



## FLITWICK TOWN COUNCIL

Ref: Agenda/Community-07/06/2022- 82

31<sup>st</sup> May 2022

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 7<sup>th</sup> June 2022 at The Rufus**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Badham, Toinko, Dann, Lutley, Thompson, Chacko, Earles, Meredith-Shaw

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

#### 4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this **Teams meeting**:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZjFkNDA0MGItN2I5My00YTgxLThkMTgtNGJjNDcyM2ZmN2Q4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%220id%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjFkNDA0MGItN2I5My00YTgxLThkMTgtNGJjNDcyM2ZmN2Q4%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%220id%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

#### 5. **INVITED SPEAKER**

PC Lyndsey Dagley has been invited to advise Members of Community Policing priorities within Flitwick.

Q&A opportunity for Members.

#### 6. **MEMBERS QUESTIONS**

To receive questions from members.

#### 7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 3<sup>rd</sup> May 2022.

#### 8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 3<sup>rd</sup> May 2022.

#### 9. **ITEMS FOR CONSIDERATION**

##### a. **Barclays Square**

At the May Community Services Meeting, Members discussed feedback from the residents survey in relation to Barclays Square and made the following resolution.

*'It was **RESOLVED** for Officers to investigate options to develop the area outside Barclays Bank including looking at benches, bins, pop up coffee stalls, notice boards etc.'*

Members to consider options previously circulated. Options relating to a coffee van will be presented at a future meeting.

##### b. **Allotment Fees**

Members to consider additional information requested from Members in relation to the allotment fee review.

##### c. **Maulden Road Boundary**

Members to consider a quotation to secure the boundary of land at Maulden Road.

d. **Biodiversity Statement**

Members to adopt the biodiversity statement.

e. **Environmental Audit**

Members are asked to consider quotations received to conduct an Environmental Audit. With recommendations to be made to Council.

Quotations are attached to this agenda as follows:

Quotation 1	£9,950
Quotation 2	£5,600
Quotation 3	Declined to quote

10. **ITEMS FOR INFORMATION**

a. **Marketing & Communications Plan**

Members are asked to note the status of actions for the Marketing & Communications Plan.

b. **Marketing & Communications Forward Promotional Plan**

Members are asked to note the Marketing & Communications Forward Promotional Plan circulated.

c. **Financial Reports**

Members are asked to note the Financial Reports for Community Committee circulated.

d. **Delivery Plan & Committee Priorities**

- i) Members are asked to note the Delivery Plan for Community Services.
- ii) Members are asked to note the consolidated list of Committee priorities.

e. **Officers Update**

Members to note the Officers update.

f. **Gumbles**

Members to note that Gumbles Children's Fun Zone will be attending the Millennium Park from 23<sup>rd</sup> August – 30<sup>th</sup> August 2022. The open days will be from 25<sup>th</sup> August – 29<sup>th</sup> August 2022. SAG has been obtained.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

**12a – Millennium Park**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.