



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 20/06/2023- 448

15th June 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 20th June 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Stanley

Stephanie Stanley
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OThkMGNjOTAtY2M4ZC00NjM5LThIMjctZjM5NGNhNTdjN2U0%40tbread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

No invited speaker.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 16th May 2023**, this meeting was held at the Rufus Centre. **(this item will be moved to EXEMPT)**
- b. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 6th June 2023**, this meeting is held at The Rufus Centre.
- c. For Members to receive and consider **resolutions and recommendations** of the Business I&DB Meeting, held on **Tuesday 13th June 2023**, this meeting is held at the Rufus Centre.

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 16th May 2023.
- b. Members to receive any updates from Officers.

10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

11. **ITEMS FOR CONSIDERATION**

a. **Appointment of Heritage Website Working Group**

To appoint 3 Members to the Heritage Website Working Group.

b. Year End Accounts

- i) To receive and approve the Unaudited Financial Statement for 2022/23 produced by DCK Accounting.
- ii) To receive and approve the Governance Statement 2022/23
- iii) To receive and approve the Annual Return 2022/23
- iv) For Members to receive and consider the Final Internal Audit Report for year-end 31st March 2023

12. ITEMS FOR INFORMATION

a. Finance Reports Part 1

Members are asked to note the following finance reports:

- i) Flitwick Town Council Summary, Investments & Loans
- ii) Corporate Services Summary
- iii) Civic Expenses Summary
- iv) RCF & Grant Funding Review
- v) Bank Reconciliations

OMEGA Reports:

- vi) Income & Expenditure (Corporate & Community)
- vii) Cashbook (CB1 & CB2) Transactions April & May 2023

b. Rolling Capital Fund (RCF) Applications

- i) Members are asked to approve the following Committee applications to the RCF:

Business Development & Improvement Board – Davis Suite Equipment - £4,487.75
- ii) Members are asked to note the RCF summary circulated.

c. Planning – Responses to CBC including Officer Delegated Decisions

Members are asked to note the Planning Responses including Delegated Decisions.

d. Planning – CBC Decisions

Members are asked to note the CBC Decisions on Planning Applications.

13. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- 14a)** Minutes & Recommendations
- 14b)** Finance Reports Part 2 – For information.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.