



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-01/03/2022- 79

22nd February 2022

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 1st March 2022 at The Rufus**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Thompson, Toinko, Dann, Lutley, Badham, Chacko, Platt, Earles

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmFhNDdlN2YtNGYxMy00YjgzLWExMTQtOTFhZDYxZGVkYmE3%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 1st February 2022.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 1st February 2022.

9. **ITEMS FOR CONSIDERATION**

a. **Rural Match Funding – Integrated Programme 2022-23**

Members will have received correspondence and information on the application process for the Highways Improvement Scheme 2022. Members are asked to consider any schemes they may wish to put forward. Any proposed schemes will have to be match funded with a 50% contribution from the Town Council.

This item was discussed at Council on 18th January, and it was agreed after discussion, that each Committee should discuss this opportunity in line with their priorities as the deadline was not until 8th April.

b. **Lockdown Car Show – Resident Request**

Members to consider a request from the organiser of the Flitwick Lockdown Car Show for use of Millennium Park and the area out the front of Barclays Bank on Sunday 21st August 2022 – Appendix 001

At a Town Council meeting in February, it was resolved to allow Street Food Heroes to hold an event on Millennium Park one Sunday a month from May to September. Street Food Heroes will be attending on Sunday 21st August, as agreed with The Community Services Manager and Lockdown Car Show organiser. The Lockdown Car Show organiser requests permission to place Street Food Heroes on the hard standing area within Millennium Park for the duration of the event.

The Lockdown Car Show has the addition of a 'push kart' race this year. Residents are encouraged to build their own push karts that would be raced on the day. The organiser of the Lockdown Car Show is working with CBC to secure a road closure on Dunstable Road and/or Temple Way. At this time an application has been submitted but not completed.

The organiser of the Lockdown Car Show has informed FTC that a SAG application for the event has been submitted, week commencing 14th February. SAG have confirmed the organiser of the Lockdown Car Show has contacted the SAG team; SAG await a formal application for approval with all supporting paper. SAG approval cannot be guaranteed until all paperwork has been submitted and approved.

10. ITEMS FOR INFORMATION

a. Marketing & Communications Plan 2021-22

Members are asked to note the status of actions for the Marketing & Communications Plan.

b. Marketing & Communications Forward Plan

Members are asked to note the Marketing & Communications Forward Plan circulated.

c. Greensand Heritage Tree Post

Members were advised previously that a charity called 'The Tree Register' who along with the Greensand Country project are working to record and create a Heritage Tree Trail within the Greensand Country area. The trail will include a survey of notable trees and 10 waymark posts, one of which will be located within the Manor Park. The proof for the Heritage Post is attached. A date of installation is yet to be confirmed.

d. Budget

Members are asked to note the budget for Community Committee circulated.

e. Delivery Plan & Committee Priorities

i) Members are asked to note the Delivery Plan for Community Services.

ii) Members are asked to note the consolidated list of Committee priorities.

f. Officers Update

Members to receive an update from Officers.

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

The Queens Platinum Jubilee – Thursday 2nd June – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.