



## FLITWICK TOWN COUNCIL

Ref: Agenda/Business I & D B- 13/06/2023 - 215

8<sup>th</sup> June 2023

Dear Sir/Madam

Members are hereby summoned to the **Business Improvement & Development Board meeting** that will take place on **Tuesday 13<sup>th</sup> June 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

S. Stanley

Stephanie Stanley  
Town Clerk

Committee Members: Cllrs Blazeby, Shaw, Snape, Hodges, Roberts, Harald.

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **ELECTION OF VICE CHAIRMAN**

To elect a Vice Chairman.

3. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

4. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ODFmNjk5NmEtMWI2OS00ZTY1LTkwMDktMGM0YmJhN2ViOWM4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODFmNjk5NmEtMWI2OS00ZTY1LTkwMDktMGM0YmJhN2ViOWM4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

No invited speaker.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES**

- a. For Members to receive and adopt the Minutes of the Business I&DB Committee held on 14<sup>th</sup> March.

9. **MATTERS ARISING**

- a. Minutes of the Business I&DB Committee 14<sup>th</sup> March 2022.

10. **ITEMS FOR CONSIDERATION**

a. **Ice Cream Freezer**

Members to receive a report from the Chef and consider recommendations within the report.

b. **Foyer Carpet Replacement**

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

c. **Davis Suite Equipment**

Members to consider a report from the Deputy Town Clerk and consider recommendations within the report.

d. **Tenant Survey**

Members to consider the draft tenant survey previously circulated.

11. **ITEMS FOR INFORMATION**

a. **Officer Update**

Members to note the Officers update.

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**13a) Exempt Officer's Update** – for information

**13b) Year End Financial Reports** – for information

**13c) 2023/24 Finance Reports** – for information.

**13d) Occupancy Stats & Forecasts** – for information.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.