



## FLITWICK TOWN COUNCIL

### Minutes of Flitwick Town Council Meeting held on 18<sup>th</sup> October 2022 at 7:45pm at the Rufus Centre

Present:

Cllr A Snape (Chairman)  
Cllr C Thompson  
Cllr I Blazeby  
Cllr B Meredith-Shaw  
Cllr R Shaw  
Cllr P Earles  
Cllr A Lutley  
Cllr D Toinko  
Cllr M Platt  
Cllr Badham  
Cllr J Gleave  
Cllr Hodges  
Cllr A Chacko

Also present:

Mike Thorn – Interim Corporate Services Manager (CSM)  
Stacie Lockey - Environmental Services Manager (ESM)

Members of the public - 1

#### **5286. APOLOGIES FOR ABSENCE**

Apologies were received and approved from Councillors Roberts – work commitment, Dann – jet lag, Mackey – private matter, Daly - unwell and CBC Ward Councillor Gomm.

#### **5287. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – None declared.
- (b) Non-Pecuniary interests in any agenda item – None declared.

#### **5288. TOWN MAYOR'S ANNOUNCEMENTS**

The Town Mayor attended the following events:

- A fundraising dinner in Biggleswade.
- Healthwatch Festival of older people at the Rufus Centre.
- Houghton Regis Civic Reception.
- Flitwick Civic Service, thanks to Councillors Thompson, Platt and Lutley for their support.
- A charity coffee morning at Leighton Linslade.

**5289. REPORTS FROM WARD MEMBERS**

Cllr Bunyan informed members that the Mayor and the Town Clerk had been invited to join the Steppingley Road forum to keep up to date with progress.

Cllr Bunyan would look into a Street lamp issue on Townfield Road.

Cllr Bunyan asked if the street lighting for the skate park was going ahead and what progress was being made with the Community Fridge.

The Mayor confirmed the lighting was going ahead and the fridge had been ordered.

**5290. PUBLIC OPEN SESSION**

There were no members of the public present.

**5291. INVITED SPEAKER**

There was no invited speaker present.

**5292. MEMBERS QUESTIONS**

Cllr Hodges asked if the loan taken out for 3 Station Road was a fixed rate. The Chairman confirmed that it was a fixed rate.

Cllr Badham asked for an update on CCTV the crematorium and the remaining streetlights that was raised at the last meeting.

Cllr Meredith-Shaw asked if there would be an update on the working group that met to discuss the 3 Station Road frontage. Cllr Badham confirmed there would be.

Cllr Meredith-Shaw asked about the Nature Park and was advised to take this up at the Community Services Committee.

Cllr Shaw asked if there was an update on CBC taking up the responsibility to provide space for future burials. The Chairman informed Cllr Meredith-Shaw that it was on the agenda for the next Joint Committee.

Cllr Hodges informed members that he had still not received his bill from the staff barbecue.

**5293. MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a.** Members were asked to receive and approve the minutes of the Town Council Meeting held, on **Tuesday 27th September 2022**, this meeting was held at the Rufus Centre.

Subject to amendments:

Minute 9278 public opens session, Mr Duncan Round Addressed members.

Minute 9284 amend to say Flitwick Town Square.

Minute 9281 to say raised 3 questions.

Minute 9281 a) to change the beginning of the paragraph from A.

To add Councillor Lutley to the attendance list.

- a. Members were asked to receive and consider **resolutions and recommendations** of the Corporate Services Meeting, held on **Tuesday 27<sup>th</sup> September 2022**, this meeting was held at The Rufus Centre.

It was **Resolved** to note this item.

- b. Members were asked to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 4<sup>th</sup> October 2022**, this meeting was held at The Rufus Centre.

It was **Resolved** to note this item.

- c. Members were asked to receive and consider **resolutions and recommendations** of the Business Improvement & Development Board Meeting, held on **Tuesday 11<sup>th</sup> October 2022**, this meeting is held at The Rufus Centre.

Subject to a typo correction on b) it was **Resolved** to note this item.

**5294. MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 27<sup>th</sup> September 2022.

Cllr Blazeby wished to raise two points under exempt.

- b. For members to receive any updates from Officers.

No updates were received.

**5295. ITEMS FOR CONSIDERATION**

- a. **Council & Committee Minutes**

Members were asked to consider a proposal from Cllr Badham. Members discussed the proposal but **DEFERRED** the item due to the Town Clerks absence.

- b. **Planning Improvement Group – Co-Option Report**

Members were asked to consider a report from the Planning Improvement Group.

Cllr Gleave pointed out that a correction was required in the report relating to naming an individual and asked Council to formally Co-Opt Nig Dugard, Judy Martin, Tamara Goodyear, Jane Callan, and Robert Wilsmore onto the Planning Improvement Working Group.

It was **Resolved** to Co-Opt Nig Dugard, Judy Martin, Tamara Goodyear, Jane Callan and Robert Wilsmore onto the Planning Improvement Working Group.

- a. **Standing Committees**

Members were asked to consider appointing a Cllr to the Corporate Services Committee follow the Mayor's resignation from the committee.

The Chairman asked members to consider appointing Cllr Daly to the Corporate Services Committee, there were no other nominations.

It was **Resolved** to appoint Cllr Daly to the Corporate Services Committee.

d. **Manor Park – Heritage Tender**

Members considered the circulated report.

5296. **ITEMS FOR INFORMATION**

a. **Planning – Responses to CBC including Officer Delegated Decisions**

Members noted the Planning Responses including Delegated Decisions.

b. **Planning – CBC Decisions**

Members noted the CBC Decisions on Planning Applications.

d. **Rolling Capital Fund (RCF)**

Members noted the RCF summary circulated.

e. **Cost of Living Crisis – Hardship Grant Application**

The Hardship Grant Application form had been shared with local groups and organisations, as well as being promoted on social media and the Flitwick Town Council website. All applications will be considered at the Community Services Meeting in November.

This item was noted.

f. **Cost of Living Crisis – Movie Day**

The Cost-of-Living Crisis working group held a meeting on Monday 10<sup>th</sup> October at The Rufus Centre. Following a discussion regarding 'Warm Spaces', the Community Services Manager organised a free 'Movie Day' with films for older people, young children, and families. The movie day will be taking place at The Rufus Centre on Tuesday 25<sup>th</sup> October, during half term.

Cllr Blazeby raised concern that events were continually being targeted at the same groups leaving out middle aged couples and single people. Careful consideration needed to be given to advertising material when promoting these events.

5297. **PUBLIC OPEN SESSION**

There were no members of the public present.

5298. **EXEMPT ITEMS**

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Matters arising.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolved** to exclude the public and press by reason of the confidential nature of the business about to be transacted.