



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-03/05/2022- 81

26th April 2022

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 3rd May 2022 at The Rufus**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Thompson, Toinko, Dann, Lutley, Badham, Chacko, Platt, Earles

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmFhNDdIN2YtNGYxMy00YjgzLWExMTQtOTFhZDYxZGVkYmE3%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. INVITED SPEAKER

No speaker.

6. MEMBERS QUESTIONS

To receive questions from members.

7. MINUTES

- a. For Members to receive and adopt the minutes of the Community Services meeting held 12th April 2022.

8. MATTERS ARISING

- a. Minutes of the Community Services Committee Meeting 12th April 2022.

9. ITEMS FOR CONSIDERATION

a. Fee's Comparison

Member to consider a report from the Environmental Services Manager and discuss proposed fees for Football Pitch hire and Burials for 2023/24 and allotment rents for 2024/25.

b. Country Park

At the April Community Services Meeting, Members deferred the Country Park item to allow Members the opportunity to give feedback to be included as part of the priorities for the proposed Country Park. A list of priorities including suggestions from Members has been circulated with the agenda.

Members to consider the following recommendations.

- 1) To approve the method of producing a design brief and delivering the design as described within this report.
- 2) To consider the design proposals to be included within the design brief, as listed within the supporting paperwork.
- 3) To proceed with discussions with a local agency to produce a quote based on the approved design brief. If necessary, to seek additional quotes in the event that the local agency's quote is greater than £5,000.
- 4) To consider an alternative name for the site other than Country Park.

c. **Recycling Scheme**

Members to consider a request for Officers to investigate the Council becoming a Tetracycle public drop off point.

d. **Weed Spraying**

Members are asked to consider a request from Councillor BM Shaw to discuss weed spraying around lamp columns and street signs in Flitwick. Councillor Shaw would like the Committee to consider how they might influence CBC on looking at alternatives to this practice.

e. **Barclays Square**

Members to consider feedback received from the annual survey in relation to Barclays square.

10. **ITEMS FOR INFORMATION**

a. **Marketing & Communications Plan 2022-23**

Members are asked to note the status of actions for the Marketing & Communications Plan.

b. **Marketing & Communications Forward Plan**

Members are asked to note the Marketing & Communications Forward Plan circulated.

c. **Financial Reports**

Members are asked to note the budget for Community Committee circulated.

d. **Delivery Plan & Committee Priorities**

- i) Members are asked to note the Delivery Plan for Community Services.
- ii) Members are asked to note the consolidated list of Committee priorities.

e. **Officers Update**

Members to note the Officer Update report.

f. **Section 106**

Members to note the updated available section 106 funds.

g. **Manor Park – Parkland Management Plan Progress Report**

Members to note the progress report for the Manor Park Parkland Management Plan.

h. **Resident Driven Projects**

Members to receive a verbal update from Officers.

i. **Public Art Proposal**

Members to note that Cllr Badham is preparing a brief that will go out to potential consultants as soon as possible.

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a – 4YP Youth Service Report

12b – Flitwick Youth Provision

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.