



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 19/04/2022- 434

14TH April 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 19th April 2022 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODgwMGJhZGQtNDE3Mi00YWRhLTg5ODctZmRhOWVhZTE2ODNm%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 15th March 2022**, this meeting was held at the Rufus Centre.
- b. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Tuesday 29th March 2022**, this meeting was held at The Rufus Centre.
- c. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 12th April 2022**, this meeting was held at The Rufus Centre.
- d. Members are asked to note the Planning Committee decisions on 29th March.

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 15th March 2022.
- b. Members to receive any updates from Officers:

10. **ITEMS FOR CONSIDERATION**

a. **Rolling Capital Fund (RCF) Applications**

- (i) RCF Summary - A copy of the current balance and project allocations for the RCF 2022-2023 has been circulated for Members to note.
- (ii) Members are asked to approve the £225 overspend for the Wildflowers RCF project.
The overspend could not be covered in the revenue budget because the bill was on a single invoice, and this cannot be separated into more than one code.

- (iii) Members are asked to approve the £625 overspend for the Christmas Lights RCF project. A supporting paper has been circulated giving full details.

b. Planning Application – Land to rear of Hilldene Close CB/22/00571/VOC

Members are asked to consider the following application for Land to the rear of Hilldene Close, Flitwick, Beds, MK45 1AQ –

Variation of condition number 25 of planning permission CB/15/04675/FULL (Demolition of three residential units and the erection of 56 (dwellings comprising 15 no. 3 bed houses, 1 no. 4 bed house, 18 no. 1 bed flats and 18 no. 2 bed flats and 4 no. studios), pumping station, access, boundary fence and associated works.) Variation sought to move Block B.

c. Corporate Risk Management Scheme

Members are asked to review the revised Corporate Risk Register circulated.

d. Scheme of Delegations Review

Members are asked to consider the suggestions set out following a review of the Scheme of Delegations to adjust the Council's Committee Structure and alter the Terms of References for Committees accordingly. See supporting reports for more details.

Report 1 Planning

Report 2 Business Corporate and Community Services.

e. Standing Orders for Contracts - Review

Members are asked to adopt the Standing Orders for Contracts document circulated which highlights revisions suggested from the Business Services Committee in blue font.

11. ITEMS FOR INFORMATION

a. Councillor Attendance 2021-2022

Members are asked to note the Councillor Attendance Record 2021-2022.

b. Public Consultation – Proposed Residential Development at Land Off Steppingley Road

Members are asked to note the circulated copy of an email received and a leaflet relating to Land Off Steppingley Road. Members were sent a copy of this information by email on 6th April 2022.

c. Neighbourhood Pan Working Group

For members to receive a report from the Neighbourhood Working Group.

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

13. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

No items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.