



## FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 18/04/2023- 445

13<sup>TH</sup> April 2023

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 18th April 2023 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Stacie Lockey

Stacie Lockey  
Acting Town Clerk

Distribution: All Town Councillors  
Notice Boards  
Central Bedfordshire Council

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

## 5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MzE4N2RmNmEtNTgzNy00MmEzLTJhMDQtMTFhZDVhZDRjOGZk%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%22ad122307-57f6-4b25-8d34-de0960945522%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzE4N2RmNmEtNTgzNy00MmEzLTJhMDQtMTFhZDVhZDRjOGZk%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%22ad122307-57f6-4b25-8d34-de0960945522%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

## 6. **INVITED SPEAKER**

No invited speaker.

## 7. **MEMBERS QUESTIONS**

To receive questions from members.

## 8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting held, on **Tuesday 21<sup>st</sup> March 2023**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider **resolutions and recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 28<sup>th</sup> March 2023**, this meeting is held at The Rufus Centre.
- c. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 4<sup>th</sup> April 2023**, this meeting is held at The Rufus Centre.

## 9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 21<sup>st</sup> March 2023.
- b. Members to receive any updates from Officers.

## 10. **OUTSIDE BODIES**

To receive reports from representatives on outside bodies.

## 11. **ITEMS FOR CONSIDERATION**

No items for consideration.

## 12. **ITEMS FOR INFORMATION**

a. **Planning – Responses to CBC including Officer Delegated Decisions**

Members are asked to note the Planning Responses including Delegated Decisions.

b. **Planning – CBC Decisions**

Members are asked to note the CBC Decisions on Planning Applications.

c. **Delegated Authority Decision**

Members are asked to note the following decisions made under Delegated Authority:

1. To instruct a solicitor to prepare a Youth Provision contract at a cost of £1,500. To be funded via budget code 311/4049 (Youth Activities).

2. To appoint Stimpson & Eves Chartered Surveyors to prepare a schedule of dilapidations giving consideration to the age and size of the building (3 station Square) at a cost of £3,000 plus VAT, whereby the Town Council will be initially required to pay the fee and the tenant being obliged to meet the landlord's surveyor's fees.

There will be a subsequent fee for the negotiation of a suitable settlement which will be based on 5% of the cost of the works plus VAT. (I will advise this cost at a later date).

d. **Rolling Capital Fund (RCF)**

Members are asked to note the RCF summary circulated.

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. **Town Clerk & Deputy Town Clerk Roles**

b. **Avebury Update**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.