



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 13/12/2022- 441

8TH December 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 13th December 2022 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWMwMmQ5NjUtMzMxMi00YTQxLTg4ZjltN2FhMTZlNzg2MjNm%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

No invited speaker.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Town Council Meeting, held on **Tuesday 18th October 2022**, this meeting was held at the Rufus Centre. This item was DEFERRED from the November meeting.
- b. For Members to approve the minutes of the Town Council Meeting, held on **Tuesday 15th November 2022**, this meeting was held at the Rufus Centre. (This item will be moved to Exempt)
- c. For Members to receive and consider **resolutions and recommendations** of the Personnel Meeting, held on **Monday 5th December 2022**, this meeting was held at The Rufus Centre. (This item will be moved to Exempt)

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 15th November 2022.
- b. Members to receive any updates from Officers.

10. **ITEMS FOR CONSIDERATION**

a. **Burial Ground Roadway**

For members to consider a report from the Environmental Services Office and consider recommendations within the report.

b. **Post Office**

Members to discuss the closure of the Post Office and note the closure date has been bought forward to the 31st December 2022.

11. ITEMS FOR INFORMATION

a. Planning – Responses to CBC including Officer Delegated Decisions

Members are asked to note the Planning Responses including Delegated Decisions.

b. Planning – CBC Decisions

Members are asked to note the CBC Decisions on Planning Applications.

c. Delegated Authority Decision

Members are asked to note the following decisions made under Delegated Authority:

1. Catering Assistant - to go out and recruit for a catering assistant 30 hours per week.
2. Movie Projector Purchase - for the half-term movie days in line with the Cost of Living Crisis priority.

d. Officers Updates

Members to note the Officer update.

e. Finance Reports Part 1

Members are asked to note the following finance reports:

- i) Whole Business Summary, Investments & Loans
- ii) Corporate Services Summary
- iii) Civic Expenses Summary
- iv) Community Services Summary
- v) Community Activities Summary
- vi) RCF Summary

OMEGA Reports:

- vii) Income & Expenditure (Corporate & Community)
- viii) Cashbook (CB1 & CB2) Transactions
- ix) Bank Reconciliations (CB1 & CB2)

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Minutes and Recommendations of meetings
- b. Manor Park Heritage Update

c. CCTV

d. Finance Reports Part 2

e. Youth Provision 2023

f. Budget 2023/2024

g. Acting Town Clerk

h. Community Services Manager

i. Pension Updates

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.