



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-01/11/2022- 87

28th October 2022

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 1st November 2022 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Badham, Toinko, Dann, Lutley, Thompson, Chacko, Earles, Meredith-Shaw

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjFkNDA0MGltN2I5My00YTgxLThkMTgtNGJjNDcyM2ZmN2Q4%40tbread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

There is no invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 4th October 2022.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 4th October 2022.

9. **ITEMS FOR CONSIDERATION**

a. **Hardship Grant Applications**

Members to consider Hardship Grant Applications as circulated with recommendations from the Town Clerk.

b. **Outdoor PA System**

For members to consider the purchase of an outdoor PA system,(see attached proposal and costs).

c. **Communications & Marketing Monthly Forward Promotional Plan**

Members are asked to consider the Communications & Marketing Monthly Forward Promotional Plan circulated and consider the Committees priorities.

d. **Water Fountain/Dispenser**

Members to consider a report from the Environmental Services Manager and consider recommendations within the report.

e. **Flitwick Town Square**

Members to receive a report and consider recommendations within the report.

10. **ITEMS FOR INFORMATION**

a. **Financial Reports**

Members are asked to note the budget for Community Committee circulated.

b. **Committee Priorities**

i) Members are asked to note the consolidated list of Committee priorities.

c. **Officers Update**

Members to note the Officers update circulated.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no Exempt Items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.