



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 19/12/23 - 454

14th December 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 19th December 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/join/19%3ameeting_Nzl1YTU0YmYtMjM0YS00YTEzLWJlZmMtMjY1ODMzNjU0M2My%40thread.v2/0?context=%7b%22id%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

Alistair Strathern – Mid Bedfordshire MP

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 21st November 2023**, this meeting was held at the Rufus Centre. (Moved to EXEMPT)
- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 5th December 2023**, this meeting is held at The Rufus Centre.
- c. For Members to receive and consider **resolutions and recommendations** of the Business I & DB Committee Meeting, held on **Tuesday 12th December 2023**, this meeting is held at The Rufus Centre. (Moved to EXEMPT)

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 21st November 2023.
- b. Members to receive any updates from Officers.

10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

11. ITEMS FOR CONSIDERATION

a. Royal British Legion

Members to consider the report previously circulated from the Royal British Legion.

b. Draft Budget 2024-2025

Members to consider the DRAFT budget for 2024-2025.

c. Rufus Centre 25th Anniversary

Members to note that the 25th Anniversary of the Rufus Centre is in October 2024. Members to consider tasking Officers with investigating options for an event to celebrate this occasion.

d. Household Waste Recycling Centres

Members are asked to note the correspondence received from Marston Moreteyne Parish Council and consider the request to support their position with the use of ID proof at Household Recycling Centres.

e. Annual Residents Survey

Members to review the open ended questions for the 2024 Annual Residents Survey.

f. Access to Cash Consultation

Members to consider a response to the Access to Cash Consultation by the Financial Conduct Authority.

<https://www.fca.org.uk/publications/consultation-papers/cp23-29-access-cash>

g. Projects Fund Applications

(i) Members are asked to note the Projects Fund Summary document circulated.

(ii) Members are asked to approve the following Committee applications to the Projects Fund:

- Business Development Improvement Board – Office Space Refurbishment - £11,460.88
- Business Development Improvement Board – Lockyer Suite Capital Works - £48,654.56

12. ITEMS FOR INFORMATION

a. Finance Reports

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans
- ii) Balance Sheet

b. Calendar of Meeting Dates 2024

Members are asked to note the circulated Calendar of Meeting Dates for 2024.

c. **Planning**

- (i) Members to note the Planning Delegated decisions.
- (ii) Members to note the CBC decisions.

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a) **Minutes & Recommendations**
- b) **Feasibility Study**
- c) **Substation Consent**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.