



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-04/10/2022- 86

30th September 2022

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 4th October 2022 at *The Rufus Centre***, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Badham, Toinko, Dann, Lutley, Thompson, Chacko, Earles, Meredith-Shaw

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjFkNDA0MGltN2I5My00YTgxLThkMTgtNGJjNDcyM2ZmN2Q4%40tbread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

No invited speaker.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 6th September 2022.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 6th September 2022.

9. **ITEMS FOR CONSIDERATION**

a. **Grant Applications**

Members to consider grant applications as circulated.

b. **Weed Spraying**

Members to consider the summary of alternative weed spraying options as presented and consider if alternative options could be trialled out.

c. **Manor Park - Draft Parkland Management Plan**

Members to consider and adopt the Parkland Management Plan for Manor Park.

d. **Annual Skate Competition**

Members to receive a report from the Community Services Manager and consider the recommendation within the report.

e. **Allotment Strategy**

Members to consider and adopt the Allotment Strategy for 2022-2027. The Strategy has been reviewed by the Allotment Working Group.

f. Flitwick Town Square

To convene a meeting of the Flitwick Town Square Working group to look at the full range of suggested furniture, and for the committee to create a report including evidence and reasoning behind decision for Community Services to make a decision.

g. Police Priority Setting

Following the Town Council meeting on 27th September, the Committee needs to discuss and decide on a single priority for Policing in Flitwick. The attached email outlines the new procedure. Once this priority has been decided, it then needs to be agreed with the other Councils in our area as per the attached. There was a broad agreement on "Anti-social behaviour" as a priority.

Proposal

1. To finalise a priority choice
2. To write to the Chief Constable and the PCC to express concern at the new procedures that have been decided unilaterally by the Police

h. Cost of Living Crisis

Members to discuss future budgets and grants.

i. Food Extra – Review

Members are asked to review the success of the pilot Flitwick Food Extra events held over the summer and consider if the Council wishes to continue with this partnership to deliver future events.

10. ITEMS FOR INFORMATION

a. Marketing & Communications Forward Promotional Plan

Members are asked to note the Marketing & Communications Forward Promotional Plan circulated.

b. Financial Reports

Members are asked to note the budget for Community Committee circulated.

- Burial Ground 4069/301 – Overspend for purchase of vault not accrued at 2021/22 year end.

c. Delivery Plan & Committee Priorities

- i) Members are asked to note the Delivery Plan for Community Services.
- ii) Members are asked to note the consolidated list of Committee priorities.

d. The Hub RCF Application Update

Members are asked to note The Hub RCF application 2021/22.

The project is now complete with a remaining balance of £3,454.00.

The Community Services Manager has requested the remaining balance be returned to the RCF budget.

e. **Officers Updates Report**

Members to receive an update from Officers.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a – Manor Park Heritage Works Tender Update

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.