



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 21/11/2023- 453

16th November 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 21st November 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Lockey

Stacie Lockey
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2EzMDg5NTYtNzBhNC00YjAzLTk2ODItYjRhMmlzZGlwODgz%40tHread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

No invited speaker.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 17th October 2023**. **(This item will be taken in EXEMPT)**
- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Meeting, held on **Tuesday 7th November 2023**, this meeting was held at The Rufus Centre.
- c. For Members to receive and consider the **resolutions and recommendations** of the Business Improvement & Development Board, held on **Tuesday 14th November 2023**, this meeting was held at The Rufus Centre. **(This item will be taken in EXEMPT)**

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 17th October 2023.
- b. Members to receive any updates from Officers.

10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

11. **ITEMS FOR CONSIDERATION**

- a. **Finance Scrutiny Working Group (FSWG) Membership**

Members are asked to consider electing Cllr Roberts to the FSWG.

b. CBC - Local Cycling Walking Infrastructure Plan (LCWIP) Consultation

Central Bedfordshire Council has recently launched its consultation on the Local Cycling and Walking Infrastructure Plan (LCWIP) and its proposed networks running across the local area. This proposal looks to encourage residents to walk and cycle more by improving routes to key locations within each LCWIP network.

We have attached the link to the consultation page below where you will find relevant information regarding the engagement events and survey.

[Have your say on preferred destinations within the Local Cycling and Walking Infrastructure Plans \(LCWIPs\) | Central Bedfordshire Council](#)

Members to consider a response to the CBC LCWIP consultation.

c. Draft Budget 2024/25

(i) Members are asked to note the circulated report from the RFO which sets out the current position for budgets preparation. The details highlighted in this report need to be considered when Members are considering the Draft Budget

(ii) Members are asked to consider the Draft Budget 2024-2025 circulated.

Note: The draft Budget will be considered again at the December meeting with a view to approving the proposed Budget in January.

12. ITEMS FOR INFORMATION

a. Finance Reports

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans
- ii) Balance Sheet

b. Projects Fund Applications

(i) Members are asked to note that the Rolling Capital Fund has been renamed the Projects Fund. The procedure of the Council approving spend will remain.

(ii) Members are asked to note the Projects Fund Summary document circulated.

13. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. **Minutes & Recommendations**
- b. **3 Station Road**
- c. **Local organisation leases**
- d. **Land at Steppingley Road**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.