTU1MGY0MmY5YTgw%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

No invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held on **Tuesday 5th December 2023**.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting on **Tuesday 5th December 2023**.

9. **ITEMS FOR CONSIDERATION**

a. **Movie Days – Review**

Members are to receive a report from the Community Services Officer and consider recommendations within the report.

b. **Meeting Dates**

At the December Town Council meeting, Members commented on the proposed meeting dates for the Community Services Committee in August and December, as historically, the Committee did not meet during these months.

New Dates:

5th March
7th May
9th July
3rd September
5th November

Members to consider amending the Community Services meeting schedule to avoid these months.

c. **Reviewed Policies**

Members are asked to review and adopt the reviewed Policies.

- Grants Policy
- Event Protocol Booking Form
- Community Engagement Policy
- Environmental Policy

d. **Volunteers Policy**

Members are asked to comment on the Volunteers Policy.

e. **Highways**

The Community Services and Amenities Manager was tasked with contacting Highways to request a representative attend a Community Services meeting for Q&A.

Highways have confirmed it would not be possible for a representative to attend a meeting. Still, they would happily arrange a 'walkabout' with FTC Councillors and Ward Councillors during working hours.

Members to consider instructing the Community Services and Amenities Manager to arrange a 'walkabout' with CBC Highways and Ward Councillors.

f. **The Hub Car Park**

Members are to receive a report from the Community Services and Amenities Manager and consider the recommendations within the report.

10. **ITEMS FOR INFORMATION**

a. **Community Financial Report**

Members to receive and note a report from the Senior Finance Officer

b. **Officer Update**

Members to note the Officer update

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

No items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.