



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 21/06/2022- 436

16TH June 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 21st June 2022 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWMwMmQ5NjUtMzMxMi00YTQxLTg4ZjltN2FhMTZINzg2MjNm%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

None.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to approve the minutes of the Planning Committee meeting held on **Tuesday 10th May 2022**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider resolutions and recommendations of the Planning Committee meeting held on **Tuesday 10th May 2022**, this meeting was held at the Rufus Centre.
- c. For Members to approve the minutes of the Annual Statutory Meeting held, on **Tuesday 17th May 2022**, this meeting was held at the Rufus Centre.
- d. For Members to receive and consider **resolutions and recommendations** of the Personnel Committee Meeting, held on **Tuesday 24th May 2022**, this meeting was held at The Rufus Centre **(this item will be moved to Exempt)**.
- e. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 7^h June 2022**, this meeting is held at The Rufus Centre.
- f. For Members to receive and consider **resolutions and recommendations** of the Business Improvement & Development Board Meeting, held on **Thursday 16^h June 2022**, this meeting is held at The Rufus Centre.

9. **MATTERS ARISING**

- a. Minutes of the Annual Statutory Meeting held on Tuesday 17th May 2022.

- b. Members to receive any updates from Officers.

10. ITEMS FOR CONSIDERATION

a. Rolling Capital Fund (RCF) Applications

Members are asked to approve the following Committee applications to the RCF:

- i) Corporate Services – Heritage Website Proposal - £3,800.
- ii) Business Services – Room 20 Office Refurbishment - £4,920.
- iii) Community Services – Ditch and Bund works to secure the boundary of the Maulden Road Country Park site approx. 1100m - £4,900.

A copy of the current balance and project allocations for the RCF 2022-2023 has been circulated with the applications above listed as pending.

b. BATPC Membership

Members are asked to discuss the benefits received from being members of BATPC.

c. Year End Accounts

- i) To receive and approve the Financial Statements for 2021/22
- ii) To receive and approve the Governance Statement 2021/22
- iii) To receive and approve the Annual Return 2021/22
- iv) For Members to receive and consider the final Interim Audit Report for year-end 31st March 2022

d. Revised Calendar of Meetings

Members are asked to approve the revised calendar of meetings considering the new Committee structure.

e. Appointment to Committees - Corporate Services

From the Annual Statutory meeting 17th May 2022, Councillors Platt, Shaw and Earles have requested that they be considered for membership of the Corporate Services Committee. There will be a written ballot to determine the membership as there are currently only two vacancies on the Committee.

f. Environmental Audit

Members are asked to consider the quotations circulated for the Environmental Audit and note that the funding from this will be from Rolling Capital Fund (RCF).

**g. Planning Application - CB/18/01969/OUT
Land between Brogborough, Lidlington and Marston Moretaine**

Members are asked to consider this planning application. A report from the Planning Improvement Working Group is circulated with this agenda.

Outline Application: development for up to 5,000 new homes specialist residential accommodation, up to 30ha of employment land, retail, community, open spaces, leisure and sport uses, hotel uses, four lower schools, two middle schools, one upper school, woodland planting, waterbodies and waterway links, ecological areas, accesses, cycle and pedestrian routes, supporting infrastructure, ground remodelling, landscaping and demolition works.

h. **Planning Application - CB/22/01575/OUT**
Land South of Church Road, Flitwick, Bedfordshire

Members are asked to consider this planning application. A report from the Planning Improvement Working Group is circulated with this agenda.

Outline Application: Development of a 162-unit Integrated Retirement Community (IRC) providing Extra Care housing (Class C2) including 30% affordable housing in the form of 29 bungalows and 20 apartments and a 66-bed Care Home with ancillary community and service space, garden and leisure areas, car parking, circulation space, internal access ways, principal access, and ancillary landscaping. Access only, all other matters reserved.

i. **Election of Members to the Heritage Website Working Group & the ALC**

For members to consider the circulated report.

j. **Crime and Disorder Audit**

Members are asked to adopt the circulated crime audit document.

11. **ITEMS FOR INFORMATION**

a. **Briefing notes on Biodiversity Net Gain and the Levelling Up Bill**

Members are asked to note the Briefing notes circulated with this agenda. These have been provided by Andrea Pellegram Ltd who provided the recent Planning Training sessions.

b. **Joint Committee**

Members are asked to note that the first pilot meeting of Flitwick Joint Committee took place on 14th June. Presentations given at the meeting from both Councils have been circulated in the supporting papers.

It was a positive meeting with the following action points:

- FTC to share residents survey outcomes, the Council's presentation slides and Annual Assembly presentation
- CBC to review FTC's suggested topics with a view to making suggestions of areas where collaboration can deliver positive outcomes
- Both Councils to review each other's priorities informally before next meeting
- CBC to share residents survey outcomes once the consultation completes in September with a view to triangulate both survey outcomes with the LGA survey results

Next steps: hold a second meeting in approximately 6-8 weeks' time, continuing with the pilot and deciding what priorities can be looked at jointly to benefit Flitwick residents which fit in with both Council's strategies.

c. **Planning - Officer Delegated Decisions**

Members are asked to note the Planning Responses Delegated Decisions.

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

8b. Minutes & Recommendations of Meetings

13a. Youth Provision

13b. Personnel Update

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.