



## FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 20/06/2023- 448

15<sup>th</sup> June 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 20th June 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Stanley

Stephanie Stanley  
Town Clerk

Distribution: All Town Councillors  
Notice Boards  
Central Bedfordshire Council

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

## 5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OThkMGNjOTAtY2M4ZC00NjM5LThIMjctZjM5NGNhNTdjN2U0%40tbread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OThkMGNjOTAtY2M4ZC00NjM5LThIMjctZjM5NGNhNTdjN2U0%40tbread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

## 6. **INVITED SPEAKER**

No invited speaker.

## 7. **MEMBERS QUESTIONS**

To receive questions from members.

## 8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 16<sup>th</sup> May 2023**, this meeting was held at the Rufus Centre. **(this item will be moved to EXEMPT)**
- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 6<sup>th</sup> June 2023**, this meeting is held at The Rufus Centre.
- c. For Members to receive and consider **resolutions and recommendations** of the Business I&DB Meeting, held on **Tuesday 13<sup>th</sup> June 2023**, this meeting is held at the Rufus Centre.

## 9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 16<sup>th</sup> May 2023.
- b. Members to receive any updates from Officers.

## 10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

## 11. **ITEMS FOR CONSIDERATION**

### a. **Appointment of Heritage Website Working Group**

To appoint 3 Members to the Heritage Website Working Group.

**b. Year End Accounts**

- i) To receive and approve the Unaudited Financial Statement for 2022/23 produced by DCK Accounting.
- ii) To receive and approve the Governance Statement 2022/23
- iii) To receive and approve the Annual Return 2022/23
- iv) For Members to receive and consider the Final Internal Audit Report for year-end 31st March 2023

**12. ITEMS FOR INFORMATION**

**a. Finance Reports Part 1**

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans
- ii) Corporate Services Summary
- iii) Civic Expenses Summary
- iv) RCF & Grant Funding Review
- v) Bank Reconciliations

OMEGA Reports:

- vi) Income & Expenditure (Corporate & Community)
- vii) Cashbook (CB1 & CB2) Transactions April & May 2023

**b. Rolling Capital Fund (RCF) Applications**

- i) Members are asked to approve the following Committee applications to the RCF:  
  
Business Development & Improvement Board – Davis Suite Equipment - £4,487.75
- ii) Members are asked to note the RCF summary circulated.

**c. Planning – Responses to CBC including Officer Delegated Decisions**

Members are asked to note the Planning Responses including Delegated Decisions.

**d. Planning – CBC Decisions**

Members are asked to note the CBC Decisions on Planning Applications.

**13. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**14. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- 14a)** Minutes & Recommendations
- 14b)** Finance Reports Part 2 – For information.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



## FLITWICK TOWN COUNCIL

### **Draft - Minutes of the Annual Statutory Meeting of Flitwick Town Council held on 16<sup>th</sup> May 2023 at the Rufus Centre at 7:45pm**

Present:

Cllr A Snape (Chairman)  
Cllr J Roberts  
Cllr K Badham  
Cllr J Gleave  
Cllr H Hodges  
Cllr R Wilsmore  
Cllr C Thompson  
Cllr T Connell  
Cllr I Blazeby  
Cllr B Meredith-Shaw  
Cllr R Shaw  
Cllr M Platt  
Cllr T Harald  
Cllr D Toinko

Also present:

Cllr H Townsend – Central Beds Council Ward Member  
Cllr G Mackey – Central Beds Council Ward Member  
Cllr I Adams – Central Beds Council Ward Member

Stephanie Stanley – Town Clerk  
Stacie Lockey – Deputy Town Clerk  
Public - 0

#### **5394 ELECTION OF TOWN MAYOR FOR THE YEAR 2023-2024**

It was **resolved** that Cllr Snape be elected to the office of Town Mayor of Flitwick Town Council for the year 2023-2024.

#### **5395 DECLARATION OF ACCEPTANCE OF OFFICE**

The Town Mayor, Cllr Snape, read and signed the Declaration of Acceptance of Office. He thanked Members and Officers for their support and commented on the good work that had been done with a view to continuing this in the next year.

#### **5396 ELECTION OF DEPUTY TOWN MAYOR**

It was **resolved** that Cllr Roberts be elected to the office of Deputy Town Mayor of Flitwick Town Council for the year 2023-2024.

#### **5397 DECLARATION OF ACCEPTANCE OF OFFICE**

The Deputy Town Mayor, Cllr Roberts, read and signed the Declaration of Acceptance of Office.

**5398 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**5399 DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – none.
- (b) Non-Pecuniary interests in any agenda item – none.

**5400 TOWN MAYOR'S ANNOUNCEMENTS**

The Chairman reported that Cat Farrow, from Cash Access UK, had agreed to speak at the Annual Assembly. Advertising for this meeting would be amended to include this, as residents may want to ask questions regarding the Banking Hub.

Many civic events had been attended, which largely focused on the coronation celebrations. Cllr Snape had attended:

- Gary Wood Swing Band Concert celebrating the Coronation in Ampthill
- Flitwick Parish Church Coronation Service & Garden Party
- Ampthill Coronation Service of Thanksgiving
- FTC Coronation Afternoon Tea event
- HM Lord Lieutenant's Service of Thanksgiving in Woburn

Members were advised that £7,150 had been fundraised for the previous year's charities, Flitwick Food Extra and the Citizen's Advice Bureau, which would be split equally. The Chairman thanked everyone who had donated funds and/or turned up to help at events etc. The Chairman thanked Officers for their work on this behind the scenes.

**5401 REPORTS FROM WARD MEMBERS**

As the three Ward Members were newly elected, there would be no report for the meeting, but the Chairman said it was a good opportunity for the three Members to introduce themselves and explain their priorities and what they would be working on.

Cllr Townsend explained she had lived in Flitwick for over 20 years and was a business owner. She would be working closely with the other two Ward Members and was keen to be more united and work well with FTC. Cllr Townsend was interested in planning development and green spaces.

Cllr Adams had lived in Flitwick since 1966 and had many other roles within the community, such as being Trustee for the Need Project and King's Church. He had previously been employed as the Financial Director for the London Borough of Islington and commented on switching role from Council Officer to Councillor. Cllr Adams shared the commitment to work together with the other Ward Members for the good of Flitwick. He mentioned that development was a big issue, particularly the proposals for Steppingley Road field and commented that he would like that to be stopped if possible. He had an interest in social care and dealing with the vulnerable people in society.

Cllr Mackey echoed the views of working together. He mentioned the Central Bedfordshire Council (CBC) Annual General Meeting was due to be held on 25<sup>th</sup> May, where roles would be assigned. Ward Members would brief FTC on this after the meeting. Cllr Mackey was happy to work on anything FTC needed.

Cllr Shaw commented on the Independent majority at CBC and hoped there would be a more focussed community approach rather than focusing on party politics. Cllr Townsend stated that the new set-up would be more resident-focused, and there would be more consensus. She added that people were looking forward to change.

*Cllr Adams, Cllr Mackey and Cllr Townsend left the meeting.*

## **5402 MEMBERSHIP OF STANDING COMMITTEES**

Information setting out the Committees of the Council and preferences had been circulated.

### **a. For Members to determine membership of the Town Council's Standing Committees, Boards and Working Groups that report to Council**

Corporate Services Committee - the Chairman sought the opinion of the Council on the Corporate Services Committee as there seemed to be limited interest on the nomination forms, with only 4 Members indicating a second or third preference to stand for it. He proposed not to appoint to the Committee that evening and for Officers to bring back a report next month detailing where the priorities from the Committee could be alternatively reported.

*Action: Deputy Town Clerk*

The Chairman had met with the previous Corporate Services Chairman, Cllr Blazeby, and Officers to discuss this before the meeting, and commented that in the past, the Council's finances had been dealt with via a Panel of three Members that reported to Council.

After a brief discussion, Members agreed that the responsibilities of Corporate Services could be dealt with in an alternative way and for the finance reports to be circulated as part of the Council papers in the short term. Cllr Meredith-Shaw commented that it would be beneficial to those not previously involved in the finances or other Corporate Services' responsibilities to see these matters discussed at Council so that more understanding was gained.

It was **resolved** that Members of the Standing Committees were as follows:

#### **Community Services:**

Councillors Meredith Shaw, Platt, Badham, Thompson, Wilsmore, Connell, Toinko and Gleave.

#### **Environmental Working Group:**

Councillors Toinko, Gleave, Meredith-Shaw, Platt, Blazeby, Wilsmore and Shaw.

#### **Business Improvement & Development Board:**

Councillors Roberts, Shaw, Snape, Hodges, Blazeby and Harald.

#### **Planning Improvement Working Group:**

Councillors Platt, Shaw, Hodges, Harald, Wilsmore and Gleave.

Cllr Wilsmore had indicated on his nomination form that he wished to be considered for membership of both the Personnel and Appeals Committee. The Chairman explained that Cllr Wilsmore could only be on one of these Committees, and Cllr Wilsmore chose to withdraw from Personnel.

#### **Personnel:**

Councillors Roberts, Badham, Snape and Blazeby.

#### **Appeals:**

Councillors Thompson, Wilsmore, Gleave, Toinko and Harald.

**b. For Members to appoint Chairmen for Standing Committees and Working Groups.**

It was **resolved** to appoint the following Chairmen of each Committee or Working Group:

**Community Services** – Cllr Thompson (following a written ballot)  
**Environmental Working Group** – Cllr Toinko  
**Business Improvement & Development Board** – Cllr Blazeby  
**Planning Improvement Working Group** – Cllr Gleave  
**Personnel** – Cllr Snape  
**Appeals** – Cllr Thompson

**5403 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

The Chairman asked the Town Clerk if it was possible to appoint the third Member for the Joint Committee that evening. As this had been omitted from the agenda, the Town Clerk stated that the role could not be filled at this meeting but would be an agenda item for the next meeting in June.

*Action: Deputy Town Clerk*

It was **resolved** to elect the following Members as representatives on Outside Bodies:

- a. **Police Priority Setting Representative** – Cllr Wilsmore (Sub: Cllr Badham).
- b. **Flitwick Village Hall Management Committee Representative** – Cllr Blazeby (Sub: Cllr Roberts).
- c. **Planning Improvement Representative to attend CBC Development Management Meetings** – Cllr Gleave (Sub: Cllr Wilsmore).
- d. **Patient Group (Flitwick Surgery) Representative** – Cllr Thompson (Sub: Cllr Roberts).
- e. **Beds Association of Towns & Parish Councils (BATPC) Committee Representative (4-Year Term)** – Cllr Platt.

**5404 PUBLIC OPEN SESSION**

No items.

**5405 INVITED SPEAKER**

No invited speaker.

**5406 MEMBERS QUESTIONS**

Cllr Meredith-Shaw asked if any maintenance works were needed to the ditch and bungs area on the Nature Park site as it was overgrown. This would be raised with the Public Realm Supervisor.

*Action: Deputy Town Clerk*

**5407 MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and consider **resolutions and recommendations** of the Personnel Meeting, held on **Monday 17<sup>th</sup> April 2023**, this meeting is held at The Rufus Centre (**this item will be moved to EXEMPT**).



**5407 cont.**

Members noted the resolutions and recommendations of the Personnel Meeting held on Monday 17<sup>th</sup> April 2023.

- b. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 21<sup>st</sup> March 2023**, this meeting was held at the Rufus Centre (**this item will be moved to EXEMPT**).

Members approved the minutes of the Town Council meeting held on Tuesday 21<sup>st</sup> March 2023 as a true record.

**5408 MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 18<sup>th</sup> April 2023 – no items.
- b. Members to receive any updates from Officers – no items.

**5409 OUTSIDE BODIES**

No items.

**5410 ITEMS FOR CONSIDERATION**

- a. **General Power of Competence (GPC)**

The Chairman explained that the GPC gave Councils the freedom to act when there is not a specific power. He read out the legislation given on the agenda:

Localism Act 2011 s1(1):

Under the GPC 'a local authority has power to do anything that individuals generally may do.'

Criteria for a Council to operate using the GPC:

1. Qualified clerk – CiLCA/Level 4 Qualification for Clerks
2. Two thirds of members need to have stood for election ('Elected Members')

Members were asked to confirm by resolution that Flitwick Town Council meet the criteria above to adopt the GPC.

Members confirmed that the relevant qualification had been achieved, and the Town Clerk advised that FTC met the criteria and that she was qualified.

It was **resolved** that Flitwick Town Council met the criteria to continue operating under the General Power of Competence.

- b. **Flitwick Combined Charities Trustees**

Members noted that the Trustees for Flitwick Combined Charities for the ensuing year were Mr Paul Cranmer, Mrs Ann Lutley, Mrs Sheila Smith, Mrs Catherine Hursthouse and Revd Claire Harald.

- c. **Corporate Risk Management Scheme**

Members were asked to review the Corporate Risk Register circulated.

## 5410c cont.

A Member referred to the reference of a grant scheme on page 9 and stated the levels should say 'low' for two points as the Council did not have any funding for a scheme this year. The duplication of 'newsletter' would be amended as 'Flitwick Papers'.

A questions was asked about fidelity guarantee mentioned in the document. The Town Clerk commented that the Council did have this as part of the insurance schedule but would seek further details from the accountant about what this involved.

*Action: Deputy Town Clerk*

It was **resolved** to adopt the circulated Corporate Risk Management Scheme with two changes discussed relating to Flitwick Papers and the grading of 'low' for the grants scheme.

## 5411 ITEMS FOR INFORMATION

### a. Planning – Responses to CBC including Officer Delegated Decisions

Members noted the Planning Responses including Delegated Decisions.

### b. Planning – CBC Decisions

Members noted the CBC Decisions on Planning Applications.

### c. Delegated Authority Decision

Members noted the following decisions made under Delegated Authority:

1. To purchase a 'Buffalo Planetary' stand mixer with a 2 year onsite part and labour warranty at a cost of £1,399.99 allocated from the Rolling Capital Fund.
2. To transfer £200 from the Town Mayors Allowance budget (4210/102) to the Town Mayors Charities budget (4107/102).

### d. Rolling Capital Fund (RCF)

Members noted the RCF summary circulated.

## 5412 PUBLIC OPEN SESSION

No items.

## 5413 EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

### a. **Minutes & Recommendations**

Members noted the resolutions & recommendations of the Personnel Committee held on Monday 17<sup>th</sup> April 2023.

Members **resolved** to adopt the minutes of the Town Council Meeting held on 18<sup>th</sup> April 2023 as a true record.

**5413 cont.**

**b. Avebury Report** – noted.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

**Recommendations and resolutions of the  
Community Services Committee 7<sup>th</sup> June 2023**

The Town Council are asked to note the **RESOLUTIONS** and **approve** the **RECOMMENDATIONS** of the Community Services Committee 7<sup>th</sup> June 2023

It was **RESOLVED** to appoint Cllr Meredith- Shaw as Chairman for the meeting.

**1089. APOLOGIES FOR ABSENCE**

It was **RESOLVED** to accept the apologies from Cllr Badham, Cllr Thompson, and Cllr Gleave.

**1095. MINUTES**

It was **RESOLVED** to accept to receive and adopt the minutes of the Community Services meeting held on 4<sup>th</sup> April 2023 with no amendments.

**1097. ITEMS FOR CONSIDERATION**

**a. Appointment of Members to Allotment Working Group**

It was **RESOLVED** to accept Cllr Platt onto the Allotment working group.

**b. Appointment of Public Art Working Group**

It was **RESOLVED** to accept Cllr Platt, Cllr Thompson and Cllr Badham onto the Public Art working group.

**c. Appointment of Nature Park Working Group**

It was **RESOLVED** to accept Cllr Wilsmore, Cllr Toinko, Cllr Thompson, and Cllr Meredith-Shaw onto the Public Art working group.

**d. Nature Park**

It was **RESOLVED** to accept the Officer Recommendations as follows –

1. To consider the two options of the Masterplan (parking options) and consider the preferred option. (Appendix 1) with Option A elected.
2. To proceed with utilising the Forest of Marston Vale Trust's 'Trees for Climate Scheme' for Flitwick Nature Park to assist with professional advice/planning and funding for delivery and ongoing management.
3. To investigate costs for a Planning consultant to assist with the process of the planning application.
4. To submit a pre-app planning application to Central Bedfordshire Council for development of the Nature Park

**e. Allotment Facilities**

It was **RESOLVED** to accept Option 1 as follows, with the addition of confirming that the future provision was reliant on the working group investigates and offers suggestions as to compostable toilets.

1 – Members are asked to consider the reinstallation of one port-a-loo at both Station Road and Steppingley Road Allotment Sites, from June 2023 – October 2023. To approve the spend of £1,250 (Plus Vat) from the allotment EMR for this service.

f. **Allotment, Burial & Football Fees**

It was **RESOLVED** to have no increase or decrease in the cost for the Allotments for the period of 2023 – 2024

It was **RESOLVED** to have no increase for the Burial fees for the year 2024 – 2025.

It was **RESOLVED** to increase the rates by 25% with the exception of bookings made by Flitwick Residents and groups.

h. **Environmental Initiatives**

Members considered delegating the following previously agreed initiatives to the Environmental Improvement Working Group;

1. Residents maintained/wildflower verges on CBC areas
2. Glyphosate use by CBC and FTC's ambition to phase this out
3. Reduced mowing schedule and cut and collect mowing
4. Bug life wildlife corridor support
5. Supporting FTC's own wildflower patches/reduced mowing within the Millennium Park, Mount etc.
6. Tree/hedge planting and maintenance for newly planted trees.

It was **RESOLVED** to move items 1 – 6 as previously agreed to the Environmental Improvement working group.

**Recommendations and resolutions of the  
Business Improvements & Development Board Committee 13<sup>th</sup> June 2023**

The Town Council are asked to note the **RESOLUTIONS** and **approve** the **RECOMMENDATIONS** of the BI&DB Committee 13<sup>th</sup> June 2023

**1451. MINUTES**

- a. It was **RESOLVED** to adopt the minutes of the Business Improvement & Development Board meeting held on the 14<sup>th</sup> March 2023.

**1453. ITEMS FOR CONSIDERATION**

a. **Ice Cream Freezer**

It was **RESOLVED** to enter into a 3-year contract with Walls for the agreement of a freezer in the Rendezvous Café & Bar.

c. **Davis Suite Equipment**

It was **RESOLVED** to approve the quotation of £4487.75 for replacement equipment, to be funded via the Rolling Capital Fund, subject to contacting the supplier to discuss a maintenance contract and installation of metal backs on the TV screens.

d. **Tenant Survey**

It was **RESOLVED** to accept the Tenant Survey in principle and to delegate finalising the survey to the Business & Facilities Manager.

## **Flitwick Town Council**

*Internal Audit Report 2022-23: Final*

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*Sally King*

*For and on behalf of Auditing Solutions Ltd*

## **Background**

All town and parish councils are required by statute to make arrangements for an independent internal audit examination of their accounting records and system of internal control and for the conclusions to be reported each year in the Annual Return. Auditing Solutions Ltd provides this service to Flitwick Town Council.

This report sets out all the work undertaken in relation to the 2022-23 financial year to date, during our visits on 22<sup>nd</sup> September 2022, 19<sup>th</sup> January 2023, and 16<sup>th</sup> May 2023.

## **Internal Audit Approach**

In undertaking our review for the year, we have had regard to the materiality of transactions and their susceptibility to potential mis-recording or misrepresentation in the year-end Annual Governance and Accountability Return. We have employed a combination of selective sampling techniques (where appropriate) and 100% detailed checks in several key areas to gain sufficient assurance that the Council's financial and regulatory systems and controls are appropriate and fit for the purposes intended.

Our programme of cover has been designed to afford appropriate assurance that the Council's financial systems are robust and operate in a manner to ensure effective probity of transactions and to afford a reasonable probability of identifying any material errors or possible abuse of the Council's own and the national statutory regulatory framework. The programme is also designed to facilitate our completion of the 'Annual Internal Audit Report' in the Council's Annual Return, which requires independent assurance over several internal control objectives.

## **Overall Conclusion**

We have therefore concluded that, based on the programme of work undertaken this year to date the Council has again maintained a sound, pro-active approach to risk management and corporate governance issues, together with the development and management of effective internal controls and procedural documentation. Once again pleased to acknowledge the quality of records maintained by the Clerk and the Finance Officers and thank them for their assistance, which has ensured the smooth progress of our review process.

Consequently, we have completed and signed the 'Internal Audit Report' as part of the year's AGAR process having concluded that, in all significant respects, the internal control objectives set out in that report were achieved throughout the financial year to a standard adequate to meet the needs of the Council.



# Detailed Report

## Review of Accounting Arrangements & Bank Reconciliations

The Council's accounts are maintained the Rialtas accounting; DCK Accounting provide support with the year-end close-down and accounts. Our objective here is to ensure that the accounting records are being maintained accurately and currently and that no anomalous entries appear in cashbooks or financial ledgers. To that end, we have:

- Confirmed closing balances from 2021-22 have been correctly brought forward to the current year.
- Checked to ensure that a comprehensive, meaningful, and appropriate nominal coding schedule together with cost centres remains in place.
- Checked and agreed transactions (both receipts and payments) in the Council's main Current and Business Saver account cashbooks to the relevant Barclays Bank statements for April 2022, August 2022, and March 2023, including the daily "sweep" transfers to retain a level of £5,000 in the current account.
- Checked and agreed the relevant bank account reconciliations for each account as of 31<sup>st</sup> March 2023 to ensure that no long-standing, uncleared cheques, or other anomalous entries exist.
- Confirmed with officers the arrangements for backing up the computer system.
- There is a satisfactory process for the approval of grants and donations (where no invoice is appropriate) and that they have been approved for payment by members under the correct expenditure code.

### *Conclusion*

*We are pleased to report that no matters have arisen in this area of our review process warranting formal comment or recommendation; we have ensured the accuracy of the year-end balances reported in the detailed Statement of Accounts and AGAR.*

## Review of Corporate Governance

Our objective here is to ensure that the Council has a robust regulatory framework in place; that Council and Committee meetings are conducted in accordance with the adopted Standing Orders; those financial transactions are made in accordance with the extant Financial Regulations and that we have a reasonable chance of identifying any actions of a potentially unlawful nature that have been or may be considered for implementation. Consequently: -

- Concluded examination of the minutes of the Full Council and its various Standing Committees for the year to March 2023 to ensure that no issues affecting the Council's financial stability exist in the short, medium, or long-term, also that no legal issues

appear to be in existence whereby the Council may either be considering or have taken decisions that might result in ultra vires expenditure being incurred.

- We note that the Council have reviewed and readopted Standing Orders at its meeting held on 17<sup>th</sup> January 2023 (minute ref 5344 g.).
- Financial Regulations were reviewed at the meeting held on 21<sup>st</sup> February 2023 (minute ref. 5362 e.).
- Noted the comments made in the external auditor's report, issued since our last visit regarding the Council's accounts.

### ***Conclusions***

***We are pleased to report that no issues have been identified in this area, warranting further comment.***

## **Review of Expenditure**

Our aim here is to ensure that, in addition to confirming that sound financial control procedures are in place: -

- Council resources are released in accordance with the Council's approved procedures and budgets.
- Payments are supported by appropriate documentation, either in the form of an original trade invoice or other appropriate form of document confirming the payment as due and / or an acknowledgement of receipt, where no other form of invoice is available.
- An official order has been raised for all purchases and service delivery where one would be expected.
- All discounts due on goods and services supplied are identified and appropriate action taken to secure the discount.
- The correct expense codes have been applied to invoices when processed.
- There is a satisfactory process for the approval of grants and donations (where no invoice is appropriate) and that they have been approved for payment by members under the correct expenditure code; and
- VAT has been appropriately identified and coded to the control account for periodic recovery.

We have reviewed this area selecting a test sample for compliance with the above criteria comprising all payments individually more than £5,000 plus every 50<sup>th</sup> cashbook transaction, irrespective of value for the financial year. Our test sample comprised of 106 payments, totalling £275,600 with all the above criteria met.

### ***Conclusion***

***We are pleased to report that no issues have been identified in this area warranting formal comment.***

## **Assessment and Management of Risk**

Our aim here is to ensure that the Council has put in place appropriate arrangements to identify all potential areas of risk of both a financial and health and safety nature, whilst also ensuring that appropriate arrangements exist to monitor and manage those risks to minimise the opportunity for their coming to fruition.

- Noted that the Corporate Risk Register has been reviewed and readopted at the Town Council meeting held on 19<sup>th</sup> April 2022 (minute ref 5238 (iii) c).
- Reviewed the Council's insurance policy with Aviva which commenced in September 2022 noting that it includes public liability cover of £10 million and employers' liability cover of £10m.

### *Conclusions*

*We are pleased to report that no issues have been identified in this area warranting further comment.*

## **Review of Income**

In considering the Council's income streams, we aim to ensure that robust systems are in place to ensure the identification of all income due to the Council from its various sources; to ensure that the income is invoiced in a timely manner and that effective procedures are in place to pursue recovery of any outstanding monies due to the Council.

In addition to the annual precept the Council has a variety of income sources arising mainly from the Rufus Centre lettings and rentals, allotment income, café, cemetery fees, also the letting of sports pitches, miscellaneous grants, and interest.

The Allotments are managed using Rialtas software. There are 2 sites containing 58 plots. New tenancy agreements are issued each year along with the invoices and chased if not returned with payment. We are pleased to note that the Council reviews allotment fees on an annual basis.

On our second interim visit we examined the Cemetery income procedures. This included the Burials Register and Exclusive Rights of Burial records, examining a sample of entries relating to each area for the April to November 2022 to ensure that each is supported by all relevant and legally required documentation and that the appropriate fees have been levied in accord with the published scales and recovered within a reasonable period. We note that the Council now manages the Cemetery income with the Rialtas software module.

Also, on our previous visits we have examined the cash handling procedures and stock management at the onsite café.

### *Conclusions*

*We are pleased to report that no issues have been identified in the areas examined warranting further comment.*

## **Petty Cash Account & Credit Cards**

We are required, as part of the annual Internal Audit Certification process in the Annual Return, to indicate the soundness of controls in this area of the Council's financial activities. The Council has an imprest style petty cash scheme it also holds floats for various activities. We confirmed this was within the limits set in Financial Regulations and confirmed controls over access to the safe where the money was kept.

The Council now uses Barclaycard, and we are pleased to note that robust procedures are in place including provision of receipts and reconciliation of the statements. As part of our payment review, we examined the April 2022 Barclaycard reconciliation, with no issues arising.

We are pleased to note that receipts are now attached to the invoices received from the fuel card supplier.

### ***Conclusion***

***We are pleased to report that no issues have been identified in the areas examined warranting further comment.***

## **Salaries and Wages**

In examining the Council's payroll function, we aim to confirm that extant legislation is being appropriately observed as regards adherence to the requirements of HM Revenue and Customs (HMRC) legislation as regards the deduction and payment over of income tax and NI contributions, together with meeting the requirements of the local government pension scheme, as regards employee contribution bandings. To meet this objective, we have: -

- Confirmed arrangements for processing and authorising salaries and wages via the bespoke IRIS payroll software in use by the Council.
- Reviewed the establishment listing and tested a sample of employees to correspondence confirming the employee's pay point.
- For a sample of staff, we checked the tax, NI and pension deductions for June 2022 also confirming overtime payments were correctly approved.
- Checked to ensure that the Council has reviewed and approved appropriate pay scales for staff.
- Checked and agreed the amounts paid to individuals by reference to the approved new pay rates verifying payments on a small sample.
- Ensured that the appropriate month's deductions and contributions have been paid over to HMRC and the County Pension Fund in a timely manner.
- Checked that any overtime paid is properly supported by authorised timesheets.

### ***Conclusions***

***We are pleased to record that no issues have been identified in this area.***

## **Investments and Loans**

Our objectives here are to ensure that the Council is investing “surplus funds”, be they held temporarily or on a longer term basis, in appropriate banking and investment institutions and that the Council is obtaining the best rate of return on the funds held, with any interest earned brought to account correctly and appropriately in the accounting records, also that any loan repayments due to or payable by the Council are transacted in accordance with the relevant loan agreements.

We are pleased to note the Council has a Treasury Management policy in situ.

During our visits we test repayments of PWLB loans as recorded in the Council’s accounts to independent PWLB statements. We have agreed the repayments to the bank statements as in relation to our work on accounting and bank reconciliation.

### *Conclusions*

*We are pleased to record that no issues have currently been identified in this area and have verified the accurate disclosure of the residual year end loan liability in the AGAR from the accounts provided by DCK Accounting Services Ltd and PWLB statements.*

## **Asset Register**

The Governance and Accountability Manual requires all councils to develop and maintain a register of assets identifying detail of all land, buildings, vehicles, furniture, and equipment owned by the Council.

We are pleased to note that the Council holds a detailed asset register updated by DCK to include additions and disposals for 2022-23.

### *Conclusion*

*We are pleased to report that no matters have arisen in this area of our review process warranting formal comment or recommendation; we have ensured the accuracy of the year-end balances reported in the detailed Statement of Accounts and AGAR.*

## **Precept Determination and Budgetary Control**

We aim in this area of our work to ensure that the Council has appropriate procedures in place to determine its future financial requirements leading to the adoption of an approved budget and formal determination of the amount of the precept placed on the Unitary Authority, that effective arrangements are in place to monitor budgetary performance throughout the financial year and that the Council has identified and retains appropriate reserve funds to meet future spending plans.

We also reviewed the level of retained funds at the year-end, assessing their adequacy to meet the Council’s ongoing revenue spending requirements and future development aspirations. On 31<sup>st</sup> March 2023 the General Reserve balance stood at £719,489. Additionally, the Council holds earmarked reserves of £284,015.

We are pleased to note that, at the meeting of the Town Council held on 17th January 2023 the Council agreed that the precept for 2023-24 be set at £1,001,205 (minute ref. 5344). This represents a 11.8 % increase from 2022-23 for a Band D household.

### ***Conclusion***

***No issues have arisen in this area. The Council has satisfactory arrangements for managing its finances.***

## **Statement of Accounts and Annual Return**

The Accounts and Audit Regulations require all Councils to prepare annually a Statement of Accounts in the AGAR, which now forms the statutory Accounts subject to external audit scrutiny and certification.

We have checked and agreed entries in the Statement of Accounts generated by the accounting software to the underlying Trial Balance and other documentation provided by DCK. Similarly, we have checked and agreed the financial data reported to the AGAR.

### ***Conclusions***

***No issues have been identified in relation to the verification of detail in the Statement of Accounts and AGAR this year.***

***Based on our detailed work during the year on the Council's systems of financial control and content of the detailed Statement of Accounts and that summarised detail set out in the AGAR, we have signed off the Internal Audit Report of the AGAR assigning positive assurances, in each relevant area.***

## Item 12a i) Flitwick Town Council Summary, Investments & Loans 23/24

01 April to 31 May 2023

	YTD Income	Income Budget	% Budget Achieved		YTD Expenditure	Expenditure Budget	% Budget Spent	
Corporate Services	£ 503,762	£ 1,080,059	47%	Amber	£ 98,508	£ 602,497	16%	Green
Business Improvement & Development Board	£ 134,519	£ 660,300	20%	Red	£ 109,993	£ 646,010	17%	Green
Community Services	£ 27,257	£ 84,152	32%	Amber	£ 78,151	£ 645,972	12%	Green
<b>Whole Business</b>	<b>£ 665,538</b>	<b>£ 1,824,511</b>	<b>36%</b>	<b>Amber</b>	<b>£ 286,652</b>	<b>£ 1,894,479</b>	<b>15%</b>	<b>Green</b>

**TOLERANCES:** spend against budget

<b>Income</b>	<b>0% to 24%</b>	<b>RED</b>
	<b>25% to 74%</b>	<b>AMBER</b>
	<b>75% to 100%+</b>	<b>GREEN</b>
<b>Expenditure</b>	<b>0% to 74%</b>	<b>GREEN</b>
	<b>75% to 99%</b>	<b>AMBER</b>
	<b>100%</b>	<b>BLACK</b>
	<b>101%+</b>	<b>RED</b>

Accepted budget variance 15% (or £100)

### Investments Summary 23/24

#### CCLA Summary Year to Date (230, 1190/111)

Account balance as of 31 May 23:	<b>£ 1,253,000</b>
Cumulative Dividends to 31 May 23:	<b>£ 2,950</b>

### Loans Summary 23/24

#### PWLB Lending Facility Year to Date

(4061/422, 4062/422)

Principal Balance Opening 23/24	<b>£ 866,892</b>
Capital paid year to date	<b>£ 12,370</b>
Interest paid year to date	<b>£ 523</b>

## Item 12a ii) Corporate Services 2023/24

Cost Centre	01-31 May 2023		2023/24 Year to date								
	Income	Expenditure	Income	Budget	% Budget Achieved		Expenditure	Budget	% Budget Spent		
101 Administration	1003/101, 1177/101, 1191/101	Admin Income	£ 36								
	4001/101	Salary Costs		£ 10,911			£ 23,209	£ 211,528	11%	Green	
	4003/101, 4009/101, 4011/101, 4033/101,	Other Staff Costs		£ 14			£ 14	£ 1,500	1%	Green	
	4102/101	FTC Internal Rent		£ 3,133			£ 6,265	£ 37,590	17%	Green	
	4020/101, 4021/101, 4022/101, 4023/101, 4025/101, 4040/101, 4056/101	Business Operating Costs		£ 3,440			£ 5,761	£ 52,200	11%	Green	
	4017/101, 4058/101, 4059/101, 4103/101	Other Costs		£ 352			£ 694	£ 8,650	8%	Green	
103 Communication	1001/103	Comms Income	£ -								
	4024/103, 4046/103	Comms IT / Software		£ -			£ 61	£ 3,000	2%	Green	
	4028/103	Advertising Costs		£ 5			£ 5	£ 500	1%	Green	
	4045/103	Flitwick Papers Costs		£ -			£ -	£ 9,500	0%	Green	
422 Finance & HR	1029/422	Local Ground Leases	£ -								
	4027/422, 4041/422, 4057/422, 4156/422, 4160/422	Finance Costs		£ 493			-£ 2,149	£ 17,200	-12%	Green	
	4010/422, 4039/422, 4047/422, 4053/422	Other Staff Costs (not Wages)		£ 455			£ 6,592	£ 18,500	36%	Green	
	4061/422, 4062/422	Loans		£ -			£ 11,847	£ 74,841	16%	Green	
	4029/422, 4103/422, 4506/422	Other Business Costs		£ 257			£ 9,976	£ 32,100	31%	Green	
Other	1022/106	Flitwick Town Sq Rents	£ -								
	1176/111, 1190/111	Precept & Interest Rec	£ 2,950				£ 503,553	£ 1,041,205	48%	Amber	
	4103/601, 4506/601	Planning Fees		£ -			£ -	£ 1,720	0%	Green	



**Item 12a iii) Civic 2023/24**

Cost Centre			01-31 May 2023	
			Income	Expenditure
102 - Civic Expenses	1143/102	CURRENT Yr - TM Charity Income	£ 154	
	4143/102	CURRENT Yr - TM Charity Costs		-£ 33
	4210/102	TM Allowance inc Civic Recep.		-£ 33
	4035/102	Regalia Fund		£ 428
	4036/102	Civic Service		£ -
	4103/102	FTC Internal Room Hire		£ -
	4502/102	Election Costs		£ -
	1144/102	22/23 Term - TM Charity Income	£ -	
	4107/102	22/23 Term - TM Charity Costs		£ 3,608
	4209/102	22-23 Term - TM Allowance		£ 241

2023/24 Year to date					
Income	Budget	% Budget Achieved	Expenditure	Budget	% Budget Spent
£ 154	£ -	n/a			
			-£ 33	£ -	
			-£ 33	£ 4,000	0% Green
			£ 428	£ 1,000	43% Green
			£ -	£ 600	0% Green
			£ -	£ 600	0% Green
			£ -	£ 7,500	0% Green
£ -	£ -	n/a			
			-£ 3,575	£ -	
			£ -	£ -	

**Civic Narrative**

May-23 **4107/102** 1 of 2 year end charity donations for 2022/23 mayoral term included above. Final payment completed in June 2023.

**Item 12a iv) Rolling Capital Fund & Grant Funding Review 2023/24**

(315)	Rolling Capital Programme	Opening Balance	£	202,062
	<b>PLUS</b>	RCF Current Year Funding	£	50,000
(5014)		<b>LESS</b> RCF 23/24 Spending to Date	£	-
		<b>LESS</b> Committed Spending Remaining	£	<b>84,674</b>
		<b>LESS</b> Overspend Funded by Central RCF	£	-
		<b>PLUS</b> Under spend Funded by Central RCF	£	-
		<b>2022/23 RCP Funds Available (Uncommitted)</b>	£	<b>167,388</b>

Last Updated: **31.05.23**

PROJECT Details				RCF Details							22/23 FUNDING Details			Comments	
Project Code	Project Description		Committee	Minute Ref	RCF Budget Committed	Previous Year's RCF Spend	23/24 RCF Spend to Date	Overspend Funded by RCP	Underspend Returned to RCP	RCF Commitment Remaining		Additional Project Spend	Funding Received (1177)		Project Budget Remaining
4212	110	RCF - Nature Park	Community	None	£ -	£ -	£ -	£ -	£ -	£ -	0%	£ 1,550	£ 283,385	£ 281,835	No amounts have been committed for this project. \$106 monies remaining: Phase 1 £7,106.89, Phase 2 £274,728 & Plans £1,550 (CBC to be invoiced for \$106 once works completed). Sl. 7/9/22
4215	110	RCF - Flit Valley Walk	Corporate & Community	None	£ 2,000	£ 1,169	£ -	£ -	£ -	£ 831	42%	£ -	£ -	£ -	Greensands grant of £2,405 received (1177/110) in 21/22 in addition to stated budget. 22/23 opening bal £1459. Awaiting final expense for leaflets (estimated at £628)
4803	110	RCF - Manor Park Heritage	Community	809c	£ 28,000	£ 175	£ -	£ -	£ -	£ 27,825	99%	£ 34,913	£ 75,885	£ 40,972	\$106 Grants monies approved £6,198 (1177/110) in addition to stated budget - rolled forward to 22/23 (jnl 2697). 22/23 Further \$106 (Green Infrastructure Planning Obs) monies available £69,687.38- 16.10.22
4819	110	RCF - Flitwick Town Sq Defib	Community	5213d	£ 1,770	£ -	£ -	£ -	£ -	£ 1,770	100%				
4823	110	RCF - Heritage Website	Corporate	753a 5252a)i	£ 3,800	£ -	£ -	£ -	£ -	£ 3,800	100%				
4828	110	RCF - Skate Park Lighting	Community	1036d	£ 21,705	£ 2,359	£ -	£ -	£ -	£ 19,346	89%	£ 10,500	£ 10,500	£ -	Partially grant funded - received
4833	110	RCF - Town Sq Benches/Plant/Bins	Community	1061	£ 12,102	£ -	£ -	£ -	£ -	£ 12,102	100%		£ 5,600	£ 5,600	Additional funding from Community Cohesion \$106 funds received 22/23
4836	110	RCF - CCTV Skate Park & Town Sq	Community	5329c	£ 12,612	£ 10,912	£ -	£ -	£ -	£ 1,700	13%				08.03.23: CBC annual monitoring and signal transmission expenditure invoice pending for £1,700
4837	110	RCF - Rural Match Fund Benches	Community	5226e	£ 2,000	£ -	£ -	£ -	£ -	£ 2,000	100%				Resolution made at Council March 2022 confirmed March 2023 to be match funded by CBC - amount TBC
4838	110	RCF - CCTV Data Impact Assess	Community	Del. Auth	£ 1,975	£ 1,625	£ -	£ -	£ -	£ 350	18%				
4839	110	RCF - Rendezvous Mixer	BD&IB	Del. Auth	£ 1,400	£ -	£ -	£ -	£ -	£ 1,400	100%				
4838	110	RCF Avebury Representation	EO Meeting	5418a	£ 13,550	£ -	£ -	£ -	£ -	£ 13,550	100%				

## **Item 12a iv) Rolling Captial Fund Narrative**

May-23 No comments

### **Please note:**

Unspent 23/24 funds will remain in Rolling Capital Programme. Accepted RCF budget variance at 5%. Rolling Capital Fund (RCF) is the amount as yet unspent (Balance Sheet Account 315).

Rolling Capital Fund available is Balance Sheet Account 315 less remaining approved Commitments (N/L 5014 Variance). RCF review has been adjusted to separate grant funding. Please refer to 'YELLOW boxes for RCF remaining balances.

## Item 12a v) Consolodated Bank Reconciliation

As at 31st May 2023

### Bank Statement Balances

31/05/2023	CURRENT ACCOUNT	£	5,000.00	
31/05/2023	BUSINESS RESERVE	£	103,321.85	
31/05/2023	PDQ Account	£	23,027.50	
31/05/2023	Barclaycard	£	-	
				<b>£ 131,349.35</b>

### Other Cash & Investment Balances

31/05/2023	CCLA PSDF Account	£	1,253,000.00	
31/05/2023	Float - Control Café	£	400.00	
31/05/2023	Float - Control Till	£	80.00	
31/05/2023	Float - Control Main	£	400.00	
31/05/2023	Float - Control Reception	£	15.00	
31/05/2023	Petty Cash Control	£	400.00	
				<b>£ 1,254,295.00</b>

### Receipts not on Bank Statement

31/05/2023	All Receipts Cleared	£	-	
				<b>£ -</b>

**£ 1,385,644.35**

### Rialtas Omega Closing Balances

31/05/2023	Cashbook 1: Current Bank	£	5,000.00	
31/05/2023	Cashbook 2: Business Reserve	£	103,321.85	
31/05/2023	Cashbook 5: PDQ Account	£	23,027.50	
31/05/2023	Cashbook: Barclaycard	£	-	
31/05/2023	230 CCLA PSDF Account	£	1,253,000.00	
31/05/2023	Floats & Petty Cash Controls	£	1,295.00	
				<b>£ 1,385,644.35</b>

**£ 1,385,644.35**

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2023

Month No: 2

## Corporate Income &amp; Expenditure

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b><u>CORPORATE SERVICES</u></b>							
<b><u>101 ADMINISTRATION</u></b>							
1003 PHOTOCOPIES	36	45	100	55			45.0%
1191 MISC INCOME	0	10	0	(10)			0.0%
ADMINISTRATION :- Income	<b>36</b>	<b>55</b>	<b>100</b>	<b>45</b>			<b>55.0%</b>
4001 SALARIES AND WAGES	12,561	23,209	211,528	188,319	188,319		11.0%
4003 VEHICLE - MILEAGE	9	9	0	(9)	(9)		0.0%
4009 HEALTH & SAFETY	0	0	500	500	500		0.0%
4011 Agency Staff	(1,650)	0	0	0	0		0.0%
4017 FTC Corporate Events	0	0	750	750	750		0.0%
4020 POSTAGE	3	621	800	179	179		77.7%
4021 PRINTING/STATIONERY	280	415	3,000	2,585	2,585		13.8%
4022 PHOTOCOPIER CONTRACT	204	204	5,000	4,796	4,796		4.1%
4023 TELEPHONES	479	1,081	8,300	7,219	7,219		13.0%
4025 OFFICE & IT EQUIPMENT	0	0	2,500	2,500	2,500		0.0%
4033 RECRUITMENT COSTS	5	5	1,000	995	995		0.5%
4040 IT SUPPORT	2,474	3,440	30,000	26,560	26,560		11.5%
4056 LICENCES / MEMBERSHIPS	0	0	2,600	2,600	2,600		0.0%
4058 BANK CHARGES	18	37	200	163	163		18.3%
4059 SUNDRIES	4	4	500	496	496		0.8%
4102 FTC Internal Rent	3,133	6,265	37,590	31,325	31,325		16.7%
4103 FTC Internal Hire	330	653	7,200	6,547	6,547		9.1%
ADMINISTRATION :- Indirect Expenditure	<b>17,850</b>	<b>35,944</b>	<b>311,468</b>	<b>275,524</b>	<b>0</b>	<b>275,524</b>	<b>11.5%</b>
<b>Net Income over Expenditure</b>	<b>(17,814)</b>	<b>(35,889)</b>	<b>(311,368)</b>	<b>(275,479)</b>			
<b><u>102 CIVIC EXPENSES</u></b>							
1143 CURRENT Yr - TM Charity Income	154	154	0	(154)			0.0%
1144 PAST Yr - TM Charity Income	(49)	0	0	0			0.0%
CIVIC EXPENSES :- Income	<b>105</b>	<b>154</b>	<b>0</b>	<b>(154)</b>			
4035 REGALIA FUND	428	428	1,000	572	572		42.8%
4036 CIVIC SERVICE & EVENTS	0	0	600	600	600		0.0%
4103 FTC Internal Hire	0	0	600	600	600		0.0%
4107 PAST Yr - TM Charity Costs	3,608	(3,575)	0	3,575	3,575		0.0%
4143 CURRENT Yr - TM Charity Costs	(33)	(33)	0	33	33		0.0%
4209 TOWN MAYOR ALLNCE - P/YR	241	0	0	0	0		0.0%
4210 TM Allowance & Civic Reception	(33)	(33)	4,000	4,033	4,033		(0.8%)
4502 ELECTIONS/BY ELECTIONS	0	0	7,500	7,500	7,500		0.0%
CIVIC EXPENSES :- Indirect Expenditure	<b>4,211</b>	<b>(3,213)</b>	<b>13,700</b>	<b>16,913</b>	<b>0</b>	<b>16,913</b>	<b>(23.5%)</b>
<b>Net Income over Expenditure</b>	<b>(4,105)</b>	<b>3,367</b>	<b>(13,700)</b>	<b>(17,067)</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2023

Month No: 2

## Corporate Income &amp; Expenditure

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>103 COMMUNICATIONS</b>							
1001 ADVERTISING INCOME	0	0	750	750			0.0%
COMMUNICATIONS :- Income	<b>0</b>	<b>0</b>	<b>750</b>	<b>750</b>			<b>0.0%</b>
4024 SOCIAL MEDIA SOFTWARE	0	0	500	500		500	0.0%
4028 ADVERTISING / PROMOTIONS	5	5	500	495		495	1.0%
4045 FLITWICK PAPERS COSTS	0	0	9,500	9,500		9,500	0.0%
4046 WEBSITE / TICKETING SYSTEM	0	61	2,500	2,439		2,439	2.4%
COMMUNICATIONS :- Indirect Expenditure	<b>5</b>	<b>66</b>	<b>13,000</b>	<b>12,934</b>	<b>0</b>	<b>12,934</b>	<b>0.5%</b>
<b>Net Income over Expenditure</b>	<b>(5)</b>	<b>(66)</b>	<b>(12,250)</b>	<b>(12,184)</b>			
<b>106 Flitwick Town Square - Corp</b>							
1022 RENT RECEIVABLE TENANTS	0	0	38,000	38,000			0.0%
Flitwick Town Square - Corp :- Income	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>38,000</b>			<b>0.0%</b>
<b>Net Income</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>38,000</b>			
<b>110 PROJECTS &amp; GRANTS</b>							
4215 PROJ - Flit Valley Walk RCF	0	0	831	831		831	0.0%
4803 GF & RCF - Manor Park Heritage	14,447	30,760	27,825	(2,935)		(2,935)	110.5%
4819 RCF - Flitwick Town Sq Defib	0	0	1,770	1,770		1,770	0.0%
4823 RCF - Heritage Website	0	0	3,800	3,800		3,800	0.0%
4828 RCF - Skate Park Lighting	0	0	19,346	19,346		19,346	0.0%
4831 RCF - Outdoor PA System	0	0	244	244		244	0.0%
4833 RCF - Town Sq Bench/Bin/Plante	0	0	12,102	12,102		12,102	0.0%
4836 RCF - CCTV Town Sq/Skate Pk	0	0	1,700	1,700		1,700	0.0%
4837 RCF - Rural Match Fund Benches	0	0	2,000	2,000		2,000	0.0%
4838 RCF - CCTV Data Impact Assess	0	0	350	350		350	0.0%
4839 RCF - Rendezvous Mixer	0	0	1,400	1,400		1,400	0.0%
4840 RCF - Avebury Representation	0	0	13,550	13,550		13,550	0.0%
5013 Trs to Rolling Capital Fund	0	25,000	50,000	25,000		25,000	50.0%
5014 Funding from R C P	0	(16,313)	(14,950)	1,363		1,363	109.1%
PROJECTS & GRANTS :- Indirect Expenditure	<b>14,447</b>	<b>39,447</b>	<b>119,968</b>	<b>80,521</b>	<b>0</b>	<b>80,521</b>	<b>32.9%</b>
<b>Net Expenditure</b>	<b>(14,447)</b>	<b>(39,447)</b>	<b>(119,968)</b>	<b>(80,521)</b>			
<b>111 PRECEPT, INTEREST &amp; CCLA</b>							
1176 PRECEPT RECEIVED	0	500,603	1,016,205	515,603			49.3%
1190 INTEREST RECEIVED	2,950	2,950	25,000	22,050			11.8%
PRECEPT, INTEREST & CCLA :- Income	<b>2,950</b>	<b>503,553</b>	<b>1,041,205</b>	<b>537,652</b>			<b>48.4%</b>
<b>Net Income</b>	<b>2,950</b>	<b>503,553</b>	<b>1,041,205</b>	<b>537,652</b>			

## Detailed Income &amp; Expenditure by Budget Heading 31/05/2023

Month No: 2

## Corporate Income &amp; Expenditure

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>422 FINANCE &amp; HR</b>							
1029 Local Grounds Leases	0	0	4	4			0.0%
<b>FINANCE &amp; HR :- Income</b>	<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>			<b>0.0%</b>
4010 SIMPLY HEALTH INSURANCE	442	884	6,500	5,616		5,616	13.6%
4027 AUDIT FEES - EXTERNAL	0	(2,520)	2,700	5,220		5,220	(93.3%)
4029 INSURANCES	0	9,567	27,000	17,433		17,433	35.4%
4039 HR SUPPORT	0	5,450	6,000	550		550	90.8%
4041 PDQ SYSTEMS: 50/50 on 420/422	(20)	475	2,500	2,025		2,025	19.0%
4047 STAFF COURSES/TRAINING	0	0	4,000	4,000		4,000	0.0%
4053 PAYROLL SYSTEMS	13	258	2,000	1,742		1,742	12.9%
4057 ACCOUNTS IT SOFTWARE	313	2,076	3,300	1,224		1,224	62.9%
4061 LOAN CAPITAL PAID	0	12,370	56,105	43,736		43,736	22.0%
4062 LOAN INTEREST PWLB	0	(523)	18,736	19,259		19,259	(2.8%)
4103 FTC Internal Hire	257	409	100	(309)		(309)	409.3%
4156 AUDIT FEES - INTERNAL	0	(480)	2,000	2,480		2,480	(24.0%)
4160 ACCOUNTANTS FEES	200	(1,700)	6,700	8,400		8,400	(25.4%)
4506 LEGAL & PROFESSIONAL FEES	0	0	5,000	5,000		5,000	0.0%
<b>FINANCE &amp; HR :- Indirect Expenditure</b>	<b>1,205</b>	<b>26,264</b>	<b>142,641</b>	<b>116,377</b>	<b>0</b>	<b>116,377</b>	<b>18.4%</b>
<b>Net Income over Expenditure</b>	<b>(1,205)</b>	<b>(26,264)</b>	<b>(142,637)</b>	<b>(116,373)</b>			
<b>601 PLANNING</b>							
4103 FTC Internal Hire	0	0	720	720		720	0.0%
4506 LEGAL & PROFESSIONAL FEES	0	0	1,000	1,000		1,000	0.0%
<b>PLANNING :- Indirect Expenditure</b>	<b>0</b>	<b>0</b>	<b>1,720</b>	<b>1,720</b>	<b>0</b>	<b>1,720</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(1,720)</b>	<b>(1,720)</b>			
<b>CORPORATE SERVICES :- Income</b>	<b>3,092</b>	<b>503,762</b>	<b>1,080,059</b>	<b>576,297</b>			<b>46.6%</b>
<b>Expenditure</b>	<b>37,717</b>	<b>98,508</b>	<b>602,497</b>	<b>503,989</b>	<b>0</b>	<b>503,989</b>	<b>16.3%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(34,626)</b>	<b>405,254</b>					
<b>Grand Totals:- Income</b>	<b>3,092</b>	<b>503,762</b>	<b>1,080,059</b>	<b>576,297</b>			<b>46.6%</b>
<b>Expenditure</b>	<b>37,717</b>	<b>98,508</b>	<b>602,497</b>	<b>503,989</b>	<b>0</b>	<b>503,989</b>	<b>16.3%</b>
<b>Net Income over Expenditure</b>	<b>(34,626)</b>	<b>405,254</b>	<b>477,562</b>	<b>72,308</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(34,626)</b>	<b>405,254</b>					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>COMMUNITY SERVICES</b>							
<b>300 CORE SERVICES</b>							
4001 SALARIES AND WAGES	30,406	61,458	427,990	366,532		366,532	14.4%
4002 UNIFORM	0	75	700	625		625	10.7%
4005 VEHICLE - MAINTENANCE	1,029	276	1,000	724		724	27.6%
4006 FUEL	318	318	4,000	3,682		3,682	7.9%
4008 Truck Insurance	0	370	3,000	2,630		2,630	12.3%
4009 HEALTH & SAFETY	0	0	1,500	1,500		1,500	0.0%
4051 GRANTS PERMITTED	(200)	(200)	0	200		200	0.0%
4063 TRUCK REPAYMENTS	732	1,465	9,000	7,535		7,535	16.3%
4103 FTC Internal Hire	311	1,190	1,600	410		410	74.4%
CORE SERVICES :- Indirect Expenditure	32,597	64,952	448,790	383,838	0	383,838	14.5%
Net Expenditure	(32,597)	(64,952)	(448,790)	(383,838)			
<b>301 BURIAL GROUNDS</b>							
1004 BURIAL GROUNDS (No VAT)	0	0	30,000	30,000			0.0%
1013 CBC-CLOSED BURIAL GROUND	0	0	1,000	1,000			0.0%
1119 Burial Grounds Income VATABLE	0	0	8,000	8,000			0.0%
BURIAL GROUNDS :- Income	0	0	39,000	39,000			0.0%
4015 Utilities	0	0	150	150		150	0.0%
4068 Burial Ground NO VAT	0	95	500	405		405	19.0%
4069 Burial Ground VATABLE	0	0	1,000	1,000		1,000	0.0%
BURIAL GROUNDS :- Indirect Expenditure	0	95	1,650	1,555	0	1,555	5.8%
Net Income over Expenditure	0	(95)	37,350	37,445			
<b>302 ALLOTMENTS</b>							
1005 ALLOTMENT RENT	30	450	4,500	4,050			10.0%
ALLOTMENTS :- Income	30	450	4,500	4,050			10.0%
4015 Utilities	33	33	700	667		667	4.8%
4072 ALLOTMENTS/MAINTENANCE	194	280	2,000	1,720		1,720	14.0%
4103 FTC Internal Hire	0	69	520	451		451	13.2%
ALLOTMENTS :- Indirect Expenditure	227	382	3,220	2,838	0	2,838	11.9%
Net Income over Expenditure	(197)	68	1,280	1,212			



	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>303 LOCAL AMENITIES/TRACTOR STORE</b>							
1014 PHONE MAST INC (STATION RD)	0	0	5,500	5,500			0.0%
1070 MANOR PARK (Rural Paymt Agent)	0	0	2,000	2,000			0.0%
1177 GRANTS RECEIVED	0	1,500	0	(1,500)			0.0%
<b>LOCAL AMENITIES/TRACTOR STORE :- Income</b>	<b>0</b>	<b>1,500</b>	<b>7,500</b>	<b>6,000</b>			<b>20.0%</b>
4015 Utilities	67	126	1,822	1,696	1,696		6.9%
4078 Planting/Weeding	525	1,337	3,000	1,663	1,663		44.6%
4084 PLANT & EQUIP-PURCHASE	0	0	2,500	2,500	2,500		0.0%
4085 PLANT & EQUIP-MAINTENANCE	0	0	2,500	2,500	2,500		0.0%
4110 TREE MAINTENANCE	0	0	3,000	3,000	3,000		0.0%
4111 PITCH MAINTENANCE - Hinksley R	0	0	700	700	700		0.0%
4115 Grass Cutting (Flitwick)	0	0	500	500	500		0.0%
4118 BINS AND SEATS	0	0	1,000	1,000	1,000		0.0%
4128 WASTE DISPOSAL	662	1,308	6,065	4,757	4,757		21.6%
4132 BUILDING MAINTENANCE	82	700	1,500	800	800		46.7%
4137 Water Dispenser Maintenance	0	0	300	300	300		0.0%
4700 FLITWICK MANOR PARK	0	357	8,000	7,643	7,643		4.5%
4701 Flit Valley Maintenance	0	0	500	500	500		0.0%
4702 Flitwick Nature Park	0	0	1,000	1,000	1,000		0.0%
<b>LOCAL AMENITIES/TRACTOR STORE :- Indirect Expenditure</b>	<b>1,335</b>	<b>3,829</b>	<b>32,387</b>	<b>28,558</b>	<b>0</b>	<b>28,558</b>	<b>11.8%</b>
<b>Net Income over Expenditure</b>	<b>(1,335)</b>	<b>(2,329)</b>	<b>(24,887)</b>	<b>(22,558)</b>			
<b>305 PLAY AREAS</b>							
1012 Millennium Park Hire	0	958	1,500	542			63.9%
1180 COMMUTED SUMS RELEASED TO	0	0	1,350	1,350			0.0%
<b>PLAY AREAS :- Income</b>	<b>0</b>	<b>958</b>	<b>2,850</b>	<b>1,892</b>			<b>33.6%</b>
4016 BUSINESS RATES	352	352	0	(352)	(352)		0.0%
4075 PLAY AREA/REPAIRS & MAINT.	437	437	8,000	7,563	7,563		5.5%
4082 Millennium Park (Inc CCTV)	15	155	2,000	1,845	1,845		7.8%
4122 CHANGING ROOMS - HINKSLEY	8	8	1,213	1,205	1,205		0.7%
<b>PLAY AREAS :- Indirect Expenditure</b>	<b>812</b>	<b>952</b>	<b>11,213</b>	<b>10,261</b>	<b>0</b>	<b>10,261</b>	<b>8.5%</b>
<b>Net Income over Expenditure</b>	<b>(812)</b>	<b>6</b>	<b>(8,363)</b>	<b>(8,369)</b>			
<b>306 STREET LIGHTING</b>							
4096 Electricity - Street Lights	556	655	2,500	1,845	1,845		26.2%
4097 Street Lighting Maintenance	0	188	2,000	1,812	1,812		9.4%
<b>STREET LIGHTING :- Indirect Expenditure</b>	<b>556</b>	<b>843</b>	<b>4,500</b>	<b>3,657</b>	<b>0</b>	<b>3,657</b>	<b>18.7%</b>
<b>Net Expenditure</b>	<b>(556)</b>	<b>(843)</b>	<b>(4,500)</b>	<b>(3,657)</b>			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>311 YOUTH HUB/ACTIVITIES</b>							
1035 The Hub Hire	1,000	1,284	500	(784)			256.9%
1041 YOUTH ACTIVITIES	0	15,000	15,000	0			100.0%
1177 GRANTS RECEIVED	0	500	0	(500)			0.0%
YOUTH HUB/ACTIVITIES :- Income	<u>1,000</u>	<u>16,784</u>	<u>15,500</u>	<u>(1,284)</u>			<u>108.3%</u>
4014 CASUAL STAFF	142	280	1,984	1,704	1,704		14.1%
4015 Utilities	227	227	3,100	2,873	2,873		7.3%
4016 BUSINESS RATES	1,536	1,536	2,600	1,064	1,064		59.1%
4049 YOUTH ACTIVITIES	14,738	179	59,000	58,821	58,821		0.3%
4128 WASTE DISPOSAL	89	178	988	810	810		18.0%
4132 BUILDING MAINTENANCE	47	47	3,000	2,954	2,954		1.6%
4138 EQUIPMENT	0	477	1,000	523	523		47.7%
4140 MAINTENANCE CONTRACTS	0	672	1,000	328	328		67.2%
YOUTH HUB/ACTIVITIES :- Indirect Expenditure	<u>16,777</u>	<u>3,594</u>	<u>72,672</u>	<u>69,078</u>	<u>0</u>	<u>69,078</u>	<u>4.9%</u>
Net Income over Expenditure	<u>(15,777)</u>	<u>13,190</u>	<u>(57,172)</u>	<u>(70,362)</u>			
<b>312 COMMUNITY ACTIVITIES</b>							
1036 Stitches Donations	0	7	0	(7)			0.0%
1039 PAINTING CIRCLE	6	34	300	266			11.3%
1120 KEEP FIT / Dance Fitness	44	483	3,000	2,517			16.1%
1149 Flitwick Sunday Market	0	0	720	720			0.0%
1171 LUNCH CLUB	170	423	3,500	3,077			12.1%
1177 GRANTS RECEIVED	0	(1,500)	0	1,500			0.0%
1181 COST OF LIVING MONIES REC'D	1,235	1,132	0	(1,132)			0.0%
COMMUNITY ACTIVITIES :- Income	<u>1,455</u>	<u>579</u>	<u>7,520</u>	<u>6,941</u>			<u>7.7%</u>
4103 FTC Internal Hire	884	1,585	4,400	2,815	2,815		36.0%
4553 PAINTING CIRCLE	0	0	30	30	30		0.0%
4554 STITCHERS	12	12	195	183	183		6.2%
4558 KEEP FIT / Dance Fitness	0	(300)	2,400	2,700	2,700		(12.5%)
4606 Cost of Living Initiative	56	(4,984)	4,000	8,984	8,984		(124.6%)
4614 LGBTQ+ Initiative	0	7	0	(7)	(7)		0.0%
4621 LUNCH CLUB	57	114	2,500	2,386	2,386		4.6%
4625 FORGET ME NOT GROUP	0	12	650	638	638		1.8%
4627 Flitwick Sunday Market	0	0	400	400	400		0.0%
4629 Fitness Circuit Classes	0	385	0	(385)	(385)		0.0%
COMMUNITY ACTIVITIES :- Indirect Expenditure	<u>1,010</u>	<u>(3,168)</u>	<u>14,575</u>	<u>17,743</u>	<u>0</u>	<u>17,743</u>	<u>(21.7%)</u>
Net Income over Expenditure	<u>445</u>	<u>3,748</u>	<u>(7,055)</u>	<u>(10,803)</u>			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>313 COMMUNITY EVENTS</b>							
1050 CORONATION DAY	150	531	0	(531)			0.0%
1127 Flitwick Fun Day	732	4,779	3,500	(1,279)			136.5%
1130 Christmas Lunch - OLDER People	0	0	1,800	1,800			0.0%
1142 Easter Egg Trail	0	407	480	73			84.9%
1164 Christmas Market	0	0	340	340			0.0%
1165 Christmas Lights EVENT	0	1,243	312	(931)			398.5%
1167 Christmas Market Trip	0	0	850	850			0.0%
1169 Summer Programme 23	23	23	0	(23)			0.0%
COMMUNITY EVENTS :- Income	<u>905</u>	<u>6,984</u>	<u>7,282</u>	<u>298</u>			<u>95.9%</u>
4043 REMEMBRANCE EVENT	0	120	1,700	1,580		1,580	7.1%
4200 Christmas Lights Installation	0	0	18,975	18,975		18,975	0.0%
4201 Christmas Market	0	0	475	475		475	0.0%
4202 Christmas Market Trip	0	0	850	850		850	0.0%
4204 Flitwick TownSq Christsmas Tree	0	0	1,375	1,375		1,375	0.0%
4206 Scarecrow Festival	0	0	240	240		240	0.0%
4207 Fun Palace	0	0	150	150		150	0.0%
4208 Skate Competition	0	1,475	2,200	725		725	67.0%
4211 Easter Egg Trail	0	0	400	400		400	0.0%
4213 Summer Programme 23	0	559	0	(559)		(559)	0.0%
4540 Christmas Lights EVENT	0	350	6,000	5,650		5,650	5.8%
4551 Flitwick Fun Day	5,135	5,773	20,000	14,227		14,227	28.9%
4615 King's Coronation 2023	0	25	0	(25)		(25)	0.0%
4618 COMMUNITY Events Expense	0	(1,630)	2,000	3,630		3,630	(81.5%)
4623 Christmas Lunch - OLDER PEOPLE	0	0	2,600	2,600		2,600	0.0%
COMMUNITY EVENTS :- Indirect Expenditure	<u>5,135</u>	<u>6,671</u>	<u>56,965</u>	<u>50,294</u>	<u>0</u>	<u>50,294</u>	<u>11.7%</u>
Net Income over Expenditure	<u>(4,230)</u>	<u>313</u>	<u>(49,683)</u>	<u>(49,996)</u>			
COMMUNITY SERVICES :- Income	3,391	27,257	84,152	56,895			32.4%
Expenditure	58,450	78,151	645,972	567,821	0	567,821	12.1%
Movement to/(from) Gen Reserve	<u>(55,059)</u>	<u>(50,895)</u>					
Grand Totals:- Income	3,391	27,257	84,152	56,895			32.4%
Expenditure	58,450	78,151	645,972	567,821	0	567,821	12.1%
Net Income over Expenditure	<u>(55,059)</u>	<u>(50,895)</u>	<u>(561,820)</u>	<u>(510,926)</u>			
Movement to/(from) Gen Reserve	<u>(55,059)</u>	<u>(50,894)</u>					

## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	5,317.20					5,317.20	
	Banked: 03/04/2023	78.00						
	Sales Recpts Page 11903	78.00	78.00		101			Sales Recpts Page 11903
	Banked: 03/04/2023	431.20						
	Sales Recpts Page 11904	431.20	431.20		101			Sales Recpts Page 11904
	Banked: 03/04/2023	100.00						
	Sales Recpts Page 11905	100.00	100.00		101			Sales Recpts Page 11905
	Banked: 03/04/2023	45.00						
	P & E Nichols	45.00		7.50	1120	312	37.50	Keep Fit
	Banked: 03/04/2023	569.80						
	Sales Recpts Page 11906	569.80	569.80		101			Sales Recpts Page 11906
	Banked: 03/04/2023	100.00						
	Sales Recpts Page 11907	100.00	100.00		101			Sales Recpts Page 11907
	Banked: 03/04/2023	647.50						
	Sales Recpts Page 11908	647.50	647.50		101			Sales Recpts Page 11908
	Banked: 03/04/2023	1,161.00						
	Sales Recpts Page 11909	1,161.00	1,161.00		101			Sales Recpts Page 11909
	Banked: 03/04/2023	660.00						
	Sales Recpts Page 11910	660.00	660.00		101			Sales Recpts Page 11910
	Banked: 03/04/2023	854.70						
	Sales Recpts Page 11978	854.70	854.70		101			Sales Recpts Page 11978
	Banked: 04/04/2023	615.00						
	Sales Recpts Page 11911	615.00	615.00		101			Sales Recpts Page 11911
	Banked: 04/04/2023	431.20						
	Sales Recpts Page 11912	431.20	431.20		101			Sales Recpts Page 11912
	Banked: 05/04/2023	40.00						
	K Collins	40.00			1127	313	40.00	FFFD23 Stall
	Banked: 05/04/2023	40.00						
	L Higgs	40.00			1127	313	40.00	FFFD23 Stall
	Banked: 05/04/2023	19,810.59						
AUTO	BUSINESS RESERVE	19,810.59			202		19,810.59	Auto Transfer
	Banked: 06/04/2023	60.00						
	Sales Recpts Page 11913	60.00	60.00		101			Sales Recpts Page 11913
	Banked: 06/04/2023	1,555.20						
	Sales Recpts Page 11914	1,555.20	1,555.20		101			Sales Recpts Page 11914
	Banked: 06/04/2023	2,160.00						
	Sales Recpts Page 11915	2,160.00	2,160.00		101			Sales Recpts Page 11915

## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 11/04/2023	218.40						
	Sales Recpts Page 11916	218.40	218.40		104			Sales Recpts Page 11916
	Banked: 11/04/2023	2,223.00						
	Sales Recpts Page 11917	2,223.00	2,223.00		101			Sales Recpts Page 11917
	Banked: 11/04/2023	4,205.75						
AUTO	BUSINESS RESERVE	4,205.75			202		4,205.75	Auto Transfer
	Banked: 11/04/2023	936.00						
	Sales Recpts Page 11977	936.00	936.00		101			Sales Recpts Page 11977
	Banked: 12/04/2023	171.00						
	Sales Recpts Page 11918	171.00	171.00		101			Sales Recpts Page 11918
	Banked: 12/04/2023	372.00						
	Sales Recpts Page 11919	372.00	372.00		101			Sales Recpts Page 11919
	Banked: 13/04/2023	912.00						
	Sales Recpts Page 11920	912.00	912.00		101			Sales Recpts Page 11920
	Banked: 13/04/2023	200.00						
	Sales Recpts Page 11921	200.00	200.00		101			Sales Recpts Page 11921
	Banked: 13/04/2023	500.00						
	Sales Recpts Page 11976	500.00	500.00		103			Sales Recpts Page 11976
	Banked: 14/04/2023	569.80						
	Sales Recpts Page 11922	569.80	569.80		101			Sales Recpts Page 11922
	Banked: 14/04/2023	144.00						
	Sales Recpts Page 11923	144.00	144.00		101			Sales Recpts Page 11923
	Banked: 14/04/2023	777.00						
	Sales Recpts Page 11924	777.00	777.00		101			Sales Recpts Page 11924
	Banked: 14/04/2023	650.00						
	Sales Recpts Page 11925	650.00	650.00		101			Sales Recpts Page 11925
	Banked: 14/04/2023	40,069.79						
AUTO	BUSINESS RESERVE	40,069.79			202		40,069.79	Auto Transfer
	Banked: 14/04/2023	18.00						
	Sales Recpts Page 11975	18.00	18.00		101			Sales Recpts Page 11975
	Banked: 17/04/2023	45.00						
	J Moore	45.00		7.50	1120	312	37.50	Keep Fit
	Banked: 17/04/2023	18.00						
	A Archer	18.00		3.00	1120	312	15.00	Keep Fit
	Banked: 17/04/2023	113.24						
	Sales Recpts Page 11926	113.24	113.24		101			Sales Recpts Page 11926

## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 17/04/2023	180.00						
	Sales Recpts Page 11927	180.00	180.00		101			Sales Recpts Page 11927
	Banked: 18/04/2023	183.60						
	Sales Recpts Page 11928	183.60	183.60		101			Sales Recpts Page 11928
	Banked: 18/04/2023	1,888.80						
	Sales Recpts Page 11929	1,888.80	1,888.80		101			Sales Recpts Page 11929
	Banked: 18/04/2023	4,049.10						
	Sales Recpts Page 11930	4,049.10	4,049.10		101			Sales Recpts Page 11930
	Banked: 18/04/2023	109.20						
	Sales Recpts Page 11931	109.20	109.20		104			Sales Recpts Page 11931
	Banked: 18/04/2023	341.33						
	Sales Recpts Page 11932	341.33	341.33		101			Sales Recpts Page 11932
	Banked: 18/04/2023	27.70						
	J Cullen Plot 96	27.70			1005	302	27.70	Allotment
	Banked: 18/04/2023	16,000.00						
Manual	BUSINESS RESERVE	16,000.00			202		16,000.00	CB Payments
	Banked: 19/04/2023	106.75						
	Sales Recpts Page 11933	106.75	106.75		103			Sales Recpts Page 11933
	Banked: 19/04/2023	1,426.83						
AUTO	BUSINESS RESERVE	1,426.83			202		1,426.83	Auto Transfer
	Banked: 20/04/2023	-124.80						
	Sales Recpts Page 11897	-124.80	-124.80		101			Sales Recpts Page 11897
	Banked: 20/04/2023	235.20						
	Sales Recpts Page 11934	235.20	235.20		101			Sales Recpts Page 11934
	Banked: 20/04/2023	333.60						
	Sales Recpts Page 11935	333.60	333.60		101			Sales Recpts Page 11935
	Banked: 20/04/2023	517.20						
	Sales Recpts Page 11936	517.20	517.20		101			Sales Recpts Page 11936
	Banked: 20/04/2023	174.60						
	Sales Recpts Page 11937	174.60	174.60		101			Sales Recpts Page 11937
	Banked: 20/04/2023	429.00						
	Sales Recpts Page 11938	429.00	429.00		101			Sales Recpts Page 11938
	Banked: 20/04/2023	15,000.00						
Manual	BUSINESS RESERVE	15,000.00			202		15,000.00	Dan Gaze Inv Pymt
	Banked: 21/04/2023	1,243.44						
	Sales Recpts Page 11939	1,243.44	1,243.44		101			Sales Recpts Page 11939

## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 24/04/2023	2,550.00						
	Sales Recpts Page 11940	2,550.00	2,550.00		101			Sales Recpts Page 11940
	Banked: 24/04/2023	2,248.80						
	Sales Recpts Page 11941	2,248.80	2,248.80		101			Sales Recpts Page 11941
	Banked: 25/04/2023	40.00						
	J Ingram	40.00			1127	313	40.00	FFFD23 Stall
	Banked: 25/04/2023	760.80						
	Sales Recpts Page 11942	760.80	760.80		101			Sales Recpts Page 11942
	Banked: 25/04/2023	380.40						
	Sales Recpts Page 11943	380.40	380.40		101			Sales Recpts Page 11943
	Banked: 25/04/2023	4,931.30						
AUTO	BUSINESS RESERVE	4,931.30			202		4,931.30	Auto Transfer
	Banked: 26/04/2023	24.00						
	A Snape (Mayor)	24.00			1144	102	24.00	TM Charity Fund
	Banked: 26/04/2023	27.00						
	V Bates	27.00		4.50	1120	312	22.50	Keep Fit
	Banked: 26/04/2023	1,918.80						
	Sales Recpts Page 11944	1,918.80	1,918.80		101			Sales Recpts Page 11944
	Banked: 26/04/2023	216.00						
	Sales Recpts Page 11945	216.00	216.00		101			Sales Recpts Page 11945
201738	Banked: 27/04/2023	5,596.59						
201738	Tea & Coffee Contributions	30.75			1155	420	30.75	Tea & Coffee Contributions
201738	Photocopying Contribution	2.10			1003	101	2.10	Photocopying Contribution
201738	Stitchers Donation	7.25			1036	312	7.25	Stitchers Donation
201738	Book of Flitwick	20.00			1143	102	20.00	Book of Flitwick
201738	Replacement Key (Market)	10.00			1191	101	10.00	Replacement Key (Market)
201738	Painting Circle	15.00			1039	312	15.00	Painting Circle
201738	Lunch Club	87.00			1171	312	87.00	Lunch Club
201738	Eater Egg Hunt Tickets	278.95		46.49	1142	313	232.46	Eater Egg Hunt Tickets
201738	Bar Takings 31/3 & 1/4	241.95		40.32	1026	420	201.63	Bar Takings 31/3 & 1/4
201738	Bar Takings 22/04/23	38.45		6.41	1026	420	32.04	Bar Takings 22/04/23
201738	Coronation Afternoon Tea Ticke	30.00		5.00	1050	313	25.00	Coronation Afternoon Tea Ticke
201738	Cafe Takings 30-31 March 23	296.41		49.40	1027	420	247.01	Cafe Takings 30-31 March 23
201738	Cafe Takings 1-3 April 23	234.28		39.05	1027	420	195.23	Cafe Takings 1-3 April 23
201738	Cafe Takings 5-8 April 23	563.63		93.94	1027	420	469.69	Cafe Takings 5-8 April 23
201738	Cafe Takings 11-16 April 23	855.73		142.62	1027	420	713.11	Cafe Takings 11-16 April 23
201738	Cafe Takings 17-24 April 23	1,126.59		187.76	1027	420	938.83	Cafe Takings 17-24 April 23
201738	James Harris Funfair	1,000.00	1,000.00		101			Sales Recpts Page 11896
201738	Abbey Memorials	444.15	444.15		101			Sales Recpts Page 11896
201738	FFFD23 Stall Rotary Club	15.00			1127	313	15.00	FFFD23 Stall Rotary Club
201738	Dance Fitness	18.00		3.00	1120	312	15.00	Dance Fitness

## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
201738	Cafe Takings 25-26 April 23	281.35		46.89	1027	420	234.46	Cafe Takings 25-26 April 23
	Banked: 27/04/2023	40.00						
	I Mould	40.00			1127	313	40.00	FFFD23 Stall
	Banked: 27/04/2023	339.60						
	Sales Recpts Page 11946	339.60	339.60		101			Sales Recpts Page 11946
	Banked: 27/04/2023	806.40						
	Sales Recpts Page 11947	806.40	806.40		101			Sales Recpts Page 11947
	Banked: 27/04/2023	165.60						
	Sales Recpts Page 11948	165.60	165.60		101			Sales Recpts Page 11948
	Banked: 27/04/2023	431.20						
	Sales Recpts Page 11949	431.20	431.20		101			Sales Recpts Page 11949
	Banked: 27/04/2023	48.00						
	Sales Recpts Page 11950	48.00	48.00		101			Sales Recpts Page 11950
	Banked: 27/04/2023	1,757.30						
	Sales Recpts Page 11951	1,757.30	1,757.30		101			Sales Recpts Page 11951
	Banked: 27/04/2023	648.00						
	Sales Recpts Page 11952	648.00	648.00		101			Sales Recpts Page 11952
	Banked: 27/04/2023	1,709.40						
	Sales Recpts Page 11953	1,709.40	1,709.40		101			Sales Recpts Page 11953
	Banked: 27/04/2023	30,000.00						
Manual	BUSINESS RESERVE	30,000.00			202		30,000.00	PAYE/NIC/Pens
	Banked: 27/04/2023	50.00						
	Sales Recpts Page 11974	50.00	50.00		103			Sales Recpts Page 11974
	Banked: 28/04/2023	15.00						
	Flitwick Lower School Assoc	15.00			1127	313	15.00	FFFD23 Stall
	Banked: 28/04/2023	7,081.65						
	Sales Recpts Page 11954	7,081.65	7,081.65		104			Sales Recpts Page 11954
	Banked: 28/04/2023	660.00						
	Sales Recpts Page 11955	660.00	660.00		101			Sales Recpts Page 11955
	Banked: 28/04/2023	100.00						
	Sales Recpts Page 11956	100.00	100.00		101			Sales Recpts Page 11956
	Banked: 28/04/2023	-100.00						
	Sales Recpts Page 11957	-100.00	-100.00		101			Sales Recpts Page 11957
	Banked: 28/04/2023	100.00						
	Pyrolec Ltd	100.00			1181	312	100.00	Community Fridge Donation
	Banked: 28/04/2023	1,368.40						



## CURRENT ACCOUNT

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 11958	1,368.40	1,368.40		101			Sales Recpts Page 11958
	Banked: 28/04/2023	500.00						
	Sales Recpts Page 11973	500.00	500.00		103			Sales Recpts Page 11973
	Banked: 30/04/2023	1,260.00						
	Sales Recpts Page 11959	1,260.00	1,260.00		101			Sales Recpts Page 11959
	Banked: 30/04/2023	-500.00						
	Sales Recpts Page 11960	-500.00	-500.00		101			Sales Recpts Page 11960
	Banked: 30/04/2023	3,418.80						
	Sales Recpts Page 11961	3,418.80	3,418.80		101			Sales Recpts Page 11961
	Banked: 30/04/2023	431.20						
	Sales Recpts Page 11962	431.20	431.20		101			Sales Recpts Page 11962
	Banked: 30/04/2023	569.80						
	Sales Recpts Page 11963	569.80	569.80		101			Sales Recpts Page 11963
	Banked: 30/04/2023	1,161.00						
	Sales Recpts Page 11964	1,161.00	1,161.00		101			Sales Recpts Page 11964
	Banked: 30/04/2023	647.50						
	Sales Recpts Page 11965	647.50	647.50		101			Sales Recpts Page 11965
	Banked: 30/04/2023	660.00						
	Sales Recpts Page 11966	660.00	660.00		101			Sales Recpts Page 11966
	Banked: 30/04/2023	100.00						
	Sales Recpts Page 11967	100.00	100.00		101			Sales Recpts Page 11967
	Banked: 30/04/2023	60,000.00						
Manual	BUSINESS RESERVE	60,000.00			202		60,000.00	Payment Run
	Banked: 30/04/2023	250.00						
	Sales Recpts Page 11969	250.00	250.00		103			Sales Recpts Page 11969
	Banked: 30/04/2023	65.00						
	Sales Recpts Page 11970	65.00	65.00		103			Sales Recpts Page 11970
	Banked: 30/04/2023	50.00						
	Sales Recpts Page 11971	50.00	50.00		103			Sales Recpts Page 11971
	Banked: 30/04/2023	1,454.00						
	Sales Recpts Page 11972	1,454.00	1,454.00		101			Sales Recpts Page 11972
	<b>Total Receipts for Month</b>	<b>257,605.26</b>	<b>61,546.86</b>	<b>683.38</b>			<b>195,375.02</b>	
	<b>Cashbook Totals</b>	<b>262,922.46</b>	<b>61,546.86</b>	<b>683.38</b>			<b>200,692.22</b>	

## CURRENT ACCOUNT

For Month No: 1

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/04/2023	Barclays Bank Charges	O/L	18.67			4058	101	18.67	Payflow Charges
03/04/2023	BUSINESS RESERVE	AUTO	4,722.98			202		4,722.98	Auto Transfer
04/04/2023	NEST Pension Fund	DD	652.44			517		652.44	Nest Pension Costs March 2023
04/04/2023	Adsi Ltd (Babble)	DD428	31.20	31.20		501			ADSI Account Management
04/04/2023	BUSINESS RESERVE	AUTO	393.76			202		393.76	Auto Transfer
04/04/2023	NEST Pension Fund	DD	160.35			517		160.35	Nest Pens Costs - Feb 2023
05/04/2023	Public Works Loan	DD	20,862.99			4061	422	12,369.50	PWLB412743 3 Station Sq
						4062	422	8,493.49	PWLB412743 3 Station Sq
05/04/2023	O2 Uk Limited	DD429	27.60	27.60		501			Business Landline
05/04/2023	James Hallam Council Guard	CR1	-1,000.00	-1,000.00		501			Refund rec'd from inv 51784668
06/04/2023	Virgin Media Business	DD430	50.40	50.40		501			Purchase Ledger DDR Payment
06/04/2023	BUSINESS RESERVE	AUTO	3,724.80			202		3,724.80	Auto Transfer
11/04/2023	Barclaycard	Manual	3,346.08			205		3,346.08	Barclaycard Payment
11/04/2023	Central Bedfordshire	DD431	48.11	48.11		501			Purchase Ledger DDR Payment
11/04/2023	Central Bedfordshire	DD432	193.15	193.15		501			Purchase Ledger DDR Payment
11/04/2023	Central Bedfordshire	DD433	3,403.00	3,403.00		501			Purchase Ledger DDR Payment
11/04/2023	Central Bedfordshire	DD434	240.37	240.37		501			Purchase Ledger DDR Payment
11/04/2023	Shogun Vehicle Leasing	DD435	352.44	352.44		501			Final Truck Lease Charges
11/04/2023	Barclaycard: G Botten	O/L	349.17		12.75	4147	420	22.69	Tesco: Cafe Stock/Supplies
						4147	420	13.32	Amazon: lighters for kitchen
						4147	420	27.42	Tesco: Cafe Stock/Supplies
						4147	420	12.78	Tesco: Cafe Stock/Supplies
						4147	420	118.14	Tesco: Cafe Stock/Supplies
						4147	420	27.11	Tesco: Cafe Stock/Supplies
						4147	420	21.62	Tesco: Cafe Stock/Supplies
						4147	420	13.90	Tesco: Cafe Stock/Supplies
						4147	420	44.44	Tesco: Cafe Stock/Supplies
						4147	420	35.00	Tesco: Cafe Stock/Supplies
11/04/2023	Barclaycard: S Dempsey	O/L	32.85		5.48	4138	421	27.37	Amazon: HDMI Cables for Rufus
11/04/2023	Barclaycard: S Eldred	O/L	2,964.06		292.25	4028	103	41.66	Canva: 50% Marketing Programme
						4150	421	41.66	Canva: 50% Marketing Programme
						4211	313	333.33	Tesco: Easter Eggs
						4047	422	18.00	.Gov: Staff DBS Checks
						4138	311	476.66	DJ Superstore: DJ Equipment
						4606	312	2.60	Amazon: Cost of Living DVD
						4138	311	184.90	Amazon: DJ Equipment
						4047	422	450.00	SLCC: SL Qualification Fees
						4047	422	450.00	SLCC: SE Qualification Fees

## CURRENT ACCOUNT

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						4047	422	28.00	Virtual College: L1&2 Food Hyg
						4047	422	175.00	1st Aid at work - S Quinn
						4101	422	250.00	Reimburse fr Personnel Resolut
						4082	305	70.00	JCB: Insurance for Plant Hire
						4047	422	150.00	CiCLA Into Fees SL & SE
11/04/2023	Barclaycard: G Botten	O/L	-349.17		-12.75	4147	420	-22.69	Duplicate Entry to CB6
						4147	420	-13.32	Duplicate Entry to CB6
						4147	420	-27.42	Duplicate Entry to CB6
						4147	420	-12.78	Duplicate Entry to CB6
						4147	420	-118.14	Duplicate Entry to CB6
						4147	420	-27.11	Duplicate Entry to CB6
						4147	420	-21.62	Duplicate Entry to CB6
						4147	420	-13.90	Duplicate Entry to CB6
						4147	420	-44.44	Duplicate Entry to CB6
						4147	420	-35.00	Duplicate Entry to CB6
11/04/2023	Barclaycard: S Dempsey	O/L	-32.85		-5.48	4138	421	-27.37	Duplicate Entry to CB6
11/04/2023	Barclaycard: S Eldred	O/L	-2,964.06		-292.25	4028	103	-41.66	Duplicate Entry to CB6
						4150	421	-41.66	Duplicate Entry to CB6
						4211	313	-333.33	Duplicate Entry to CB6
						4047	422	-18.00	Duplicate Entry to CB6
						4138	421	-476.66	Duplicate Entry to CB6
						4606	312	-2.60	Duplicate Entry to CB6
						4138	311	-184.90	Duplicate Entry to CB6
						4047	422	-450.00	Duplicate Entry to CB6
						4047	422	-450.00	Duplicate Entry to CB6
						4047	422	-28.00	Duplicate Entry to CB6
						4047	422	-175.00	Duplicate Entry to CB6
						4101	422	-250.00	Duplicate Entry to CB6
						4082	305	-70.00	Duplicate Entry to CB6
						4047	422	-150.00	Duplicate Entry to CB6
12/04/2023	NLC Nova Lift Co Ltd (Formerly	CR2	-413.90	-413.90		501			CREDIT re Missed Service Call
12/04/2023	BUSINESS RESERVE	AUTO	956.90			202		956.90	Auto Transfer
13/04/2023	BUSINESS RESERVE	AUTO	1,612.00			202		1,612.00	Auto Transfer
14/04/2023	Payflow	DD	42,228.59			516		42,228.59	Wages - April 2023
17/04/2023	BUSINESS RESERVE	AUTO	356.24			202		356.24	Auto Transfer
18/04/2023	Spectrum Recruitment	E4205	899.10	899.10		501			I Hill w/e 09/04/23
18/04/2023	Luton TM Fund	O/L	20.00			4210	102	20.00	TM Donation to Sameera Charity
18/04/2023	RC Taylor	O/L	225.00			4208	313	225.00	Sound Equip for Skate Comp
18/04/2023	BUSINESS RESERVE	AUTO	21,360.13			202		21,360.13	Auto Transfer
18/04/2023	ZP OT Pymt	O/L	95.50			4011	101	95.50	ZP OT Pymt
19/04/2023	ISUZU Vehicle Leasing	DD437	878.78	878.78		501			INITIAL Inv New Truck Leases
19/04/2023	NPower	DD436	543.60	543.60		501			Street Lighting March 2023

## CURRENT ACCOUNT

For Month No: 1

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
19/04/2023	O2 Uk Limited	DD438	111.20	111.20		501			Line Rental Charges
20/04/2023	Dan Gaze Support Service	E4204	14,737.50	14,737.50		501			Youth Services Q1 2023: Ap-Jun
20/04/2023	Spectrum Recruitment	E4206	482.86	482.86		501			I Hill w/e 16/04/23
20/04/2023	BUSINESS RESERVE	AUTO	1,344.44			202		1,344.44	Auto Transfer
21/04/2023	Shogun Vehicle Leasing	DD440	278.49	278.49		501			Purchase Ledger DDR Payment
21/04/2023	BUSINESS RESERVE	AUTO	949.16			202		949.16	Auto Transfer
24/04/2023	Nu Foscus	E4207	500.00	500.00		501			Skate Comp Event
24/04/2023	LS Medical And Training Limite	E4208	125.00	125.00		501			Skate Comp First Aid
24/04/2023	Iris Payroll Solutions Ltd	DD439	15.79	15.79		501			Monthly Contracted Package
24/04/2023	Shogun Vehicle Leasing	DD441	139.10	139.10		501			Purchase Ledger DDR Payment
24/04/2023	BUSINESS RESERVE	AUTO	4,659.70			202		4,659.70	Auto Transfer
25/04/2023	BRITISH GAS TRADING LTD	DD442	2,517.99	2,517.99		501			Rufus Gas Bill March 2023
25/04/2023	Total Energies (prev. Total Ga	DD443	2,314.58	2,314.58		501			Rufus Electric March 2023
25/04/2023	Total Energies (prev. Total Ga	DD444	62.42	62.42		501			TS Electric March 2023
25/04/2023	Total Energies (prev. Total Ga	DD445	103.72	103.72		501			Rear of Hinksley Rd March 2023
25/04/2023	Total Energies (prev. Total Ga	DD446	488.79	488.79		501			YH Electric March 2023
26/04/2023	THREE (3)	DD447	34.01	34.01		501			Purchase Ledger DDR Payment
26/04/2023	BRITISH TELECOMMUNICATION	DD448	418.80	418.80		501			BT Business Bill
26/04/2023	Shogun Vehicle Leasing	DD449	366.00	366.00		501			Lease vehicle repairs
26/04/2023	BUSINESS RESERVE	AUTO	1,366.99			202		1,366.99	Auto Transfer
27/04/2023	Spectrum Recruitment	E4209	482.86	482.86		501			I Hill w/e 23.04.23
27/04/2023	Bedfordshire Pension Fund	O/L	15,940.56			517		15,940.56	LGPS Pension Costs March 2023
27/04/2023	HMRC	O/L	13,737.08			515		13,737.08	PAYE/NIC March 2023
27/04/2023	A Smith	O/L	79.94		1.93	4147	420	6.20	Tesco: Cafe Stock/Supplies
						4147	420	13.75	Tesco: Cafe Stock/Supplies
						4147	420	46.06	Tesco: Cafe Stock/Supplies
						4147	420	12.00	CoOp: Cafe Stock/Supplies
27/04/2023	A Snape (Mayor)	O/L	78.00			4210	102	37.00	Dunstable Civic Engagement
						4210	102	13.50	MK Mileage SOFEA
						4210	102	27.50	Amphill Charity Donation
27/04/2023	BUSINESS RESERVE	AUTO	10,796.50			202		10,796.50	Auto Transfer
28/04/2023	Shogun Vehicle Leasing	DD450	1,048.90	1,048.90		501			Lease Vehicle repairs
28/04/2023	BUSINESS RESERVE	AUTO	8,676.15			202		8,676.15	Auto Transfer
30/04/2023	Amphill Town Council	O/L	30.00			4209	102	30.00	Amphill Fundraiser Tickets
30/04/2023	ACE Fire & Security Ltd	E4204	602.76	602.76		501			CCTV Annual Maint 23/24
30/04/2023	Ace Celebrations & Events	E4205	475.00	475.00		501			White Sashes/Chair Covers
30/04/2023	All Star Business Solutions Li	E4206	452.29	452.29		501			Fuel Card March 2023
30/04/2023	Alpha Sign Systems	E4207	128.40	128.40		501			Tenants Signage
30/04/2023	Bedford Radio t/a HCCM CIC	E4208	150.00	150.00		501			Duplicated Invoice
30/04/2023	Belair Coffee	E4209	1,239.83	1,239.83		501			Cafe Stock/Supplies
30/04/2023	Bidfood	E4210	6,055.37	6,055.37		501			Cafe Stock/Supplies
30/04/2023	BIFFA WASTE SERVICES LTD	E4211	1,802.12	1,802.12		501			Rufus Waste Disposal March 23

Continued on Page 10

## CURRENT ACCOUNT

For Month No: 1

## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/04/2023	George Browns Ltd	E4212	858.00	858.00		501			Tractor/ride on service
30/04/2023	Calder Group Public Sector Net	E4213	22.56	22.56		501			Room Booking Charges
30/04/2023	CK Nurseries	E4214	812.00	812.00		501			Plants for Tesco Roundabout
30/04/2023	Clean4Shaw Ltd	E4215	5,656.04	5,656.04		501			Office Cleaning April 23
30/04/2023	Collins Fresh Produce Ltd	E4216	1,585.26	1,585.26		501			Cafe Stock/Supplies
30/04/2023	SHARP (formally Complete I.T.)	E4217	1,404.27	1,404.27		501			Microsoft 365
30/04/2023	Corporate Travel Management	E4218	161.40	161.40		501			Room Booking Commission Charge
30/04/2023	The Cottage Bakery	E4219	133.87	133.87		501			Cafe Stock & Supply
30/04/2023	Crystal Clear (Bedford) Limite	E4220	400.00	400.00		501			Rufus Windowdown Cleaning
30/04/2023	B.W. Deacon Butchers	E4221	1,151.91	1,151.91		501			Cafe Stock/Supplies
30/04/2023	DNA Kids	E4222	370.80	370.80		501			Children's Disco 9/8/23
30/04/2023	Wallis Conserv. T/A Dorothea R	E4223	18,676.08	18,676.08		501			Works Completed Final Charge
30/04/2023	ENVIRONMENT AGENCY	E4224	45.46	45.46		501			Chargeable Land at MP
30/04/2023	FilmBank Media Ltd - PVSL	E4225	159.00	159.00		501			Public Video Screen License
30/04/2023	FNS Creative Design	E4226	189.00	189.00		501			Website Maintenance
30/04/2023	Freeze Productions & Events (	E4227	500.00	500.00		501			DJ for FFFD23
30/04/2023	W Fuller & Son Ltd	E4228	396.00	396.00		501			Security for Party 25.03.23
30/04/2023	Holdsworth	E4229	340.77	340.77		501			Cafe Stock/Supplies
30/04/2023	Institute of Cemetery & Crem.	E4230	95.00	95.00		501			ICCM Corp Subs 23/24
30/04/2023	ICPhygiene	E4231	668.69	668.69		501			Cleaning Supplies
30/04/2023	LS Medical And Training Limite	E4234	595.00	595.00		501			Skate Comp Medical Cover
30/04/2023	LWC Northampton	E4235	881.49	881.49		501			Bar Stock & Supply
30/04/2023	Lyreco UK Limited	E4236	161.77	161.77		501			Office Stationery Supplies
30/04/2023	Nu Foscus	E4237	500.00	500.00		501			DJ fro Skate Comp
30/04/2023	Ocean Print Solutions Ltd	E4238	463.20	463.20		501			FFFD23 Banners x3
30/04/2023	Allan Peacock (Street Lighting	E4239	225.43	225.43		501			Chapel Rd Lights
30/04/2023	RBS SOFTWARE SOLUTIONS	E4241	97.22	97.22		501			Rialtas System Charges
30/04/2023	DCK Beavers Limited T/A Accoun	E4242	120.00	120.00		501			RFO Function Retainer March 23
30/04/2023	Rosetone Contract Furniture Lt	E4243	48.30	48.30		501			Function Table Cloth Hire
30/04/2023	Simply Health	E4244	441.92	441.92		501			Simply Health April 2023
30/04/2023	Teaching Talons	E4245	250.00	250.00		501			Half Day Workshop
30/04/2023	Weal Arcitects	E4246	900.00	900.00		501			Arcitect Fees Manor Park
30/04/2023	ZURICH MUNICIPAL	E4247	188.78	188.78		501			Inspection Contract Fees
30/04/2023	Imagination Dance Community Co	E4232	300.00	300.00		501			Dance Fit Delivery Feb/Mar 23
30/04/2023	LIDDLE & CO	E4233	2,154.00	2,154.00		501			Repairs to Private Flat Velux
30/04/2023	Prestige Design & Workwear Ltd	E4240	220.80	220.80		501			Rendezvous Uniform
30/04/2023	Adsi Ltd (Babble)	DD451	31.20	31.20		501			ADSI Act Mgmt
30/04/2023	CF Corporate Finance Limited	DD452	666.07	666.07		501			Annual Copier Contract
30/04/2023	Amphill Town Council	O/L	30.00			4209	102	30.00	TM Fundraiser Tickets
30/04/2023	BUSINESS RESERVE	AUTO	17,237.38			202		17,237.38	Auto Transfer
30/04/2023	Adsi Ltd (Babble)	DDona/c	31.20	31.20		501			Purchase Ledger DDR Payment
30/04/2023	Remove Duplicate Payment	O/L	-30.00			4209	102	-30.00	Amphill Town Council

CURRENT ACCOUNT

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Total Payments for Month	257,922.45	82,290.12	1.93	175,630.40
Balance Carried Fwd	5,000.01			
Cashbook Totals	<u>262,922.46</u>	<u>82,290.12</u>	<u>1.93</u>	<u>180,630.41</u>

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	169,934.05					169,934.05	
	Banked: 03/04/2023	4,722.98						
AUTO	CURRENT ACCOUNT	4,722.98			201		4,722.98	Auto Transfer
	Banked: 04/04/2023	393.76						
AUTO	CURRENT ACCOUNT	393.76			201		393.76	Auto Transfer
	Banked: 05/04/2023	3,204.16						
	Public Sector Deposit Fund	3,204.16			1190	111	3,204.16	CCLA Interest March 2023
	Banked: 06/04/2023	3,724.80						
AUTO	CURRENT ACCOUNT	3,724.80			201		3,724.80	Auto Transfer
	Banked: 06/04/2023	500,602.50						
	Central Bedfordshire Council	500,602.50			1176	111	500,602.50	1st bi-Annual Precept Receipt
	Banked: 12/04/2023	956.90						
AUTO	CURRENT ACCOUNT	956.90			201		956.90	Auto Transfer
	Banked: 13/04/2023	1,612.00						
AUTO	CURRENT ACCOUNT	1,612.00			201		1,612.00	Auto Transfer
	Banked: 17/04/2023	356.24						
AUTO	CURRENT ACCOUNT	356.24			201		356.24	Auto Transfer
	Banked: 18/04/2023	21,360.13						
AUTO	CURRENT ACCOUNT	21,360.13			201		21,360.13	Auto Transfer
	Banked: 20/04/2023	1,344.44						
AUTO	CURRENT ACCOUNT	1,344.44			201		1,344.44	Auto Transfer
	Banked: 21/04/2023	949.16						
AUTO	CURRENT ACCOUNT	949.16			201		949.16	Auto Transfer
	Banked: 24/04/2023	4,659.70						
AUTO	CURRENT ACCOUNT	4,659.70			201		4,659.70	Auto Transfer
	Banked: 26/04/2023	1,366.99						
AUTO	CURRENT ACCOUNT	1,366.99			201		1,366.99	Auto Transfer
	Banked: 27/04/2023	10,796.50						
AUTO	CURRENT ACCOUNT	10,796.50			201		10,796.50	Auto Transfer
	Banked: 28/04/2023	8,676.15						
AUTO	CURRENT ACCOUNT	8,676.15			201		8,676.15	Auto Transfer
	Banked: 30/04/2023	22,000.00						
Manual	PDQ Account	22,000.00			204		22,000.00	April Cafe Income
	Banked: 30/04/2023	17,237.38						
AUTO	CURRENT ACCOUNT	17,237.38			201		17,237.38	Auto Transfer

BUSINESS RESERVE

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Total Receipts for Month	603,963.79	0.00	0.00	603,963.79
Cashbook Totals	<u>773,897.84</u>	<u>0.00</u>	<u>0.00</u>	<u>773,897.84</u>



## Payments for Month 1

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/04/2023	CURRENT ACCOUNT	AUTO	19,810.59			201		19,810.59	Auto Transfer
11/04/2023	CURRENT ACCOUNT	AUTO	4,205.75			201		4,205.75	Auto Transfer
14/04/2023	CURRENT ACCOUNT	AUTO	40,069.79			201		40,069.79	Auto Transfer
18/04/2023	CURRENT ACCOUNT	Manual	16,000.00			201		16,000.00	CB Payments
18/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
19/04/2023	CURRENT ACCOUNT	AUTO	1,426.83			201		1,426.83	Auto Transfer
20/04/2023	CURRENT ACCOUNT	Manual	15,000.00			201		15,000.00	Dan Gaze Inv Pymt
20/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
24/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
25/04/2023	CURRENT ACCOUNT	AUTO	4,931.30			201		4,931.30	Auto Transfer
25/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
27/04/2023	CURRENT ACCOUNT	Manual	30,000.00			201		30,000.00	PAYE/NIC/Pens
27/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
30/04/2023	CURRENT ACCOUNT	Manual	60,000.00			201		60,000.00	Payment Run
30/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
30/04/2023	CCLA Transfer Bla HSBC Dep A/C	O/L	50,000.00			230		50,000.00	CCLA Transfer Bla HSBC Dep A/C
Total Payments for Month			541,444.26	0.00	0.00			541,444.26	
Balance Carried Fwd			232,453.58						
Cashbook Totals			<u>773,897.84</u>	<u>0.00</u>	<u>0.00</u>			<u>773,897.84</u>	

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	5,000.01					5,000.01	
	Banked: 03/05/2023	569.80						
	Sales Recpts Page 11981	569.80	569.80		101			Sales Recpts Page 11981
	Banked: 03/05/2023	777.00						
	Sales Recpts Page 11990	777.00	777.00		101			Sales Recpts Page 11990
	Banked: 03/05/2023	410.00						
	Sales Recpts Page 11991	410.00	410.00		101			Sales Recpts Page 11991
	Banked: 03/05/2023	1,420.80						
	Sales Recpts Page 12056	1,420.80	1,420.80		101			Sales Recpts Page 12056
	Banked: 03/05/2023	854.70						
	Sales Recpts Page 12057	854.70	854.70		101			Sales Recpts Page 12057
	Banked: 04/05/2023	66.00						
	Sales Recpts Page 11992	66.00	66.00		101			Sales Recpts Page 11992
	Banked: 04/05/2023	840.00						
	Sales Recpts Page 11993	840.00	420.00		101			Sales Recpts Page 11993
			420.00		103			Sales Recpts Page 11993
	Banked: 04/05/2023	1,543.50						
	Sales Recpts Page 11994	1,543.50	546.00		101			Sales Recpts Page 11994
			997.50		103			Sales Recpts Page 11994
	Banked: 04/05/2023	431.20						
	Sales Recpts Page 11995	431.20	431.20		101			Sales Recpts Page 11995
	Banked: 09/05/2023	27,000.00						
Manual	BUSINESS RESERVE	27,000.00			202		27,000.00	PAYE/NIC/Pens
	Banked: 09/05/2023	1,048.34						
AUTO	BUSINESS RESERVE	1,048.34			202		1,048.34	Auto Transfer
	Banked: 09/05/2023	40.00						
	Lauren Pretorius	40.00		6.67	1127	313	33.33	FFFD23 Stall
	Banked: 09/05/2023	211.50						
	Sales Recpts Page 11996	211.50	211.50		101			Sales Recpts Page 11996
	Banked: 09/05/2023	2,996.40						
	Sales Recpts Page 11997	2,996.40	2,996.40		101			Sales Recpts Page 11997
	Banked: 10/05/2023	364.82						
AUTO	BUSINESS RESERVE	364.82			202		364.82	Auto Transfer
	Banked: 10/05/2023	801.00						
	Sales Recpts Page 11998	801.00	801.00		101			Sales Recpts Page 11998
	Banked: 10/05/2023	275.00						
	Sales Recpts Page 11999	275.00	275.00		101			Sales Recpts Page 11999

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 10/05/2023	100.00						
	Sales Recpts Page 12000	100.00	100.00		101			Sales Recpts Page 12000
	Banked: 11/05/2023	1,828.15						
AUTO	BUSINESS RESERVE	1,828.15			202		1,828.15	Auto Transfer
	Banked: 11/05/2023	288.00						
	Sales Recpts Page 12001	288.00	288.00		101			Sales Recpts Page 12001
	Banked: 11/05/2023	375.00						
	Sales Recpts Page 12002	375.00	375.00		101			Sales Recpts Page 12002
	Banked: 11/05/2023	461.52						
	Sales Recpts Page 12003	461.52	461.52		101			Sales Recpts Page 12003
	Banked: 12/05/2023	250.00						
	Sales Recpts Page 12004	250.00	250.00		101			Sales Recpts Page 12004
	Banked: 12/05/2023	105.00						
	Eventbright	105.00		17.50	1050	313	87.50	Afternoon Tea Online Tickets
	Banked: 12/05/2023	48.00						
	Sales Recpts Page 12005	48.00	48.00		101			Sales Recpts Page 12005
	Banked: 12/05/2023	547.62						
	Sales Recpts Page 12006	547.62	547.62		101			Sales Recpts Page 12006
	Banked: 12/05/2023	11,017.78						
	Sales Recpts Page 12007	11,017.78	11,017.78		101			Sales Recpts Page 12007
	Banked: 12/05/2023	500.00						
	Sales Recpts Page 12008	500.00	500.00		103			Sales Recpts Page 12008
	Banked: 12/05/2023	1,215.00						
	Sales Recpts Page 12009	1,215.00	1,215.00		101			Sales Recpts Page 12009
	Banked: 12/05/2023	1,215.00						
	Sales Recpts Page 12010	1,215.00	1,215.00		101			Sales Recpts Page 12010
	Banked: 12/05/2023	439.50						
	Sales Recpts Page 12011	439.50	439.50		101			Sales Recpts Page 12011
	Banked: 15/05/2023	20,599.72						
AUTO	BUSINESS RESERVE	20,599.72			202		20,599.72	Auto Transfer
	Banked: 15/05/2023	15,000.00						
	Sales Recpts Page 12012	15,000.00	15,000.00		101			Sales Recpts Page 12012
	Banked: 15/05/2023	772.80						
	Sales Recpts Page 12013	772.80	772.80		103			Sales Recpts Page 12013
	Banked: 15/05/2023	1,135.00						
	Amphill Community Fireworks	1,135.00			1181	312	1,135.00	Cost of Living 23 Grant Rec'd

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 15/05/2023	250.00						
	Sales Recpts Page 12014	250.00	250.00		101			Sales Recpts Page 12014
	Banked: 15/05/2023	57.90						
	Sales Recpts Page 12015	57.90	57.90		101			Sales Recpts Page 12015
	Banked: 15/05/2023	777.00						
	Sales Recpts Page 12016	777.00	777.00		101			Sales Recpts Page 12016
	Banked: 15/05/2023	15.00						
	1985 SQN	15.00		2.50	1127	313	12.50	FFFD23 Stall
	Banked: 15/05/2023	40.00						
	Ian Bell	40.00		6.67	1127	313	33.33	FFFD23 Stall
	Banked: 15/05/2023	255.60						
	Sales Recpts Page 12017	255.60	255.60		101			Sales Recpts Page 12017
	Banked: 15/05/2023	144.00						
	Sales Recpts Page 12018	144.00	144.00		101			Sales Recpts Page 12018
	Banked: 15/05/2023	1,383.59						
	Sales Recpts Page 12019	1,383.59	1,383.59		101			Sales Recpts Page 12019
	Banked: 16/05/2023	8,500.00						
Manual	BUSINESS RESERVE	8,500.00			202		8,500.00	CB Payments
	Banked: 16/05/2023	275.00						
	Sales Recpts Page 12020	275.00	275.00		101			Sales Recpts Page 12020
	Banked: 16/05/2023	40.00						
	Emma Jones	40.00		6.67	1127	313	33.33	FFFD23 Stall
	Banked: 16/05/2023	108.00						
	Sales Recpts Page 12021	108.00	-108.00		101			Sales Recpts Page 12021
			216.00		103			Sales Recpts Page 12021
	Banked: 18/05/2023	6,000.00						
Manual	BUSINESS RESERVE	6,000.00			202		6,000.00	Ellivision Payment
	Banked: 18/05/2023	777.00						
	Sales Recpts Page 12022	777.00	777.00		101			Sales Recpts Page 12022
	Banked: 18/05/2023	1,613.00						
	Sales Recpts Page 12023	1,613.00	1,613.00		103			Sales Recpts Page 12023
	Banked: 19/05/2023	3,216.00						
	Sales Recpts Page 12024	3,216.00	3,216.00		101			Sales Recpts Page 12024
	Banked: 19/05/2023	802.90						
	Sales Recpts Page 12025	802.90	802.90		101			Sales Recpts Page 12025
	Banked: 19/05/2023	135.00						

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Sales Recpts Page 12026	135.00	135.00		103			Sales Recpts Page 12026
	Banked: 19/05/2023	50.00						
	Sales Recpts Page 12027	50.00	50.00		101			Sales Recpts Page 12027
	Banked: 19/05/2023	439.50						
	Sales Recpts Page 12028	439.50	439.50		101			Sales Recpts Page 12028
	Banked: 22/05/2023	40.00						
	CRR Hall	40.00		6.67	1127	313	33.33	FFFD23 Stall
	Banked: 22/05/2023	492.00						
	Sales Recpts Page 12029	492.00	492.00		101			Sales Recpts Page 12029
	Banked: 22/05/2023	1,759.20						
	Sales Recpts Page 12030	1,759.20	994.20		101			Sales Recpts Page 12030
	Banked: 22/05/2023	486.92	765.00		103			Sales Recpts Page 12030
	Sales Recpts Page 12032	486.92	486.92		101			Sales Recpts Page 12032
	Banked: 23/05/2023	2,106.00						
AUTO	BUSINESS RESERVE	2,106.00			202		2,106.00	Auto Transfer
	Banked: 23/05/2023	1,083.60						
	Sales Recpts Page 12033	1,083.60	1,083.60		101			Sales Recpts Page 12033
	Banked: 23/05/2023	411.00						
	Sales Recpts Page 12034	411.00	411.00		101			Sales Recpts Page 12034
	Banked: 23/05/2023	235.20						
	Sales Recpts Page 12035	235.20	235.20		101			Sales Recpts Page 12035
	Banked: 23/05/2023	50.00						
	Sales Recpts Page 12036	50.00	50.00		101			Sales Recpts Page 12036
	Banked: 24/05/2023	817.20						
	Sales Recpts Page 12037	817.20	99.60		101			Sales Recpts Page 12037
	Banked: 24/05/2023	282.00	717.60		103			Sales Recpts Page 12037
	Sales Recpts Page 12044	282.00	282.00		101			Sales Recpts Page 12044
	Banked: 25/05/2023	65,000.00						
Manual	BUSINESS RESERVE	65,000.00			202		65,000.00	Payment Run
	Banked: 25/05/2023	119.10						
	Sales Recpts Page 12038	119.10	119.10		101			Sales Recpts Page 12038
	Banked: 25/05/2023	200.00						
	Beds Police & Crime Commission	200.00			4051	300	200.00	Unspent 22/23 Grant Returned
201739	Banked: 25/05/2023	5,029.35						
201739	Photocopying	1.40			1003	101	1.40	Photocopying

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
201739	Book of Flitwick	15.00			1144	102	15.00	TM Charities
201739	TM Charity Collection Pots	70.37			1144	102	70.37	TM Charity Collection Pots
201739	Tea & Coffees Donations	41.41			1155	420	41.41	Tea & Coffees Donations
201739	Lunch Club	61.00			1171	312	61.00	Lunch Club
201739	Rendezvous (27-29 April 23)	611.63		101.94	1027	420	509.69	Rendezvous (27-29 April 23)
201739	Rendezvous (02-06 May 23)	824.40		137.40	1027	420	687.00	Rendezvous (02-06 May 23)
201739	Rendezvous (09-13 May 23)	638.73		106.46	1027	420	532.27	Rendezvous (09-13 May 23)
201739	Rendezvous (15 May 23)	223.15		37.19	1027	420	185.96	Rendezvous (15 May 23)
201739	Rendezvous (16-17 May 23)	342.05		57.01	1027	420	285.04	Rendezvous (16-17 May 23)
201739	Rendezvous (18-24 May 23)	1,157.91		192.98	1027	420	964.93	Rendezvous (18-24 May 23)
201739	Bar Takings	187.70		31.28	1026	420	156.42	Bar Takings
201739	Dance Fitness	18.00			1120	312	18.00	Dance Fitness
201739	Dorothy Dall Picnic (07/06/23)	209.00	209.00		101			Sales Recpts Page 12042
201739	Huckle Funeral (22.05.23)	300.00	300.00		101			Sales Recpts Page 12042
201739	Wrighton & Barker	109.20	109.20		101			Sales Recpts Page 12042
201739	Wrighton & Barker	218.40	218.40		101			Sales Recpts Page 12042
	Banked: 25/05/2023	96.00						
	Sales Recpts Page 12039	96.00	96.00		101			Sales Recpts Page 12039
	Banked: 25/05/2023	1,629.00						
	Sales Recpts Page 12040	1,629.00	1,629.00		101			Sales Recpts Page 12040
	Banked: 25/05/2023	777.00						
	Sales Recpts Page 12041	777.00	777.00		101			Sales Recpts Page 12041
	Banked: 25/05/2023	-117.60						
	Sales Recpts Page 12052	-117.60	-117.60		101			Sales Recpts Page 12052
	Banked: 26/05/2023	1,757.30						
	Sales Recpts Page 12043	1,757.30	1,757.30		101			Sales Recpts Page 12043
	Banked: 30/05/2023	144.00						
	Sales Recpts Page 12045	144.00	144.00		101			Sales Recpts Page 12045
	Banked: 30/05/2023	40.00						
	Melanin Minds	40.00		6.67	1127	313	33.33	FFFD23 Stall
	Banked: 30/05/2023	31.50						
	A Ly	31.50		5.25	1120	312	26.25	Keep Fit
	Banked: 30/05/2023	569.80						
	Sales Recpts Page 12046	569.80	569.80		101			Sales Recpts Page 12046
	Banked: 30/05/2023	1,368.40						
	Sales Recpts Page 12047	1,368.40	1,368.40		101			Sales Recpts Page 12047
	Banked: 30/05/2023	100.00						
	Pyrolec	100.00			1181	312	100.00	Donation to Community Fridge
	Banked: 31/05/2023	879.00						
	Sales Recpts Page 12048	879.00	879.00		101			Sales Recpts Page 12048

## CURRENT ACCOUNT

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked: 31/05/2023	211.50						
	Sales Recpts Page 12049	211.50	211.50		101			Sales Recpts Page 12049
	Banked: 31/05/2023	1,631.75						
	Sales Recpts Page 12050	1,631.75	1,631.75		101			Sales Recpts Page 12050
	Banked: 31/05/2023	450.00						
	Sales Recpts Page 12051	450.00	450.00		101			Sales Recpts Page 12051
Total Receipts for Month		208,106.86	69,680.58	722.86			137,703.42	
Cashbook Totals		<u>213,106.87</u>	<u>69,680.58</u>	<u>722.86</u>			<u>142,703.43</u>	

## CURRENT ACCOUNT

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/05/2023	A Smith	O/L	91.50		0.05	4147	420	91.45	Tesco & LMC Cafe Supplies
03/05/2023	TV Licensing	DD454	159.00	159.00		501			Colour TV License Rufus Centre
03/05/2023	Spectrum Recruitment	E4285	321.90	321.90		501			I Hill w/e 30.04.23
03/05/2023	BUSINESS RESERVE	AUTO	3,459.90			202		3,459.90	Auto Transfer
03/05/2023	HSBC Deposit Account	O/L	-50,000.00			230		-50,000.00	CCLA Investment Account
03/05/2023	HSBC Deposit Accounty	O/L	50,000.00			230		50,000.00	CCLA Investment Account
04/05/2023	Barclay Bank Charges	O/L	17.93			4058	101	17.93	Payflow Charges
04/05/2023	O2 Uk Limited	DD455	27.60	27.60		501			Mobile Charges
04/05/2023	BUSINESS RESERVE	AUTO	2,853.10			202		2,853.10	Auto Transfer
09/05/2023	NEST Pension Fund	DD	673.65			517		673.65	Nest Pension Costs March 23
09/05/2023	Bedfordshire Pension Fund	O/L	13,606.11			517		13,606.11	LGPS Pension Costs April 2023
09/05/2023	HMRC	O/L	13,063.15			515		13,063.15	PAYE / NIC April 2023
09/05/2023	Central Bedfordshire	DD456	44.00	44.00		501			Purchase Ledger DDR Payment
09/05/2023	Central Bedfordshire	DD457	192.00	192.00		501			Purchase Ledger DDR Payment
09/05/2023	Central Bedfordshire	DD458	3,405.00	3,405.00		501			Purchase Ledger DDR Payment
09/05/2023	Central Bedfordshire	DD459	244.00	244.00		501			Purchase Ledger DDR Payment
09/05/2023	Virgin Media Business	DD460	50.40	50.40		501			YH Broadband Service
10/05/2023	Barclaycard: G Botten	O/L	236.07		4.45	4147	420	24.09	Tesco: Cafe Stock/Supplies
						4147	420	23.86	Tesco: Cafe Stock/Supplies
						4147	420	26.35	Morrisons: Cafe Stock/Supplies
						4147	420	4.00	Tesco: Cafe Stock/Supplies
						4147	420	16.12	Tesco: Cafe Stock/Supplies
						4147	420	17.53	Tesco: Cafe Stock/Supplies
						4147	420	7.50	Tesco: Cafe Stock/Supplies
						4147	420	95.47	Tesco: Cafe Stock/Supplies
						4147	420	16.70	Tesco: Cafe Stock/Supplies
10/05/2023	Barclaycard: S Dempsey	O/L	144.28		17.13	4147	420	41.45	Tesco: Cafe Supplies
						4046	103	61.00	FastHost: Website Domain Renew
						4615	313	12.04	Amazon: Hand Flags
						4615	313	12.66	Amazon: Bunting
10/05/2023	Barclaycard: S Eldred	O/L	1,160.47		193.41	4606	312	53.28	Amazon: Cooler Bags
						4072	302	56.67	Amazon: noticeboard locks
						4072	302	29.44	Amazon: Speed Limit Sign
						4138	421	9.16	Amazon: Ash Bin
						4047	421	359.00	St Johns Amb: LW 1st Aid Train
						4606	312	49.99	Amazon: Storage Shelving
						4606	312	3.71	Amazon: Movie Day Film DVD
						4606	312	14.15	Amazon: Food thermometer
						4614	312	6.66	Amazon: Event Film DVD



## CURRENT ACCOUNT

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						4629	312	385.00	Fluid Branding: 100x Bottles
10/05/2023	Barclaycard: G Botten	O/L	-236.07		-4.45	4147	420	-24.09	Duplicate Entry to CB6
						4147	420	-23.86	Duplicate Entry to CB6
						4147	420	-26.35	Duplicate Entry to CB6
						4147	420	-4.00	Duplicate Entry to CB6
						4147	420	-16.12	Duplicate Entry to CB6
						4147	420	-17.53	Duplicate Entry to CB6
						4147	420	-7.50	Duplicate Entry to CB6
						4147	420	-95.47	Duplicate Entry to CB6
						4147	420	-16.70	Duplicate Entry to CB6
10/05/2023	Barclaycard: S Dempsey	O/L	-144.28		-17.13	4147	420	-41.45	Duplicate Entry to CB6
						4046	103	-61.00	Duplicate Entry to CB6
						4615	313	-12.04	Duplicate Entry to CB6
						4615	313	-12.66	Duplicate Entry to CB6
10/05/2023	Barclayard: S Eldred	O/L	-1,160.47		-193.41	4606	312	-53.28	Duplicate Entry to CB6
						4072	302	-56.67	Duplicate Entry to CB6
						4072	302	-29.44	Duplicate Entry to CB6
						4138	421	-9.16	Duplicate Entry to CB6
						4047	421	-359.00	Duplicate Entry to CB6
						4606	312	-49.99	Duplicate Entry to CB6
						4606	312	-3.71	Duplicate Entry to CB6
						4606	312	-14.15	Duplicate Entry to CB6
						4614	312	-6.66	Duplicate Entry to CB6
						4629	312	-385.00	Duplicate Entry to CB6
10/05/2023	Barclaycard	Manual	1,540.82			205		1,540.82	Barclaycard DD
11/05/2023	HMRC VAT	DD	2,199.27			105		2,199.27	Q4 22/23 VAT Payable
11/05/2023	Bidfood	E4252A	270.54	270.54		501			Cafe Stock/Supplies
11/05/2023	Spectrum Recruitment	E4286	482.86	482.86		501			I Hill w/e 07.05.23
12/05/2023	BUSINESS RESERVE	AUTO	15,337.90			202		15,337.90	Auto Transfer
15/05/2023	Payflow	DD	40,430.61			516		40,430.61	Wages - April 2023
16/05/2023	A Snape (Mayor)	O/L	2.70			4209	102	2.70	Amphthill Concert Mileage
16/05/2023	A Snape (Mayor)	O/L	10.00			4209	102	10.00	Houghton Regis Civic Service
16/05/2023	A Snape (Mayor)	O/L	31.30		5.22	4209	102	26.08	Rendezvous Charity Lunch
16/05/2023	A Snape (Mayor)	O/L	449.00		74.83	4138	421	374.17	Currys -replace Davis Suite TV
16/05/2023	A Snape (Mayor)	O/L	9.45			4003	101	9.45	TM Miles to Collect TV Currys
16/05/2023	A Snape (Mayor)	O/L	20.00			4209	102	20.00	Flitwick Coronation Servs
16/05/2023	A Snape (Mayor)	O/L	12.70			4209	102	12.70	Amphthill Civic Service & miles
16/05/2023	A Snape (Mayor)	O/L	26.00			4209	102	26.00	Clr Shaw Fundraiser
16/05/2023	A Snape (Mayor)	O/L	20.00			4209	102	20.00	Lord Lietenant Coronation Serv
16/05/2023	A Snape (Mayor)	O/L	50.00			4209	102	50.00	Scouts Donation for Works
16/05/2023	A Snape (Mayor)	O/L	37.80			4606	312	37.80	Community Fridge Miles
16/05/2023	NEST Pension Fund	DD	658.18			517		658.18	NEST Pension Costs April 23
16/05/2023	Central Bedfordshire	DD461	213.08	213.08		501			2022/23 Charges for Rm33

## CURRENT ACCOUNT

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
16/05/2023	Central Bedfordshire	DD462	16.46	16.46		501			1-4th April Charges for Rm 10
16/05/2023	Sephra Europe	O/L	175.16		29.19	4551	313	145.97	Popcorn Boxes for FFFD23
16/05/2023	Nuyard (formally Flitvale) Gar	E4271	215.52	215.52		501			Cafe Stock & Supply
16/05/2023	Spectrum Recruitment	E4287	482.86	482.86		501			I Hill w/e 14.05.23
16/05/2023	BUSINESS RESERVE	AUTO	6,489.79			202		6,489.79	Auto Transfer
16/05/2023	Nuyard (formally Flitvale) Gar	E4271A	3.00	3.00		501			Cafe Stock & Supply
18/05/2023	O2 Uk Limited	DD463	77.40	77.40		501			Rufus Line Rental Charges
18/05/2023	Martin Gibbings	O/L	762.50			4142	421	762.50	Blue Rinse Band Xmas Party 23
18/05/2023	EllieVisionAV Ltd	E4268A	5,640.00	5,640.00		501			P/Ledger Electronic Payment
18/05/2023	BUSINESS RESERVE	AUTO	1,910.10			202		1,910.10	Auto Transfer
19/05/2023	BRITISH GAS TRADING LTD	DD464	1,823.84	1,823.84		501			Rufus Gas Bill
19/05/2023	BUSINESS RESERVE	AUTO	2,819.56			202		2,819.56	Auto Transfer
22/05/2023	BUSINESS RESERVE	AUTO	2,778.12			202		2,778.12	Auto Transfer
23/05/2023	Mid Beds Citizens Advice	O/L	3,575.00			4107	102	3,575.00	2022/23 TM Charity Donation
23/05/2023	Spectrum Recruitment	E4288	310.80	310.80		501			I Hill w/e 21.05.23
24/05/2023	ANGLIAN WATER	DD465	33.27	33.27		501			Allotments Water Bill Feb-May
24/05/2023	Iris Payroll Solutions Ltd	DD466	15.79	15.79		501			Monthly Contracted Package
24/05/2023	BUSINESS RESERVE	AUTO	1,050.14			202		1,050.14	Auto Transfer
25/05/2023	Cheque to CASH	CHQ	62.84			220		62.84	Reimburse Main Safe Petty Cash
25/05/2023	NPower	DD467	667.76	667.76		501			Street lighting April 2023
25/05/2023	BRITISH TELECOMMUNICATION	DD468	418.80	418.80		501			BT Business Bill
25/05/2023	Total Energies (prev. Total Ga	DD469	2,089.36	2,089.36		501			Rufus Electric April 2023
25/05/2023	Total Energies (prev. Total Ga	DD470	70.12	70.12		501			TS Electric April 2023
25/05/2023	Total Energies (prev. Total Ga	DD471	8.37	8.37		501			Hinksley Rd Electric April
25/05/2023	Total Energies (prev. Total Ga	DD472	221.69	221.69		501			YH Electric April 2023
25/05/2023	THREE (3)	DD473	17.00	17.00		501			Jun 23 Charges
25/05/2023	ABAX UK Ltd	E4248	284.11	284.11		501			ABAX Triplog
25/05/2023	Ace Celebrations & Events	E4249	259.00	259.00		501			70 x Chair Covers
25/05/2023	All Star Business Solutions Li	E4250	381.36	381.36		501			Diesel April 2023
25/05/2023	Belair Coffee	E4251	530.37	530.37		501			Cafe Stock/Supplies
25/05/2023	Bidfood	E4252	4,410.76	4,410.76		501			Remove duplicate credit entry
25/05/2023	BIFFA WASTE SERVICES LTD	E4253	1,767.31	1,767.31		501			TS General Waste April 2023
25/05/2023	FIDDLES & SON LTD T/A BOWCOM	E4254	1,141.20	1,141.20		501			Line Marking Paint
25/05/2023	George Browns Ltd	E4255	951.00	951.00		501			KX18 BCO Service carried out
25/05/2023	P Chester & Sons (Bedford) Ltd	E4256	858.00	858.00		501			Rufus Repairs/no hot water
25/05/2023	CK Nurseries	E4257	525.00	525.00		501			Flowers for tubs/Town Square
25/05/2023	Collins Fresh Produce Ltd	E4258	2,147.84	2,147.84		501			Cafe Stock/Supplies
25/05/2023	SHARP (formally Complete I.T.)	E4260	2,968.93	2,968.93		501			Complete 365 Backup April

## CURRENT ACCOUNT

For Month No: 2

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
									2023
25/05/2023	Copier Solutions (UK) Ltd	E4261	245.18	245.18		501			Monthly photocopier costs
25/05/2023	Corporate Travel Management	E4262	119.25	119.25		501			Room Commission Charges
25/05/2023	The Cottage Bakery	E4263	174.15	174.15		501			Cafe Stock & Supplies
25/05/2023	Dan Gaze Support Service	E4264	14,737.50	14,737.50		501			Q2 23/24 Youth Provision
25/05/2023	B.W. Deacon Butchers	E4265	1,077.26	1,077.26		501			Cafe Stock/Supplies
25/05/2023	Denmanair Ltd	E4266	516.00	516.00		501			Air Conditioning Contract
25/05/2023	Wallis Conserv. T/A Dorothea R	E4267	17,336.16	17,336.16		501			Works complete end April
25/05/2023	EllieVisionAV Ltd	E4268	5,640.00	5,640.00		501			FFFD23 Outdoor Cinema
25/05/2023	THOMAS FATTORINI LTD	E4269	513.63	513.63		501			TM Regalia
25/05/2023	Flitwick Flowers	E4270	40.00	40.00		501			Flowers gift for Cllr Lutley
25/05/2023	W Fuller & Son Ltd	E4272	234.00	234.00		501			Professional Security
25/05/2023	ICPhygiene	E42763	726.43	726.43		501			Cleaning Supplies
25/05/2023	JEWSON LTD	E4274	559.51	559.51		501			YH Rawl Plugs
25/05/2023	Lyreco UK Limited	E4275	334.39	334.39		501			Office Stationery Supplies
25/05/2023	Media Chameleon Limited	E4276	180.00	180.00		501			Wedding Finder Directory
25/05/2023	Milton Keynes Play Association	E4276A	80.00	80.00		501			FFFD23 Hire of Games
25/05/2023	NISBETS	E4277	377.37	377.37		501			Kitchen Uniform & Utensils
25/05/2023	PROLATERAL CONSULTING LTD	E4278	72.00	72.00		501			Monthly Web/email hosting
25/05/2023	NETWORK RAIL	E4279	4.50	4.50		501			Bus Shelter June-Sept 23
25/05/2023	RBS SOFTWARE SOLUTIONS	E4280	375.02	375.02		501			Cemeteries Software Support
25/05/2023	DCK Beavers Limited T/A Accoun	E4281	240.00	240.00		501			RFO Monthly Retainer
25/05/2023	Rosetone Contract Furniture Lt	E4282	122.40	122.40		501			Table Cloths Hire
25/05/2023	D & G SHORT	E4283	389.22	389.22		501			Various Maintenance equip
25/05/2023	Simply Health	E4284	441.92	441.92		501			Duplicate invoice entry
25/05/2023	BUSINESS RESERVE	AUTO	8,105.54			202		8,105.54	Auto Transfer
26/05/2023	S Eldred	O/L	266.49		44.42	4551	313	222.07	Costco & B&M FFFD23 Supplies
26/05/2023	BUSINESS RESERVE	AUTO	1,574.07			202		1,574.07	Auto Transfer
26/05/2023	Belair Coffee	Refund	-100.26	-100.26		501			Refund for Duplicate Charge
30/05/2023	BUSINESS RESERVE	AUTO	2,581.30			202		2,581.30	Auto Transfer
31/05/2023	ANGLIAN WATER	DD474	887.81	887.81		501			Rufus Water Bill Feb-May 2023
31/05/2023	ISUZU Vehicle Leasing	DD475	878.78	878.78		501			Lease Rental
31/05/2023	BUSINESS RESERVE	AUTO	1,405.66			202		1,405.66	Auto Transfer
31/05/2023	To Clear Adjustment	O/L	0.01			4147	420	0.01	To clear adjustment
	Total Payments for Month		208,106.87	79,949.52	153.71			128,003.64	
	Balance Carried Fwd		5,000.00						
	Cashbook Totals		213,106.87	79,949.52	153.71			133,003.64	

## Receipts for Month 2

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	232,453.58					232,453.58	
	Banked: 03/05/2023	3,459.90						
AUTO	CURRENT ACCOUNT	3,459.90			201		3,459.90	Auto Transfer
	Banked: 03/05/2023	2,950.12						
	Public Sector Deposit Fund	2,950.12			1190	111	2,950.12	CCLA Interest April 23
	Banked: 04/05/2023	2,853.10						
AUTO	CURRENT ACCOUNT	2,853.10			201		2,853.10	Auto Transfer
	Banked: 12/05/2023	15,337.90						
AUTO	CURRENT ACCOUNT	15,337.90			201		15,337.90	Auto Transfer
	Banked: 16/05/2023	6,489.79						
AUTO	CURRENT ACCOUNT	6,489.79			201		6,489.79	Auto Transfer
	Banked: 18/05/2023	1,910.10						
AUTO	CURRENT ACCOUNT	1,910.10			201		1,910.10	Auto Transfer
	Banked: 19/05/2023	2,819.56						
AUTO	CURRENT ACCOUNT	2,819.56			201		2,819.56	Auto Transfer
	Banked: 22/05/2023	2,778.12						
AUTO	CURRENT ACCOUNT	2,778.12			201		2,778.12	Auto Transfer
	Banked: 24/05/2023	1,050.14						
AUTO	CURRENT ACCOUNT	1,050.14			201		1,050.14	Auto Transfer
	Banked: 25/05/2023	8,105.54						
AUTO	CURRENT ACCOUNT	8,105.54			201		8,105.54	Auto Transfer
	Banked: 26/05/2023	1,574.07						
AUTO	CURRENT ACCOUNT	1,574.07			201		1,574.07	Auto Transfer
	Banked: 30/05/2023	2,581.30						
AUTO	CURRENT ACCOUNT	2,581.30			201		2,581.30	Auto Transfer
	Banked: 31/05/2023	1,405.66						
AUTO	CURRENT ACCOUNT	1,405.66			201		1,405.66	Auto Transfer
	Total Receipts for Month	53,315.30	0.00	0.00			53,315.30	
	Cashbook Totals	<u>285,768.88</u>	<u>0.00</u>	<u>0.00</u>			<u>285,768.88</u>	

## Payments for Month 2

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/05/2023	HSBC Deposit Account	O/L	50,000.00			230		50,000.00	CCLA Investment
09/05/2023	CURRENT ACCOUNT	Manual	27,000.00			201		27,000.00	PAYE/NIC/Pens
09/05/2023	CURRENT ACCOUNT	AUTO	1,048.34			201		1,048.34	Auto Transfer
10/05/2023	CURRENT ACCOUNT	AUTO	364.82			201		364.82	Auto Transfer
11/05/2023	CURRENT ACCOUNT	AUTO	1,828.15			201		1,828.15	Auto Transfer
15/05/2023	CURRENT ACCOUNT	AUTO	20,599.72			201		20,599.72	Auto Transfer
16/05/2023	CURRENT ACCOUNT	Manual	8,500.00			201		8,500.00	CB Payments
18/05/2023	CURRENT ACCOUNT	Manual	6,000.00			201		6,000.00	Ellivision Payment
23/05/2023	CURRENT ACCOUNT	AUTO	2,106.00			201		2,106.00	Auto Transfer
25/05/2023	CURRENT ACCOUNT	Manual	65,000.00			201		65,000.00	Payment Run
Total Payments for Month			182,447.03	0.00	0.00			182,447.03	
Balance Carried Fwd			103,321.85						
Cashbook Totals			<u>285,768.88</u>	<u>0.00</u>	<u>0.00</u>			<u>285,768.88</u>	

Date :- 14/06/2023

**Observations on the following Planning Applications**

<u>Application No</u>	<u>Date Recd</u>	<u>Case Officer</u>	<u>Applicant Name</u>	<u>Location</u>
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**Support (Delegated Decision) on the following applications;**

**23/00165/TRE**

18/05/2023	Joanna Baker	n/a	The Gatehouse 5 Villa Gardens High Street MK45 1DS
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**Proposal :** Works to a trees protected by Tree Preservation Order MB/96/00025:  
Prune to remove deadwood, raise crown to 4m and reduce from  
property by 1.5m to front Lime Trees T1 and T2.

**Observations :** FTC raise no objection to this application.

**23/01456/FUL**

18/05/2023	Benjamin Keen	n/a	24A Hampden Road Flitwick Beds MK45 1HX
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**Proposal :** Garage conversion to enlarge the existing annexe and alterations to windows and doors.

**Observations :** FTC raise no objection to this application.

**23/01527/ADV**

18/05/2023	Benjamin Keen	Aldi Stores Ltd	Amphill Road Flitwick Beds MK45 1GX
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**Proposal :** Advertisement: Display of 1 non-illuminated logo vinyl graphic sign on  
glazing, 1 internally illuminated logo sign case and 1 non-illuminated  
welcome vinyl graphic sign on glazing

**Observations :** FTC raise no objection to this application however, in keeping with Policy EE5 of the Local Plan  
and to safeguard qualities of the location in terms of tranquillity (in this case in relation to light  
pollution), we request a condition of the application that the signs not be lit to a level exceeding  
the background lighting associated with this development.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Stacie Lockey Miss

**NOTIFICATIONS OF PLANNING DECISIONS FROM Central Bedfordshire Council**

**Minute Ref**

**Wed 14 June 2023**

**District Ref**

' C ' Contrary to District 'CD' Contrary Delegated  
' D ' Delegated  
' E ' Endorsed by District 'ED' Endorsed Delegated

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**GRANTED PLANNING PERMISSIONS**

<b>E</b> 23/01060/FUL	Approved	31 Water Lane
<b>E</b> 23/01103/FUL	Approved	22 The Ridgeway
<b>E</b> 23/01121/FUL	Approved	Dickens House
<b>E</b> 23/01138/FUL	Approved	72 Dunstable Road
<b>E</b> 23/01313/FUL	Approved	28 Larkway