



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 16/01/2024 - 1

11th January 2024

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 16th January 2024 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjAwZDY2MzQtMmUwYS00MTE1LTk4NjQtYzBIMzI1NWY2Yzk5%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

No invited speaker.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 19th December 2023**, this meeting was held at the Rufus Centre. **(moved to exempt)**

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 19th December 2023**.
- b. Members to receive any updates from Officers.

10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

11. **ITEMS FOR CONSIDERATION**

- a. **CB/23/03861/OUT - Land off Trafalgar Drive - Salisbury Road Flitwick Beds**

Members to consider a response to the above planning application as per the Planning Improvement Working Group's recommendation.

- b. **Annual Residents Survey**

Members to consider the survey questions circulated.

c. Town Mayor's Allowance Policy

Members are asked to review the circulated Town Mayor's Allowance Policy. Officers suggest minor changes which are highlighted in blue.

d. English Regional Transport Association (ERTA) – Amptill Parkway Station

Members to consider a response to the document circulated from ERTA regarding Amptill Parkway Station.

e. Proposed Budget 2024-25

- i) Members are asked to note the Chairman's report on the proposed budget for 2024-25.
- ii) Members are asked to consider the proposed budget for 2024-25 that has been circulated.

f. Bank Mandate

Members are asked to consider appointing all Finance Scrutiny Working Group members onto the Council's Bank Mandate and removing all other names listed. Cllr Snape is already on the mandate, which would mean including Cllrs Parsons, Blazeby and Roberts.

g. General Reserves Policy

Members are asked to adopt the draft General Reserves Policy circulated.

h. Overspends

Members are asked to note the financial overspends circulated.

12. ITEMS FOR INFORMATION

a. Finance Reports

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans
- ii) Balance Sheet
- iii) Cashbooks
- iv) Members are asked to note the Projects Fund Summary circulated.

b. Planning

- (i) Members to note the Planning Delegated decisions.
- (ii) Members to note the CBC decisions.

13. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. **Minutes & Recommendations**
- b. **Land at Steppingley Road**
- c. **3 Station Road**
- d. **Officer Update**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.