



## FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 18/07/2023 - 449

13<sup>th</sup> July 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 18<sup>th</sup> July 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Stanley

Stephanie Stanley  
Town Clerk

Distribution: All Town Councillors  
Notice Boards  
Central Bedfordshire Council

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary interests in any agenda item.
- (b)** Non-Pecuniary interests in any agenda item.

**3. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **Councillor Co-Option**

Members are asked to note the supporting papers on the co-option candidates. To receive a nomination to Co-Opt the candidates into the Office of Town Councillor.

6. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NWE2MzBiYzEtYWJjNC00NGRjLWE4ODQtMzU3NmZkNTkwNzA4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWE2MzBiYzEtYWJjNC00NGRjLWE4ODQtMzU3NmZkNTkwNzA4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

7. **INVITED SPEAKER**

SHARE: Flitwick & Ampthill

8. **MEMBERS QUESTIONS**

To receive questions from members.

9. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Extra Ordinary Town Council meeting held, on **Tuesday 30<sup>th</sup> May 2023**, this meeting was held at the Rufus Centre. **(This item will be taken in EXEMPT)**
- b. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 20<sup>th</sup> June 2023**, this meeting was held at the Rufus Centre. **(This item will be taken in EXEMPT)**

10. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 20<sup>th</sup> June 2023.
- b. Members to receive any updates from Officers.

11. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

**12. ITEMS FOR CONSIDERATION**

**a. Responsible Finance Officer**

Members to consider appointing Stephanie Stanley as the Responsible Finance Officer.

**b. Nature Park**

At the June Community Services Committee, Members made the following resolution:

*It was **RESOLVED** to accept the Officer Recommendations as follows –*

- 1. To consider the two options of the Masterplan (parking options) and consider the preferred option. (Appendix 1) with Option A elected.*
- 2. To proceed with utilising the Forest of Marston Vale Trust's 'Trees for Climate Scheme' for Flitwick Nature Park to assist with professional advice/planning and funding for delivery and ongoing management.*
- 3. To investigate costs for a Planning consultant to assist with the process of the planning application.*
- 4. To submit a pre-app planning application to Central Bedfordshire Council for development of the Nature Park*

The Nature Park Working Group and Officers have met with the Forest of Marston Vale representatives to look more closely at the design elements of the masterplan (see supporting paperwork for finalised plan) to incorporate the 'Trees for Climate' scheme and Members are asked to consider the finalised design.

**c. SHARE: Flitwick & Ampthill**

Members to consider the requests from SHARE: Flitwick & Ampthill and consider allocating Officer time to investigate options further.

**d. Environmental Improvement Working Group**

The following residents to be co-opted onto the Environmental Working Group;

Neil Coles  
Maureen Gilmour  
Sue Livens  
Sophie-Louise Luxton  
George Wheelhouse

**e. Rufus Office Space Refurbishment**

Members are asked to consider an application to the RCF for £7,780.00 to refurbish tenant office room 3 & 17 in line with other refurbished offices to include new carpet, a suspended ceiling with LED lights and paint work. Quotation included in supporting papers.

**f. Step Free Access – Ticket Office Closures**

Members are asked to consider making a formal response to the ticket office consultation.  
<https://www.thameslinkrailway.com/publicconsultation>

**13. ITEMS FOR INFORMATION**

**a. Finance Reports Part 1**

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans

- ii) Corporate Services Summary
- iii) Civic Expenses Summary
- iv) RCF & Grant Funding Review
- v) Bank Reconciliations

OMEGA Reports:

- vi) Income & Expenditure (Corporate & Community)
- vii) Cashbook (CB1 & CB2) Transactions June 2023

**b. Delegated Authority Decision**

Members are asked to note the following decisions made under Delegate Authority:

- 1. To replace the deployable CCTV camera at a cost of £906.72 allocated from the Rolling Capital Fund.
- 2. Approve expenditure of up to £3,000 allocated from the Rolling Capital Fund to instruct a Planning Consultant to carry out the Planning process for Flitwick Nature Park.

**c. Key Priorities**

Members to note the update key priorities.

**d. Planning – Responses to CBC including Officer Delegated Decisions**

Members are asked to note the Planning Responses including Delegated Decisions.

**e. Planning – CBC Decisions**

Members are asked to note the CBC Decisions on Planning Applications.

**14. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**15. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Minutes & Recommendations**
- b. Finance Reports Part 2**
- c. 3 Station Road**
- d. Land at Steppingley Road**
- e. EXEMPT Delegated Authority Decision**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

# Transport Interchange at the Station

This is moving forward. At the time of writing, the guard rails to help guide people flow around the interchange were being installed. This was the last change required for the bus companies to use the interchange.

We await confirmation that Grant Palmer has started the 42-day process to change their routes to include the interchange. Stagecoach has already done its route changes, so it should be able to use the Interchange promptly.

We are hearing that CBC is targeting the end of July for the Interchange to be finished.

## Flooding

Over the past month, Flitwick has experienced several summer storms. These have highlighted some of the known issues in our local drainage system and new problems.

We have been liaising with the Drainage project officer at CBC to help reduce the occurrence and severity of flooding in the following areas:

- Lyall Close
- Dunstable Road into Fir Tree Close
- Hornes End Road
- High Street by the Hawthorns
- Froghall Road under the bridge

### *Dunstable Road into Fir Tree Close*

This new flooding area is caused by a significant volume of water, which happens with a very short and sharp summer storm. It has happened 5 times in the last 8 weeks or so. But never once in the previous 15 years.

The water travels along the drainage pipe underneath Dunstable Road, and the force of the water then pushes up an inspection cover on the road. This leads to water gushing out onto the road. The flood water then goes down the road, through the pump station and into the back gardens and garages of 2 houses on Fir Tree Close.

So far, the flood water has yet to breach the integrity of the pumping station on Dunstable Road. However, because of this, the major hazard on Dunstable Road when the inspection cover lifts and the damage and distress to property owners, sorting out this flooding problem is a priority area.

What is being done to sort out the problem:

- The CBC gullies and connections into the drainage pipe are going to be cleaned
- Flitwick Town Council have been alerted to ensure the ditch/water course running near to this location are running as well as possible

- CBC is investigating with Anglian Water to see if a different style of grill on the culvert (near to where the problem starts) will alleviate the problem
- CBC is liaising with Anglian Water to see what can be done to slow flows further up the catchment.

#### *Lyll Close*

Whilst the location is similar to the flooding on Dunstable Road, this flooding area is linked to a different part of the drainage system, which runs through Hornes End Road and to the brook to the south. CBC has scheduled to cleanse and investigate the pipework from the gullies around the flooding location and along Townfield Road to its outfall into the brook to the south.

#### *Hornes End Road*

This is a historical problem. CBC will now start investigating the severity of the issue and how to solve it.

#### *High Street by the Hawthorns*

When it rains either heavily or for a prolonged period, the surface water gathers opposite the car wash. This is due to a slight dip in the road and the absence of any gullies at the side of the road. The surface water has to reach a certain volume before it flows down the slight hill into the gully by the speed table opposite the Blackbirds pub.

CBC will see whether a drainage pipe runs along the footpath and down the hill. If so, they will install additional gullies to alleviate the flooding at the top of the hill. This should also alleviate the flooding which impacts the houses towards the bottom of the hill.

#### *Bridge on Froghall Road*

Gullies to be jetted to improve the flooding situation.

## Highways improvements

On the 5th July, the 3 ward councillors met with Nick Carfalo - Highways custodian for the North, and Josh Wiles, the Highways officer for the Flitwick Area. We did a walk around Flitwick to identify priorities to fix.

Highways now use a triage system to determine the priorities to be fixed. This means any needed repair will be prioritised based on the safety risk and cost to fix. This is why potholes on high-traffic roads will always be fixed promptly compared to a pothole on a cul-de-sac.

Here are the structural maintenance commitments that are likely to be happening over the next 3-6 months:

- The Avenue: Carriageway resurfacing
- Dunstable Close: Footway resurfacing
- Falcon Crescent: Micro-asphalt resurfacing
- Canterbury Road: Surface dressing

The footpath from 50 Hinksley Road to Greenaways: This will have the steps removed and replaced with a gradient to make it easier for people with mobility problems to use this path. This needs capital funds, so it will occur in Q1 of 2024.

Minor works: to take place in the next 3 months

- Brooke's road shops: Refresh the surface of the car park, repair the carriageway potholes
- Catherine's road: repair the pavement on both sides, which will include cutting back a hedge and removing a tree stump and roots
- Alleyway between Brookes Road and The Highlands: Repair the surface, and alter the barriers to make it safer for those with mobility issues.
- High street: Slow markings to be introduced on either side of the speed table



## Flitwick Town Council

### Co-option Report – July 2023

## Background

Following an election where there are insufficient candidates, those who are and remain validly nominated are declared elected. Providing this constitutes a quorum (3 or 1/3 of the total membership, whichever is greater), the remaining vacancies can be filled through co-option. If the council is inquorate, the District Council <sup>1</sup> may fill the vacancies.

Vacancies occurring because insufficient candidates stood for election are not regarded as casual vacancies – so can be filled by co-option without further advertisement.

The Council has 35 working days to co-opt from the date of the election. If the Council does not fill the vacancies within the timeframe, the district council may take action to fill the seats.

The election on 4<sup>th</sup> May elected 14 members with the results shown in the table below:

| Ward                 | Number of Seats | Members Elected | Vacant Seats |
|----------------------|-----------------|-----------------|--------------|
| Flitwick (Part) East | 7               | 6               | 1            |
| Flitwick (Part) West | 10              | 8               | 2            |

## What happens after co-option?

Just like elected councillors, co-opted councillors must sign a declaration of acceptance of office at or before their first meeting, and must submit their register of interests within 28 days of their co-option.

The Town Clerk will notify the returning officer at Central Bedfordshire Council that a co-option has occurred as soon as practically possible after the meeting at which they are appointed.

All co-opted councillors should be given the same opportunities regarding induction and training as elected councillors.

## Are co-opted councillors different to elected councillors?

No; a co-opted councillor will participate in council business in the same way as elected councillors. There are no restrictions to the roles they may perform i.e. membership of committees, election of chairman/mayor etc.

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<sup>1</sup> For local government purposes, Bedfordshire is divided into three unitary authorities: the boroughs of Bedford and Luton, and the District of Central Bedfordshire. Central Bedfordshire Council is the Unitary Authority for the District of Central Bedfordshire.



However, co-opted councillors will not count as an 'elected' councillor for the purposes of the General Power of Competence (although councillors appointed at an uncontested election will) and cannot be paid an allowance.

## Co-option following the election on 4<sup>th</sup> May 2023

Flitwick Town Council has an established Co-option Policy where vacancies are automatically advertised by the Town Clerk. Potential candidates for co-option are interviewed by the Town Mayor and Deputy Town Mayor with a recommendation made to the Council.

The three vacancies were advertised with one applicant applying, and the Town Mayor met with the applicant in person with Cllr Blazeby and Cllr Thompson (in the absence of the Deputy Town Mayor who is on leave).

## Candidate Interview: Tim Parsons (applying for Flitwick (Part) East Written Application



TP Tim Parsons [REDACTED]

To: Stacie Lockey  
Cc: Andy Snape (Cllr)

Thu 29/06/2023 9:52 AM

Dear Ms Lockey,

I would like to be considered for the role of Town Councillor.

I have lived in Flitwick for 11 years, moving back to Bedfordshire to raise my family having grown up locally. My parents have always been involved in the local community which influenced me from a young age. I have always had a desire to become involved in the decision making of the town, and I recently stood in the local elections for Central Bedfordshire Council. As my children are now a bit older I feel I now have more time available for me to meaningfully contribute.

My current full time job is Chief Financial Officer of a charity backed, B-Corp certified, financial wellness company called Wagestream. Wagestream works with employers of over 2 million frontline workers (including the NHS, Next, Co-op, Greene King and Asda) to improve the financial health of their workforce. I've seen the positive impact Wagestream has had for its users and this has made me even more interested in becoming involved in the community to try and have a similar impact locally. I've admired the Council's recent activities such as the Flitwick Community Fridge and would like to see similar initiatives in the future.

I am a Chartered Accountant, initially qualifying in public practice, before moving to inhouse finance roles, firstly with Capita plc, and for the last 12 years as CFO of technology enabled fast growth businesses. I am responsible for the financial, legal and HR functions, and have lots of direct knowledge of these areas. I have also worked extensively with sophisticated investors and financial institutions. This is experience that I believe could be beneficial to the council's activities and bring valuable input into the running of the council.

I look forward to hearing from you regarding next steps.

Many thanks  
Tim Parsons

## Summary of informal interview

- We confirmed that Tim is qualified to become a Parish Councillor. Tim lives on The Avenue in Flitwick, is over 18, is a British Citizen and is not disqualified from standing.
- Tim is interested in becoming a Town Councillor as he wants to get involved locally. Tim is originally from Shefford and his wife is from Woburn. Tim's children attend Flitwick schools. A member of the Conservatives, Tim was asked to stand as a candidate in the recent election for Central Bedfordshire Council. Felt he had the time and it was the right opportunity although he ultimately didn't win a seat.
- Tim has a good understanding of the roles and responsibilities of Flitwick Town Council and our projects. Particularly interested in the future of 3 Station Road, the Nature Park and continuing to develop the Rufus Centre. Also interested in our new approach to Planning with the PIWG and influencing how the town develops.
- Tim has time to attend evening meetings and is keen to support community events

- As a Chartered Accountant, Tim is interested in the finances of the Council and is keen to contribute to improving our processes and reporting. Would like to serve on the Corporate Services Committee but understands we are currently reviewing the committee and governance structure.

## Recommendation

The interview panel recommend that the Council co-opts Tim Parsons as a member of Flitwick Town Council.

### **Cllr Andy Snape**

Town Mayor



## FLITWICK TOWN COUNCIL

### Minutes of Flitwick Extra Ordinary Town Council Meeting held on 30<sup>th</sup> May 2023 at 7.45pm at the Rufus Centre

Present:

Cllr A Snape (Chairman)  
Cllr J Roberts  
Cllr K Badham  
Cllr R Wilsmore  
Cllr D Toinko  
Cllr M Platt  
Cllr J Gleave  
Cllr R Shaw  
Cllr C Thompson

Also present:

Ray O'Neill - Avebury representative  
Grant Feast - Avebury representative

Stacie Lockey – Deputy Town Clerk  
Helen Glover – Senior Finance Officer

#### **5414. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr I Blazeby – family commitments, Cllr H Hodges – family commitments, Cllr B Meredith-Shaw – family commitments and Cllr T Connell – work commitments.

No apologies were received from Cllr T Harald.

#### **5415. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interest from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – none.
- (b) Non-Pecuniary interests in any agenda item – none.

#### **5416. PUBLIC OPEN SESSION**

Members adjourned to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the agenda.

Mrs Livens attended the meeting and questioned members regarding the surplus figures described at the Annual Statutory Meeting on 16<sup>th</sup> May 2023. The Chairman was unable to provide a response as the year-end accounts were draft form only, and the purpose of the meeting was to scrutinise the figures within exempt. It was confirmed that the final accounts would be made public at the Council Meeting on 20<sup>th</sup> June 2023. The Chairman confirmed

that the Rufus Centre had generated a surplus of approximately £169,000, as communicated at the Annual Assembly Meeting. However, in line with the Council's strategy, some of the surplus had already subsidised service delivery costs. The Council expected to transfer a significant figure to general reserves, which would be available for future spending.

#### 5417. **ITEMS FOR CONSIDERATION**

##### **Joint Committee Membership**

Following the Annual Statutory Meeting held on 16<sup>th</sup> May 2023, the Town Mayor and Deputy Town Mayor (Cllrs Snape and Roberts) were automatically elected to be on the Joint Committee, however, a third member was still required. The Chair confirmed that Cllr Blazeby had withdrawn from the process.

Cllr Wilsmore and Cllr Badham also declared their withdrawal from the process. Following the Committee Choices Preferences process, no vote was required.

Members **RESOLVED** to appoint Cllr Gleave as the third member of the Joint Committee.

#### 5418. **EXEMPT ITEMS**

The following resolution was **moved** that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

##### **(a) – Avebury**

Members received an update from Avebury.

It was **RESOLVED** to move £5k from General Reserves into a separate legal fees 22/23 revenue budget for the purpose of land purchase legal fees for this project.

It was **RESOLVED** to delegate Solicitor selection to the Deputy Town Clerk.

It was **RESOLVED** to proceed with Avebury representation at £13,550, as stated in the fee note, to be funded via the Rolling Capital Fund.

It was **RESOLVED** to accept the proposal from Avebury.

It was **RESOLVED** to instruct Avebury to proceed with heads of terms.

##### **(b) – Draft Year End Accounts**

Members noted the draft year end accounts and made some suggestions to be included within the final year end accounts.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



## FLITWICK TOWN COUNCIL

### **DRAFT** Minutes of Flitwick Town Council Meeting held on 20<sup>th</sup> June 2023 at 7.45pm at the Rufus Centre

Present:

Cllr I Blazeby (Chairman)  
Cllr K Badham  
Cllr J Gleave  
Cllr H Hodges  
Cllr R Wilsmore  
Cllr C Thompson  
Cllr R Shaw  
Cllr M Platt  
Cllr T Harald  
Cllr D Toinko

Also present:

Cllr H Townsend – Central Beds Council Ward Member  
Cllr I Adams – Central Beds Council Ward Member

Stacie Lockey – Deputy Town Clerk  
Helen Glover – Senior Finance Officer  
Jon Culman – Resident  
Sue Livens – Resident (Virtual)

#### **5419. APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Snape – holiday, Cllr Roberts – funeral, Cllr Meredith Shaw – work commitment, Cllr Connell – work. CBCllr Mackey also sent apologies.

#### **5420. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interest from Members in relation to:

- a. Disclosable Pecuniary interests in any agenda item –. no items.
- b. Non-Pecuniary interests in any agenda item –. no items.

#### **5421. TOWN MAYOR'S ANNOUNCEMENTS**

There were no items.

#### **5422. REPORTS FROM WARD MEMBERS**

Members received a comprehensive report from the Ward Members. Members asked when the interchange would be operational. CBC Cllr Townsend advised Members that there was not a set date at present. There had been minimal engagement with the bus companies at the consultation stage and as a result of this the bus companies were now

refusing to use it due to different perceptions on the safety of passenger numbers. An agreed outcome of all parties had been agreed with further amendments to be made before an opening date could be set.

A Member asked why CBC had changed the operating principle of CBC run theatres in the area and explained they were set up to be self-sufficient and initially set out to be a profit-making entity or breaking even. The question was also asked why they were now tied in with sports centres under the management of a company which had little experience in the sector. CBC Cllr Townsend commented that CBC Officers had advised that the theatres were either breaking even or at a loss and had not recovered from the COVID pandemic. It did appear they were now getting back on track.

Members noted in the report that Ward Members requested a meeting with FTC to discuss cutting policies and practices and suggested meeting with the newly created Environmental Improvement Working Group would be the most appropriate forum for this matter.

#### **5423. PUBLIC OPEN SESSION**

Jon Culman attended the meeting and wished to discuss the following items;

- Transport Interchange – a suggestion was made to paint yellow lines on the floor, similar to how train stations operate, to let passengers know not to pass certain areas within the Interchange.
- Millennium Park/Manor Park/Barclays/Flag Policy – not on agenda so would be addressed within the second public open session.

#### **5424. INVITED SPEAKER**

There was no invited speaker.

#### **5425. MEMBERS QUESTIONS**

A Member asked if the Staff/Councillor BBQ was going to take place again this year. The Deputy Town Clerk advised that she hoped it would and would discuss this with the Town Mayor on his return.

#### **5426. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 16<sup>th</sup> May 2023**, this meeting was held at the Rufus Centre. **This item was moved to EXEMPT.**

- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 6<sup>th</sup> June 2023**, this meeting is held at The Rufus Centre.

Members noted the resolutions and recommendations of the Community Services Meeting held on Tuesday 6<sup>th</sup> June 2023.

- c. For Members to receive and consider **resolutions and recommendations** of the Business I&DB Meeting, held on **Tuesday 13<sup>th</sup> June 2023**, this meeting is held at the Rufus Centre.

Item 1453c needed to be corrected to a Recommendation as opposed to a Resolution as it was an application to the RCF.

Members noted the resolutions and recommendations of the Business I&DB Meeting, held on Tuesday 13<sup>th</sup> June 2023.

**5427. MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 16<sup>th</sup> May 2023 – no items.
- b. Members to receive any updates from Officers – no items.

**5428. OUTSIDE BODIES**

Cllr Blazeby had attended the Village Hall Management Committee meeting as the FTC representative and discussed looking to pursue various matters including implementation of an online booking system, refurbishment of rooms and options to replace the current lighting with led versions.

Cllr Platt had also attended the Bedfordshire Association of Town & Parish Council meeting and suggested the Rufus Centre as a venue for their AGM.

**5429. ITEMS FOR CONSIDERATION**

**a. Appointment of Heritage Website Working Group**

It was **RESOLVED** to appoint Councillors Blazeby, Wilsmore and Badham to the Heritage Working Group.

**b. Year End Accounts**

- i) To receive and approve the Unaudited Financial Statement for 2022/23 produced by DCK Accounting.

Members asked why the Scouts, RBL, Guides and Dance Studio were not included as part of the listed assets. Derek Kemp advised that they should have been included and would be adding them back onto the list.

*(Subsequent to this information at the meeting, Derek Kemp advised: "They are not on our asset list because they are not FTC's. They belong to the Scouts and Guides, they merely sit on FTC land. Our interest is therefore a Reversionary Interest only. I.e., the ownership only reverts to us if the lease comes to an end (and is not renewed) or in the event of the Scouts/Guides being in breach of the tenancy which FTC decide to enforce in order to end the lease").*

A correction to page 14 of the document was required to read 'Bedfordshire Pension Fund'.

It was **RESOLVED** to approve the Unaudited Financial Statement for 2022/23.

- ii) To receive and approve the Governance Statement 2022/23

It was **RESOLVED** to approve the Governance Statement 2022/23.

- iii) To receive and approve the Annual Return 2022/23

It was **RESOLVED** to approve the Annual Return 2022/23.

- iv) For Members to receive and consider the Final Internal Audit Report for year-end 31st March 2023

It was **RESOLVED** to accept the Final Interim Audit Report for year-end 31<sup>st</sup> March 2023.

*Members agreed to move item 12b – Rolling Capital Fund to item 11c.*



**a. Rolling Capital Fund (RCF) Applications**

It was **RESOLVED** to approve the Business Improvement & Development Board RCF application of £4,487.75 for Davis Suite EV equipment.

**2430. ITEMS FOR INFORMATION**

**b. Finance Reports Part 1**

- i) Flitwick Town Council Summary, Investments & Loans – noted.
- ii) Corporate Services Summary – noted.
- iii) Civic Expenses Summary – noted.
- iv) RCF & Grant Funding Review – noted.
- v) Bank Reconciliations – noted.

OMEGA Reports:

- vi) Income & Expenditure (Corporate & Community) – noted.
- vii) Cashbook (CB1 & CB2) Transactions April & May 2023 – a query was raised why there was still an electricity charge at Hinksley Road changing rooms. The Senior Finance Officer explained that this was for the continued connection charges.

**c. Planning – Responses to CBC including Officer Delegated Decisions**

Members noted the delegated decisions.

**d. Planning – CBC Decisions**

Members noted the planning decisions.

**2431. PUBLIC OPEN SESSION**

Jon Culman wished to discuss the following items:

- Event on Millennium Park – Mr Culman commented that there had been a lot of events on the Millennium Park recently and felt they should be spread out across different parts of Flitwick so that nearby residents could enjoy their gardens without listening to loud music.
- Barclays – Mr Culman commented that benches and bins had been promised a long time ago and nothing had yet materialised. Members advised Mr Culman that the order had been placed but unfortunately there had been long delays due to the company moving their production site and getting production up and running.
- Manor Park – Mr Culman commented on the great job of newly installed gates at Manor Park but was frustrated nothing had been done about the lake. Mr Culman understood that it would be an expensive and large project but felt that the Town Council had done nothing to progress this. Members advised Mr Culman that a new management plan had been created in 2022 and part of this was looking to restore the lake. However, it would be a significantly large and expensive project which involved various external stakeholders to be involved.

Ms Livens was pleased to see that a new sound system would be installed in the Davis Suite. Ms Livens also hoped that Members were planning a suitable tribute to recognise the contribution of former Councillor Lutley for her time on the Council.

**2432. EXEMPT ITEMS**

The following resolution was **moved** that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.



a. **Minutes & Recommendations**

For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 16<sup>th</sup> May 2023**, this meeting was held at the Rufus Centre.

Members **resolved** to adopt the minutes of the Town Council Meeting held on Tuesday 16<sup>th</sup> May 2023 as a true record.

b. **Finance Reports Part 2**

The finance report were noted.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Trees  
make life  
better

## Flitwick Nature Park

### Key

- Permissive Access
- New Pond
- FPN Boundary
- Car Park
- Low Density Woodland
- Orchard
- Lowland Meadow
- Multi Purpose Woodland

### Constraints

#### PRoW

#### prows

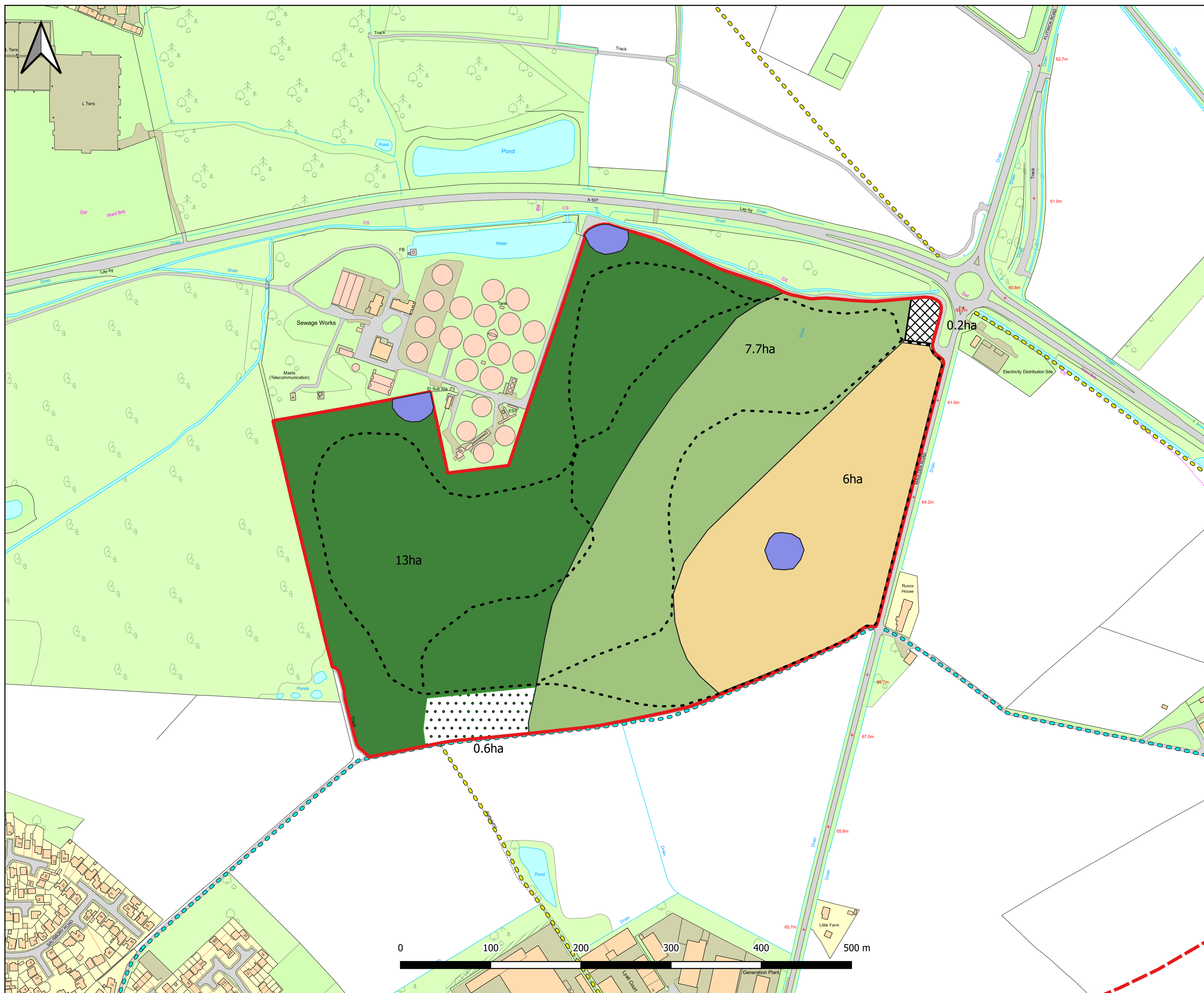
- Byway
- Footpath

Date: 03/07/2023

Scale: 1:3825



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12 July 2023

Flitwick Town Council

## Trees for Climate Grant – Flitwick Nature Park

Further to previous discussions please find below details for a potential Trees for Climate grant offer to create 21.3 ha of new woodland at the Flitwick Nature Park:

| Estimated Grant Forecast   |                 |              |                 |
|--|-----------------|--------------|-----------------|
| Item   | Incoming        | Outgoing     | Total           |
| <b>Capita Grant</b><br>Establishment £8500 p/ha                                      | £181,050        | £181,050     | £0.00           |
| Capital grant used to deliver the new woodland                                       |                 |              |                 |
| <b>Multipurpose Woodland 13ha</b><br>Maintenance £300 p/ha for 15 years              | £58,500         | £0.00        | £58,500         |
| Env. Benefits £200 p/ha for 15 years   | £39,000         | £0.00        | £39,000         |
| <b>Low Density Woodland 7.7ha</b><br>Maintenance 30% of £300 = £90 p/ha for 15 years | £10,395         | £0.00        | £10,395         |
| Env. Benefits 30% of £200 = £60 p/ha for 15 years                                    | £6,930          | £0.00        | £6,930          |
| <b>Orchard Area 0.6ha</b><br>Maintenance £300 p/ha for 15 years                      | £2,700          | £0.00        | £2,700          |
| Env Benefits £200 p/ha for 15 years  | £1,800          | £0.00        | £1,800          |
| <b>Total</b>   | <b>£108,930</b> | <b>£0.00</b> | <b>£108,930</b> |

## Grant Income Estimate

The grant income is based on 21.3ha which will equate to 80% of woodland cover (17.04ha) and 20% open ground (4.26ha). The planting design can be altered to suit your land uses and access needs. All establishment and the first 3 years of spraying/beat up costs will be covered by the Trees for Climate Capital Grant. To confirm maintenance and environmental benefit payments would total £108,930 spread over 15 years.

## Woodland Carbon Code Calculation

A new native woodland can capture 300-400 tonnes of CO<sub>2</sub> equivalent per hectare by year 50. By year 100, it could capture 400-600 CO<sub>2</sub> equivalent per hectare. Potential income from carbon sales is currently between £15 and £20/Tco<sub>2</sub>. 13ha of multipurpose woodland could generate £78,000 of carbon payments by year 50. For more information on Woodland Carbon Code please visit [forestry.gov.uk/carboncode](http://forestry.gov.uk/carboncode).

The Rufus Centre  
Steppingley Road  
Flitwick  
Beds,  
MK45 1AH

For Attn: Mathew Earles

**Re: Room 3 Denel Wing – Office Refurbishment**

Date 6<sup>th</sup> July 2023

Dear Sir,

Thank you for giving us the opportunity of quoting for the above work which is as follows.

**Office Refurbishment**

We are allowing to remove and replace existing ceiling tiles for new Zentia Armstrong Dune evo5462M – Tegular 600 x 600 x 15

Uplift existing floor coverings and prepare floor ready to receive new carpet tiles – Gradus Latour 2 stanton 08943 (Batch 56634)

Prepare and make good to walls and apply 2NO coats of matt white emulsion

Woodwork and metal to be prepare surface ready to receive undercoat and topcoat

Supply and fit 4NO 600 x 600 LED light panels

All waste to be removed via vans and placed in a skip at our office.

**Total cost of the above work**

**£3,890.00**

**All Plus, VAT**

***Please note that this quotation is only valid for 30 days for the date above.***

We hope the above is of interest to you and await your further instructions / order.

Yours faithfully

|

|

|

|



**From:** Ian Cook <[stepfreeaccess@virginmedia.com](mailto:stepfreeaccess@virginmedia.com)>

**Sent:** 07 July 2023 6:15 PM

**To:** [info@rmt.org.uk](mailto:info@rmt.org.uk) <[info@rmt.org.uk](mailto:info@rmt.org.uk)>

**Subject:** Please help this campaign

To Whom it may concern

Can I ask you to support this campaign, if ticket offices are closed it will be nearly impossible for people with mobility issues to travel by train.

I am sure you are aware of this, but we do need Union support as politicians and the media seem to ignore this.

If Level Boarding was introduced at all stations and on all trains, it would help families with buggies and small children, those with heavy suitcases and all those with a visible or non-visible disability.

Please respond to this email as it is most urgent we get this message across to those who make decisions.

Regards

Ian Cook (Founder of Step Free Access at All Stations and on All Trains and ex FOC (Shop Steward in the print))

--



☎ 07943496216  
✉ [stepfreeaccess@virginmedia.com](mailto:stepfreeaccess@virginmedia.com)  
f Step Free Access  
@stepfreeaccess  
#AccessStep

[stepfreeaccess.wixsite.com/website](https://stepfreeaccess.wixsite.com/website)



Item 13a i) Flitwick Town Council Summary, Investments & Loans 23/24

01 April to 30 June 2023

|  | YTD Income | Income Budget | % Budget Achieved |       | YTD Expenditure | Expenditure Budget | % Budget Spent |       |
|--|------------|---------------|-------------------|-------|-----------------|--------------------|----------------|-------|
| Corporate Services                       | £ 504,224  | £ 1,080,059   | 47%               | Amber | £ 117,980       | £ 532,529          | 22%            | Green |
| Business Improvement & Development Board | £ 211,134  | £ 660,300     | 32%               | Amber | £ 140,610       | £ 646,010          | 22%            | Green |
| Community Services                       | £ 33,839   | £ 84,152      | 40%               | Amber | £ 157,845       | £ 645,972          | 24%            | Green |
| Whole Business                           | £ 749,197  | £ 1,824,511   | 41%               | Amber | £ 416,435       | £ 1,824,511        | 23%            | Green |

|  |              |       |
|--|--------------|-------|
| TOLERANCES: spend against budget       |              |       |
| Income                                 | 0% to 24%    | RED   |
|  | 25% to 74%   | AMBER |
|  | 75% to 100%+ | GREEN |
| Expenditure                            | 0% to 74%    | GREEN |
|  | 75% to 99%   | AMBER |
|  | 100%         | BLACK |
|  | 101%+        | RED   |
| Accepted budget variance 15% (or £100) |              |       |

Investments Summary 23/24

|   |             |
|---|-------------|
| CCLA Summary Year to Date (230, 1190/111) |             |
| Account balance as of 30 Jun 23:          | £ 1,213,000 |
| Cumulative Dividends to 30 Jun 23:        | £ 1,153     |

Loans Summary 23/24

|   |   |         |
|---|---|---------|
| PWLB Lending Facility Year to Date (4061/422, 4062/422) |   |         |
| Principal Balance Opening 23/24                         | £ | 866,892 |
| Capital paid year to date                               | £ | 12,370  |
| Interest paid year to date                              | £ | 523     |

## Item 13a ii) Corporate Services 2023/24

|                       |  |                          | 01-30 June 23 |             |
|-----------------------|--|--------------------------|---------------|-------------|
| Cost Centre           |  |                          | Income        | Expenditure |
| 101<br>Administration | 1003/101, 1191/101   | Admin Income             | £ 24          |             |
|                       | 4001/101   | Salary Costs             |               | £ 16,429    |
|                       | 4003/101, 4009/101, 4011/101, 4033/101,                              | Other Staff Costs        |               | £ 2         |
|                       | 4102/101   | FTC Internal Rent        |               | £ 3,133     |
|                       | 4020/101, 4021/101, 4022/101, 4023/101, 4025/101, 4040/101, 4056/101 | Business Operating Costs |               | £ 3,806     |
|                       | 4017/101, 4058/101, 4059/101, 4103/101                               | Other Costs              |               | £ 98        |

| 2023/24 Year to date |        |                   |       |             |           |                |       |
|----------------------|--------|-------------------|-------|-------------|-----------|----------------|-------|
| Income               | Budget | % Budget Achieved |       | Expenditure | Budget    | % Budget Spent |       |
| £ 79                 | £ 100  | 79%               | Green |             |           |                |       |
|                      |        |                   |       | £ 39,638    | £ 211,528 | 19%            | Green |
|                      |        |                   |       | £ 17        | £ 1,500   | 1%             | Green |
|                      |        |                   |       | £ 9,398     | £ 37,590  | 25%            | Green |
|                      |        |                   |       | £ 9,568     | £ 52,200  | 18%            | Green |
|                      |        |                   |       | £ 791       | £ 8,650   | 9%             | Green |

|                      |                    |                       |     |         |
|----------------------|--------------------|-----------------------|-----|---------|
| 103<br>Communication | 1001/103           | Comms Income          | £ - |         |
|                      | 4024/103, 4046/103 | Comms IT / Software   |     | £ 158   |
|                      | 4028/103           | Advertising Costs     |     | £ -     |
|                      | 4045/103           | Flitwick Papers Costs |     | £ 2,078 |

|     |       |    |     |         |         |     |       |
|-----|-------|----|-----|---------|---------|-----|-------|
| £ - | £ 750 | 0% | Red |         |         |     |       |
|     |       |    |     | £ 219   | £ 3,000 | 7%  | Green |
|     |       |    |     | £ 5     | £ 500   | 1%  | Green |
|     |       |    |     | £ 2,078 | £ 9,500 | 22% | Green |

|                     |  |                               |     |         |
|---------------------|--|-------------------------------|-----|---------|
| 422<br>Finance & HR | 1029/422   | Local Ground Leases           | £ - |         |
|                     | 4027/422, 4041/422, 4057/422, 4156/422, 4160/422 | Finance Costs                 |     | £ 1,361 |
|                     | 4010/422, 4039/422, 4047/422, 4053/422           | Other Staff Costs (not Wages) |     | £ 597   |
|                     | 4061/422, 4062/422                               | Loans                         |     | £ -     |
|                     | 4029/422, 4103/422, 4506/422                     | Other Business Costs          |     | £ 2,570 |

|     |     |    |     |          |          |     |       |
|-----|-----|----|-----|----------|----------|-----|-------|
| £ - | £ 4 | 0% | Red |          |          |     |       |
|     |     |    |     | -£ 788   | £ 17,200 | -5% | Green |
|     |     |    |     | £ 7,189  | £ 18,500 | 39% | Green |
|     |     |    |     | £ 11,847 | £ 74,841 | 16% | Green |
|     |     |    |     | £ 12,547 | £ 32,100 | 39% | Green |

|       |                    |                        |         |      |
|-------|--------------------|------------------------|---------|------|
| Other | 1022/106           | Flitwick Town Sq Rents | £ 9,500 |      |
|       | 1176/111, 1190/111 | Precept & Interest Rec | £ 5,442 |      |
|       | 4103/601, 4506/601 | Planning Fees          |         | £ 46 |

|           |             |     |       |      |         |    |       |
|-----------|-------------|-----|-------|------|---------|----|-------|
| £ 9,500   | £ 38,000    | 25% | Amber |      |         |    |       |
| £ 508,995 | £ 1,041,205 | 49% | Amber |      |         |    |       |
|           |             |     |       | £ 46 | £ 1,720 | 3% | Green |



Item 13a iii) Civic 2023/24

| Cost Centre          |          | 01-30 June 2023                |             | 2023/24 Year to date |        |                   |             |         |                |
|----------------------|----------|--------------------------------|-------------|----------------------|--------|-------------------|-------------|---------|----------------|
|                      |          | Income                         | Expenditure | Income               | Budget | % Budget Achieved | Expenditure | Budget  | % Budget Spent |
| 102 - Civic Expenses | 1143/102 | CURRENT Yr - TM Charity Income | £ 513       | £ 668                | £ -    | n/a               |             |         |                |
|                      | 4143/102 | CURRENT Yr - TM Charity Costs  |             |                      |        |                   | -£ 33       | £ -     |                |
|                      | 4210/102 | TM Allowance inc Civic Recep.  |             | £ 65                 |        |                   | £ 32        | £ 4,000 | 0% Green       |
|                      | 4035/102 | Regalia Fund                   |             | £ -                  |        |                   | £ 428       | £ 1,000 | 43% Green      |
|                      | 4036/102 | Civic Service                  |             | £ -                  |        |                   | £ -         | £ 600   | 0% Green       |
|                      | 4103/102 | FTC Internal Room Hire         |             | £ -                  |        |                   | £ -         | £ 600   | 0% Green       |
|                      | 4502/102 | Election Costs                 |             | £ -                  |        |                   | £ -         | £ 7,500 | 0% Green       |
|                      | 1144/102 | 22/23 Term - TM Charity Income | £ -         |                      | £ -    | n/a               |             |         |                |
|                      | 4107/102 | 22/23 Term - TM Charity Costs  |             | £ 3,575              |        |                   | £ -         | £ -     |                |
|                      | 4209/102 | 22-23 Term - TM Allowance      |             | £ -                  |        |                   | £ -         | £ -     |                |

Civic Narrative

May-234107/1021 of 2 year end charity donations for 2022/23 mayoral term included above. Final payment completed in June 2023.

Jun-234107/1022022/23 mayoral term charity donations now complete.



## Item 13a iv) Rolling Capital Fund & Grant Funding Review 2023/24

|        |                           |   |   |               |
|--------|---------------------------|---|---|---------------|
| (315)  | Rolling Capital Programme | Opening Balance                               | £ | 202,062       |
| (5013) |                           | <b>PLUS</b> RCF Current Year Funding          | £ | 50,000        |
| (5014) |                           | <b>LESS</b> RCF 23/24 Spending to Date        | £ | <b>2,274</b>  |
|        |                           | <b>LESS</b> Committed Spending Remaining      | £ | <b>92,388</b> |
|        |                           | <b>LESS</b> Overspend Funded by Central RCF   | £ | -             |
|        |                           | <b>PLUS</b> Under spend Funded by Central RCF | £ | -             |

Last Updated: **30 June 2023**

**2022/23 RCP Funds Available (Uncommitted) £ 157,400**

| PROJECT Details |     |                                  |                       |                 | RCF Details          |                           |                         |                         |                            |                          | 22/23 FUNDING Details |                          |                         |                          | Comments   |
|-----------------|-----|----------------------------------|-----------------------|-----------------|----------------------|---------------------------|-------------------------|-------------------------|----------------------------|--------------------------|-----------------------|--------------------------|-------------------------|--------------------------|--|
| Project Code    |     | Project Description              | Committee             | Minute Ref      | RCF Budget Committed | Previous Year's RCF Spend | 23/24 RCF Spend to Date | Overspend Funded by RCP | Underspend Returned to RCP | RCF Commitment Remaining |                       | Additional Project Spend | Funding Received (1177) | Project Budget Remaining |  |
| 4212            | 110 | RCF - Nature Park                | Community             | Del. Auth       | £ 3,000              | £ -                       | £ -                     | £ -                     | £ -                        | £ 3,000                  | 0%                    | £ 1,550                  | £ 283,385               | £ 281,835                | \$106 monies remaining: Phase 1 £7,106.89, Phase 2 £274,728 & Plans £1,550 (CBC to be invoiced for \$106 once works completed). SL 7/9/22. Planning Consultant RCF approved July 23. |
| 4215            | 110 | RCF - Flit Valley Walk           | Corporate & Community | None            | £ 2,000              | £ 1,169                   | £ -                     | £ -                     | £ -                        | £ 831                    | 42%                   | £ -                      | £ -                     | £ -                      | Greensands grant of £2,405 received (1177/110) in 21/22 in addition to stated budget. 22/23 opening bal £1459. Awaiting final expense for leaflets (estimated at £628)               |
| 4803            | 110 | RCF - Manor Park Heritage        | Community             | 809c            | £ 28,000             | £ 175                     | £ -                     | £ -                     | £ -                        | £ 27,825                 | 99%                   | £ 34,913                 | £ 75,885                | £ 40,972                 | \$106 Grants monies approved from CBC - please see project schedule for full breakdown of costs.   |
| 4819            | 110 | RCF - Flitwick Town Sq Defib     | Community             | 5213d           | £ 1,770              | £ -                       | £ -                     | £ -                     | £ -                        | £ 1,770                  | 100%                  |                          |                         |                          |  |
| 4823            | 110 | RCF - Heritage Website           | Corporate             | 753a<br>5252a)i | £ 3,800              | £ -                       | £ -                     | £ -                     | £ -                        | £ 3,800                  | 100%                  |                          |                         |                          |  |
| 4828            | 110 | RCF - Skate Park Lighting        | Community             | 1036d           | £ 21,705             | £ 2,359                   | £ -                     | £ -                     | £ -                        | £ 19,346                 | 89%                   | £ 10,500                 | £ 10,500                | £ -                      | Partially grant funded - received  |
| 4831            | 110 | RCF - Outdoor PA System          | Community             | 5302            | £ 1,118              | £ 129                     | £ 874                   | £ -                     | £ -                        | £ 115                    | 10%                   |                          |                         |                          |  |
| 4833            | 110 | RCF - Town Sq Benches/Plant/Bins | Community             | 1061            | £ 12,102             | £ -                       | £ -                     | £ -                     | £ -                        | £ 12,102                 | 100%                  |                          | £ 5,600                 | £ 5,600                  | Additional funding from Community Cohesion \$106 funds received 22/23  |
| 4836            | 110 | RCF - CCTV Skate Park & Town Sq  | Community             | 5329c           | £ 12,612             | £ 10,912                  | £ -                     | £ -                     | £ -                        | £ 1,700                  | 13%                   |                          |                         |                          | 08.03.23: CBC annual monitoring and signal transmission expenditure invoice pending for £1,700   |
| 4837            | 110 | RCF - Rural Match Fund Benches   | Community             | 5226e           | £ 2,000              | £ -                       | £ -                     | £ -                     | £ -                        | £ 2,000                  | 100%                  |                          |                         |                          | Resolution made at Council March 2022 confirmed March 2023 to be match funded by CBC - amount TBC  |
| 4838            | 110 | RCF - CCTV Data Impact Assess    | Community             | Del. Auth       | £ 1,975              | £ 1,625                   | £ -                     | £ -                     | £ -                        | £ 350                    | 18%                   |                          |                         |                          |  |
| 4839            | 110 | RCF - Rendezvous Mixer           | BD&IB                 | Del. Auth       | £ 1,400              | £ -                       | £ 1,400                 | £ -                     | £ -                        | £ 0                      | 0%                    |                          |                         |                          | June 23 - RCF CLOSED   |
| 4840            | 110 | RCF Avebury Representation       | EO Meeting            | 5418a           | £ 13,550             | £ -                       | £ -                     | £ -                     | £ -                        | £ 13,550                 | 100%                  |                          |                         |                          |  |
| 4841            | 110 | RCF - Deployable CCTV Camera     | Council               | Del. Auth       | £ 907                | £ -                       | £ -                     | £ -                     | £ -                        | £ 907                    | 100%                  |                          |                         |                          |  |
| 4842            | 110 | RCF - Replace Davis Equipment    | BD&IB                 | 1453c           | £ 4,488              | £ -                       | £ -                     | £ -                     | £ -                        | £ 4,488                  | 100%                  |                          |                         |                          |  |

### Please note:

Unspent 23/24 funds will remain in Rolling Capital Programme. Accepted RCF budget variance at 5%. Rolling Capital Fund (RCF) is the amount as yet unspent (Balance Sheet Account 315).

Rolling Capital Fund available is Balance Sheet Account 315 less remaining approved Commitments (N/L 5014 Variance). RCF review has been adjusted to separate grant funding. Please refer to 'YELLOW boxes for RCF remaining balances.

# Flitwick Town Council Current Year

## Bank - Cash and Investment Reconciliation as at 30 June 2023

|                                       |            | <u>Account Description</u>            | <u>Balance</u>      |
|---------------------------------------|------------|---------------------------------------|---------------------|
| <u>Bank Statement Balances</u>        |            |                                       |                     |
| 1                                     | 30/06/2023 | CURRENT ACCOUNT                       | 5,109.50            |
| 2                                     | 30/06/2023 | BUSINESS RESERVE                      | 98,232.77           |
| 5                                     | 30/06/2023 | PDQ Account                           | 966.02              |
| 6                                     | 30/06/2023 | Barclaycard                           | 0.00                |
|                                       |            |                                       | <b>104,308.29</b>   |
| <u>Other Cash &amp; Bank Balances</u> |            |                                       |                     |
|                                       |            | CCLA PSDF Account                     | 1,213,000.00        |
|                                       |            | Float - Cafe Safe                     | 400.00              |
|                                       |            | Float - Cafe Till Drawer              | 80.00               |
|                                       |            | Float - Main Safe                     | 400.00              |
|                                       |            | Float - Reception Safe                | 15.00               |
|                                       |            | Petty Cash Control                    | 400.00              |
|                                       |            |                                       | <b>1,214,295.00</b> |
|                                       |            |                                       | <b>1,318,603.29</b> |
| <u>Unpresented Payments</u>           |            |                                       |                     |
| 1                                     | 30/04/2023 | E4221                                 | -0.01               |
| 1                                     | 31/05/2023 | to clear                              | -0.01               |
|                                       |            |                                       | <b>-0.02</b>        |
| <b>Closing Balance</b>                |            |                                       | <b>1,318,603.31</b> |
| <u>All Cash &amp; Bank Accounts</u>   |            |                                       |                     |
| 1                                     |            | Current Bank Ac Barclays 009          | 5,109.50            |
| 2                                     |            | Barclays Business Reserve 106         | 98,232.77           |
| 5                                     |            | PDQ Account                           | 966.02              |
| 6                                     |            | Barclaycard                           | 0.00                |
|                                       |            | Other Cash & Bank Balances            | 1,214,295.00        |
|                                       |            | <b>Total Cash &amp; Bank Balances</b> | <b>1,318,603.29</b> |

**CORPORATE SERVICES****101 ADMINISTRATION**

|  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| 1003 PHOTOCOPIES                       | 24                    | 69                     | 100                   | 31                       |                          |                    | 69.2%   |                         |
| 1191 MISC INCOME                       | 0                     | 10                     | 0                     | (10)                     |                          |                    | 0.0%    |                         |
| ADMINISTRATION :- Income               | 24                    | 79                     | 100                   | 21                       |                          |                    | 79.2%   | 0                       |
| 4001 SALARIES AND WAGES                | 16,429                | 39,638                 | 211,528               | 171,890                  |                          | 171,890            | 18.7%   |                         |
| 4003 VEHICLE - MILEAGE                 | 2                     | 12                     | 0                     | (12)                     |                          | (12)               | 0.0%    |                         |
| 4009 HEALTH & SAFETY                   | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4017 FTC Corporate Events              | 0                     | 0                      | 750                   | 750                      |                          | 750                | 0.0%    |                         |
| 4020 POSTAGE                           | 0                     | 621                    | 800                   | 179                      |                          | 179                | 77.7%   |                         |
| 4021 PRINTING/STATIONERY               | 135                   | 549                    | 3,000                 | 2,451                    |                          | 2,451              | 18.3%   |                         |
| 4022 PHOTOCOPIER CONTRACT              | 221                   | 426                    | 5,000                 | 4,574                    |                          | 4,574              | 8.5%    |                         |
| 4023 TELEPHONES                        | 1,293                 | 2,374                  | 8,300                 | 5,926                    |                          | 5,926              | 28.6%   |                         |
| 4025 OFFICE & IT EQUIPMENT             | 0                     | 0                      | 2,500                 | 2,500                    |                          | 2,500              | 0.0%    |                         |
| 4033 RECRUITMENT COSTS                 | 0                     | 5                      | 1,000                 | 995                      |                          | 995                | 0.5%    |                         |
| 4040 IT SUPPORT                        | 2,157                 | 5,598                  | 30,000                | 24,402                   |                          | 24,402             | 18.7%   |                         |
| 4056 LICENCES / MEMBERSHIPS            | 0                     | 0                      | 2,600                 | 2,600                    |                          | 2,600              | 0.0%    |                         |
| 4058 BANK CHARGES                      | 18                    | 55                     | 200                   | 145                      |                          | 145                | 27.4%   |                         |
| 4059 SUNDRIES                          | 14                    | 17                     | 500                   | 483                      |                          | 483                | 3.5%    |                         |
| 4102 FTC Internal Rent                 | 3,133                 | 9,398                  | 37,590                | 28,193                   |                          | 28,193             | 25.0%   |                         |
| 4103 FTC Internal Hire                 | 66                    | 719                    | 7,200                 | 6,481                    |                          | 6,481              | 10.0%   |                         |
| ADMINISTRATION :- Indirect Expenditure | 23,469                | 59,412                 | 311,468               | 252,056                  | 0                        | 252,056            | 19.1%   | 0                       |

Net Income over Expenditure (23,445) (59,333) (311,368) (252,035)

**102 CIVIC EXPENSES**

|  |         |      |          |          |   |        |       |   |
|--|---------|------|----------|----------|---|--------|-------|---|
| 1143 CURRENT Yr - TM Charity Income    | 513     | 668  | 0        | (668)    |   |        | 0.0%  |   |
| CIVIC EXPENSES :- Income               | 513     | 668  | 0        | (668)    |   |        |       | 0 |
| 4035 REGALIA FUND                      | 0       | 428  | 1,000    | 572      |   | 572    | 42.8% |   |
| 4036 CIVIC SERVICE & EVENTS            | 0       | 0    | 600      | 600      |   | 600    | 0.0%  |   |
| 4103 FTC Internal Hire                 | 0       | 0    | 600      | 600      |   | 600    | 0.0%  |   |
| 4107 PAST Yr - TM Charity Costs        | 3,575   | 0    | 0        | 0        |   | 0      | 0.0%  |   |
| 4143 CURRENT Yr - TM Charity Costs     | 0       | (33) | 0        | 33       |   | 33     | 0.0%  |   |
| 4210 TM Allowance & Civic Reception    | 65      | 32   | 4,000    | 3,968    |   | 3,968  | 0.8%  |   |
| 4502 ELECTIONS/BY ELECTIONS            | 0       | 0    | 7,500    | 7,500    |   | 7,500  | 0.0%  |   |
| CIVIC EXPENSES :- Indirect Expenditure | 3,640   | 427  | 13,700   | 13,273   | 0 | 13,273 | 3.1%  | 0 |
| Net Income over Expenditure            | (3,127) | 241  | (13,700) | (13,941) |   |        |       |   |

|   | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>103 COMMUNICATIONS</b>                 |                       |                        |                       |                          |                          |                    |         |                         |
| 1001 ADVERTISING INCOME                   | 0                     | 0                      | 750                   | 750                      |                          |                    | 0.0%    |                         |
| COMMUNICATIONS :- Income                  | 0                     | 0                      | 750                   | 750                      |                          |                    | 0.0%    | 0                       |
| 4024 SOCIAL MEDIA SOFTWARE                | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4028 ADVERTISING / PROMOTIONS             | 0                     | 5                      | 500                   | 495                      |                          | 495                | 1.0%    |                         |
| 4045 FLITWICK PAPERS COSTS                | 2,078                 | 2,078                  | 9,500                 | 7,422                    |                          | 7,422              | 21.9%   |                         |
| 4046 WEBSITE / TICKETING SYSTEM           | 158                   | 219                    | 2,500                 | 2,282                    |                          | 2,282              | 8.7%    |                         |
| COMMUNICATIONS :- Indirect Expenditure    | 2,236                 | 2,301                  | 13,000                | 10,699                   | 0                        | 10,699             | 17.7%   | 0                       |
| Net Income over Expenditure               | (2,236)               | (2,301)                | (12,250)              | (9,949)                  |                          |                    |         |                         |
| <b>106 Flitwick Town Square - Corp</b>    |                       |                        |                       |                          |                          |                    |         |                         |
| 1022 RENT RECEIVABLE TENANTS              | 9,500                 | 9,500                  | 38,000                | 28,500                   |                          |                    | 25.0%   |                         |
| Flitwick Town Square - Corp :- Income     | 9,500                 | 9,500                  | 38,000                | 28,500                   |                          |                    | 25.0%   | 0                       |
| Net Income                                | 9,500                 | 9,500                  | 38,000                | 28,500                   |                          |                    |         |                         |
| <b>110 PROJECTS &amp; GRANTS</b>          |                       |                        |                       |                          |                          |                    |         |                         |
| 1175 Sale of Assets                       | 0                     | (15,018)               | 0                     | 15,018                   |                          |                    | 0.0%    |                         |
| PROJECTS & GRANTS :- Income               | 0                     | (15,018)               | 0                     | 15,018                   |                          |                    |         | 0                       |
| 4212 RCF - Nature Park                    | 0                     | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%    |                         |
| 4215 PROJ - Flit Valley Walk RCF          | 0                     | 0                      | 831                   | 831                      |                          | 831                | 0.0%    |                         |
| 4803 GF & RCF - Manor Park Heritage       | 37,374                | 68,134                 | 27,825                | (40,309)                 |                          | (40,309)           | 244.9%  |                         |
| 4819 RCF - Flitwick Town Sq Defib         | 0                     | 0                      | 1,770                 | 1,770                    |                          | 1,770              | 0.0%    |                         |
| 4823 RCF - Heritage Website               | 0                     | 0                      | 3,800                 | 3,800                    |                          | 3,800              | 0.0%    |                         |
| 4828 RCF - Skate Park Lighting            | 0                     | 0                      | 19,346                | 19,346                   |                          | 19,346             | 0.0%    |                         |
| 4831 RCF - Outdoor PA System              | 129                   | 129                    | 244                   | 115                      |                          | 115                | 52.7%   |                         |
| 4833 RCF - Town Sq Bench/Bin/Plante       | 0                     | 0                      | 12,102                | 12,102                   |                          | 12,102             | 0.0%    |                         |
| 4836 RCF - CCTV Town Sq/Skate Pk          | 0                     | 0                      | 1,700                 | 1,700                    |                          | 1,700              | 0.0%    |                         |
| 4837 RCF - Rural Match Fund Benches       | 0                     | 0                      | 2,000                 | 2,000                    |                          | 2,000              | 0.0%    |                         |
| 4838 RCF - CCTV Data Impact Assess        | 0                     | 0                      | 350                   | 350                      |                          | 350                | 0.0%    |                         |
| 4839 RCF - Rendezvous Mixer               | 1,400                 | 1,400                  | 1,400                 | 0                        |                          | 0                  | 100.0%  |                         |
| 4840 RCF - Avebury Representation         | 0                     | 0                      | 13,550                | 13,550                   |                          | 13,550             | 0.0%    |                         |
| 4841 RCF - Deployable CCTV Camera         | 0                     | 0                      | 907                   | 907                      |                          | 907                | 0.0%    |                         |
| 4842 RCF - Replace Davis Equipment        | 0                     | 0                      | 4,488                 | 4,488                    |                          | 4,488              | 0.0%    |                         |
| 5013 Trs to Rolling Capital Fund          | 0                     | 25,000                 | 50,000                | 25,000                   |                          | 25,000             | 50.0%   |                         |
| 5014 Funding from R C P                   | (38,902)              | (69,663)               | (93,313)              | (23,650)                 |                          | (23,650)           | 74.7%   |                         |
| PROJECTS & GRANTS :- Indirect Expenditure | 0                     | 25,000                 | 50,000                | 25,000                   | 0                        | 25,000             | 50.0%   | 0                       |
| Net Income over Expenditure               | 0                     | (40,018)               | (50,000)              | (9,982)                  |                          |                    |         |                         |

|   | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|---|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>111 PRECEPT, INTEREST &amp; CCLA</b> |                       |                        |                       |                          |                          |                    |         |                         |
| 1176 PRECEPT RECEIVED                   | 0                     | 500,603                | 1,016,205             | 515,603                  |                          |                    | 49.3%   |                         |
| 1190 INTEREST RECEIVED                  | 5,442                 | 8,392                  | 25,000                | 16,608                   |                          |                    | 33.6%   |                         |
| PRECEPT, INTEREST & CCLA :- Income      | 5,442                 | 508,995                | 1,041,205             | 532,210                  |                          |                    | 48.9%   | 0                       |
| Net Income                              | 5,442                 | 508,995                | 1,041,205             | 532,210                  |                          |                    |         |                         |
| <b>422 FINANCE &amp; HR</b>             |                       |                        |                       |                          |                          |                    |         |                         |
| 1029 Local Grounds Leases               | 0                     | 0                      | 4                     | 4                        |                          |                    | 0.0%    |                         |
| FINANCE & HR :- Income                  | 0                     | 0                      | 4                     | 4                        |                          |                    | 0.0%    | 0                       |
| 4010 SIMPLY HEALTH INSURANCE            | 442                   | 1,326                  | 6,500                 | 5,174                    |                          | 5,174              | 20.4%   |                         |
| 4027 AUDIT FEES - EXTERNAL              | 0                     | (2,520)                | 2,700                 | 5,220                    |                          | 5,220              | (93.3%) |                         |
| 4029 INSURANCES                         | 0                     | 9,567                  | 27,000                | 17,433                   |                          | 17,433             | 35.4%   |                         |
| 4039 HR SUPPORT                         | 0                     | 5,450                  | 6,000                 | 550                      |                          | 550                | 90.8%   |                         |
| 4041 PDQ SYSTEMS: 50/50 on 420/422      | 301                   | 776                    | 2,500                 | 1,724                    |                          | 1,724              | 31.0%   |                         |
| 4047 STAFF COURSES/TRAINING             | 142                   | 142                    | 4,000                 | 3,859                    |                          | 3,859              | 3.5%    |                         |
| 4053 PAYROLL SYSTEMS                    | 13                    | 271                    | 2,000                 | 1,729                    |                          | 1,729              | 13.5%   |                         |
| 4057 ACCOUNTS IT SOFTWARE               | 0                     | 2,076                  | 3,300                 | 1,224                    |                          | 1,224              | 62.9%   |                         |
| 4061 LOAN CAPITAL PAID                  | 0                     | 12,370                 | 56,105                | 43,736                   |                          | 43,736             | 22.0%   |                         |
| 4062 LOAN INTEREST PWLB                 | 0                     | (523)                  | 18,736                | 19,259                   |                          | 19,259             | (2.8%)  |                         |
| 4103 FTC Internal Hire                  | 160                   | 570                    | 100                   | (470)                    |                          | (470)              | 569.6%  |                         |
| 4156 AUDIT FEES - INTERNAL              | 960                   | 480                    | 2,000                 | 1,520                    |                          | 1,520              | 24.0%   |                         |
| 4160 ACCOUNTANTS FEES                   | 100                   | (1,600)                | 6,700                 | 8,300                    |                          | 8,300              | (23.9%) |                         |
| 4506 LEGAL & PROFESSIONAL FEES          | 2,410                 | 2,410                  | 5,000                 | 2,590                    |                          | 2,590              | 48.2%   |                         |
| FINANCE & HR :- Indirect Expenditure    | 4,528                 | 30,793                 | 142,641               | 111,848                  | 0                        | 111,848            | 21.6%   | 0                       |
| Net Income over Expenditure             | (4,528)               | (30,793)               | (142,637)             | (111,844)                |                          |                    |         |                         |
| <b>601 PLANNING</b>                     |                       |                        |                       |                          |                          |                    |         |                         |
| 4103 FTC Internal Hire                  | 46                    | 46                     | 720                   | 674                      |                          | 674                | 6.4%    |                         |
| 4506 LEGAL & PROFESSIONAL FEES          | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
| PLANNING :- Indirect Expenditure        | 46                    | 46                     | 1,720                 | 1,674                    | 0                        | 1,674              | 2.7%    | 0                       |
| Net Expenditure                         | (46)                  | (46)                   | (1,720)               | (1,674)                  |                          |                    |         |                         |
| CORPORATE SERVICES :- Income            | 15,480                | 504,224                | 1,080,059             | 575,835                  |                          |                    | 46.7%   |                         |
| Expenditure                             | 33,919                | 117,980                | 532,529               | 414,549                  | 0                        | 414,549            | 22.2%   |                         |
| Movement to/(from) Gen Reserve          | (18,439)              | 386,244                |                       |                          |                          |                    |         |                         |

|                                | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--------------------------------|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| Grand Totals:- Income          | 15,480                | 504,224                | 1,080,059             | 575,835                  |                          |                    | 46.7%   |                         |
| Expenditure                    | 33,919                | 117,980                | 532,529               | 414,549                  | 0                        | 414,549            | 22.2%   |                         |
| Net Income over Expenditure    | <u>(18,439)</u>       | <u>386,244</u>         | <u>547,530</u>        | <u>161,286</u>           |                          |                    |         |                         |
| Movement to/(from) Gen Reserve | <u>(18,439)</u>       | <u>386,244</u>         |                       |                          |                          |                    |         |                         |

|  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>COMMUNITY SERVICES</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| <b>300 CORE SERVICES</b>               |                       |                        |                       |                          |                          |                    |         |                         |
| 4001 SALARIES AND WAGES                | 28,572                | 90,030                 | 427,990               | 337,960                  |                          | 337,960            | 21.0%   |                         |
| 4002 UNIFORM                           | 0                     | 75                     | 700                   | 625                      |                          | 625                | 10.7%   |                         |
| 4005 VEHICLE - MAINTENANCE             | 0                     | 276                    | 1,000                 | 724                      |                          | 724                | 27.6%   |                         |
| 4006 FUEL                              | 551                   | 869                    | 4,000                 | 3,131                    |                          | 3,131              | 21.7%   |                         |
| 4008 Truck Insurance                   | 0                     | 370                    | 3,000                 | 2,630                    |                          | 2,630              | 12.3%   |                         |
| 4009 HEALTH & SAFETY                   | 0                     | 0                      | 1,500                 | 1,500                    |                          | 1,500              | 0.0%    |                         |
| 4051 GRANTS PERMITTED                  | 0                     | (200)                  | 0                     | 200                      |                          | 200                | 0.0%    |                         |
| 4063 TRUCK REPAYMENTS                  | 732                   | 2,197                  | 9,000                 | 6,803                    |                          | 6,803              | 24.4%   |                         |
| 4103 FTC Internal Hire                 | 135                   | 1,325                  | 1,600                 | 275                      |                          | 275                | 82.8%   |                         |
| CORE SERVICES :- Indirect Expenditure  | 29,990                | 94,942                 | 448,790               | 353,848                  | 0                        | 353,848            | 21.2%   | 0                       |
| Net Expenditure                        | (29,990)              | (94,942)               | (448,790)             | (353,848)                |                          |                    |         |                         |
| <b>301 BURIAL GROUNDS</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| 1004 BURIAL GROUNDS (No VAT)           | 0                     | 0                      | 30,000                | 30,000                   |                          |                    | 0.0%    |                         |
| 1013 CBC-CLOSED BURIAL GROUND          | 0                     | 0                      | 1,000                 | 1,000                    |                          |                    | 0.0%    |                         |
| 1119 Burial Grounds Income VATABLE     | 0                     | 0                      | 8,000                 | 8,000                    |                          |                    | 0.0%    |                         |
| BURIAL GROUNDS :- Income               | 0                     | 0                      | 39,000                | 39,000                   |                          |                    | 0.0%    | 0                       |
| 4015 Utilities                         | 5                     | 5                      | 150                   | 145                      |                          | 145                | 3.2%    |                         |
| 4068 Burial Ground NO VAT              | 0                     | 95                     | 500                   | 405                      |                          | 405                | 19.0%   |                         |
| 4069 Burial Ground VATABLE             | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
| BURIAL GROUNDS :- Indirect Expenditure | 5                     | 100                    | 1,650                 | 1,550                    | 0                        | 1,550              | 6.0%    | 0                       |
| Net Income over Expenditure            | (5)                   | (100)                  | 37,350                | 37,450                   |                          |                    |         |                         |
| <b>302 ALLOTMENTS</b>                  |                       |                        |                       |                          |                          |                    |         |                         |
| 1005 ALLOTMENT RENT                    | 27                    | 477                    | 4,500                 | 4,023                    |                          |                    | 10.6%   |                         |
| ALLOTMENTS :- Income                   | 27                    | 477                    | 4,500                 | 4,023                    |                          |                    | 10.6%   | 0                       |
| 4015 Utilities                         | 0                     | 33                     | 700                   | 667                      |                          | 667                | 4.8%    |                         |
| 4072 ALLOTMENTS/MAINTENANCE            | 321                   | 601                    | 2,000                 | 1,399                    |                          | 1,399              | 30.1%   |                         |
| 4088 PORTALOO HIRE                     | 0                     | 0                      | 1,250                 | 1,250                    |                          | 1,250              | 0.0%    |                         |
| 4103 FTC Internal Hire                 | 0                     | 69                     | 520                   | 451                      |                          | 451                | 13.2%   |                         |
| 4990 Transfer from EMR                 | 0                     | 0                      | (1,250)               | (1,250)                  |                          | (1,250)            | 0.0%    |                         |
| ALLOTMENTS :- Indirect Expenditure     | 321                   | 703                    | 3,220                 | 2,517                    | 0                        | 2,517              | 21.8%   | 0                       |
| Net Income over Expenditure            | (294)                 | (226)                  | 1,280                 | 1,506                    |                          |                    |         |                         |

|  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>303 LOCAL AMENITIES/TRACTOR STORE</b>                 |                       |                        |                       |                          |                          |                    |         |                         |
| 1014 PHONE MAST INC (STATION RD)                         | 4,500                 | 4,500                  | 5,500                 | 1,000                    |                          |                    | 81.8%   |                         |
| 1070 MANOR PARK (Rural Paymt Agent)                      | 0                     | 0                      | 2,000                 | 2,000                    |                          |                    | 0.0%    |                         |
| 1177 GRANTS RECEIVED                                     | 0                     | 1,500                  | 0                     | (1,500)                  |                          |                    | 0.0%    |                         |
| LOCAL AMENITIES/TRACTOR STORE :- Income                  | 4,500                 | 6,000                  | 7,500                 | 1,500                    |                          |                    | 80.0%   | 0                       |
| 4015 Utilities   | 37                    | 163                    | 1,822                 | 1,659                    |                          | 1,659              | 8.9%    |                         |
| 4078 Planting/Weeding                                    | 0                     | 1,337                  | 3,000                 | 1,663                    |                          | 1,663              | 44.6%   |                         |
| 4084 PLANT & EQUIP-PURCHASE                              | 18                    | 18                     | 2,500                 | 2,482                    |                          | 2,482              | 0.7%    |                         |
| 4085 PLANT & EQUIP-MAINTENANCE                           | 0                     | 0                      | 2,500                 | 2,500                    |                          | 2,500              | 0.0%    |                         |
| 4110 TREE MAINTENANCE                                    | 0                     | 0                      | 3,000                 | 3,000                    |                          | 3,000              | 0.0%    |                         |
| 4111 PITCH MAINTENANCE - Hinksley R                      | 0                     | 0                      | 700                   | 700                      |                          | 700                | 0.0%    |                         |
| 4115 Grass Cutting (Flitwick)                            | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4118 BINS AND SEATS                                      | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
| 4128 WASTE DISPOSAL                                      | 1,196                 | 2,504                  | 6,065                 | 3,561                    |                          | 3,561              | 41.3%   |                         |
| 4132 BUILDING MAINTENANCE                                | 0                     | 700                    | 1,500                 | 800                      |                          | 800                | 46.7%   |                         |
| 4137 Water Dispenser Maintenance                         | 0                     | 0                      | 300                   | 300                      |                          | 300                | 0.0%    |                         |
| 4700 FLITWICK MANOR PARK                                 | 44                    | 401                    | 8,000                 | 7,599                    |                          | 7,599              | 5.0%    |                         |
| 4701 Flit Valley Maintenance                             | 0                     | 0                      | 500                   | 500                      |                          | 500                | 0.0%    |                         |
| 4702 Flitwick Nature Park                                | 0                     | 0                      | 1,000                 | 1,000                    |                          | 1,000              | 0.0%    |                         |
| LOCAL AMENITIES/TRACTOR STORE :- Indirect<br>Expenditure | 1,294                 | 5,123                  | 32,387                | 27,264                   | 0                        | 27,264             | 15.8%   | 0                       |
| Net Income over Expenditure                              | 3,206                 | 877                    | (24,887)              | (25,764)                 |                          |                    |         |                         |
| <b>305 PLAY AREAS</b>                                    |                       |                        |                       |                          |                          |                    |         |                         |
| 1012 Millennium Park Hire                                | 0                     | 958                    | 1,500                 | 542                      |                          |                    | 63.9%   |                         |
| 1180 COMMUTED SUMS RELEASED TO                           | 0                     | 0                      | 1,350                 | 1,350                    |                          |                    | 0.0%    |                         |
| PLAY AREAS :- Income                                     | 0                     | 958                    | 2,850                 | 1,892                    |                          |                    | 33.6%   | 0                       |
| 4075 PLAY AREA/REPAIRS & MAINT.                          | 70                    | 507                    | 8,000                 | 7,493                    |                          | 7,493              | 6.3%    |                         |
| 4082 Millennium Park (Inc CCTV)                          | 0                     | 155                    | 2,000                 | 1,845                    |                          | 1,845              | 7.8%    |                         |
| 4122 CHANGING ROOMS - HINKSLEY                           | 8                     | 368                    | 1,213                 | 845                      |                          | 845                | 30.4%   |                         |
| PLAY AREAS :- Indirect Expenditure                       | 78                    | 1,030                  | 11,213                | 10,183                   | 0                        | 10,183             | 9.2%    | 0                       |
| Net Income over Expenditure                              | (78)                  | (72)                   | (8,363)               | (8,291)                  |                          |                    |         |                         |
| <b>306 STREET LIGHTING</b>                               |                       |                        |                       |                          |                          |                    |         |                         |
| 4096 Electricity - Street Lights                         | 518                   | 1,173                  | 2,500                 | 1,327                    |                          | 1,327              | 46.9%   |                         |
| 4097 Street Lighting Maintenance                         | 0                     | 188                    | 2,000                 | 1,812                    |                          | 1,812              | 9.4%    |                         |
| STREET LIGHTING :- Indirect Expenditure                  | 518                   | 1,361                  | 4,500                 | 3,139                    | 0                        | 3,139              | 30.3%   | 0                       |
| Net Expenditure  | (518)                 | (1,361)                | (4,500)               | (3,139)                  |                          |                    |         |                         |



|  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>311 YOUTH HUB/ACTIVITIES</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| 1035 The Hub Hire                            | 0                     | 1,284                  | 500                   | (784)                    |                          |                    | 256.9%  |                         |
| 1041 YOUTH ACTIVITIES                        | 0                     | 15,000                 | 15,000                | 0                        |                          |                    | 100.0%  |                         |
| 1177 GRANTS RECEIVED                         | 0                     | 500                    | 0                     | (500)                    |                          |                    | 0.0%    |                         |
| YOUTH HUB/ACTIVITIES :- Income               | 0                     | 16,784                 | 15,500                | (1,284)                  |                          |                    | 108.3%  | 0                       |
| 4014 CASUAL STAFF                            | 55                    | 335                    | 1,984                 | 1,649                    |                          | 1,649              | 16.9%   |                         |
| 4015 Utilities                               | 214                   | 441                    | 3,100                 | 2,659                    |                          | 2,659              | 14.2%   |                         |
| 4016 BUSINESS RATES                          | 0                     | 1,536                  | 2,600                 | 1,064                    |                          | 1,064              | 59.1%   |                         |
| 4049 YOUTH ACTIVITIES                        | 0                     | 29,475                 | 59,000                | 29,525                   |                          | 29,525             | 50.0%   |                         |
| 4128 WASTE DISPOSAL                          | 108                   | 286                    | 988                   | 702                      |                          | 702                | 29.0%   |                         |
| 4132 BUILDING MAINTENANCE                    | 751                   | 798                    | 3,000                 | 2,203                    |                          | 2,203              | 26.6%   |                         |
| 4138 EQUIPMENT                               | 6                     | 483                    | 1,000                 | 517                      |                          | 517                | 48.3%   |                         |
| 4140 MAINTENANCE CONTRACTS                   | 0                     | 942                    | 1,000                 | 58                       |                          | 58                 | 94.2%   |                         |
| YOUTH HUB/ACTIVITIES :- Indirect Expenditure | 1,134                 | 34,295                 | 72,672                | 38,377                   | 0                        | 38,377             | 47.2%   | 0                       |
| Net Income over Expenditure                  | (1,134)               | (17,511)               | (57,172)              | (39,661)                 |                          |                    |         |                         |
| <b>312 COMMUNITY ACTIVITIES</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| 1031 FITNESS CIRCUITS CLASSES                | 938                   | 938                    | 0                     | (938)                    |                          |                    | 0.0%    |                         |
| 1036 Stitches Donations                      | 0                     | 7                      | 0                     | (7)                      |                          |                    | 0.0%    |                         |
| 1039 PAINTING CIRCLE                         | 53                    | 86                     | 300                   | 214                      |                          |                    | 28.8%   |                         |
| 1120 KEEP FIT / Dance Fitness                | 588                   | 1,071                  | 3,000                 | 1,930                    |                          |                    | 35.7%   |                         |
| 1149 Flitwick Sunday Market                  | 0                     | 0                      | 720                   | 720                      |                          |                    | 0.0%    |                         |
| 1171 LUNCH CLUB                              | 284                   | 707                    | 3,500                 | 2,793                    |                          |                    | 20.2%   |                         |
| 1177 GRANTS RECEIVED                         | 0                     | (1,500)                | 0                     | 1,500                    |                          |                    | 0.0%    |                         |
| 1181 COST OF LIVING MONIES REC'D             | 120                   | 1,252                  | 0                     | (1,252)                  |                          |                    | 0.0%    |                         |
| COMMUNITY ACTIVITIES :- Income               | 1,982                 | 2,561                  | 7,520                 | 4,959                    |                          |                    | 34.1%   | 0                       |
| 4103 FTC Internal Hire                       | 1,109                 | 2,695                  | 4,400                 | 1,705                    |                          | 1,705              | 61.2%   |                         |
| 4553 PAINTING CIRCLE                         | 0                     | 0                      | 30                    | 30                       |                          | 30                 | 0.0%    |                         |
| 4554 STITCHERS                               | 12                    | 24                     | 195                   | 171                      |                          | 171                | 12.3%   |                         |
| 4558 KEEP FIT / Dance Fitness                | 250                   | (50)                   | 2,400                 | 2,450                    |                          | 2,450              | (2.1%)  |                         |
| 4606 Cost of Living Initiative               | 938                   | 1,248                  | 4,000                 | 2,752                    |                          | 2,752              | 31.2%   |                         |
| 4614 LGBTQ+ Initiative                       | (7)                   | 0                      | 0                     | 0                        |                          | 0                  | 0.0%    |                         |
| 4621 LUNCH CLUB                              | 151                   | 265                    | 2,500                 | 2,235                    |                          | 2,235              | 10.6%   |                         |
| 4625 FORGET ME NOT GROUP                     | 0                     | 12                     | 650                   | 638                      |                          | 638                | 1.8%    |                         |
| 4627 Flitwick Sunday Market                  | 0                     | 0                      | 400                   | 400                      |                          | 400                | 0.0%    |                         |
| 4629 Fitness Circuit Classes                 | 0                     | 385                    | 0                     | (385)                    |                          | (385)              | 0.0%    |                         |
| 4990 Transfer from EMR                       | 0                     | (5,294)                | 0                     | 5,294                    |                          | 5,294              | 0.0%    |                         |
| COMMUNITY ACTIVITIES :- Indirect Expenditure | 2,454                 | (714)                  | 14,575                | 15,289                   | 0                        | 15,289             | (4.9%)  | 0                       |
| Net Income over Expenditure                  | (473)                 | 3,275                  | (7,055)               | (10,330)                 |                          |                    |         |                         |

|  | Actual<br>Current Mth | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available | % Spent | Transfer<br>to/from EMR |
|--|-----------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------|-------------------------|
| <b>313 COMMUNITY EVENTS</b>              |                       |                        |                       |                          |                          |                    |         |                         |
| 1050 CORONATION DAY                      | 0                     | 531                    | 0                     | (531)                    |                          |                    | 0.0%    |                         |
| 1127 Flitwick Fun Day                    | 13                    | 4,792                  | 3,500                 | (1,292)                  |                          |                    | 136.9%  |                         |
| 1130 Christmas Lunch - OLDER People      | 0                     | 0                      | 1,800                 | 1,800                    |                          |                    | 0.0%    |                         |
| 1142 Easter Egg Trail                    | 0                     | 407                    | 480                   | 73                       |                          |                    | 84.9%   |                         |
| 1164 Christmas Market                    | 15                    | 15                     | 340                   | 325                      |                          |                    | 4.4%    |                         |
| 1165 Christmas Lights EVENT              | 0                     | 1,243                  | 312                   | (931)                    |                          |                    | 398.5%  |                         |
| 1167 Christmas Market Trip               | 0                     | 0                      | 850                   | 850                      |                          |                    | 0.0%    |                         |
| 1169 Summer Programme 23                 | 47                    | 70                     | 0                     | (70)                     |                          |                    | 0.0%    |                         |
| COMMUNITY EVENTS :- Income               | 74                    | 7,058                  | 7,282                 | 224                      |                          |                    | 96.9%   | 0                       |
| 4043 REMEMBRANCE EVENT                   | 0                     | 120                    | 1,700                 | 1,580                    |                          | 1,580              | 7.1%    |                         |
| 4200 Christmas Lights Installation       | 0                     | 0                      | 18,975                | 18,975                   |                          | 18,975             | 0.0%    |                         |
| 4201 Christmas Market                    | 0                     | 0                      | 475                   | 475                      |                          | 475                | 0.0%    |                         |
| 4202 Christmas Market Trip               | 0                     | 0                      | 850                   | 850                      |                          | 850                | 0.0%    |                         |
| 4204 Flitwick TownSq Christsmas Tree     | 0                     | 0                      | 1,375                 | 1,375                    |                          | 1,375              | 0.0%    |                         |
| 4206 Scarecrow Festival                  | 18                    | 18                     | 240                   | 222                      |                          | 222                | 7.5%    |                         |
| 4207 Fun Palace                          | 0                     | 0                      | 150                   | 150                      |                          | 150                | 0.0%    |                         |
| 4208 Skate Competition                   | 0                     | 1,475                  | 2,200                 | 725                      |                          | 725                | 67.0%   |                         |
| 4211 Easter Egg Trail                    | 0                     | 0                      | 400                   | 400                      |                          | 400                | 0.0%    |                         |
| 4213 Summer Programme 23                 | 0                     | 559                    | 0                     | (559)                    |                          | (559)              | 0.0%    |                         |
| 4540 Christmas Lights EVENT              | 0                     | 350                    | 6,000                 | 5,650                    |                          | 5,650              | 5.8%    |                         |
| 4551 Flitwick Fun Day                    | 12,815                | 18,588                 | 20,000                | 1,412                    |                          | 1,412              | 92.9%   |                         |
| 4615 King's Coronation 2023              | 0                     | 25                     | 0                     | (25)                     |                          | (25)               | 0.0%    |                         |
| 4618 COMMUNITY Events Expense            | 1,499                 | (131)                  | 2,000                 | 2,131                    |                          | 2,131              | (6.5%)  |                         |
| 4623 Christmas Lunch - OLDER PEOPLE      | 0                     | 0                      | 2,600                 | 2,600                    |                          | 2,600              | 0.0%    |                         |
| COMMUNITY EVENTS :- Indirect Expenditure | 14,332                | 21,004                 | 56,965                | 35,961                   | 0                        | 35,961             | 36.9%   | 0                       |
| Net Income over Expenditure              | (14,258)              | (13,945)               | (49,683)              | (35,738)                 |                          |                    |         |                         |
| COMMUNITY SERVICES :- Income             | 6,583                 | 33,839                 | 84,152                | 50,313                   |                          |                    | 40.2%   |                         |
| Expenditure                              | 50,127                | 157,845                | 645,972               | 488,127                  | 0                        | 488,127            | 24.4%   |                         |
| Movement to/(from) Gen Reserve           | (43,544)              | (124,005)              |                       |                          |                          |                    |         |                         |
| Grand Totals:- Income                    | 6,583                 | 33,839                 | 84,152                | 50,313                   |                          |                    | 40.2%   |                         |
| Expenditure                              | 50,127                | 157,845                | 645,972               | 488,127                  | 0                        | 488,127            | 24.4%   |                         |
| Net Income over Expenditure              | (43,544)              | (124,005)              | (561,820)             | (437,815)                |                          |                    |         |                         |
| Movement to/(from) Gen Reserve           | (43,544)              | (124,005)              |                       |                          |                          |                    |         |                         |

| Receipts for Month 3 |                              |                 |           | Nominal Ledger Analysis |      |        |                                       |
|----------------------|------------------------------|-----------------|-----------|-------------------------|------|--------|---------------------------------------|
| Receipt Ref          | Name of Payer                | £ Amnt Received | £ Debtors | £ VAT                   | A/c  | Centre | £ Amount Transaction Detail           |
|                      | Balance Brought Fwd :        | 5,000.00        |           |                         |      |        | 5,000.00                              |
|                      | Banked: 01/06/2023           | 431.20          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12065      | 431.20          | 431.20    |                         | 101  |        | Sales Recpts Page 12065               |
|                      | Banked: 01/06/2023           | 647.50          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12066      | 647.50          | 647.50    |                         | 101  |        | Sales Recpts Page 12066               |
|                      | Banked: 01/06/2023           | 100.00          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12068      | 100.00          | 100.00    |                         | 101  |        | Sales Recpts Page 12068               |
|                      | Banked: 01/06/2023           | 660.00          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12069      | 660.00          | 660.00    |                         | 101  |        | Sales Recpts Page 12069               |
|                      | Banked: 01/06/2023           | 1,161.00        |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12070      | 1,161.00        | 1,161.00  |                         | 101  |        | Sales Recpts Page 12070               |
|                      | Banked: 01/06/2023           | 937.50          |           |                         |      |        |                                       |
|                      | Central Bedfordshire Council | 937.50          |           |                         | 1031 | 312    | 937.50 Active Community Grant Circuit |
|                      | Banked: 01/06/2023           | 25,000.00       |           |                         |      |        |                                       |
| Manual               | PDQ Account                  | 25,000.00       |           |                         | 204  |        | 25,000.00 May 23 Income Undo          |
|                      | Banked: 01/06/2023           | 25,000.00       |           |                         |      |        |                                       |
| Manual               | PDQ Account                  | 25,000.00       |           |                         | 204  |        | 25,000.00 May 23 Income Transfer      |
|                      | Banked: 02/06/2023           | 250.00          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12071      | 250.00          | 250.00    |                         | 101  |        | Sales Recpts Page 12071               |
|                      | Banked: 02/06/2023           | 3,950.79        |           |                         |      |        |                                       |
| AUTO                 | BUSINESS RESERVE             | 3,950.79        |           |                         | 202  |        | 3,950.79 Auto Transfer                |
|                      | Banked: 05/06/2023           | 63.00           |           |                         |      |        |                                       |
|                      | O & E Nichols                | 63.00           |           |                         | 1120 | 312    | 63.00 Keep Fit                        |
|                      | Banked: 05/06/2023           | 324.00          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12072      | 324.00          | 324.00    |                         | 101  |        | Sales Recpts Page 12072               |
|                      | Banked: 05/06/2023           | 901.20          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12073      | 901.20          | 901.20    |                         | 101  |        | Sales Recpts Page 12073               |
|                      | Banked: 05/06/2023           | 569.80          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12074      | 569.80          | 569.80    |                         | 101  |        | Sales Recpts Page 12074               |
|                      | Banked: 05/06/2023           | 431.20          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12075      | 431.20          | 431.20    |                         | 101  |        | Sales Recpts Page 12075               |
|                      | Banked: 05/06/2023           | 230.76          |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12076      | 230.76          | 230.76    |                         | 101  |        | Sales Recpts Page 12076               |
|                      | Banked: 05/06/2023           | 50.00           |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12077      | 50.00           | 50.00     |                         | 101  |        | Sales Recpts Page 12077               |
|                      | Banked: 05/06/2023           | 5.40            |           |                         |      |        |                                       |
|                      | Sales Recpts Page 12078      | 5.40            | 5.40      |                         | 101  |        | Sales Recpts Page 12078               |

| Receipts for Month 3 |                         |                 |           | Nominal Ledger Analysis |      |        |           |                         |
|----------------------|-------------------------|-----------------|-----------|-------------------------|------|--------|-----------|-------------------------|
| Receipt Ref          | Name of Payer           | £ Amnt Received | £ Debtors | £ VAT                   | A/c  | Centre | £ Amount  | Transaction Detail      |
|                      | Banked: 05/06/2023      | 1,000.00        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12079 | 1,000.00        | 1,000.00  |                         | 103  |        |           | Sales Recpts Page 12079 |
|                      | Banked: 05/06/2023      | 2,495.00        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12094 | 2,495.00        | 2,495.00  |                         | 103  |        |           | Sales Recpts Page 12094 |
|                      | Banked: 06/06/2023      | 68.70           |           |                         |      |        |           |                         |
| AUTO                 | BUSINESS RESERVE        | 68.70           |           |                         | 202  |        | 68.70     | Auto Transfer           |
|                      | Banked: 07/06/2023      | 120.00          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12080 | 120.00          | 120.00    |                         | 101  |        |           | Sales Recpts Page 12080 |
|                      | Banked: 07/06/2023      | 881.80          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12081 | 881.80          | 881.80    |                         | 101  |        |           | Sales Recpts Page 12081 |
|                      | Banked: 07/06/2023      | 986.78          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12082 | 986.78          | 986.78    |                         | 101  |        |           | Sales Recpts Page 12082 |
|                      | Banked: 07/06/2023      | 31.00           |           |                         |      |        |           |                         |
|                      | V Bates                 | 31.00           |           |                         | 1120 | 312    | 31.00     | Keep Fit                |
|                      | Banked: 07/06/2023      | 100.00          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12083 | 100.00          | 100.00    |                         | 103  |        |           | Sales Recpts Page 12083 |
|                      | Banked: 07/06/2023      | 700.00          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12084 | 700.00          | 700.00    |                         | 103  |        |           | Sales Recpts Page 12084 |
|                      | Banked: 07/06/2023      | 750.00          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12133 | 750.00          | 750.00    |                         | 101  |        |           | Sales Recpts Page 12133 |
|                      | Banked: 08/06/2023      | 3,681.00        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12085 | 3,681.00        | 3,681.00  |                         | 101  |        |           | Sales Recpts Page 12085 |
|                      | Banked: 08/06/2023      | 1,619.40        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12086 | 1,619.40        | 1,619.40  |                         | 101  |        |           | Sales Recpts Page 12086 |
|                      | Banked: 08/06/2023      | 1,134.34        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12087 | 1,134.34        | 1,134.34  |                         | 101  |        |           | Sales Recpts Page 12087 |
|                      | Banked: 08/06/2023      | 24,000.00       |           |                         |      |        |           |                         |
| Manual               | BUSINESS RESERVE        | 24,000.00       |           |                         | 202  |        | 24,000.00 | NIC/PAYE/Pens           |
|                      | Banked: 09/06/2023      | 854.70          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12088 | 854.70          | 854.70    |                         | 101  |        |           | Sales Recpts Page 12088 |
|                      | Banked: 09/06/2023      | 1,000.00        |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12089 | 1,000.00        | 1,000.00  |                         | 101  |        |           | Sales Recpts Page 12089 |
|                      | Banked: 09/06/2023      | 489.41          |           |                         |      |        |           |                         |
|                      | Sales Recpts Page 12090 | 489.41          | 489.41    |                         | 101  |        |           | Sales Recpts Page 12090 |
|                      | Banked: 09/06/2023      | 1,300.89        |           |                         |      |        |           |                         |
| AUTO                 | BUSINESS RESERVE        | 1,300.89        |           |                         | 202  |        | 1,300.89  | Auto Transfer           |

| Receipts for Month 3 |                         |                 |           | Nominal Ledger Analysis |     |        |           |                         |
|----------------------|-------------------------|-----------------|-----------|-------------------------|-----|--------|-----------|-------------------------|
| Receipt Ref          | Name of Payer           | £ Amnt Received | £ Debtors | £ VAT                   | A/c | Centre | £ Amount  | Transaction Detail      |
|                      | Banked: 09/06/2023      | 240.00          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12138 | 240.00          | 240.00    |                         | 103 |        |           | Sales Recpts Page 12138 |
|                      | Banked: 12/06/2023      | 4,381.50        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12091 | 4,381.50        | 4,381.50  |                         | 101 |        |           | Sales Recpts Page 12091 |
|                      | Banked: 12/06/2023      | 189.60          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12092 | 189.60          | 189.60    |                         | 101 |        |           | Sales Recpts Page 12092 |
|                      | Banked: 12/06/2023      | 245.00          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12093 | 245.00          | 245.00    |                         | 101 |        |           | Sales Recpts Page 12093 |
|                      | Banked: 12/06/2023      | 1,030.00        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12095 | 1,030.00        | 1,030.00  |                         | 103 |        |           | Sales Recpts Page 12095 |
|                      | Banked: 13/06/2023      | 1,152.00        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12096 | 1,152.00        | 1,152.00  |                         | 101 |        |           | Sales Recpts Page 12096 |
|                      | Banked: 13/06/2023      | 2,205.00        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12097 | 2,205.00        | 2,205.00  |                         | 103 |        |           | Sales Recpts Page 12097 |
|                      | Banked: 13/06/2023      | 20,000.00       |           |                         |     |        |           |                         |
| Manual               | BUSINESS RESERVE        | 20,000.00       |           |                         | 202 |        | 20,000.00 | NIC/PAYE/Pens           |
|                      | Banked: 14/06/2023      | 1,154.40        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12098 | 1,154.40        | 1,154.40  |                         | 101 |        |           | Sales Recpts Page 12098 |
|                      | Banked: 14/06/2023      | 777.00          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12099 | 777.00          | 777.00    |                         | 101 |        |           | Sales Recpts Page 12099 |
|                      | Banked: 14/06/2023      | 172.80          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12100 | 172.80          | 172.80    |                         | 101 |        |           | Sales Recpts Page 12100 |
|                      | Banked: 15/06/2023      | 44,348.58       |           |                         |     |        |           |                         |
| AUTO                 | BUSINESS RESERVE        | 44,348.58       |           |                         | 202 |        | 44,348.58 | Auto Transfer           |
|                      | Banked: 16/06/2023      | 187.20          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12101 | 187.20          | 187.20    |                         | 103 |        |           | Sales Recpts Page 12101 |
|                      | Banked: 16/06/2023      | 2,178.00        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12102 | 2,178.00        | 2,178.00  |                         | 101 |        |           | Sales Recpts Page 12102 |
|                      | Banked: 16/06/2023      | 802.90          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12103 | 802.90          | 802.90    |                         | 101 |        |           | Sales Recpts Page 12103 |
|                      | Banked: 16/06/2023      | 198.72          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12104 | 198.72          | 198.72    |                         | 101 |        |           | Sales Recpts Page 12104 |
|                      | Banked: 16/06/2023      | 1,000.00        |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12105 | 1,000.00        | 1,000.00  |                         | 103 |        |           | Sales Recpts Page 12105 |
|                      | Banked: 19/06/2023      | 649.80          |           |                         |     |        |           |                         |
|                      | Sales Recpts Page 12106 | 649.80          | 649.80    |                         | 101 |        |           | Sales Recpts Page 12106 |

| Receipts for Month 3 |                          |                 |                  | Nominal Ledger Analysis |            |        |           |  |
|----------------------|--------------------------|-----------------|------------------|-------------------------|------------|--------|-----------|--|
| Receipt Ref          | Name of Payer            | £ Amnt Received | £ Debtors        | £ VAT                   | A/c        | Centre | £ Amount  | Transaction Detail                                 |
|                      | Banked: 19/06/2023       | 2,532.00        |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12137  | 2,532.00        | 2,532.00         |                         | 101        |        |           | Sales Recpts Page 12137                            |
|                      | Banked: 20/06/2023       | 486.90          |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12107  | 486.90          | 486.90           |                         | 101        |        |           | Sales Recpts Page 12107                            |
|                      | Banked: 20/06/2023       | 601.20          |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12108  | 601.20          | 601.20           |                         | 101        |        |           | Sales Recpts Page 12108                            |
|                      | Banked: 20/06/2023       | 48.00           |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12109  | 48.00           | 48.00            |                         | 101        |        |           | Sales Recpts Page 12109                            |
|                      | Banked: 20/06/2023       | 15.00           |                  |                         |            |        |           |  |
|                      | Ian Bell                 | 15.00           |                  |                         | 1164       | 313    | 15.00     | RCCM23   |
|                      | Banked: 20/06/2023       | 469.05          |                  |                         |            |        |           |  |
| AUTO                 | BUSINESS RESERVE         | 469.05          |                  |                         | 202        |        | 469.05    | Auto Transfer                                      |
|                      | Banked: 20/06/2023       | 0.02            |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12139  | 0.02            | 0.02             |                         | 101        |        |           | Sales Recpts Page 12139                            |
|                      | Banked: 21/06/2023       | 9,500.00        |                  |                         |            |        |           |  |
|                      | AMas Ltd JLL Re Barclays | 9,500.00        |                  |                         | 1022       | 106    | 9,500.00  | Q2 23/24 Barclays 3 Station Rd                     |
|                      | Banked: 22/06/2023       | 4,500.00        |                  |                         |            |        |           |  |
|                      | Avison Young             | 4,500.00        |                  |                         | 1014       | 303    | 4,500.00  | Phone Mast Receipt                                 |
|                      | Banked: 22/06/2023       | 646.80          |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12111  | 646.80          | 646.80           |                         | 101        |        |           | Sales Recpts Page 12111                            |
|                      | Banked: 22/06/2023       | 5,201.40        |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12112  | 5,201.40        | 5,201.40         |                         | 101        |        |           | Sales Recpts Page 12112                            |
|                      | Banked: 22/06/2023       | 50.00           |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12113  | 50.00           | 50.00            |                         | 103        |        |           | Sales Recpts Page 12113                            |
|                      | Banked: 22/06/2023       | 75,000.00       |                  |                         |            |        |           |  |
| Manual               | BUSINESS RESERVE         | 75,000.00       |                  |                         | 202        |        | 75,000.00 | Payment Run  |
|                      | Banked: 22/06/2023       | 709.20          |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12136  | 709.20          | 392.40<br>316.80 |                         | 101<br>103 |        |           | Sales Recpts Page 12136<br>Sales Recpts Page 12136 |
|                      | Banked: 23/06/2023       | 82.19           |                  |                         |            |        |           |  |
| AUTO                 | BUSINESS RESERVE         | 82.19           |                  |                         | 202        |        | 82.19     | Auto Transfer                                      |
|                      | Banked: 26/06/2023       | 28.80           |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12114  | 28.80           | 28.80            |                         | 101        |        |           | Sales Recpts Page 12114                            |
|                      | Banked: 26/06/2023       | 211.50          |                  |                         |            |        |           |  |
|                      | Sales Recpts Page 12115  | 211.50          | 211.50           |                         | 101        |        |           | Sales Recpts Page 12115                            |
|                      | Banked: 26/06/2023       | 2,117.33        |                  |                         |            |        |           |  |

| Receipts for Month 3 |                         |                 |           | Nominal Ledger Analysis |      |        |          |                           |
|----------------------|-------------------------|-----------------|-----------|-------------------------|------|--------|----------|---------------------------|
| Receipt Ref          | Name of Payer           | £ Amnt Received | £ Debtors | £ VAT                   | A/c  | Centre | £ Amount | Transaction Detail        |
|                      | Sales Recpts Page 12116 | 2,117.33        | 2,117.33  |                         | 101  |        |          | Sales Recpts Page 12116   |
|                      | Banked: 27/06/2023      | 456.00          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12117 | 456.00          | 456.00    |                         | 101  |        |          | Sales Recpts Page 12117   |
|                      | Banked: 27/06/2023      | 1,757.30        |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12118 | 1,757.30        | 1,757.30  |                         | 101  |        |          | Sales Recpts Page 12118   |
|                      | Banked: 27/06/2023      | 321.60          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12132 | 321.60          | 321.60    |                         | 101  |        |          | Sales Recpts Page 12132   |
|                      | Banked: 28/06/2023      | 99.60           |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12119 | 99.60           | 99.60     |                         | 101  |        |          | Sales Recpts Page 12119   |
|                      | Banked: 28/06/2023      | 1,368.40        |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12120 | 1,368.40        | 1,368.40  |                         | 101  |        |          | Sales Recpts Page 12120   |
|                      | Banked: 28/06/2023      | 100.00          |           |                         |      |        |          |                           |
|                      | Pyrolec                 | 100.00          |           |                         | 1181 | 312    | 100.00   | Community Fridge Donation |
|                      | Banked: 28/06/2023      | 881.80          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12121 | 881.80          | 881.80    |                         | 101  |        |          | Sales Recpts Page 12121   |
|                      | Banked: 28/06/2023      | 108.00          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12122 | 108.00          | 108.00    |                         | 101  |        |          | Sales Recpts Page 12122   |
|                      | Banked: 28/06/2023      | 1,627.20        |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12123 | 1,627.20        | 1,627.20  |                         | 101  |        |          | Sales Recpts Page 12123   |
|                      | Banked: 29/06/2023      | 156.00          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12124 | 156.00          | 156.00    |                         | 101  |        |          | Sales Recpts Page 12124   |
|                      | Banked: 29/06/2023      | 3,999.00        |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12125 | 3,999.00        | 3,999.00  |                         | 101  |        |          | Sales Recpts Page 12125   |
|                      | Banked: 29/06/2023      | 588.60          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12126 | 588.60          | 588.60    |                         | 101  |        |          | Sales Recpts Page 12126   |
|                      | Banked: 29/06/2023      | 569.80          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12127 | 569.80          | 569.80    |                         | 101  |        |          | Sales Recpts Page 12127   |
|                      | Banked: 29/06/2023      | 48.00           |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12130 | 48.00           | 48.00     |                         | 101  |        |          | Sales Recpts Page 12130   |
|                      | Banked: 29/06/2023      | 394.80          |           |                         |      |        |          |                           |
|                      | Sales Recpts Page 12131 | 394.80          | 394.80    |                         | 101  |        |          | Sales Recpts Page 12131   |
| 201740               | Banked: 29/06/2023      | 5,309.00        |           |                         |      |        |          |                           |
| 201740               | Photocopying            | 3.80            |           |                         | 1003 | 101    | 3.80     | Photocopying              |
| 201740               | Photocopying            | 1.20            |           |                         | 1003 | 101    | 1.20     | Photocopying              |
| 201740               | Teas & Coffee Donations | 52.08           |           |                         | 1155 | 420    | 52.08    | Teas & Coffee Donations   |
| 201740               | Book of Flitwick        | 5.00            |           |                         | 1143 | 102    | 5.00     | Book of Flitwick          |
| 201740               | Dance Fitness           | 31.50           |           |                         | 1120 | 312    | 31.50    | Dance Fitness             |
| 201740               | Lunch Club              | 89.00           |           |                         | 1171 | 312    | 89.00    | Lunch Club                |

| Receipts for Month 3     |                                |                 |           | Nominal Ledger Analysis |      |        |            |                                |
|--------------------------|--------------------------------|-----------------|-----------|-------------------------|------|--------|------------|--------------------------------|
| Receipt Ref              | Name of Payer                  | £ Amnt Received | £ Debtors | £ VAT                   | A/c  | Centre | £ Amount   | Transaction Detail             |
| 201740                   | Bar Takings (27/05 & 16,17/06) | 998.90          |           | 166.48                  | 1024 | 420    | 832.42     | Bar Takings (27/05 & 16,17/06) |
| 201740                   | Cost of Living Donation Tesco  | 20.00           |           |                         | 1181 | 312    | 20.00      | Cost of Living Donation Tesco  |
| 201740                   | FFFD23 Stocks & Popcorn        | 351.41          |           |                         | 1143 | 102    | 351.41     | FFFD23 Stocks & Popcorn        |
| 201740                   | Cafe Takings (25-31 May 23)    | 651.83          |           | 108.64                  | 1027 | 420    | 543.19     | Cafe Takings (25-31 May 23)    |
| 201740                   | Cafe Takings (1-10 June 23)    | 1,145.35        |           | 190.89                  | 1027 | 420    | 954.46     | Cafe Takings (1-10 June 23)    |
| 201740                   | Cafe Takings (12-19 June 23)   | 910.85          |           | 151.81                  | 1027 | 420    | 759.04     | Cafe Takings (12-19 June 23)   |
| 201740                   | Cafe Takings (20-25 June 23)   | 638.86          |           | 106.48                  | 1027 | 420    | 532.38     | Cafe Takings (20-25 June 23)   |
| 201740                   | Cafe Takings (26-28 June 23)   | 314.72          |           | 52.45                   | 1027 | 420    | 262.27     | Cafe Takings (26-28 June 23)   |
| 201740                   | Painting Circle                | 15.00           |           |                         | 1039 | 312    | 15.00      | Painting Circle                |
| 201740                   | Top up Cafe Float (down)       | -15.00          |           |                         | 1027 | 420    | -15.00     | Top up Cafe Float (down)       |
| 201740                   | Dance Fitness (x2 Chqs)        | 94.50           |           |                         | 1120 | 312    | 94.50      | Dance Fitness (x2 Chqs)        |
|                          | Banked: 30/06/2023             | 1,194.00        |           |                         |      |        |            |                                |
|                          | Sales Recpts Page 12064        | 1,194.00        | 1,194.00  |                         | 101  |        |            | Sales Recpts Page 12064        |
|                          | Banked: 30/06/2023             | 723.65          |           |                         |      |        |            |                                |
|                          | Sales Recpts Page 12128        | 723.65          | 723.65    |                         | 101  |        |            | Sales Recpts Page 12128        |
|                          | Banked: 30/06/2023             | 50.00           |           |                         |      |        |            |                                |
|                          | Sales Recpts Page 12129        | 50.00           | 50.00     |                         | 103  |        |            | Sales Recpts Page 12129        |
|                          | Banked: 30/06/2023             | 10,000.00       |           |                         |      |        |            |                                |
| Manual                   | BUSINESS RESERVE               | 10,000.00       |           |                         | 202  |        | 10,000.00  | Payment Run                    |
|                          | Banked: 30/06/2023             | 126.88          |           |                         |      |        |            |                                |
| AUTO                     | BUSINESS RESERVE               | 126.88          |           |                         | 202  |        | 126.88     | Auto Transfer                  |
|                          | Banked: 30/06/2023             | -1,083.60       |           |                         |      |        |            |                                |
|                          | Sales Recpts Page 12134        | -1,083.60       | -1,083.60 |                         | 101  |        |            | Sales Recpts Page 12134        |
|                          | Banked: 30/06/2023             | 1,083.60        |           |                         |      |        |            |                                |
|                          | Sales Recpts Page 12135        | 1,083.60        | 1,083.60  |                         | 101  |        |            | Sales Recpts Page 12135        |
| Total Receipts for Month |                                | 314,917.89      | 65,115.31 | 776.75                  |      |        | 249,025.83 |                                |
| Cashbook Totals          |                                | 319,917.89      | 65,115.31 | 776.75                  |      |        | 254,025.83 |                                |



| Payments for Month 3 |                           |           |              | Nominal Ledger Analysis |       |      |        |           |                                |
|----------------------|---------------------------|-----------|--------------|-------------------------|-------|------|--------|-----------|--------------------------------|
| Date                 | Payee Name                | Reference | £ Total Amnt | £ Creditors             | £ VAT | A/c  | Centre | £ Amount  | Transaction Detail             |
| 01/06/2023           | A Smith                   | O/L       | 43.38        |                         | 2.05  | 4147 | 420    | 41.33     | Tesco: Reimburse Rend Supplies |
| 01/06/2023           | CTP Engineering Ltd       | E4330     | 1,755.60     | 1,755.60                |       | 501  |        |           | Remedial Works South Gate Pier |
| 01/06/2023           | Spectrum Recruitment      | E4331     | 482.86       | 482.86                  |       | 501  |        |           | I Hill w/e 28.05.23            |
| 01/06/2023           | BUSINESS RESERVE          | AUTO      | 2,849.36     |                         |       | 202  |        | 2,849.36  | Auto Transfer                  |
| 01/06/2023           | BUSINESS RESERVE          | Manual    | 25,000.00    |                         |       | 202  |        | 25,000.00 | May Income 23                  |
| 01/06/2023           | PDQ Account               | Manual    | 25,000.00    |                         |       | 204  |        | 25,000.00 | May 23 Income                  |
| 02/06/2023           | Flitwick Parish Church    | O/L       | 3,575.00     |                         |       | 4107 | 102    | 3,575.00  | 22/23 TM Char Don. Food Extra  |
| 02/06/2023           | M Laver                   | O/L       | 4.95         |                         |       | 4606 | 312    | 4.95      | Community Fridge Miles ML      |
| 02/06/2023           | N Bunyan                  | O/L       | 20.25        |                         |       | 4606 | 312    | 20.25     | Community Fridge Miles NB      |
| 02/06/2023           | BRITISH TELECOMMUNICATION | DD476     | 600.59       | 600.59                  |       | 501  |        |           | Quarterly Business Bill        |
| 05/06/2023           | Adsi Ltd (Babble)         | DD477     | 31.20        | 31.20                   |       | 501  |        |           | ADSI Account Management        |
| 05/06/2023           | O2 Uk Limited             | DD478     | 27.60        | 27.60                   |       | 501  |        |           | Line Rental Charges            |
| 05/06/2023           | Virgin Media Business     | DD479     | 50.40        | 50.40                   |       | 501  |        |           | YH Broadband 23/5/23-19/6/23   |
| 05/06/2023           | BUSINESS RESERVE          | AUTO      | 6,011.56     |                         |       | 202  |        | 6,011.56  | Auto Transfer                  |
| 06/06/2023           | Barclays Bank Charges     | O/L       | 18.30        |                         |       | 4058 | 101    | 18.30     | Payflow Charges                |
| 07/06/2023           | BUSINESS RESERVE          | AUTO      | 3,569.58     |                         |       | 202  |        | 3,569.58  | Auto Transfer                  |
| 08/06/2023           | BATPC                     | O/L       | 35.00        |                         |       | 4047 | 422    | 35.00     | Cllr Meredith-Shaw Induction   |
| 08/06/2023           | BATPC                     | O/L       | 35.00        |                         |       | 4047 | 422    | 35.00     | Cllr Platt Induction           |
| 08/06/2023           | Beds Pension Fund         | O/L       | 13,056.41    |                         |       | 517  |        | 13,056.41 | LGPS Pension Costs - May 23    |
| 08/06/2023           | Spectrum Recruitment      | E4332     | 482.86       | 482.86                  |       | 501  |        |           | I Hill w/e 04.06.23            |
| 08/06/2023           | BUSINESS RESERVE          | AUTO      | 16,825.47    |                         |       | 202  |        | 16,825.47 | Auto Transfer                  |
| 09/06/2023           | Central Bedfordshire      | DD480     | 3,405.00     | 3,405.00                |       | 501  |        |           | Rufus Centre Rates 23/24       |
| 09/06/2023           | Central Bedfordshire      | DD481     | 244.00       | 244.00                  |       | 501  |        |           | Rm7 Rufus Rates 23/24          |
| 09/06/2023           | Central Bedfordshire      | DD482     | 44.00        | 44.00                   |       | 501  |        |           | Changing Rms Hinksley Rd 23/24 |
| 09/06/2023           | Central Bedfordshire      | DD483     | 192.00       | 192.00                  |       | 501  |        |           | Youth Hub Rates 23/24          |
| 12/06/2023           | Barclaycard               | Manual    | 3,548.23     |                         |       | 205  |        | 3,548.23  | Barclaycard May 23 Purchases   |
| 12/06/2023           | BUSINESS RESERVE          | AUTO      | 2,297.87     |                         |       | 202  |        | 2,297.87  | Auto Transfer                  |
| 13/06/2023           | HMRC                      | O/L       | 8,439.90     |                         |       | 515  |        | 8,439.90  | PAYE/NIC - May 2023            |
| 13/06/2023           | A Snape                   | O/L       | 20.00        |                         |       | 4210 | 102    | 20.00     | Flitwick Church Fete donation  |
| 13/06/2023           | A Smith                   | O/L       | 24.50        |                         | 0.05  | 4147 | 420    | 24.45     | Tesco Cafe Stock               |
| 13/06/2023           | J W Harris Funfair        | O/L       | 11,200.00    |                         |       | 4551 | 313    | 11,200.00 | FFFD23 Funfair Payment         |
| 13/06/2023           | Spectrum Recruitment      | E4333     | 155.40       | 155.40                  |       | 501  |        |           | I Hill w/e 11.06.2023          |
| 13/06/2023           | BUSINESS RESERVE          | AUTO      | 3,672.60     |                         |       | 202  |        | 3,672.60  | Auto Transfer                  |
| 14/06/2023           | BUSINESS RESERVE          | AUTO      | 1,948.80     |                         |       | 202  |        | 1,948.80  | Auto Transfer                  |
| 15/06/2023           | Payflow                   | O/L       | 44,348.58    |                         |       | 516  |        | 44,348.58 | Wages - June 2023              |
| 16/06/2023           | BUSINESS RESERVE          | AUTO      | 4,366.82     |                         |       | 202  |        | 4,366.82  | Auto Transfer                  |
| 19/06/2023           | NPower                    | DD484     | 544.09       | 544.09                  |       | 501  |        |           | Street Lighting May 2023       |
| 19/06/2023           | BUSINESS RESERVE          | AUTO      | 2,637.71     |                         |       | 202  |        | 2,637.71  | Auto Transfer                  |
| 20/06/2023           | A Smith                   | O/L       | 41.00        |                         |       | 4147 | 420    | 41.00     | Tesco Reimburse Stock          |
| 20/06/2023           | ANGLIAN WATER             | DD485     | 102.39       | 102.39                  |       | 501  |        |           | YH Water Bill                  |
| 20/06/2023           | ANGLIAN WATER             | DD486     | 4.78         | 4.78                    |       | 501  |        |           | Cemetery Water Bill March-     |

| Payments for Month 3 |                                |           |              |             | Nominal Ledger Analysis |     |        |          |                               |
|----------------------|--------------------------------|-----------|--------------|-------------|-------------------------|-----|--------|----------|-------------------------------|
| Date                 | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c | Centre | £ Amount | Transaction Detail            |
|                      |                                |           |              |             |                         |     |        |          | May                           |
| 20/06/2023           | O2 Uk Limited                  | DD487     | 69.62        | 69.62       |                         | 501 |        |          | Mobiles                       |
| 20/06/2023           | BRITISH GAS TRADING LTD        | DD488     | 1,402.38     | 1,402.38    |                         | 501 |        |          | Rufus Gas Bill May 2023       |
| 21/06/2023           | Total Energies (prev. Total Ga | DD489     | 1,819.36     | 1,819.36    |                         | 501 |        |          | Rufus Electric May 2023       |
| 21/06/2023           | BUSINESS RESERVE               | AUTO      | 7,680.64     |             |                         | 202 |        | 7,680.64 | Auto Transfer                 |
| 22/06/2023           | 1Entertainments                | E4289     | 325.00       | 325.00      |                         | 501 |        |          | DJ for Party in June 2023     |
| 22/06/2023           | Abbey Flyers Limited           | E4290     | 700.90       | 700.90      |                         | 501 |        |          | Flitwick Papers               |
| 22/06/2023           | Ace Celebrations & Events      | E4291     | 216.00       | 216.00      |                         | 501 |        |          | Balloon Arch/Bouquet          |
| 22/06/2023           | All Star Business Solutions Li | E4292     | 660.95       | 660.95      |                         | 501 |        |          | Fuel Card May 2023            |
| 22/06/2023           | A P Plumbing & Heating         | E4293     | 307.20       | 307.20      |                         | 501 |        |          | Unblock YH Toilet & Drainage  |
| 22/06/2023           | Belair Coffee                  | E4294     | 821.92       | 821.92      |                         | 501 |        |          | Cafe Stock & Supply           |
| 22/06/2023           | Bidfood                        | E4295     | 3,829.53     | 3,829.53    |                         | 501 |        |          | Cafe Stock & Supply           |
| 22/06/2023           | BIFFA WASTE SERVICES LTD       | E4296     | 1,971.05     | 1,971.05    |                         | 501 |        |          | YH General Waste May 2023     |
| 22/06/2023           | Brown & Ralph Building Restora | E4297     | 39,428.39    | 39,428.39   |                         | 501 |        |          | Application2 - final payment  |
| 22/06/2023           | Clean4Shaw Ltd                 | E4298     | 2,734.84     | 2,734.84    |                         | 501 |        |          | Contracted Office Cleaning    |
| 22/06/2023           | Collins Fresh Produce Ltd      | E4299     | 1,583.45     | 1,583.45    |                         | 501 |        |          | Cafe Stock & Supply           |
| 22/06/2023           | SHARP (formally Complete I.T.) | E4300     | 1,591.60     | 1,591.60    |                         | 501 |        |          | Microsoft 365 Business        |
| 22/06/2023           | Copier Solutions (UK) Ltd      | E4301     | 265.62       | 265.62      |                         | 501 |        |          | Monthly photocopier costs     |
| 22/06/2023           | Corporate Travel Management    | E4302     | 111.30       | 111.30      |                         | 501 |        |          | Room Booking Commission       |
| 22/06/2023           | The Cottage Bakery             | E4303     | 104.13       | 104.13      |                         | 501 |        |          | Cafe Stock & Supply           |
| 22/06/2023           | B.W. Deacon Butchers           | E4304     | 943.00       | 943.00      |                         | 501 |        |          | Cafe Stock & Supply           |
| 22/06/2023           | Wallis Conserv. T/A Dorothea R | E4305     | 2,030.16     | 2,030.16    |                         | 501 |        |          | Correction to invDOR1546 VAT  |
| 22/06/2023           | WorkNest - formally Ellis Whit | E4306     | 2,892.30     | 2,892.30    |                         | 501 |        |          | HR Consultancy & notes        |
| 22/06/2023           | Flittabus Community Transport  | E4307     | 350.00       | 350.00      |                         | 501 |        |          | FFFD Transport from Rufus     |
| 22/06/2023           | FNS Creative Design            | E4308     | 189.00       | 189.00      |                         | 501 |        |          | Website Maintenance           |
| 22/06/2023           | W Fuller & Son Ltd             | E4309     | 774.00       | 774.00      |                         | 501 |        |          | Security at Function          |
| 22/06/2023           | GGB Services (CO2 Gas)         | E4310     | 31.35        | 31.35       |                         | 501 |        |          | Co2 6.35kg for beer dispense  |
| 22/06/2023           | Home Counties Toilet Hire      | E4311     | 852.00       | 852.00      |                         | 501 |        |          | FFFD23 Toilet Hire            |
| 22/06/2023           | ICPhygiene                     | E4312     | 785.12       | 785.12      |                         | 501 |        |          | Cleaning Supplies             |
| 22/06/2023           | Imagination Dance Community Co | E4313     | 250.00       | 250.00      |                         | 501 |        |          | Dance Fitness April/May 2023  |
| 22/06/2023           | JP Hygiene Supplies Limited    | E4314     | 559.20       | 559.20      |                         | 501 |        |          | Rubbish sacks for events      |
| 22/06/2023           | LWC Northampton                | E4315     | 1,880.03     | 1,880.03    |                         | 501 |        |          | Bar Stock                     |
| 22/06/2023           | Lyreco UK Limited              | E4316     | 161.74       | 161.74      |                         | 501 |        |          | Office Stationery Supplies    |
| 22/06/2023           | NISBETS                        | E4317     | 1,679.98     | 1,679.98    |                         | 501 |        |          | Mixer for Rend Kitchen RCF    |
| 22/06/2023           | Power Solitions                | E4618     | 495.00       | 495.00      |                         | 501 |        |          | To fix YH lights              |
| 22/06/2023           | Prestige Design & Workwear Ltd | E4320     | 78.00        | 78.00       |                         | 501 |        |          | HP Uniform                    |
| 22/06/2023           | ProBadge (part of Crisp Recogn | E4321     | 12.24        | 12.24       |                         | 501 |        |          | Digitally Printed Name Badges |
| 22/06/2023           | ProBadge (part of Crisp Recogn | E4321A    | 4.08         | 4.08        |                         | 501 |        |          | Digitally Printed Name Badges |
| 22/06/2023           | AUDITING SOLUTIONS LTD         | E4322     | 1,152.00     | 1,152.00    |                         | 501 |        |          | Internal Audit for 2022-23    |
| 22/06/2023           | Rosetone Contract Furniture Lt | E4323     | 243.30       | 243.30      |                         | 501 |        |          | Tablecloth Hire               |
| 22/06/2023           | Andy Skellham at Stockchek     | E4324     | 252.00       | 252.00      |                         | 501 |        |          | Rufus Stock Take (May 2023)   |

| Payments for Month 3 |                                |           |              |             | Nominal Ledger Analysis |      |        |           |                                |
|----------------------|--------------------------------|-----------|--------------|-------------|-------------------------|------|--------|-----------|--------------------------------|
| Date                 | Payee Name                     | Reference | £ Total Amnt | £ Creditors | £ VAT                   | A/c  | Centre | £ Amount  | Transaction Detail             |
| 22/06/2023           | TruePos Ltd (Till Systems)     | E4325     | 486.52       | 486.52      |                         | 501  |        |           | Hospitality Licence            |
| 22/06/2023           | Weal Arcitects                 | E4326     | 1,634.40     | 1,634.40    |                         | 501  |        |           | Additional fees and charges    |
| 22/06/2023           | We Know AV Limited             | E4327     | 188.40       | 188.40      |                         | 501  |        |           | Trantec S4.04 handheld system  |
| 22/06/2023           | XL Press Ltd (Partnership Invo | E4328     | 1,494.00     | 1,494.00    |                         | 501  |        |           | Flitwick Papers Newsletter     |
| 22/06/2023           | Flitwick Village Hall Manageme | E4329     | 176.00       | 176.00      |                         | 501  |        |           | Hall Hire for FFFD23           |
| 22/06/2023           | PPL PRS                        | E4319     | 142.87       | 142.87      |                         | 501  |        |           | Music Licence                  |
| 22/06/2023           | BUSINESS RESERVE               | AUTO      | 11,718.83    |             |                         | 202  |        | 11,718.83 | Auto Transfer                  |
| 23/06/2023           | Total Energies (prev. Total Ga | DD490     | 8.65         | 8.65        |                         | 501  |        |           | Electric Hinksley Road May 202 |
| 23/06/2023           | Total Energies (prev. Total Ga | DD491     | 73.54        | 73.54       |                         | 501  |        |           | YH Electric May 2023           |
| 26/06/2023           | Iris Payroll Solutions Ltd     | DD495     | 15.79        | 15.79       |                         | 501  |        |           | Monthly Charge Jun 23          |
| 26/06/2023           | BRITISH TELECOMMUNICATION      | DD492     | 418.80       | 418.80      |                         | 501  |        |           | FTC Line Rental June 23        |
| 26/06/2023           | Total Energies (prev. Total Ga | DD493     | 38.54        | 38.54       |                         | 501  |        |           | TS Electric May 23             |
| 26/06/2023           | THREE (3)                      | DD494     | 17.00        | 17.00       |                         | 501  |        |           | Jun 23 Charges                 |
| 26/06/2023           | BUSINESS RESERVE               | AUTO      | 1,867.50     |             |                         | 202  |        | 1,867.50  | Auto Transfer                  |
| 27/06/2023           | BUSINESS RESERVE               | AUTO      | 2,534.90     |             |                         | 202  |        | 2,534.90  | Auto Transfer                  |
| 28/06/2023           | A Snape (Mayor)                | O/L       | 17.10        |             |                         | 4606 | 312    | 17.10     | Community Fridge Miles         |
| 28/06/2023           | A Smith                        | O/L       | 20.90        |             |                         | 4147 | 420    | 20.90     | Tesco: Cafe Purchases          |
| 28/06/2023           | Dunstable Town Council         | O/L       | 20.00        |             |                         | 4210 | 102    | 20.00     | Mayor Tickets to Quiz Night    |
| 28/06/2023           | A Snape (Mayor)                | O/L       | 25.00        |             |                         | 4210 | 102    | 25.00     | Stotfold Quiz Tickets          |
| 28/06/2023           | A Smith                        | O/L       | 78.77        |             | 11.38                   | 4147 | 420    | 67.39     | Teco Cafe Purchases            |
| 28/06/2023           | HMRC                           | O/L       | 732.41       |             |                         | 4001 | 101    | 732.41    | 2022/23 P11D Payment           |
| 28/06/2023           | M Laver                        | O/L       | 9.00         |             |                         | 4606 | 312    | 9.00      | Community Fridge Miles         |
| 28/06/2023           | BUSINESS RESERVE               | AUTO      | 2,986.99     |             |                         | 202  |        | 2,986.99  | Auto Transfer                  |
| 28/06/2023           | A Snape (Mayor)                | O/L       | 24.00        |             | 4.00                    | 4551 | 313    | 20.00     | Tesco: FFFD23 Stocks Sponges   |
| 28/06/2023           | A Snape (Mayor)                | O/L       | 10.98        |             | 1.83                    | 4551 | 313    | 9.15      | The Range: FFFD23 Stocks Hose  |
| 28/06/2023           | Central Bedfordshire           | EBRCEN    | 259.85       | 259.85      |                         | 501  |        |           | Rates Room 6 1/4/23-31/5/23    |
| 29/06/2023           | Reimburse Petty Cash           | CHQ       | 87.24        |             |                         | 220  |        | 87.24     | Chq 106305                     |
| 29/06/2023           | BUSINESS RESERVE               | AUTO      | 10,868.46    |             |                         | 202  |        | 10,868.46 | Auto Transfer                  |
| 30/06/2023           | Belair Coffee                  | E4289     | 233.78       | 233.78      |                         | 501  |        |           | Cafe Stock & Supply            |
| 30/06/2023           | Michael Bellamy                | E4290     | 300.00       | 300.00      |                         | 501  |        |           | Station Rd Allot Tree works    |
| 30/06/2023           | Bidfood                        | E4291     | 3,919.47     | 3,919.47    |                         | 501  |        |           | Cafe Stock/Supplies            |
| 30/06/2023           | Collins Fresh Produce Ltd      | E4292     | 1,091.00     | 1,091.00    |                         | 501  |        |           | Cafe Stock/Supplies            |
| 30/06/2023           | SHARP (formally Complete I.T.) | E4293     | 1,383.85     | 1,383.85    |                         | 501  |        |           | Service Plan Jun 23            |
| 30/06/2023           | Corporate Travel Management    | E4294     | 19.80        | 19.80       |                         | 501  |        |           | Charges for I17176             |
| 30/06/2023           | The Cottage Bakery             | E4295     | 52.20        | 52.20       |                         | 501  |        |           | Cafe Stock & Supply            |
| 30/06/2023           | B.W. Deacon Butchers           | E4296     | 217.69       | 217.69      |                         | 501  |        |           | Cafe Stock & Supply            |
| 30/06/2023           | Nuyard (formally Flitvale) Gar | E4297     | 105.90       | 105.90      |                         | 501  |        |           | Topsoil & Mulch for play areas |
| 30/06/2023           | W Fuller & Son Ltd             | E4298     | 396.00       | 396.00      |                         | 501  |        |           | Security Staff x2 Functions    |
| 30/06/2023           | JEWSON LTD                     | E4299     | 20.16        | 20.16       |                         | 501  |        |           | Type 1 base for events         |
| 30/06/2023           | LWC Northampton                | E4300     | 1,206.75     | 1,206.75    |                         | 501  |        |           | Bar Stock                      |
| 30/06/2023           | NISBETS                        | E4301     | 129.55       | 129.55      |                         | 501  |        |           | x4 bread moulds for Rendezvous |
| 30/06/2023           | DCK Beavers Limited T/A Accoun | E4302     | 120.00       | 120.00      |                         | 501  |        |           | June 2023 RFO Services         |

| Payments for Month 3     |                                |                  |                     |                    | Nominal Ledger Analysis |            |               |                 |                               |
|--------------------------|--------------------------------|------------------|---------------------|--------------------|-------------------------|------------|---------------|-----------------|-------------------------------|
| <u>Date</u>              | <u>Payee Name</u>              | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u>     |
| 30/06/2023               | Rosetone Contract Furniture Lt | E4303            | 90.72               | 90.72              |                         | 501        |               |                 | Table Cloth Hire              |
| 30/06/2023               | D & G SHORT                    | E4304            | 76.96               | 76.96              |                         | 501        |               |                 | Varrious Supplies             |
| 30/06/2023               | Simply Health                  | E4305            | 441.92              | 441.92             |                         | 501        |               |                 | Jun 23 Charges                |
| 30/06/2023               | TruePos Ltd (Till Systems)     | E4306            | 216.00              | 216.00             |                         | 501        |               |                 | 12 months PDQ terminal Rental |
| 30/06/2023               | ISUZU Vehicle Leasing          | DD496            | 878.78              | 878.78             |                         | 501        |               |                 | Lease Rental June 2023        |
| Total Payments for Month |                                |                  | 314,808.39          | 97,535.40          | 19.31                   |            |               | 217,253.68      |                               |
| Balance Carried Fwd      |                                |                  | 5,109.50            |                    |                         |            |               |                 |                               |
| Cashbook Totals          |                                |                  | 319,917.89          | 97,535.40          | 19.31                   |            |               | 222,363.18      |                               |

| Receipts for Month 3  |                            |                 |           | Nominal Ledger Analysis |      |        |            |                               |
|-----------------------|----------------------------|-----------------|-----------|-------------------------|------|--------|------------|-------------------------------|
| Receipt Ref           | Name of Payer              | £ Amnt Received | £ Debtors | £ VAT                   | A/c  | Centre | £ Amount   | Transaction Detail            |
| Balance Brought Fwd : |                            | 103,321.85      |           |                         |      |        | 103,321.85 |                               |
|                       | Banked: 01/06/2023         | 2,849.36        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 2,849.36        |           |                         | 201  |        | 2,849.36   | Auto Transfer                 |
|                       | Banked: 01/06/2023         | 25,000.00       |           |                         |      |        |            |                               |
| Manual                | CURRENT ACCOUNT            | 25,000.00       |           |                         | 201  |        | 25,000.00  | May Income 23                 |
|                       | Banked: 02/06/2023         | 4,898.26        |           |                         |      |        |            |                               |
|                       | Public Sector Deposit Fund | 4,898.26        |           |                         | 1190 | 111    | 4,898.26   | CCLA Interest Received May 23 |
|                       | Banked: 05/06/2023         | 6,011.56        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 6,011.56        |           |                         | 201  |        | 6,011.56   | Auto Transfer                 |
|                       | Banked: 05/06/2023         | 522.65          |           |                         |      |        |            |                               |
|                       | Barclays Bank              | 522.65          |           |                         | 1190 | 111    | 522.65     | Bank Interest Received        |
|                       | Banked: 07/06/2023         | 3,569.58        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 3,569.58        |           |                         | 201  |        | 3,569.58   | Auto Transfer                 |
|                       | Banked: 08/06/2023         | 16,825.47       |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 16,825.47       |           |                         | 201  |        | 16,825.47  | Auto Transfer                 |
|                       | Banked: 09/06/2023         | 40,000.00       |           |                         |      |        |            |                               |
|                       | Public Sector Deposit Fund | 40,000.00       |           |                         | 230  |        | 40,000.00  | CCLA Transfers IN - June 2023 |
|                       | Banked: 12/06/2023         | 2,297.87        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 2,297.87        |           |                         | 201  |        | 2,297.87   | Auto Transfer                 |
|                       | Banked: 13/06/2023         | 3,672.60        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 3,672.60        |           |                         | 201  |        | 3,672.60   | Auto Transfer                 |
|                       | Banked: 14/06/2023         | 1,948.80        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 1,948.80        |           |                         | 201  |        | 1,948.80   | Auto Transfer                 |
|                       | Banked: 16/06/2023         | 4,366.82        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 4,366.82        |           |                         | 201  |        | 4,366.82   | Auto Transfer                 |
|                       | Banked: 19/06/2023         | 2,637.71        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 2,637.71        |           |                         | 201  |        | 2,637.71   | Auto Transfer                 |
|                       | Banked: 21/06/2023         | 7,680.64        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 7,680.64        |           |                         | 201  |        | 7,680.64   | Auto Transfer                 |
|                       | Banked: 22/06/2023         | 11,718.83       |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 11,718.83       |           |                         | 201  |        | 11,718.83  | Auto Transfer                 |
|                       | Banked: 26/06/2023         | 1,867.50        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 1,867.50        |           |                         | 201  |        | 1,867.50   | Auto Transfer                 |
|                       | Banked: 27/06/2023         | 2,534.90        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 2,534.90        |           |                         | 201  |        | 2,534.90   | Auto Transfer                 |
|                       | Banked: 28/06/2023         | 2,986.99        |           |                         |      |        |            |                               |
| AUTO                  | CURRENT ACCOUNT            | 2,986.99        |           |                         | 201  |        | 2,986.99   | Auto Transfer                 |

| Receipts for Month 3     |                      |                        |                  | Nominal Ledger Analysis |            |               |   |
|--------------------------|----------------------|------------------------|------------------|-------------------------|------------|---------------|---|
| <u>Receipt Ref</u>       | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u>            | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> <u>Transaction Detail</u> |
|                          | Banked: 28/06/2023   | 21,000.00              |                  |                         |            |               |   |
| Manual                   | PDQ Account          | 21,000.00              |                  |                         | 204        |               | 21,000.00 June 23 Income                  |
|                          | Banked: 29/06/2023   | 10,868.46              |                  |                         |            |               |   |
| AUTO                     | CURRENT ACCOUNT      | 10,868.46              |                  |                         | 201        |               | 10,868.46 Auto Transfer                   |
|                          | Banked: 30/06/2023   | 1,000.00               |                  |                         |            |               |   |
| Manual                   | PDQ Account          | 1,000.00               |                  |                         | 204        |               | 1,000.00 June 23 Income                   |
| Total Receipts for Month |                      | 174,258.00             | 0.00             | 0.00                    |            |               | 174,258.00                                |
| Cashbook Totals          |                      | 277,579.85             | 0.00             | 0.00                    |            |               | 277,579.85                                |

| Payments for Month 3     |                   |                  |                     | Nominal Ledger Analysis |              |            |               |                 |                           |
|--------------------------|-------------------|------------------|---------------------|-------------------------|--------------|------------|---------------|-----------------|---------------------------|
| <u>Date</u>              | <u>Payee Name</u> | <u>Reference</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u>      | <u>£ VAT</u> | <u>A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
| 02/06/2023               | CURRENT ACCOUNT   | AUTO             | 3,950.79            |                         |              | 201        |               | 3,950.79        | Auto Transfer             |
| 06/06/2023               | CURRENT ACCOUNT   | AUTO             | 68.70               |                         |              | 201        |               | 68.70           | Auto Transfer             |
| 08/06/2023               | CURRENT ACCOUNT   | Manual           | 24,000.00           |                         |              | 201        |               | 24,000.00       | NIC/PAYE/Pens             |
| 09/06/2023               | CURRENT ACCOUNT   | AUTO             | 1,300.89            |                         |              | 201        |               | 1,300.89        | Auto Transfer             |
| 13/06/2023               | CURRENT ACCOUNT   | Manual           | 20,000.00           |                         |              | 201        |               | 20,000.00       | NIC/PAYE/Pens             |
| 15/06/2023               | CURRENT ACCOUNT   | AUTO             | 44,348.58           |                         |              | 201        |               | 44,348.58       | Auto Transfer             |
| 20/06/2023               | CURRENT ACCOUNT   | AUTO             | 469.05              |                         |              | 201        |               | 469.05          | Auto Transfer             |
| 22/06/2023               | CURRENT ACCOUNT   | Manual           | 75,000.00           |                         |              | 201        |               | 75,000.00       | Payment Run               |
| 23/06/2023               | CURRENT ACCOUNT   | AUTO             | 82.19               |                         |              | 201        |               | 82.19           | Auto Transfer             |
| 30/06/2023               | CURRENT ACCOUNT   | Manual           | 10,000.00           |                         |              | 201        |               | 10,000.00       | Payment Run               |
| 30/06/2023               | CURRENT ACCOUNT   | AUTO             | 126.88              |                         |              | 201        |               | 126.88          | Auto Transfer             |
| Total Payments for Month |                   |                  | 179,347.08          | 0.00                    | 0.00         |            |               | 179,347.08      |                           |
| Balance Carried Fwd      |                   |                  | 98,232.77           |                         |              |            |               |                 |                           |
| Cashbook Totals          |                   |                  | 277,579.85          | 0.00                    | 0.00         |            |               | 277,579.85      |                           |

| Priority | Project/Initiative                  | Owning Committee | Lead Officer | RAG Status | % Complete | Status | Estimated Delivery Date   | Blocker  | Next Steps  | Input/Support needed from Members  |
|----------|-------------------------------------|------------------|--------------|------------|------------|--------|---|--|---|--|
|          | Nature Park                         | Community        | SL           |            | 15%        | Paused | n/a   | - Staff resources - Planning process   | 1. Planning Consultant appointed to progress planning application. 2. Community Services Committee resolved to utilise the Forest of Marston Vale Trust's 'Trees for Climate Scheme' for delivery and ongoing management of the Nature Park. 3. Amended design presented to Council for adoption July 2023. | Working Group meetings will continue.  |
|          | Manor Park Heritage Projects        | Community        | SL           |            | Gate 100%  | Paused | Bridge will not be complete until additional funding has been sought. | Will not be progressed further until Enviromental Services Offcier has been appointed.   | Works on the gates piers and bridge are now complete. Works to the bridge have been paused until additional funding has been sought.  | n/a  |
|          | Manor Park Parkland Management Plan | Community        | SL           |            |            | Paused | n/a   | - Staff resources<br>- Potential lack of funds (difficult to advise as it depends on what projects are chosen/viable to complete within next financial year and subject to third party funding | Recommend working with Chris Burnett Associates (who completed the PMP) to progress key projects such as lake. Will be leaving the Environmental Stewardship Scheme in November to allow more flexiblty to progress projects identified within the PMP.   | Look to work on implementation of PMP once a Enviromental Services Offcier has been appointed. |
| Q1       | Community Fridge                    | Community        | SE           |            | n/a        | Active | n/a   | Limited food from the Co-op. Collections from SOFEA have helped with stock levels, although more SOFEA collections would be useful   | The Community Servcies Team will be collecting from Aldi, Dunstable twice a week.   | Continue to attend Cost of Living Meetings. Collect from SOFEA on a week day.                  |



|    |  |           |    |  |      |        |                |  |  |   |
|----|--|-----------|----|--|------|--------|----------------|--|--|---|
| Q1 | Flitwick - A Living History Website    | Corporate | BJ |  | 85%  | Active | n/a            | n/a  | Cllr Blazeby has a planned meeting with the Community Services Team to discuss a Launch Event in September.                              | This project has been led by Cllr Blazeby and will continue with the support from the CMM & CSM |
| Q1 | CCTV                                   | Community | SL |  | 100% | Active | March 2023     | n/a - on schedule  | Data Impact Assessment complete.   | n/a   |
| Q1 | Skate Park Lights                      | Community | SE |  | 100% | Active | June 2023      | n/a  | A report will be submitted to Community Services in August for Members to approve timings of the lights.                                 | n/a   |
| Q1 | Flitwick Town Square Furniture         | Community | SL |  | 50%  | Active | March 2023     | n/a - on schedule  | Awaiting a delivery date.  | n/a   |
|    | Proud AF - Start-up and Initial Events | Community | SE |  | 100% | Active | n/a            | No grant funding is available to continue with 'PROUD AF'. | A meeting to be held in September to invite other people to join the group. ATC & FTC to look at funding for another year                |   |
|    | 3 Station Road                         | Council   | SL |  | 30%  | Active |                |  | Schedule of dilapidations has been served on Barclays. Negotiations taking place.  |   |
|    | Public Art                             | Community | SE |  | 10%  | Paused | n/a            | Awaiting update at Community Services Committee.           | Commission a consultant to create a specification of works   | Need Member input   |
| Q1 | FTC/Rufus/Rendezvous Branding          | Corporate | BJ |  | 50%  | Active | September 2023 | n/a  | Design brief to be finalised with input from BFM. Once finalised with Cllr Blazeby, design brief to be approved at Town Council meeting. | Cllr Blazeby to work with the CMM & BFM   |

|  |  |           |    |  |      |        |            |   |   |  |
|--|--|-----------|----|--|------|--------|------------|---|---|--|
|  | Wildflower<br>Planting/Reduced<br>Mowing/Weed Spraying | Community | SL |  | 50%  | Active | n/a        | - Staff resources - Waiting for CBC to confirm areas put forward are suitable for wildflower planting | Once areas have been confirmed by CBC, residents will be invited to a meeting explaining how they can get involved in the planting and maintaining of areas - wait for CBC to send over SLA agreement. Have advertised in Flitwick Papers for residents to join EIWG. | Will need support from Members to host meeting and take lead on co-ordinating volunteers when planting/maintaining areas |
|  | Environmental Audit                                    | Council   | SL |  | 100% | Active | April 2023 |   | Environmental Audit adopted at March Town Council meeting.  |  |

Date :- 12/07/2023

**Observations on the following Planning Applications**

| <u>Application No</u>  | <u>Date Recd</u> | <u>Case Officer</u> | <u>Applicant Name</u> | <u>Location</u>  |
|--|------------------|---------------------|-----------------------|--|
| <b>Support (Delegated Decision) on the following applications;</b> |                  |                     |                       |  |
| <b>23/00193/TRE</b>  | 18/06/2023       | Joanne Baker        | n/a                   | Mill Race House<br>Greenfield Road<br>Flitwick<br>MK45 5BE |

**Proposal :** Works to trees protected by Tree Preservation Order 34/2001 and listed as falling in T15 and G3: Hard trim back to post and rail fence and reduce in height to approximately 8ft to Holly Hedge (T1). Clear the canopy and trunks of sucker growth and any deadwood to Acasia (Robinia) (T2). Clear the canopy and trunks of sucker growth and any deadwood. Shorten extending limbs back from garage by 20% back to suitable growth to Acasia (Robinia) (T3). Fell Sycamore (T4). Reduce limbs over boundary fence line by 30%. Clean Canopy of deadwood to Walnut Tree (T5). Reduce in height by 3m. to Lawson Cypress (T6). Reduce limbs over boundary fence line and limbs extending towards property by 20-30%. Clean Canopy of deadwood to Ash Tree (T7). Crown raise lower limbs to 4m clear of ground to Ash Tree (T8). Reduce in height to suit hedge line to Holly (T9).

**Observations :** FTC raise no objection.

|                     |            |              |     |  |
|---------------------|------------|--------------|-----|--|
| <b>23/00265/TRE</b> | 12/07/2023 | Joanna Baker | n/a | 13 Hubbard Close<br>Flitwick<br>Beds<br>MK45 1XL |
|---------------------|------------|--------------|-----|--|

**Proposal :** Works to a tree(s) protected by a Tree Preservation Order: MB/TPO/01/00012 T3891 (G6) Ash tree re pollard to previous pruning points removing up to 2.5m. T3892 (G6) Silver Birch tree crown reduce removing up to 2m. T3890 (T21) Silver Birch tree crown reduce removing up to 2m. T3894 (T23) Yew tree crown lift to approx 3m.

**Observations :** FTC - Support

Signed \_\_\_\_\_ Date \_\_\_\_\_

Stacie Lockey Miss

**NOTIFICATIONS OF PLANNING DECISIONS FROM Central Bedfordshire Council**

**Minute Ref**

**Wed 12 July 2023**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

Page No : 1

**GRANTED PLANNING PERMISSIONS**

|                |          |                  |
|----------------|----------|------------------|
| E 23/01063/FUL | Approved | Unit 9 & 10      |
| E 23/01456/FUL | Approved | 24A Hampden Road |
| E 23/01527/ADV | Approved | Ampthill Road    |
| E 23/01685/FUL | Approved | 5 Milton Road    |