



FLITWICK TOWN COUNCIL

Ref: Agenda/Council- 15/03/2022- 433

10TH March 2022

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 15th March 2022 at The Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODgwMGJhZGQtNDE3Mi00YWRhLTg5ODctZmRhOWVhZTE2ODNm%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 15th February 2022**, this meeting was held at the Rufus Centre and via virtual access.
- b. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Thursday 17th February 2022**, this meeting was held at The Rufus Centre and via virtual access.
- c. For Members to receive and consider **resolutions and recommendations** of the Personnel Committee Meeting, held on **Tuesday 22nd February 2022**, this meeting was held at The Rufus Centre and via virtual access (**Chairman will move this item to Exempt**).
- d. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 1st March 2022**, this meeting is held at The Rufus Centre and via virtual access.
- e. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Tuesday 8th March 2022**, this meeting was held at The Rufus Centre and via virtual access.
- f. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Thursday 10th March 2022**, this meeting is held at The Rufus Centre and via virtual access.
- g. Members are asked to note the Planning Committee decisions from 17th February and 8th March.

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 15th February 2022.
- b. Members to receive any updates from Officers.

10. **ITEMS FOR CONSIDERATION**

a. **Councillor Vacancies – Co-option**

Members are asked to consider the circulated report prepared by the Chairman and consider the recommendations presented.

b. **Corporate Risk Management Scheme**

Members are asked to review the Corporate Risk Register circulated.

c. **Fuel Card – Public Realm Team**

Members to consider a report from the Environmental Services Officer and consider recommendations within the report.

d. **Financial Regulations**

Members are asked to review the Council's Financial Regulations.

e. **Rural Match Funding**

Members are asked to consider options from Community Services and Planning relating to the Rural Match Funding. Business Services and Corporate Services did not put ideas forward.

f. **Planning Application – 2 High Street**

Members are asked to consider the following application for 2 High Street, Flitwick, Beds, MK45 1DS – CB/22/00735/FULL – Erection of 2 no two storey buildings to create 6 self contained flats with associated parking and ancillary works. See supporting papers for full information from CBC.

g. **Rolling Capital Fund (RCF)**

Members are asked to consider the following application to the RCF:

Community Services – £216 contribution to hold a laser light show from the roof of Barclays Bank (with permission) from 22:00 on Thursday 2nd June (£1,900 to be funded from Jubilee Budget).

A copy of the most recent summary is circulated for information.

h. **Joint Committee**

Members are asked to note the circulated update report on the Joint Committee and consider the recommendations presented.

11. **ITEMS FOR INFORMATION**

a. **Land Off Church Road, Flitwick**

Members are asked to formally note a copy of recent correspondence regarding a proposal for development for an elderly persons housing scheme (Class C2). The letter sets out changes to the original proposal based on feedback from public consultation and information on this can be found via www.flitwick-grange.co.uk.

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

13a Minutes & Recommendations of Meetings – for consideration

13b Responsible Finance Officer – for consideration

13c Car Park Use Request – for consideration

13d Local Organisation Lease – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.