



FLITWICK TOWN COUNCIL

Draft - Minutes of Flitwick Town Council Meeting held on 18th April 2023 at 7:45pm at the Rufus Centre

Present:

Cllr A Snape (Chairman)
Cllr R Shaw
Cllr P Earles
Cllr A Lutley
Cllr D Toinko
Cllr H Hodges
Cllr C Thompson
Cllr K Badham
Cllr J Gleave
Cllr A Chacko
Cllr B Meredith-Shaw
Cllr M Platt
Cllr J Roberts
Cllr J Dann

Also present:

Cllr Bunyan - Ward Councillor
Cllr Gomm – Ward Councillor
Stacie Lockey - Acting Town Clerk
Stephanie Stanley – Deputy Town Clerk
Public - 2

5380. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mackey – election campaigning, Cllr Blazeby – unwell.

No apologies were received from Cllr Daly.

5381. DECLARATIONS OF INTEREST

To receive Statutory Declarations of Interest from Members in relation to:

- (a) No members declared Disclosable Pecuniary interests in any agenda items.
- (b) No members declared Non-Pecuniary interests in any agenda items.

5382. TOWN MAYORS ANNOUNCEMENTS

The Town Mayor thanked all Members for their work over the past term in particular the following Members who were not standing again; Cllr Chacko, Earles, Daly, Dann & Mackey. CBCllr Gomm was also thanked for his contribution over the years serving as a Councillor on Flitwick Town Council (FTC), Mid Beds District Council and Central Bedfordshire Council (CBC).

Members were advised that three new Members would join the Council on 8th May, Robert Wilshire who was present in the public gallery, Tina Connell and Toby Harold. An informal meeting had been arranged for all Members on Tuesday 2nd May at 7.30pm. More information would follow.

The Mayor expressed sincere thanks to Cllr Lutley, who was also not standing again, after serving as a Councillor for over 30 years. The Mayor shared historical photos from the Council Archive relating to Cllr Lutley's tenure, including articles and photos from Flitwick Papers, and commented how Cllr Lutley was always there to help, regularly attended Council meetings and events and always challenged other Members to make the right decisions for residents of Flitwick. Members presented Cllr Lutley with a bouquet of flowers as a token of their appreciation for her service to the community of Flitwick.

5383. REPORTS FROM WARD MEMBERS

Cllr Bunyan took the opportunity to thank CBCllr Gomm for his service over the years.

Members were advised that Stagecoach had agreed to use the new transport interchange, and CBC was waiting for Grant Palmer to cooperate. Cllr Bunyan reported that all the comments circulating social media regarding the interchange not being fit for purpose were incorrect.

Cllr Bunyan thanked FTC Members for their recent collaborative approach, reflecting that working together had achieved better results for the Flitwick community and that he hoped the approach would continue.

Cllr Dann asked if Centre Parcs had agreed to use the transport interchange. Cllr Bunyan advised that Centre Parcs would use the interchange.

Cllr Shaw asked for an update on a burial ground within Flitwick as FTC had resolved to cease being a burial authority once the current burial ground was full. Spaces within the current burial ground were very limited. The Mayor reflected that CBC had been informed of this decision and the Acting Town Clerk agreed to follow up with CBC officers to understand their plans.

Cllr Toinko requested an update on the missing trees along the footpath between Eagle Drive and Manor Way. Cllr Bunyan advised that the works had been carried out by the Highways team however had no further information at this time. Cllr Bunyan agreed to follow this up and report back to Cllr Toinko.

5384. PUBLIC OPEN SESSION

Sue Livens asked Cllr Badham for an update on Community Volunteers assisting with organised litter picks. Cllr Badham advised that he was not at the meeting where this was discussed and agreed to investigate and report back to Ms Livens.

5385. INVITED SPEAKER

No invited speaker.

5386. MEMBERS QUESTIONS

Cllr Toinko asked if the attendance register had been published. The Acting Town Clerk advised that this had not been published and would follow up with Cllr Blazeby.

5387. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. The following corrections were highlighted;
5369. Cllr Bunyan offered to report the overflowing drains on fixmystreet.
Cllr B M Shaw to be replaced with Cllr B Meredith-Shaw
5376.b change tole – role

It was **RESOLVED** to accept the minutes from the Town Council meeting held on **Tuesday 21st March 2023**.

- b. Members to receive and consider the **resolutions and recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 28th March 2023**, this meeting was held at the Rufus Centre.

Members noted the resolutions and recommendations of the Corporate Services Committee held on **Tuesday 28th March 2023**.

- c. Members to receive and consider the **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 4th April 2023**, this meeting was held at the Rufus Centre.

Members noted the resolutions and recommendations of the Community Services Committee Meeting held on **Tuesday 4th April 2023**.

5388. MATTERS ARISING

- a. Minutes of the Town Council Meeting held on Tuesday 21st March 2023 - no matters arising.

Members commented that acronyms needed to be listed as full words within the minutes in the first instance to help new Members and the public understand what was being referred to.

Members asked why not all resolution sheets included apologies for absence. The Deputy Town Clerk advised that all resolutions should be included and agreed to discuss this with Officers ensure consistency.

Action: Town Clerk

- b. Members to receive any updates from Officers.

The Acting Town Clerk advised Members that CBC had agreed to contribute £1,500 towards a replacement CCTV camera at The Rufus Centre.

5389. OUTSIDE BODIES

To receive reports from representatives on outside bodies – there were no reports.

5390. ITEMS FOR CONSIDERATION

There were no items for consideration.

5391. ITEMS FOR INFORMATION

a. **Planning – Responses to CBC including Officer Delegated Decisions**

Members noted the Planning Responses including Delegated Decisions. Members noted that the name of the former Town Clerk was still on the supporting paperwork.

Action: Town Clerk

b. **Planning – CBC Decisions**

Members noted the CBC Decisions on Planning Applications.

c. **Delegate Authority Decision**

Members noted the delegated authority decisions.

d. **Rolling Capital Fund (RCF)**

Members noted the rolling capital fund.

5392. **PUBLIC OPEN SESSION**

There were no items.

5393. **EXEMPT ITEMS**

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

a. **Town Clerk & Deputy Town Clerk Roles**

It was **RESOLVED** to appoint Stephanie Stanley as Town Clerk.

It was **RESOLVED** to appoint Stacie Lockey as Deputy Town Clerk.

b. **Avebury Update**

Members received an update from the Acting Town Clerk.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.