



FLITWICK TOWN COUNCIL

Ref: Agenda/AnnualStat - 16/05/2023- 446

11th May 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 16th May 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

S.Stanley

Stephanie Stanley
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **ELECTION OF TOWN MAYOR FOR THE YEAR 2023-2024**

To receive nominations for the office of Town Mayor for Flitwick

2. **DECLARATION OF ACCEPTANCE OF OFFICE**

For the Town Mayor to read and sign the Declaration of Acceptance of Office.

3. **ELECTION OF DEPUTY TOWN MAYOR**

To receive nominations for the office of Deputy Town Mayor.

4. **DECLARATION OF ACCEPTANCE OF OFFICE**

For the Deputy Town Mayor to read and sign the Declaration of Acceptance of Office.

Ward members

5. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

6. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

7. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

8. REPORTS FROM WARD MEMBERS

To receive reports from Central Bedfordshire Council ward members.

9. MEMBERSHIP OF STANDING COMMITTEES

Information setting out the Committees of the Council and preferences has been circulated.

- a. For Members to determine membership of the Town Council's Standing Committees, Boards and Working Groups that report to Council.
- b. For Members to appoint Chairmen for Standing Committees.

10. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

- a. Police Priority Setting Representative
- b. Flitwick Village Hall Management Committee Representative
- c. Planning Improvement Representative to attend CBC Development Management Meetings
- d. Patient Group (Flitwick Surgery) Representative
- e. Beds Association of Towns & Parish Councils Committee Representative

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzE4N2RmNmEtNTgzNy00MmEzLTJhMDQtMTFhZDVhZDRjOGZk%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%22ad122307-57f6-4b25-8d34-de0960945522%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. INVITED SPEAKER

No invited speaker.

13. MEMBERS QUESTIONS

To receive questions from members.

14. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For Members to receive and consider **resolutions and recommendations** of the Personnel Meeting, held on **Monday 17th April 2023**, this meeting is held at The Rufus Centre **(this item will be moved to EXEMPT)**.
- b. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 21st March 2023**, this meeting was held at the Rufus Centre **(this item will be moved to EXEMPT)**.

15. MATTERS ARISING

- a. Minutes of the Town Council Meeting held on Tuesday 18th April 2023.
- b. Members to receive any updates from Officers.

16. OUTSIDE BODIES

To receive reports from representatives on outside bodies.

17. ITEMS FOR CONSIDERATION

a. General Power of Competence (GPC)

The GPC gives Councils the freedom to act when there is not a specific power.

Localism Act 2011 s1(1):

Under the GPC 'a local authority has power to do anything that individuals generally may do.'

Criteria for a Council to operate using the GPC:

1. Qualified clerk – CiLCA/Level 4 Qualification for Clerks
2. Two thirds of members need to have stood for election ('Elected Members')

Members are asked to confirm by resolution that Flitwick Town Council meet the criteria above to adopt the GPC.

b. Flitwick Combined Charities Trustees

Members are asked to note the Trustees for Flitwick Combined Charities for the ensuing year are Mr Paul Cranmer, Mrs Ann Lutley, Mrs Sheila Smith, Mrs Catherine Hursthouse and Revd Claire Harald.

c. Corporate Risk Management Scheme

Members are asked to review the Corporate Risk Register circulated.

18. ITEMS FOR INFORMATION

a. Planning – Responses to CBC including Officer Delegated Decisions

Members are asked to note the Planning Responses including Delegated Decisions.

b. Planning – CBC Decisions

Members are asked to note the CBC Decisions on Planning Applications.

18c. Delegated Authority Decision

Members are asked to note the following decisions made under Delegated Authority:

1. To purchase a 'Buffalo Planetary' stand mixer with a 2 year onsite part and labour warranty at a cost of £1,399.99 allocated from the Rolling Capital Fund.
2. To transfer £200 from the Town Mayors Allowance budget (4210/102) to the Town Mayors Charities budget (4107/102).

d. Rolling Capital Fund (RCF)

Members are asked to note the RCF summary circulated.

19. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

20. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Minutes & Recommendations**
- b. Avebury Report**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.