

## **Flitwick Town Council 21 November 2023 - Ward Councillor Report**

### Introduction

We agreed to report to FTC in writing prior to any meeting. If there are any questions that you think may require more detail, please share these in advance of the meeting.

### Transport Interchange

The trial/test with the bus companies satisfied them and they are fast tracking the registration with the Transport Commissioner. They are aiming for a 4 December start date but this is not yet being publicised as there have already been too many false dawns.

At the time of writing it was hoped that Center Parcs would pick up from the hub at the Friday change over.

I asked about responsibility for the vegetation outside the bays and Tesco. The officer believes the contractors retain responsibility for maintaining this for 12 months but he is checking this. The area has now been included in the Highways winter gritting programme and the street cleaning programme.

### Resurfacing The Avenue

This is expected to start on 27 November and it could be completed in 3 days, albeit the road closure has been set for 2 weeks. Residents have been notified in writing. We asked what the arrangements will look like and this is the response:

*During the road closure, gatemen will be positioned at the entrances of the closure points to advise residents on the best method to access their properties. Where it is possible and safe, vehicular access will be granted. Pedestrian access including the use of mobility scooters to and from properties affected by this restriction will be maintained at all times as well as access for emergency vehicles. At the end of the day, the road closure will be lifted after the site is made safe to be opened to the public.*

### Flooding update

#### **101 Roundabout (Amphill side):**

The gullies have been jetted and we will see if this stops the flooding on the north side of the Road near Redborne School.

#### **High Street (opposite the Blackbirds)**

Extra drainage capacity will be added into the pavement. This is likely to happen in Feb/Mar and should stop the water from pooling at this point and then flooding the pavement and also the properties on this side of the High Street.

#### **High Street (opposite car wash)**

This is due to a lack of gullies in a small dip on the road. More gullies will be added in the new financial year 2024.

### **Dunstable Road into Fir Tree Close**

This was due to high volumes of foul water coming down in intense storms. An inspection cover was being lifted due to the fact it was on a bend in the pipe. That caused centrifugal forces to lift the inspection cover and then flood the road, sewage place and a few properties on Fir Tree Close. This has been fixed temporarily by keeping the drainage pipes of the water courses that feed into this pipe clear of debris.

### **Hornes End Road**

The pipe from surface water drainage system was blocked/broken due to tree roots on the part of the pipe that is on private land and goes out to the river flit. Anglian Water have agreed to pay for a new pipe to be built by CBC in Feb/March 2024. This should solve the regular flooding at Hornes End Road.

### **Greenaways**

Investigations happening. This may be connected to the flooding behind the Brookes Road shops.

### **Traffic Management**

I have asked for a solution to be identified to deal with the parking issues outside the Vape Shop on the Avenue. This is ongoing.

I have asked for a solution to be found to the speeding traffic on Maulden Road in the 30mph zone. Speed survey loops will be placed in February which is when the next 'batch' of surveys are taking place in CBC.

### **Local Walking Cycling Infrastructure Plans**

These are out for consultation, covering Flitwick and Ampthill, with a final response date of 14 December 2023.

### **CBC Finances**

Based on the first 6 months CBC is forecasting a revenue overspend of £15m which is reduced to £8.8m after using budgeted contingency funds. This is predominantly due to Children's Services forecasting an overspend of £8.7m with £6.1m of this relating to Educational Transport and a forecasted failure to achieve £4m of cross-cutting savings. Thankfully, at the start of the year the combination of general and earmarked reserves were high, recognised as being top quartile nationally.

The Local Council Tax Support Scheme was changed for this year by the old Administration, removing the requirement for a minimum ctax payment of 25% and introducing income bandings. This is the largest contributing factor to a 15% increase in the overall council tax reduction this year.

It is proposed to carry the same Council Tax Support Scheme into next year (2024/25).

### **Councillor Ian Adams - November 2023**



## FLITWICK TOWN COUNCIL

**DRAFT** Minutes of the Town Council meeting held on 17<sup>th</sup> October 2023  
at the Rufus Centre at 7:45 pm

Present:

Cllr A Snape (Chairman)  
Cllr I Blazeby  
Cllr R Wilsmore  
Cllr M Platt  
Cllr T Parsons  
Cllr S Livens  
Cllr F Patterson  
Cllr D Toinko  
Cllr T Connell  
Cllr J Roberts

Cllr I Adams – Central Bedfordshire Council Ward Member

Also present:

Stacie Lockey – Town Clerk & Chief Executive  
Stephanie Stanley – Deputy Town Clerk & RFO

### **5526. APOLOGIES FOR ABSENCE**

Apologies were received and accepted for:

Cllr Badham (unwell)  
Cllr Thompson (holiday)  
Cllrs Gleave, Harald and Hodges (family commitment)

### **5527. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – none.
- (b) Non-Pecuniary interests in any agenda item - Cllr Roberts Declared an Interest for Item 15C – UK Shared Prosperity Fund - his wife worked for CBC and was involved in the project.

### **5528 TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor had attended the following Civic Events:

NALC LGBT+ Councillor Network (Cllr Snape is the Co-Chair)  
High Sheriff Justice Service  
Aldi Flitwick Store Opening  
Shefford Civic Service

Bedfordshire Hospitals Community Engagement Event  
Leighton-Linslade Town Mayor's Ceilidh event

Flitwick Football Centre 3G Pitch Opening (Town Mayor and Deputy Town Mayor)

The Deputy Town Mayor had attended a Charity Pop-up Art Exhibition in Bedford.

The Town Mayor thanked those who had attended the Flitwick Civic Service on 8<sup>th</sup> October.

Remembrance Sunday was on 12<sup>th</sup> November at 3 pm. All Members were welcome to attend the parade, for which the staff would send out details. The Chairman was on holiday for this event; therefore, Cllr Roberts would be stepping in. The High Sheriff and Chairman of Central Bedfordshire Council, Cllr Mackey, will attend.

Members were disappointed to hear that Cllr Townsend, CBC Ward Member, had informed the Chairman that she would not attend any future Town Council meetings as she did not feel it was a positive forum. Cllr Townsend had requested an alternative forum for discussions.

#### **5529. Councillor Co-Option**

The Chairman referred to the Co-option reports circulated and advised that he and Cllr Roberts had met with the candidates. There were no questions from Members.

It was **resolved** to co-opt Fraser Patterson to the Office of Councillor for Flitwick West Ward. Cllr Patterson read aloud and signed the Declaration of Acceptance of Office.

It was **resolved** to co-opt Sue Livens to the Office of Councillor for Flitwick East Ward. Cllr Livens read aloud and signed the Declaration of Acceptance of Office.

#### **5530. REPORTS FROM WARD MEMBERS**

A written report was previously circulated.

Cllr Adams explained that CBC's Executive Committee had met the previous week, and prior to attending this meeting, he sought advice on what aspects of the discussions he could share and what was confidential. He explained that CBC had discussed their land east of Flitwick Leisure Centre, and it had been decided to test this for sale on the open market. CBC had previously discussed delegated authority for two senior Officers and 2 Executive Members to have powers to agree terms; however, the delegated authority decision had been removed. Cllr Adams and Cllr Townsend had spoken at this meeting with their views against this proposal, particularly the delegated authority aspect, since the Ward Members did not feel four individuals should make these decisions because Flitwick residents did not know about it. Cllr Adams referred to discussions at the proposal stage for the Care Village development adjacent to this site. They commented that in 2019, this land being spoken about to go on the open market had been proposed for downsizer bungalow dwellings, but this had not progressed.

Cllr Adams communicated that he felt this item should have a report on the topic in the public domain for transparency due to residents' concerns about the amount of local development and because of its positioning opposite Steppingley Road field. Cllr Adams reported that without the delegated authority to agree on terms, this proposal must go back to CBC's Executive Committee for a decision.

Cllr Adams informed Members that he would be sharing this information on social media in a controlled way, focusing on the lack of transparency.

Cllr Adams reported that the Executive Committee had also agreed to develop a new Local Plan, a technically detailed process with consultation. The current Plan would run concurrently whilst the new Plan was being developed. Informal engagement would begin in 2024, with formal consultation scheduled for 2026.

Members were informed that residents must bring I.D. to use Ampthill's Tidy Tip from 1<sup>st</sup> November.

### Questions

Cllr Blazeby commented that it was surprising that CBC would not use their development company for the mentioned land. He also referred to some of the aspects mentioned by Cllr Adams relating to potential benefits to the Town Council from any commercial land sale. He stated that it needed to be as transparent as possible that the Town Council have not been involved in discussions thus far. He added that the Town Council did not know about the switch of CBC's policy. The Chairman stated that the original 'land swap' paperwork between CBC and FTC was complex, and the Council were waiting for legal advice since members wanted to understand what the 'interest' meant.

Cllr Roberts asked for an update on the inappropriate parking outside the Vape Shop at Station Square/The Avenue. Cllr Adams stated that extra enforcement was being introduced but reminded Members that motorists had two minutes grace before being stopped. Members discussed the option of yellow lines being installed. However, it was agreed, after a suggestion from Cllr Wilshire, that CBC needed to install no loading chevrons for this situation to be resolved. Cllr Wilshire and Cllr Adams would discuss this matter.

The Chairman referred significant inconvenience caused to residents by traffic lights for planned and unplanned works in and around the town. Members discussed that CBC needed to publicise these works in advance so that residents could avoid the routes affected. CBC's current policy is to publicise works on the one.network portal, but not to contact Ward Members or Town and Parish Councils.

Cllr Connell asked for the reason behind requesting I.D. for using the tip in Ampthill. Cllr Adams reported that the decision to enforce (there was already a caveat that residents might be asked for ID) was because of issues at the Thorn Turn site, which was sometimes more convenient for Luton residents. The cost of waste processing and disposal to a significant cost to CBC.

Cllr Wilshire referred to the tarmac path that used to exist at the back of Gardener's Close in Maulden Road and asked if this was due to be reinstated. Cllr Adams agreed to investigate.

Cllr Adams left the meeting at 20:10.

### **5531. PUBLIC OPEN SESSION**

No items.

### **5532. INVITED SPEAKER**

No invited speaker.

### **5533. MEMBERS QUESTIONS**

No questions.

**5534. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 19th September 2023**, this meeting was held at the Rufus Centre. **(This item will be taken in EXEMPT)**

- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Meeting, held on **Tuesday 3<sup>rd</sup> October 2023**, this meeting was held at The Rufus Centre.

The resolutions and recommendations of the Community Services Meeting held on Tuesday 3<sup>rd</sup> October 2023 were noted.

- c. For Members to receive and consider the **resolutions and recommendations** of the HR Committee Meeting, held on **Monday 16<sup>th</sup> October 2023**, this meeting was held at The Rufus Centre. **(This item will be taken in EXEMPT)**

**5535. MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 19<sup>th</sup> September 2023 – no items.
- b. Members to receive any updates from Officers – no items.

**5536. OUTSIDE BODIES**

There are no reports.

**5537. ITEMS FOR CONSIDERATION**

- a. **Scheme of Delegations**

Members were asked to consider adopting the Scheme of Delegations circulated following the Council's review of its Committee Structure.

Cllr Blazeby questioned a couple of sections:

- Environment Enhancement Scheme to be reworded to say Nature Park
- Frontage of 3 Station Road to be reworded as Town Square

It was **resolved** to adopt the circulated Scheme of Delegations with two amendments listed above.

- b. **Internal Audit – First Interim**

The Chairman thanked the RFO and her team for their work.

It was **resolved** to accept the Internal Audit – First Interim Report circulated.

- c. **External Audit for the Year Ended 31<sup>st</sup> March 2023**

Members were asked to approve the Audited AGAR, year-end 31st March 2023 and consider the external auditor's certificate and report.

It was **resolved** to approve the Audited AGAR, year-end 31<sup>st</sup> March 2023, the external auditor's certificate and report.

- d. **Flitwick & Ampthill Scout Group**

As per the lease agreement, the Scouts are to erect a fence (design to be approved by Council) within six months of the lease being signed. Members were asked to consider the options circulated as part of the supporting papers.  
Members had a brief discussion about the options presented.

It was **resolved** to progress with option 2 (mesh fencing).

**e. Rolling Capital Fund (RCF) Applications**

- (i) Members were asked to note the RCF Summary document circulated.

Members noted the summary and requested that Officers investigate other projects that could be closed.

- (ii) Members were asked to approve the following Committee applications to the RCF:

- Rufus Centre Office Space Refurbishment

It was **resolved** to approve the expenditure of £15,968.53 for refurbishing tenant office rooms 18 and 19 from the RCF.

- Hinksley Road Play Equipment (UK Shared Prosperity Fund)

Members were asked to consider installing play equipment at Hinksley Road playing field at a match-funded cost of £8,000 from the RCF.

It was agreed to defer this item for consideration under item 15c.

**f. Flitwick Footpaths No 13, 14, 22 & Westoning Footpath No 13**

Members were asked to consider a response relating to a consultation on the above from CBC. Members discussed the footpaths involved, and it was agreed to respond to the consultation stating that there were no objections to the proposed changes and that additional footpath was sensible, which would be welcomed by regular walkers.

**g. Committee Vacancies**

- (i) Members were asked to elect 1 Member onto the Community Services Committee following the resignation of Cllr Meredith-Shaw.

It was **resolved** to elect Cllr Livens to the Community Services Committee.

- (ii) Members are asked to elect 1 Member onto the Business Development Improvement Board following the resignation of Cllr Shaw.

It was resolved to elect Cllr Patterson to the Business Improvement & Development Board.

**5538. ITEMS FOR INFORMATION**

**a. Finance Reports**

Members noted that the new Finance Scrutiny Working Group had met the previous week.

- i) Flitwick Town Council Summary, Investments & Loans – noted.
- ii) Balance Sheet – noted. The Chairman advised that this document needed to be signed and the RFO would ensure this happened.

**b. Planning – Responses to CBC including Officer Delegated Decisions**

Members noted the Planning Responses including Delegated Decisions.

**c. Planning – CBC Decisions**

Members noted the CBC Decisions on Planning Applications.

**5539. PUBLIC OPEN SESSION**

No items.

**5540. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**a. Minutes & Recommendations**

It was **resolved** to adopt the minutes of the Town Council Meeting held on Tuesday 19<sup>th</sup> September 2023 as a true record.

The recommendations and resolutions of the HR Committee held on Monday 16<sup>th</sup> October 2023 were noted.

**b. Delegated Authority Decisions**

The Delegated Authority decisions were noted.

**c. UK Shared Prosperity Fund**

It was **resolved** to progress with a funding application for play equipment at Hinksley Road playing fields for Round 1 of CBC Community Grants with match funding of £8,000 to be taken from the RCF.

It was **resolved** to apply for Phase 1 of the 3 Station Road refurbishment project as part of the UKSPF capital grants scheme.

**d. Land off Trafalgar Drive**

Members discussed the Land off Trafalgar Drive.

**e. Key Priorities**

The Key Priorities document was noted.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**Recommendations and resolutions of the  
Community Services Committee 7<sup>th</sup> November 2023**

The Town Council are asked to note the **RESOLUTIONS** and **approve** the **RECOMMENDATIONS** of the Community Services Committee 7<sup>th</sup> November 2023

**1126. ITEMS FOR CONSIDERATION**

**a. Allotment Facilities**

It was **RESOLVED** to install portaloo's at both Station Road and Steppingley Road Allotment Sites from 1<sup>st</sup> April 2024 to 31<sup>st</sup> October 2024. It was approved to spend £1,850 (Plus vat) from the Allotment EMR for this service.

*Action – CSAM  
/ SFO*

**b. Recycle & Reuse Event**

It was **RESOLVED** to allocate the sum of £250 to Community Cost Centre 312 within the 2024/25 revenue budget to fund Recycle or Re-use events to take place in 2024.

*Action – CSO (ZP) / SFO*

**c. Residents Defib Training**

It was **RESOLVED** to allocate the sum of £500 to Community Cost Centre 312 within the 2024/25 revenue budget to fund Defibrillator training which would be offered free to the community of Flitwick.

*Action – CSO (ZP) / SFO*

**d. Proud AF & LGBTQ Youth Provision**

It was **RESOLVED** to allocate in the 2024/2025 Revenue Budget with the assumption that ATC will contribute the same funding as follows -

- £1250 for Proud AF Marketing and Events incorporating the Pride Picnic and LGBT History Month Reception.
- £2500 towards providing a Youth Service targeted at LGBTQ+ students from Redborne Upper School.

*Action – CSO (ZP) / SFO*

**e. Public Art Strategy – Review**

It was **RESOLVED** to accept the revised Public Art Strategy.

*Action – CSO (SQ)*

**f. Sunday Market**

It was **RESOLVED** to stop holding the Sunday Market at Flitwick Town Square

and ask the Business Improvement and Development Board to consider incorporating the market into the proposed Car Boot sale event.

*Action – TC / BAFM*

**1127. EXEMPT ITEMS**

**12a – Minutes & Recommendations**

It was **RESOLVED** to accept and adopt the minutes of the Community Services meeting held on **Tuesday 3<sup>rd</sup> October 2023**.



# Flitwick Town Council

## Report to Council 21<sup>st</sup> November 2023: Draft Budget 2024-2025

### **1. Background**

The Council is due to consider its Draft Revenue Budget for 2024-25 for the first time at the meeting on 21<sup>st</sup> November.

The Finance Scrutiny Working Group (FSWG) met on 15<sup>th</sup> November, and it was suggested that Officers provide Members of the Council with a description of progress within three areas:

- i) Progression of budget preparation
- ii) Future capital investment decisions
- iii) Costs and management costs of 3 Station Road

### **2. Budget Preparation**

To date, the Officers have been working hard to ensure that the budget preparation process runs smoothly to allow adequate time to scrutinise the figures. The process that has been carried out so far is set out below:

Meetings with individual budget holders - Senior Management Team (SMT). The Officers review the previous financial year's data and set year-end projections for each budget line. The Officers discuss any overspends, underspends, and general changes in the world that could impact the next budget, e.g., energy costs, pay negotiations, and the cost of living. Changes in Council priorities are discussed, as well as projects and events that are set to happen in the following year, contracts are reviewed, and income and expenditure budgets are put in for each budget line for the next financial year.

Review – Budget Holders have reviewed the figures based on the full budget document.

Committees – Community Services, Business Improvement & Development Board, and HR Committees saw the initial draft budget for their respective areas.

FSWG – Members of the Working Group scrutinised figures in the draft budget. In addition, the Members and Officers present discussed current capital projects and the financial implications of these for the next financial year.

### **3. Future Capital Investment Decisions**

The revenue budget does not, and should not, include provisions for capital projects, and previously, the Council has been able to treat these two areas separately to some extent because capital project expenditure did not impact the revenue budget. There were sufficient

funds in the Rolling Capital Programme Earmarked Reserve for suggested projects, and the Council could consider proposals from Officers throughout the financial year. Historically, a Rolling Capital Fund budget was set for capital projects for each financial year, which worked well.

For 2024-25, a change is required from the Council since there are larger-scale capital projects to consider, which could lead to Members needing a tighter (more conservative, perhaps reduced) revenue budget to accommodate these. Some information regarding upcoming capital projects has been set out below:

#### The Rufus Centre

There is a desire to make improvements to the Rufus Centre to modernise the building, increase the offering, and enhance the technological equipment available to customers so that the venue continues to generate the best possible profit. The Business & Facilities Manager is currently prioritising suggested capital projects and setting a plan for the improvements.

#### Other Projects

Other suggested capital projects within the Community Services remit, namely improvements to the Manor Park and play areas, are to be prioritised by Officers alongside the business proposals.

Members will consider the prioritised list of proposed capital projects for the Business Board and Community Services in the form of a Forward Capital Plan at the December Council meeting.

#### Timing & Financial Planning

Regarding timing and financial planning, this year, the Council must discuss upcoming capital projects in the context of the revenue budget for 2024-25 due to the need to refurbish 3 Station Road as a priority. This is an item for discussion under Exempt for this meeting.

### **4. Costs & Management Costs of 3 Station Road**

The current tenant's lease expires in March 2024, so the building must be refurbished to secure future tenants. This is a priority for the Council, and Officers are working hard to undertake the necessary background work and put things in place so that work can begin on-site as soon as possible. Among other matters, the Annual Resident's Survey responses are being looked at to ensure that future tenants reflect what residents want in the building.

It will be a significant capital investment that needs to be planned from a financial (cashflow) perspective. This is a retail-generating opportunity for Flitwick and the FSWG, and Officers believe that the revenue budget for 2024-25 may need to be tightly controlled to facilitate this.

3 Station Road is due to be discussed under Exempt, and a separate report has been written to explain the funding approach and plan for its refurbishment.

### **5. Remaining Timetable for Proposed Budget Approval**

#### December

- Community and Business Committees to see the revised draft budget following previous amendments.
- Committee Chairmen will meet with officers before the December Council meeting to further scrutinise the draft budget.
- FSWG will have another view of the draft budget.
- Council to further scrutinise the draft budget on 19<sup>th</sup> December.

### January

- Council will note the Chairman's report on the proposed budget.
- The council will consider the proposed budget and agree the Precept.

### **Officer Recommendations**

1. For Members to balance decisions relating to the proposed budget for 2024-25 alongside the prioritisation of future capital investment and the costs associated with 3 Station Road.
2. To seek views, observations and get a steer from Members on the Council's view of the information included in this report to progress with preparing the budget for 2024-25.

Stephanie Stanley  
Deputy Town Clerk & RFO

SUMMARY

	CURRENT Budget 2023/24			Year End PROJECTION 2023/24			PROPOSED Budget 2024/25		
	Income	Expend	Balance	Income	Expend	Balance	Income	Expend	Balance
COPRORATE (not inc Projs & Precept)	38,854	482,529	-443,675	39,660	481,547	-441,887	900	500,345	-499,445
BUSINESS	660,300	646,010	14,290	782,063	683,762	98,301	853,300	766,925	86,375
COMMUNITY	84,152	645,972	-561,820	65,529	575,087	-509,558	45,810	622,047	-576,237
FTC	783,306	1,774,511	-991,205	887,252	1,740,396	-853,144	900,010	1,889,317	-989,307

				CURRENT Year: 23/24			NEXT Year: 24/25		
				Budget	YTD (mth6)	Year End Projection	PROPOSE D Budget	£ +/-	% +/-
CORPORATE	101	Administration	Inc.	100	149	160	150	▲50	▲50%
			Exp.	311,468	128,501	293,027	323,935	▲12,467	▲4%
	102	Civic Expenses	Inc.	0	1,559	10,000	0		
			Exp.	13,700	2,514	22,320	12,520	▼1,180	▼9%
	103	Communications	Inc.	750	312	1,000	750		
			Exp.	13,000	4,690	10,500	16,390	▲3,390	▲26%
	106	3 Station Road	Inc.	38,000	19,000	28,500	0	▼38,000	▼100%
			Exp.	0	0	0	0		
	110	Projects & Grants	Inc.						
			Exp.						
	111	Precept, Interest & CCLA	Inc.						
			Exp.						
	422	Finance & HR	Inc.	4	0	0	0	▼04	▼100%
			Exp.	142,641	59,786	155,424	146,150	▲3,509	▲2%
	601	Planning	Inc.	0	0	0	0		

	001	Planning	Exp.	1,720	139	276	1,350	▼370	▼22%
BUSINESS	420	Rendezvous	Inc.	280,000	182,491	358,000	392,500	▲112,500	▲40%
			Exp.	283,747	129,226	323,192	387,442	▲103,695	▲37%
	421	Rufus Centre	Inc.	380,300	294,098	424,063	460,800	▲80,500	▲21%
			Exp.	362,263	188,597	360,570	379,483	▲17,220	▲5%
COMMUNITY	300	Core Services	Inc.	0	0	0	0		
			Exp.	448,790	208,749	378,388	409,312	▼39,478	▼9%
	301	Burial Grounds	Inc.	39,000	6,907	18,000	9,000	▼30,000	▼77%
			Exp.	1,650	228	900	900	▼750	▼45%
	302	Allotments	Inc.	4,500	717	4,500	4,500		
			Exp.	3,220	1,670	4,300	3,050	▼170	▼5%
	303	Local Amenities/Tractor Store	Inc.	7,500	5,689	6,689	1,100	▼6,400	▼85%
			Exp.	32,387	7,681	27,630	32,130	▼257	▼1%
	305	Play Areas	Inc.	2,850	1,500	1,500	1,500	▼1,350	▼47%
			Exp.	11,213	1,368	7,700	10,000	▼1,213	▼11%
	306	Street Lighting	Inc.	0	0	0	0		
			Exp.	4,500	2,930	7,500	9,000	▲4,500	▲100%
	311	Youth Hub / Activities	Inc.	15,500	17,453	17,500	16,000	▲500	▲3%
			Exp.	72,672	52,332	71,871	74,400	▲1,728	▲2%
	312	Community Activities	Inc.	7,520	11,974	7,970	6,900	▼620	▼8%
			Exp.	14,575	11,717	20,393	23,365	▲8,790	▲60%
	313	Community Events	Inc.	7,282	9,070	9,370	6,810	▼472	▼6%
			Exp.	56,965	23,744	56,405	59,890	▲2,925	▲5%

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		
ADMINISTRATION: 101												
Income	1003	PHOTOCOPIES	150	97	100	139	150	150	▲50	▲50%		Increased to reflect 23/24 projections.
	1177	GRANTS RECEIVED	1,425	3,181	0	0	0	0				No budget required
	1191	MISC INCOME	0	173	0	10	10	0				No budget required
	Total Income (101)		1,575	3,451	100	149	160	150	▲50	▲50%		
Expenditure	4001	SALARIES AND WAGES	194,972	197,278	211,528	85,458	198,608	231,775	▲20,247	▲10%		24/25 Contingency included, please see establishment report
	4003	TRAVEL CLAIMS	250	9	0	22	60	100	▲100	▲100%		Budget created to reflect spend of Banking Parking Costs
	4004	KICKSTART TRAINEE COSTS	1,425	0	0	0	0	0				REMOVE - Kickstart Scheme no longer in place
	4009	HEALTH & SAFETY	500	402	500	0	500	0	▼500	▼100%		REMOVE: N/C combined to Finance & HR to match new Committee structure and SoD
	4011	Agency Staff	0	717	0	3,384	3,384	0				REMOVE - No spend anticipated IN 24/25
	4017	FTC Corporate Events	750	672	750	0	750	750				(£25 x per head x 30 staff)
	4020	POSTAGE	1,000	1,584	800	621	800	1,300	▲500	▲63%	✓	Annual charge for Royal Mail Collection 2ns class .75 x 4 books = £150 1st class 1.25 x 1 book = £62.50
	4021	PRINTING/STATIONERY	3,000	3,235	3,000	1,277	3,000	3,000				Name change to 'STATIONARY'
	4022	PHOTOCOPIER CONTRACT	7,000	6,324	5,000	1,074	2,200	2,700	▼2,300	▼46%	✓	Budget set for monthly copier costs @ £215 p/m
	4023	TELEPHONES	7,000	9,674	8,300	4,909	8,300	9,750	▲1,450	▲17%	✓	02, BT, ADSI, Three (23/24 all teams charges within 4040/101 IT Contract)
	4025	OFFICE & IT EQUIPMENT	4,000	1,381	2,500	355	2,500	3,000	▲500	▲20%		Provision for new staff laptops & contingency
	4026	EQUIP.MAINTENANCE	250	0	0	0	0	0				REMOVE - spend recorded under 4025/101
	4033	RECRUITMENT COSTS	1,000	0	1,000	5	5	0	▼1,000	▼100%		REMOVE - no longer required
	4040	IT SUPPORT	27,000	26,992	30,000	10,820	30,000	30,000				Change name to IT CONTRACT - to include ALL Sharp costs Inc. Teams. 24/25 contract due renewal, estimated £2,500 p/m spend
	4056	LICENCES / MEMBERSHIPS	2,600	4,695	2,600	436	2,600	1,240	▼1,360	▼52%	✓	BATPC (£252 p/a), SLCC (£458 p/a) + Radio License (£500 over 3years expire 2026)
	4058	BANK CHARGES	0	262	200	110	230	230	▲30	▲15%		Barclays Payflow Charges
	4059	SUNDRIES	500	194	500	241	500	500				Grammarly x3 @£50 each plus contingency
	4102	FTC Internal Rent	37,590	37,590	37,590	18,795	37,590	37,590				Internal Rent per Robinson & Hall 12/1/21
	4103	FTC Internal Hire	0	5,337	7,200	994	2,000	2,000	▼5,200	▼72%		Avg 23/24 spend at £167 p/m reflected in 24/25 budgets
	Total Expenditure (101)		288,837	296,346	311,468	128,501	293,027	323,935	▲12,467	▲4%		



## CIVIC EXPENSES: 102

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		
Income	1143	CURRENT Yr - TM Charity Income	0	0	0	1,559	10,000	0				Budget not required - match with TM charity Expenses donated at year end
	1144	PAST Yr - TM Charity Income	0	1,634	0	0	0	0				No budget required
	Total Income (102)		0	1,634	0	1,559	10,000	0				
Expenditure	4035	REGALIA FUND	1,000	-61	1,000	428	1,000	1,000				No change
	4036	CIVIC SERVICE & EVENTS	600	446	600	220	600	800	▲ 200	▲ 33%		Increased supplier costs
	4103	FTC Internal Hire	0	881	600	45	620	620	▲ 20	▲ 3%		Avg 23/24 spend at £167 p/m reflected in 24/25 budgets plus Civic Reception Room Hire @ £530
	4107	PAST Yr - TM Charity Costs	0	2,231	0	45	100	100	▲ 100	▲ 100%		
	4143	CURRENT Yr - TM Charity Costs	0	10,023	0	252	10,000	0				Budget not required - match with TM charity Income donated at year end
	4209	TOWN MAYOR ALLNCE - P/YR	0	569	0	830	0	0				
	4210	TM Allowance & Civic Reception	4,000	3,431	4,000	347	4,000	4,000				No change
	4501	HONORARY CITIZENS	200	0	0	0						REMOVE - no longer required
	4502	ELECTIONS/BY ELECTIONS	6,000	0	7,500	347	6,000	6,000	▼ 1,500	▼ 20%		To reflect current activity
	Total Expenditure (102)		11,800	7,497	13,700	2,514	22,320	12,520	▼ 1,180	▼ 9%		

COMMUNICATIONS: 103			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		
Income	1001	ADVERTISING INCOME	1,500	522	750	312	1,000	750				No Change
	1177	GRANTS RECEIVED	1,663	3,181	0	0						REMOVE - no longer required
	Total Income (103)		3,163	3,703	750	312	1,000	750				
Expenditure	4004	KICKSTART TRAINEE COSTS	1,663	0	0	0						REMOVE - no longer required
	4024	SOCIAL MEDIA SOFTWARE	1,200	0	500	0	500	500				Name change to MARKETING PLANNING SOFTWARE to reflect operational practice and new contract in 24/25
	4028	ADVERTISING / PROMOTIONS	1,000	50	500	0	500	500				Inc backdrop for Community / Canva £100
	4045	FLITWICK PAPERS COSTS	8,000	8,312	9,500	4,156	8,500	9,500				
	4046	WEBSITE / TICKETING SYSTEM	2,000	630	2,500	534	1,000	1,500	▼1,000	▼40%		Fasthost FTC Website Domain. Rename to WEBSITE MAINTENANCE
	NEW	LIVING HISTORY WEBSITE	0	0	0	0	0	1,390	▲1,390	▲100%		Prolateral Hosting charges (£240 p/a) FNS Maintenance Charges at £630 p/a and trails functionality at £520
	NEW	FTC BRANDING	0	0	0	0	0	3,000	▲3,000	▲100%		Incorporating FTC, Rufus, Hub & Rendezvous branding
Total Expenditure (103)			13,863	8,992	13,000	4,690	10,500	16,390	▲3,390	▲26%		

3 STATION ROAD BUILDING: 106			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		
Inc.	1022	RENT RECEIVABLE TENANTS	38,000	47,500	38,000	19,000	28,500	0	▼38,000	▼100%		24/25 refurbishment/unlikely to have tenants in situ
	1177	Grants Received	0	0	0	0	0	0				£91k capital grant UK Shared Property Fund
	Total Income (106)		38,000	47,500	38,000	19,000	28,500	0	▼38,000	▼100%		
Expenditure	4015	Utilities	0	0	0	0	0	0				Under review
	4016	Business Rates	0	0	0	0	0	0				Under review
	4132	Building Maintenance	0	0	0	0	0	0				Under review
	4506	Legal & Professional Fees	0	0	0	0	0	0				Under review
	NEW	Renovation Costs	0	0	0	0	0	0				Under review
Total Expenditure (103)			0	0	0	0	0	0				

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	
PRECEPT, INTEREST & CCLA: 111			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		Notes
Income	1176	PRECEPT RECEIVED	885,564	885,564	1,016,205	951,205	1,016,205					budget less RCF agreement
	1190	INTEREST RECEIVED	5,900	31,189	25,000	23,024	40,000					23/24 avg £3,800 per month for projection
	Total Income (111)		891,464	916,753	1,041,205	974,229	1,056,205	0				

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25				
PLANNING: 601			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		Notes
Expend.	4103	FTC Internal Hire	0	612	720	139	276	350	▼370	▼51%		Budgeted for x6 meetings p/a at £46 per meeting
	4506	LEGAL & PROFESSIONAL FEES	5,000	-300	1,000	0	0	1,000				No change
	Total Expenditure (601)		5,000	312	1,720	139	276	1,350	▼370	▼22%		

FINANCE & HR: 422			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Infl. Inc	Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-		
Inc.	1029	Local Grounds Leases	40	-40	4	0	0	0	▼04	▼100%		No requirement for exchange of funds. Land value benefit on year end accounts
	Total Income (422)		40	-40	4	0	0	0	▼04	▼100%		
Expenditure	4009	HEALTH & SAFETY	2,000	1,074	0	0	0	4,000	▲4,000	▲100%		N/C combined to Finance & HR to match new Committee structure and SoD
	4010	SIMPLY HEALTH INSURANCE	3,500	5,247	6,500	2,652	5,500	6,000	▼500	▼8%		
	4025	OFFICE & IT EQUIPMENT	500	0	0	0						REMOVE - no longer required
	4027	AUDIT FEES - EXTERNAL	2,000	2,520	2,700	-2,520	2,100	2,300	▼400	▼15%	✓	Must be accrued at YE
	4029	INSURANCES	18,000	31,254	27,000	9,834	36,834	28,350	▲1,350	▲5%		Budget for 5% increase, based on not exceeding the claims vs loss ratio
	4039	HR SUPPORT	5,000	5,887	6,000	5,450	6,000	6,000				No change
	4041	PDQ SYSTEMS: 50/50 on 420/422	5,000	5,493	2,500	1,442	3,000	3,000	▲500	▲20%		Supplier costs increase
	4047	STAFF COURSES/TRAINING	6,000	4,718	4,000	1,747	4,000	7,000	▲3,000	▲75%		N/C combined to Finance & HR to match new Committee structure and SoD
	4053	PAYROLL SYSTEMS	2,000	478	2,000	913	2,000	2,000				
	4057	ACCOUNTS IT SOFTWARE	3,300	2,124	3,300	2,076	2,500	2,500	▼800	▼24%	✓	
	4061	LOAN CAPITAL PAID	64,630	64,630	56,105	27,985	56,105	45,000	▼11,105	▼20%		See loan summary
	4062	LOAN INTEREST PWLB	23,680	23,058	18,736	1,806	18,736	20,000	▲1,264	▲7%		
	4101	Town Clerk's Budget	1,500	1,157	0	0						REMOVE - no longer required
	4103	FTC Internal Hire	0	1,053	100	727	1,400	1,400	▲1,300	▲1300%		Avg 23/24 spend at £122 p/m reflected in 24/25 budgets
	4156	AUDIT FEES - INTERNAL	2,000	960	2,000	480	2,880	3,000	▲1,000	▲50%	✓	Increased service received by Internal Auditing in place of DCK
	4160	ACCOUNTANTS FEES	6,000	7,060	6,700	-1,375	5,800	5,000	▼1,700	▼25%		Name change to Accountancy Support (PS TAX, Rialtas)
	4506	LEGAL & PROFESSIONAL FEES	5,500	4,571	5,000	8,569	8,569	10,000	▲5,000	▲100%		Under Review
	NEW	Spot Bonus Awards	0	0	0	0	0	600	▲600	▲100%		New Budget
	Total Expenditure (422)		150,610	161,284	142,641	59,786	155,424	146,150	▲3,509	▲2%		

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
RENDEZVOUS: 420			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1024	Room Bookings	5,000	1,483	1,000	333	1,000	1,000			No Change
	1026	BAR INCOME - Rendezvous	20,000	40,547	33,000	18,810	33,000	35,000	▲2,000	▲6%	
	1027	CATERING INCOME - Rendezvous	170,000	197,007	185,000	89,873	174,000	203,500	▲18,500	▲10%	Name change to RENDEZVOUS INCOME. 23/24 avg income p/m £14,500 x 12 = £174,000 23/24 budgets split (1027 & 1155) at 80/20% for 23/24. 24/25 budget split under review ME - will affect figures
	1067	RENDEZVOUS Event Income	7,500	588	5,000	0	0	3,000	▼2,000	▼40%	Fri nights suspended for 23/24. Intention to reinstated for 24/25
	1155	Catering - Corp & Functions	600	86,914	56,000	73,475	150,000	120,000	▲64,000	▲114%	Name change to CORPORATE CATERING. 23/24 avg income p/m £12,200 x 12 = £146,000 Take into account 'quiet periods' 23/24 budgets split (1027 & 1155) at 80/20% for 23/24. 24/25 budget split under review ME - will affect figures
	NEW	FUNCTIONS CATERING	0	0	0	0	0	30,000	▲30,000		New code FUNCTIONS CATERING. Take into account 'quiet periods' 24/25 budget split under review ME - will affect figures
	Total Income (420)		203,100	326,539	280,000	182,491	358,000	392,500	▲112,500	▲40%	
Expenditure	4001	SALARIES AND WAGES	108,225	102,631	141,397	40,905	145,975	222,072	▲80,675	▲57%	
	4002	UNIFORM	250	423	800	172	800	800			
	4011	Agency Staff	0	0	0	5,520	12,000	0			REMOVE - No spend anticipated IN 24/25
	4014	CASUAL STAFF	0	13,574	3,600	7,792	15,000	7,200	▲3,600	▲100%	23/24 CASUAL STAFF SPLIT 50%/50% for Rufus vs Rendezvous 24/25 split to be applied 70% Rendezvous to 30% Rufus Total £1k p/m or £12k p/a
	4041	PDQ SYSTEMS: 50/50 on 420/422	0	36	2,500	1,460	3,000	3,000	▲500	▲20%	Increased Supplier costs & % usage
	4056	LICENCES / MEMBERSHIPS	100	0	100	0	150	200	▲100	▲100%	Bar License & Costco increase to reflect licenses in place
	4102	FTC Internal Rent	11,500	11,500	11,500	5,750	11,500	11,500			Internal Rent per Robinson & Hall 12/1/21
	4103	FTC Internal Hire	0	0	0	27	27	0			Budget only required if Friday Nights at Rendezvous (1067/420 & 4154/420) are reinstated
	4132	BUILDING MAINTENANCE	500	0	0	0	0	0			REMOVE - no longer active
	4138	EQUIPMENT	3,000	133	3,000	1,963	3,500	5,000	▲2,000	▲67%	23/24 operational costs; 24/25 increase for replacement crockery
	4140	MAINTENANCE CONTRACTS	2,500	1,076	3,500	1,649	3,500	7,200	▲3,700	▲106%	Increase following refview of contracts in place
	4141	Catering - Corp & Functions	0	0	20,000	15,264	20,000	26,400	▲6,400	▲32%	rename to CORPORATE CATERING: Split - see below
	4147	CATERING EXP - Rendezvous	51,000	108,543	80,000	43,154	90,400	77,000	▼3,000	▼4%	Split 80/20 updated to reflect business 24/23 - see below Average over 12 months 23/24 projection Name change to Rendezvous Costs
	4148	BAR EXP - Rendezvous	10,000	16,714	16,500	5,150	16,500	16,500			Supplier and costs reviewed to improve figures.
	4150	PROMOTIONS - ADVERTISING	2,000	0	0	0	0	1,630	▲1,630	▲100%	Treacle Factory 3/5th Rend (£630) 2/5th £420) rufus annual costs + +£1k Loyalty coffee cards + local advertising
	4154	RENDEZVOUS Event Expense	3,750	325	0	0	0	1,500		▲100%	Fri nights suspended for 23/24.

	4506	LEGAL & PROFESSIONAL FEES	840	840	850	420	840	840	▼10	▼1%	Stock Checker
	NEW	FUNCTIONS CATERING	0	0	0	0	0	6,600	▲6,600		New code FUNCTIONS CATERING. Take into account 'quiet periods' 24/25 budget split under review ME - will affect figures
	Total Expenditure (420)		193,665	255,795	283,747	129,226	323,192	387,442	▲103,695	▲37%	

RUFUS CENTRE: 421			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1010	Pitch Hire	4,000	3,584	2,500	2,500	2,500	2,500			Review anticipated for 24/25
	1019	HIRE OF EQUIPMENT	1,000	5,274	2,000	2,249	3,000	3,500	▲1,500	▲75%	Intended AV equipment improvements
	1020	FUNCTIONS INCOME - Rufus Centre	5,000	14,930	12,000	10,767	12,000	12,000			
	1022	RENT RECEIVABLE TENANTS	250,000	214,988	210,000	166,635	252,763	260,000	▲50,000	▲24%	
	1023	RUFUS Events Income	10,000	7,799	6,000	2,047	6,000	15,000	▲9,000	▲150%	Rufus Xmas, Silent Disco, Tea Dance,
	1024	Room Bookings	160,000	165,992	140,000	106,000	140,000	160,000	▲20,000	▲14%	Based on forecasting
	1025	Private Residential Flat	7,800	7,800	7,800	3,900	7,800	7,800			VAT on Maintenance removed
	1114	FORFEITED DEPOSITS	0	1,389	0	0	0	0			REMOVE - no longer active
	1191	MISC INCOME	0	50	0	0					REMOVE - no longer active
	Total Income (421)			437,800	421,806	380,300	294,098	424,063	460,800	▲80,500	▲21%
Expenditure	4001	SALARIES AND WAGES	198,485	187,183	246,115	127,092	220,000	231,528	▼14,587	▼6%	
	4002	UNIFORM	250	275	300	105	300	300			
	4009	HEALTH & SAFETY	2,000	1,510	1,500	1,197	2,000	0	▼1,500	▼100%	REMOVE: N/C combined to Finance & HR to match new Committee structure and SoD
	4014	CASUAL STAFF	0	13,777	3,600	8,010	10,000	4,800	▲1,200	▲33%	23/24 CASUAL STAFF SPLIT 50%/50% for Rufus vs Rendezvous 24/25 split to be applied 70% Rendezvous to 30% Rufus Total £1k p/m or £12k p/a
	4015	Utilities	36,000	37,226	41,550	14,099	41,550	36,000	▼5,550	▼13%	Following advice from Corporate Energy Analyst at Consultiv Utilities
	4016	BUSINESS RATES	33,800	33,313	35,000	16,333	35,000	38,500	▲1,000	▲10%	10% increase
	4026	EQUIP.MAINTENANCE	2,000	2,825	1,000	639	1,000	1,000			
	4040	IT SUPPORT	4,000	5,403	2,000	2,132	2,260	6,065	▲4,065	▲203%	NFS room bookings software moving to cloud based service
	4046	WEBSITE / TICKETING SYSTEM	0	346	300	170	290	3,000	▲2,700	▲900%	Prolateral @£20 monthly + Domain p/a @ £50, . Bonfire website improvements/incorporating ticketing & booking system if implemented £2k. <b>TO BE APPROVED BY COMMITTEE</b>
	4047	STAFF COURSES/TRAINING	4,000	2,371	4,000	419	4,000	0	▼4,000	▼100%	REMOVE: N/C combined to Finance & HR to match new Committee structure and SoD
	4056	LICENCES / MEMBERSHIPS	3,000	1,815	3,000	1,406	3,000	3,000			
	4078	Planting/Weeding	500	500	500	0	500	500			
	4102	FTC Internal Rent	-49,090	-49,090	-49,090	-24,545	-49,090	-49,090			Internal Rent per Robinson & Hall 12/1/21
	4103	FTC Internal Hire	-11,000	-16,604	-15,140	-9,268	-15,140	-18,720			Internal hire as reflection of 23/24 usage as per schedule
	4128	WASTE DISPOSAL	0	1,276	9,628	4,557	8,500	6,500	▼3,128	▼32%	Biffa
	4132	BUILDING MAINTENANCE	15,000	-3,522	16,000	10,314	20,000	25,000	▲9,000	▲56%	Operational costs and overdue repairs (e.g. roof)
	4134	CLEANING	19,000	21,265	28,000	17,896	35,100	33,100	▲5,100	▲18%	ICP £400 per month (renegotiated) = £4,800 supplies, Cleaners £28300
	4136	Rufus Field/Pitch Maint	1,000	997	1,000	61	1,000	1,000			

4138	EQUIPMENT	5,000	4,394	5,000	540	5,000	7,000	▲2,000	▲40%	
4140	MAINTENANCE CONTRACTS	20,000	23,079	10,500	6,372	15,000	18,000	▲7,500	▲71%	Increase following review of contracts in place
4142	RUFUS Events Expense	2,000	8,961	5,000	2,454	5,000	12,500	▲7,500	▲150%	in conjunction with events income
4150	PROMOTIONS - ADVERTISING	8,000	2,604	4,000	1,221	4,000	8,000	▲4,000	▲100%	24/25 Treacle Factory 3/5th Rend (£630) 2/5th £420) rufus annual costs. Rufus advertising, printed literature, funerals/weddings/conference. Room photography. Venue Directory, Business Expo, Canva, Wedding Finder directory. £3k to cover functions video & virtual tour (drone)
4158	ROOM BOOKING COMMISSION CHRG	0	1,615	500	661	1,300	1,500	▲1,000	▲200%	
4159	FUNCTIONS EXP - Rufus Centre	5,000	12,284	8,000	6,732	10,000	10,000	▲2,000	▲25%	
<b>Total Expenditure (421)</b>		<b>298,945</b>	<b>293,803</b>	<b>362,263</b>	<b>188,597</b>	<b>360,570</b>	<b>379,483</b>	<b>▲17,220</b>	<b>▲5%</b>	



			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
CORE SERVICES: 300			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Expenditure	4001	SALARIES AND WAGES	368,349	390,324	427,990	200,702	355,488	375,162	▼52,828	▼12%	
	4002	UNIFORM	500	623	700	145	700	600	▼100	▼14%	23/24 new staff member uniform
	4005	VEHICLE - MAINTENANCE	1,500	2,528	1,000	286	1,100	750	▼250	▼25%	Name change to Trucks Maintenance. 24/25
	4006	FUEL	6,500	3,593	4,000	1,486	3,500	3,500	▼500	▼13%	Reduced travel
	4008	Truck Insurance	2,200	2,642	3,000	370	3,000	3,000			No Change
	4009	HEALTH & SAFETY	400	380	1,500	0	1,000	0	▼1,500	▼100%	REMOVE: N/C combined to Finance & HR to match new Committee structure and SoD
	4051	GRANTS PERMITTED	10,000	8,700	0	-200	0	10,000	▲10,000		FTC Community Grants suspended 23/2 Reinstated for 24/25.
	4063	TRUCK REPAYMENTS	6,405	6,868	9,000	4,394	10,600	10,600	▲1,600	▲18%	New contract costs
	4103	FTC Internal Hire	0	2,778	1,600	1,566	3,000	3,000	▲1,400	▲88%	To reflect spending
	NEW	Town Centre CCTV (4064)	0	0	0	0	0	2,700	▲2,700	▲100%	CBC monitoring costs (£1k monitoring, £700 signal transmission, 2 x £250 relocation of camera, £500 call outs)
Total Expenditure (300)			395,854	418,436	448,790	208,749	378,388	409,312	▼39,478	▼9%	

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
BURIAL GROUNDS: 301			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1004	BURIAL GROUNDS (No VAT)	15,000	28,172	30,000	5,825	15,000	7,000	▼23,000	▼77%	Reduced income budgets as BG almost full
	1013	CBC-CLOSED BURIAL GROUND	1,000	1,000	1,000	1,000	1,000	1,000			No Change
	1119	Burial Grounds Income Vatable	5,000	7,963	8,000	82	2,000	1,000	▼7,000	▼88%	Reduced income budgets as BG almost full
	Total Income (301)		21,000	37,135	39,000	6,907	18,000	9,000	▼30,000	▼77%	
Expenditure	4015	Utilities	150	105	150	43	150	150			No Change
	4068	Burial Ground NO VAT	500	95	500	95	250	250	▼250	▼50%	Reduced spending budget as BG almost full
	4069	Burial Ground Vatable	1,000	3,359	1,000	90	500	500	▼500	▼50%	Reduced spending budget as BG almost full
	Total Expenditure (301)		1,650	3,559	1,650	228	900	900	▼750	▼45%	

ALLOTMENTS: 302			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Inc.	1005	ALLOTMENT RENT	5,000	4,528	4,500	717	4,500	4,500			No change
	Total Income (302)		5,000	4,528	4,500	717	4,500	4,500			
Expenditure	4015	Utilities	350	716	700	328	700	700			No change
	4072	ALLOTMENTS/MAINTENANCE	2,000	939	2,000	614	2,000	2,000			No change
	4088	PORTALOO HIRE	5,000	295	0	570	1,250	0			Funded by EMR transfer (£1,850) so no budget required
	4103	FTC Internal Hire	483	294	520	158	350	350	▼170	▼33%	To reflect existing spending
	Total Expenditure (302)		7,833	2,244	3,220	1,670	4,300	3,050	▼170	▼5%	

LOCAL AMENITIES/TRACTOR STORE: 303			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1002	Insurance Claims	0	15,003	0	0	0	0			REMOVE - no longer required
	1014	PHONE MAST INC (STATION RD)	5,333	5,500	5,500	4,500	5,500	1,100	▼4,400	▼80%	New lease
	1070	MANOR PARK (Rural Paymt Agent)	2,000	1,481	2,000	0	0	0	▼2,000	▼100%	REMOVE - no longer part of Environmental Stewardship Scheme
	1177	GRANTS RECEIVED	0	10,221	0	1,189	1,189	0			Budget not required
	Total Income (303)		7,333	32,205	7,500	5,689	6,689	1,100	▼6,400	▼85%	
Expenditure	4015	Utilities	0	621	1,822	242	500	2,000	▲178	▲10%	Supplier costs increase
	4078	Planting/Weeding	3,000	2,121	3,000	1,500	3,000	3,000			No change
	4084	PLANT & EQUIP-PURCHASE	2,500	6,707	2,500	18	2,500	2,500			No change
	4085	PLANT & EQUIP-MAINTENANCE	2,500	212	2,500	89	2,500	2,500			No change
	4110	TREE MAINTENANCE	3,000	2,795	3,000	0	3,000	3,000			No change
	4111	PITCH MAINTENANCE - Hinksley R	1,000	0	700	0	0	0	▼700	▼100%	REMOVE - no longer required
	4115	Grass Cutting (Flitwick)	750	0	500	0	0	0	▼500	▼100%	REMOVE - no longer required
	4116	Grass Cutting (CBC Charges)	4,000	3,668	0	0	0	0			REMOVE - no longer required
	4118	BINS AND SEATS	1,000	0	1,000	722	1,000	1,000			No change
	4128	WASTE DISPOSAL	6,300	5,197	6,065	3,935	7,000	7,000	▲935	▲15%	Increased supplier
	4132	BUILDING MAINTENANCE	1,500	5,465	1,500	774	1,500	1,500			No change
	4137	Water Dispenser Maintenance	0	0	300	0	300	300			No change
	4140	MAINTENANCE CONTRACTS	650	-357	0	0	830	830	▲830	▲100%	ACE (intruder alarm, emerg lights & fire extinguisher)
	4700	FLITWICK MANOR PARK	10,000	4,981	8,000	401	4,000	7,000	▼1,000	▼13%	Lack of staffing resources
	4701	Flit Valley Maintenance	500	0	500	0	500	500			No change
	4702	Flitwick Nature Park	0	197	1,000	0	1,000	1,000			No change
	Total Expenditure (303)		36,700	31,607	32,387	7,681	27,630	32,130	▼257	▼1%	

PLAY AREAS: 305			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1012	Millennium Park Hire	1,000	1,458	1,500	1,500	1,500	1,500			No change
	1177	GRANTS RECEIVED	0	12,248	0	0	0	0		#DIV/0!	
	1180	COMMUTED SUMS RELEASED TO	1,350	1,350	1,350	0	0	0	▼1,350	▼100%	REMOVE - no longer required
	Total Income (305)		2,350	15,056	2,850	1,500	1,500	1,500	▼1,350	▼47%	
Expenditure	4075	PLAY AREA/REPAIRS & MAINT.	8,000	7,829	8,000	829	5,000	8,000			Lack of staffing resources
	4082	Millennium Park (Inc CCTV)	2,000	873	2,000	155	1,000	1,000	▼1,000	▼50%	Rename to The Hub CCTV and move to C/C 311. Camloc
	4122	CHANGING ROOMS - HINKSLEY	0	247	1,213	384	700	0	▼1,213	▼100%	Sea Cadets taking on changing rooms in 24/25
	NEW	Skate Park Lighting (4098)	0	0	0	0	1,000	1,000	▲1,000	▲100%	Installed 23/24 charges as overspend with budget set 24/25
	Total Expenditure (305)		10,000	8,949	11,213	1,368	7,700	10,000	▼1,213	▼11%	

STREET LIGHTING: 306			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Expend.	4096	Electricity - Street Lights	2,500	5,914	2,500	2,534	6,000	7,000	▲4,500	▲180%	Bring in line with supplier costs increase
	4097	Street Lighting Maintenance	2,000	261	2,000	396	1,500	2,000			No change
	4508	STREET LIGHTING	0	0	0	0	0	0			REMOVE - no longer required
	Total Expenditure (306)		4,500	6,175	4,500	2,930	7,500	9,000	▲4,500	▲100%	

			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
YOUTH HUB / ACTIVITIES: 311			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1035	The Hub Hire	50	660	500	1,953	2,000	1,000	▲ 500	▲ 100%	
	1037	Under 18s Skate Competition	120	21	0	0					REMOVE - no longer required
	1041	YOUTH ACTIVITIES	15,000	15,000	15,000	15,000	15,000	15,000			No change
	1170	YOUTH PANEL	200	0	0	0					REMOVE - no longer required
	1177	GRANTS RECEIVED	0	500	0	500	500	0			No budget required
	1191	MISC INCOME	0	182	0	0					REMOVE - no longer required
	Total Income (311)		15,370	16,363	15,500	17,453	17,500	16,000	▲ 500	▲ 3%	
Expenditure	4001	SALARIES AND WAGES	2,000	1,172	0	0					REMOVE - no longer required
	4014	CASUAL STAFF	0	648	1,984	561	2,000	2,000	▲ 16	▲ 1%	
	4015	Utilities	2,300	4,076	3,100	907	3,000	3,000	▼ 100	▼ 3%	Avg £200 * 12
	4016	BUSINESS RATES	2,469	2,395	2,600	1,536	1,536	1,700	▼ 900	▼ 35%	Allow 10%
	4049	YOUTH ACTIVITIES	43,500	43,500	59,000	45,713	59,000	59,000			Dan Gaze Services contracted
	4050	Under 18s Skate Competition	710	108	0	0					REMOVE - no longer required
	4128	WASTE DISPOSAL	0	196	988	392	700	600	▼ 388	▼ 39%	Biffa charges at £50 per month *12
	4132	BUILDING MAINTENANCE	2,500	-103	3,000	1,423	3,000	3,000			
	4138	EQUIPMENT	1,000	1,937	1,000	490	1,000	1,000			
	4140	MAINTENANCE CONTRACTS	2,000	3,047	1,000	1,310	1,635	1,600	▲ 600	▲ 60%	to reflect supplier costs
	NEW	LGBTQ+ Youth Provision	0	0	0	0	0	2,500	▲ 2,500	▲ 100%	New budget confirmed
	Total Expenditure (311)		56,479	56,976	72,672	52,332	71,871	74,400	▲ 1,728	▲ 2%	

COMMUNITY ACTIVITIES: 312			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth6)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1031	FITNESS CIRCUITS CLASSES	0	0	0	938	938	0		#DIV/0!	No budget required for 23/24 (potentially grant funded)
	1036	Stitchers Donations	0	40	0	7	0	0		#DIV/0!	No Change
	1039	PAINTING CIRCLE	100	335	300	143	307	200	▼ 100	▼ 33%	
	1042	TEA DANCES	0	0	0	132	396	1,300	▲ 1,300	▲ 100%	
	1120	KEEP FIT / Dance Fitness	2,800	2,573	3,000	1,666	3,000	2,800	▼ 200	▼ 7%	
	1122	MENS CLUB	1,100	811	0	0					REMOVE - no longer required
	1129	Community Bingo	275	12	0	0					REMOVE - no longer required
	1146	OLDER PEOPLE - Events	500	0	0	0					REMOVE - no longer required
	1149	Flitwick Sunday Market	0	490	720	310	720	0	▼ 720	▼ 100%	
	1171	LUNCH CLUB	2,900	2,555	3,500	1,569	2,609	2,600	▼ 900	▼ 26%	Reduced entry costs
	1177	GRANTS RECEIVED	0	1,500	0	500	0	0			No budget required
	1181	COST OF LIVING MONIES REC'D	0	5,294	0	6,709	0	0			Potentially Grant Funded - no budget required
Total Income (312)			7,675	13,610	7,520	11,974	7,970	6,900	▼ 620	▼ 8%	
Expenditure	4103	FTC Internal Hire	0	5,649	4,400	5,612	11,000	11,000	▲ 6,600	▲ 150%	
	4552	TEA DANCE	0	0	0	170	340	870	▲ 870	▲ 100%	
	4553	PAINTING CIRCLE	10	0	30	0	100	100	▲ 70	▲ 233%	23/24 Project Costs
	4554	STITCHERS	140	138	195	0	195	195			No Change
	4556	OLDER PEOPLE - Events	2,150	0	0	0					REMOVE - no longer required
	4558	KEEP FIT / Dance Fitness	2,700	2,498	2,400	300	1,500	2,000	▼ 400	▼ 17%	No Village Hall costs for 23/24
	4606	Cost of Living Initiative	0	739	4,000	2,701	4,000	4,000			
	4612	MENS CLUB	1,100	566	0	0					REMOVE - no longer required
	4614	LGBTQ+ Initiative	0	2,599	0	0	0	1,250	▲ 1,250	▲ 100%	Rename to Proud AF
	4621	LUNCH CLUB	4,100	1,321	2,500	832	1,083	2,200	▼ 300	▼ 12%	Reduced costs
	4625	FORGET ME NOT GROUP	2,100	144	650	72	145	500	▼ 150	▼ 23%	£12 per month cakes plus speakers
	4626	RESIDENT DRIVEN PROJECT	5,000	0	0	0					REMOVE - no longer required
	4627	Flitwick Sunday Market	0	466	400	0	0	0	▼ 400	▼ 100%	
	4628	Flitwick Food Extra	1,500	55	0	0	0	0			REMOVE - no longer active
	4629	Fitness Circuit Classes	0	0	0	2,030	2,030	0			No budget required for 23/24 (grant funded)
	NEW	Recycle/Reuse	0	0	0	0	0	250	▲ 250	▲ 100%	New budget confirmed
	NEW	Community Defib Training	0	0	0	0	0	500	▲ 500	▲ 100%	New budget confirmed
	NEW	Oral History Equipment	0	0	0	0	0	500	▲ 500	▲ 100%	New budget confirmed
Total Expenditure (312)			18,800	14,175	14,575	11,717	20,393	23,365	▲ 8,790	▲ 60%	

COMMUNITY EVENTS: 313			LAST Year: 22/23		CURRENT Year: 23/24			NEXT Year: 24/25			Notes
			Budget	Actual	Budget	YTD (mth5)	Year End Projection	PROPOSED Budget	£ +/-	% +/-	
Income	1040	Skate Competition	200	0	0	0	0	0			No income
	1050	King's Coronation 2023	0	680	0	531	531	0			REMOVE - no longer active
	1127	Flitwick Fun Day	2,000	590	3,500	4,752	4,752	3,000	▼ 500	▼ 14%	Changes to stalls format
	1130	Christmas Lunch - OLDER People	1,000	1,979	1,800	1,168	1,800	1,800			No change
	1142	Easter Egg Trail	0	0	480	407	407	500	▲ 20	▲ 4%	
	1164	Christmas Market RCCM	200	312	340	195	405	360	▲ 20	▲ 6%	
	1165	Christmas Lights EVENT	1,000	5,451	312	1,255	150	150	▼ 162	▼ 52%	reduced traders (review roll forward)
	1167	Christmas Market Trip	850	0	850	237	800	1,000	▲ 150	▲ 18%	Increased ticket costs
	1169	Summer Programme 23	0	0	0	525	525	0			Community Event
	1172	JUBILEE Event 2022	750	513	0	0					REMOVE - no longer active
	1191	MISC INCOME	0	18	0	0					REMOVE - no longer active
Total Income (313)			6,000	9,543	7,282	9,070	9,370	6,810	▼ 472	▼ 6%	
Expenditure	4043	REMEMBRANCE EVENT	1,200	1,112	1,700	120	700	700	▼ 1,000	▼ 59%	No PA equipment hire required
	4200	Christmas Lights Installation	16,500	15,342	18,975	0	18,975	19,475	▲ 500	▲ 3%	Lamps & Tubes contract to Jan 26
	4201	Christmas Market RCCM	360	86	475	0	300	300	▼ 175	▼ 37%	Reflect current costs
	4202	Christmas Market Trip	520	0	850	0	950	1,000	▲ 150	▲ 18%	
	4203	Festive Fun	250	0	0	0					REMOVE - no longer active
	4204	Flitwick Town Sq Christmas Tree	1,250	1,357	1,375	0	1,330	1,375			
	4205	Front Garden Competition	220	0	0	0					REMOVE - no longer active
	4206	Scarecrow Festival	100	94	240	90	240	240			
	4207	Fun Palace	150	0	150	0	0	150			Event cancelled for 23/24 - reinstate for 24/25
	4208	Skate Competition	900	899	2,200	1,486	1,475	2,300	▲ 100	▲ 5%	Increased costs
	4211	Easter Egg Trail	0	333	400	0	0	500	▲ 100	▲ 25%	23/24 grant funded achieved
	4213	Summer Programme 23	0	0	0	559	559	1,500	▲ 1,500	▲ 100%	Programme anticipated to continue
	4540	Christmas Lights EVENT	5,400	6,394	6,000	371	6,250	6,250	▲ 250	▲ 4%	Increase to include event insurances
	4551	Flitwick Fun Day	20,000	20,556	20,000	21,026	21,026	21,000	▲ 1,000	▲ 5%	Increase in supplier costs
	4615	King's Coronation 2023	0	0	0	175					REMOVE - no longer active
	4618	COMMUNITY Events Expense	2,000	1,455	2,000	-83	2,000	2,500	▲ 500	▲ 25%	Inc Community Outreach Works
	4620	YOUTH PANEL	700	0	0	0					REMOVE - no longer active
	4622	JUBILEE Event 2022	2,000	2,638	0	0					REMOVE - no longer active
	4623	Christmas Lunch - OLDER PEOPLE	0	868	2,600	0	2,600	2,600			No Change
Total Expenditure (313)			51,550	51,134	56,965	23,744	56,405	59,890	▲ 2,925	▲ 5%	

Supporting Figures for Initial Precept Implications

	Demonstration 1					Demonstration 2					Demonstration 3				
2023/24 Current Year Precept	DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept		DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept		DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept	
1,001,205	989,307	0	989,307	-1.2%	-11,898	989,307	11,898	1,001,205	0%	0	989,307	21,911	1,011,218	1%	10,013

	Demonstration 4					Demonstration 5					Demonstration 6				
2023/24 Current Year Precept	DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept		DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept		DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept	
1,001,205	989,307	31,923	1,021,230	2%	20,025	989,307	41,935	1,031,242	3%	30,037	989,307	51,946	1,041,253	4%	40,048

	Demonstration 7					Demonstration 8				
2023/24 Current Year Precept	DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept		DRAFT Operational Budget	General Reserves Funds	Total Proposed Precept	+/- on current precept	
1,001,205	989,307	61,959	1,051,266	5%	50,061	989,307	71,971	1,061,278	6%	60,073

# Flitwick Town Council Financial Summary 23/24

01 April to 31 October 2023

	YTD Income	Income Budget	% Budget Achieved		YTD Expenditure	Expenditure Budget	% Budget Spent
Finance & General Purposes	£ 1,099,819	£ 1,080,059	102%		£ 359,339	£ 532,529	67%
Business Improvement & Development Board	£ 514,597	£ 660,300	78%		£ 345,721	£ 646,010	54%
Community Services	£ 56,818	£ 84,152	68%		£ 321,737	£ 645,972	50%
Whole Business	£ 1,671,234	£ 1,824,511	92%		£ 1,026,797	£ 1,824,511	56%

TOLERANCES: spend against budget		
Income	0% to 24%	RED
	25% to 74%	AMBER
	75% to 100%+	GREEN
Expenditure	0% to 74%	GREEN
	75% to 99%	AMBER
	100%	BLACK
	101%+	RED

Accepted budget variance 15% (or £100)

## Investments 23/24

CCLA Summary Year to Date	
(230, 1190/111)	
Account balance:	£ 1,511,000
Cumulative Dividends:	£ 27,097



2023/24 PWLB Loans Report

Loan Ref	Loan Purpose	Total Loan	Interest Rate	1st Repayment	Capital Paid 23/24		Interest Paid 23/24		Final Repayment	Balance O/S to 31st March 24
					Amount	Date	Amount	Date		
PW480459	Land Purchase	£ 289,000	6.25%	July 2009	£ 9,615.39	31-Jul-23	£ 600.95	31-Jul-23	July 2024	£ 9,915.58
PW488637	Manor Park	£ 240,000	4.80%	July 2009	£ 6,000.00	31-Jul-23	£ 1,728.00	31-Jul-23	July 2029	£ 66,000.00
PW412743	Purchase 3 Station Road	£ 800,000	2.19%	April 2022	£ 12,369.50	05-Apr-23	£ 8,493.49	05-Apr-23	April 2047	£ 763,291.99
					£ 12,504.94	05-Oct-23	£ 8,358.05	05-Oct-23		
		£ 1,329,000			£ 40,490		£ 19,180			£ 839,208

10/11/2023

## Flitwick Town Council Current Year

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## Balance Sheet as at 31st October 2023

31st March 2023

31st March 2024

Net Value	Fixed Assets	Cost of Asset	Depreciation	Net Value
0		0	0	0

## Long Term Assets

0			0	
	0			0

## Current Assets

47,898	DEBTORS	56,755		
8,151	BURIAL GROUND & CEMETRIES	381		
42,906	PREPAYMENTS	0		
0	Mthly Business Prepays	19,133		
0	PrePayment for Land Sale	17,019		
3,204	Bank Interest Accrued	0		
2,500	Bar Stock	2,506		
4,500	Rendezvous Foodstuffs Stock	5,155		
1,500	GRANT DEBTORS	0		
28,716	GRANT DEBTORS CAPITAL	0		
5,317	Current Bank Ac Barclays 009	5,059		
169,934	Barclays Business Reserve 106	175,938		
1,411	PDQ Account	751		
400	Petty Cash Control	400		
400	Float - Main Safe	400		
400	Float - Cafe Safe	400		
15	Float - Reception Safe	15		
0	Float - Cafe Till Drawer	80		
853,000	CCLA PSDF Account	1,511,000		
1,170,252			1,794,992	

1,170,252 Total Assets

1,794,992

## Current Liabilities

1,195	DEBTORS CNTRL-FUNCTIONS	2,615		
1,803	VAT DUE/REPAYABLE	27,336		
5,806	CREDITORS	4,781		
9,016	ACCRUAL - LOAN INTEREST	0		
18,584	ACCRUALS	0		
13,737	PAYE/NI DUE	13,508		

10/11/2023

## Flitwick Town Council Current Year

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## Balance Sheet as at 31st October 2023

## 31st March 2023

## 31st March 2024

16,753	LGPS Pension Control	12,244	
0	NEST Pension Control	1,435	
6,335	INCOME IN ADVANCE	0	
6,983	TM Income to be donated	0	
41,425	RENT DEPOSITS	43,003	
0	Refundable Deposits (Functions	366	
3,346	Barclaycard Year End balance	0	
<b>124,984</b>			<b>105,288</b>
<b>1,045,268</b>	<b>Total Assets Less Current Liabilities</b>		<b>1,689,704</b>
	<b>Long Term Liabilities</b>		
<b>0</b>			<b>0</b>
<b>1,045,268</b>	<b>Total Assets Less Long Term Liabilities</b>		<b>1,689,704</b>
	<b>Represented By</b>		
718,139	GENERAL RESERVE		1,342,103
327,129	Earmarked Reserves		347,601
<b>1,045,268</b>			<b>1,689,704</b>

The above statement represents fairly the financial position of the authority as at 31st October 2023 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : \_\_\_\_\_

Signed :

Responsible  
Financial

Date : \_\_\_\_\_

FTC Projects Review 2023-24

(315)	Central Project Fund	Opening Balance	£	202,062	
(5013)		<b>PLUS</b> Proj Current Year Funding	£	50,000	(£25k rec'd 01/04/23 with £25k due Nov 23 with precept)
(315)	Central Project Fund	Closing Balance	£	163,321	

Last Updated: 31 October 2023

PROJECT Details					Project Details							23/24 FUNDING Details			Comments
Project Code		Project Description	Committee	Minute Ref	RCF Budget Committed	Previous Year's RCF Spend	23/24 Proj Spend to Date	Overspend Funded by CPF	Underspend Returned to CPF	Project Commitment Remaining		Additional Project Spend	Funding (1177)	Project Budget Remaining	
4212	110	Proj - Nature Park	Community	Del. Auth	£ 3,000	£ -	£ 641	£ -	£ -	£ 2,359	0%	£ 1,550	£ 283,385	£ 281,835	S106 remaining: Phase 1 £7,106.89, Phase 2 £274,728 & Plans £1,550 (CBC to be invoiced for S106 once works completed). SL 7/9/22. Planning Consultant RCF approved July 23.
4215	110	Proj - Flit Valley Walk	Corporate & Community	None	£ 2,000	£ 1,169	£ -	£ -	£ 831	£ -	0%				Greensands grant of £2,405 received (1177/110) in 21/22 in addition to stated budget. 22/23 opening bal £1459. <b>October 23 - Proj CLOSED</b>
4803	110	Proj - Manor Park Heritage	Community	809c	£ 28,000	£ 175	£ 27,162	£ -	£ 663	-£ 0	0%	£ 75,885	£ 75,885	£ -	S106 Grants monies approved from CBC - please see project schedule for full breakdown of costs. <b>October 23 - Proj CLOSED</b>
4819	110	Proj - Flitwick Town Sq Defib	Community	5213d	£ 1,770	£ -	£ -	£ -	£ -	£ 1,770	100%				
4823	110	Proj - Heritage Website	Corporate	753a 5252a)i	£ 3,800	£ -	£ -	£ -	£ -	£ 3,800	100%				
4828	110	Proj - Skate Park Lighting	Community	1036d	£ 21,705	£ 2,359	£ 8,310	£ -	£ -	£ 11,036	51%	£ 10,500	£ 10,500	£ -	Partially grant funded - received
4831	110	Proj - Outdoor PA System	Community	5302	£ 1,118	£ 874	£ 129	£ -	£ 115	£ -	0%				<b>October 23 - Proj CLOSED</b>
4833	110	Proj - Town Sq Benches/Plant/Bins	Community	1061	£ 12,102	£ -	£ 11,719	£ -	£ 383	£ -	0%	£ 5,600	£ 5,600	£ -	31.08.23 - CBC S106 funding on invoice FTC8318 (funds not yet received) with a/c MAR05. Received <b>October 23 - Proj CLOSED</b>
4836	110	Proj - CCTV Skate Park & Town Sq	Community	5329c	£ 12,612	£ 10,912	£ -	£ -	£ -	£ 1,700	13%				08.03.23: CBC annual monitoring and signal transmission expenditure. Awaiting CBC invoice for £1,700
4837	110	Proj - Rural Match Fund Benches	Community	5226e	£ 2,000	£ -	£ -	£ -	£ -	£ 2,000	100%				Resolution made at Council March 2022 confirmed March 2023 to be match funded by CBC - amount TBC
4838	110	Proj - CCTV Data Impact Assess	Community	Del. Auth	£ 1,975	£ 1,625	£ -	£ -	£ 350	£ -	0%				<b>October 23 - Proj CLOSED</b>
4839	110	Proj - Rendezvous Mixer	Business	Del. Auth	£ 1,400	£ -	£ 1,400	£ -	£ -	£ -	0%				<b>June 23 - Proj CLOSED</b>
4840	110	Proj Avebury Representation	EO Meeting	5418a	£ -	£ -	£ -	£ -	£ -	£ -	0%				<b>OCT 23 - Proj CLOSED</b> and managed through EMR and Prepayments - please see attached schedule for further information
4841	110	Proj - Deployable CCTV Camera	Council	Del. Auth	£ 907	£ -	£ 907	£ -	£ -	£ -	0%	£ 1,500	£ 1,500	£ 1,500	(FTC8170) CBC grant monies received 1177/110 <b>August 23 - Proj CLOSED</b>
4842	110	Proj - Replace Davis Equipment	Business	1453c	£ 4,488	£ -	£ 3,241	£ -	£ -	£ 1,247	28%				SL reviewing
4843	110	Proj - Rufus Room 3 & 17 Refurb	Business	TBC (Council)	£ 7,780	£ -	£ 7,780	£ -	£ -	£ -	0%				<b>September 23 - Proj CLOSED</b>
4844	110	Proj - Digital Signage	Business	1466b	£ 5,200	£ -	£ 3,485	£ -	£ -	£ 1,715	33%				ME reviewing
4845	110	Proj - Locker Flooring Works	Business	1466c	£ 4,800	£ -	£ -	£ -	£ -	£ 4,800	100%				
		Proj - Rufus Rooms 18 & 19 Refurb	Business	5537e ii	£ 15,969	£ -	£ -	£ -	£ -	£ 15,969	100%				
		Proj - Play Equipment Hinksley Rd	Community	5540c	£ 8,000	£ -	£ -	£ -	£ -	£ 8,000	100%		£ 36,800		Project to be match funded by the CBC Community Grants Scheme Round 1 (no inv req).

### **Projects Funds NARRATIVE - October 2023**

**Jun-23 4839/110** Proj for Rendezvous Mixer budget met - Proj COMPLETE and **CLOSED**.

**Aug-23 4841/110** Proj for Deployable CCTV Camera budget met - Proj COMPLETE and **CLOSED**.

**Sep-23 4841/110** Proj for Rufus Rooms 3 & 17 Refurb budget met - Proj COMPLETE and **CLOSED**.

**Oct-23 4215/110** Proj for Flit Valley Walk underspend of £831 returned to Central Project Fund EMR 315 - Proj COMPLETE and **CLOSED**.

**Oct-23 4831/110** Proj for Outdoor PA System underspend of £115 returned to Central Project Fund EMR 315 - Proj COMPLETE and **CLOSED**.

**Oct-23 4833/110** Proj for Town Sq Benches/Planters/Bins underspend of £383 returned to Central Project Fund EMR 315 - Proj COMPLETE and **CLOSED**.

**Oct-23 4838/110** Proj for CCTV Data Impact Assessment underspend of £350 returned to the Central Project Fund EMR 315 - Proj COMPLETE and **CLOSED**.

#### **Please note:**

Unspent 23/24 Project balances will be returned to the Central Project Fund EMR 315.

Accepted Project budget variance at 5%.

Projects Review has been adjusted to separate grant funding (shown in 'BLUE' columns). Please refer to 'YELLOW' columns for Projects remaining balances.