



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-07/12/2021- 76

30th November 2021

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 7th December 2021 at The Rufus**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Thompson, Toinko, Dann, Lutley, Badham, Chacko, Platt, Earles

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWU0OTNmZmYtNDFkYS00ZDYzLTk4YWU0tNTEyNDFkMGUzYzQ3%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Nick Shaw – Station Interchange Project Manager

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 2nd November 2021.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 2nd November 2021.

9. **ITEMS FOR CONSIDERATION**

a. **Resident Driven Projects**

Members to consider a report from Officers.

b. **Community Event 2022**

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

c. **Ice Cream Van Permit – Millennium Park**

Members to receive a report from the Community Services Manager.

d. **Metal Detecting**

Members are asked to consider a request for metal detecting at Manor Park. (See supporting paperwork)

The Environmental Services Manager has been in contact with Natural England to find out the rules around metal detecting the land and received the following response;

The rules relating to your HLS agreement are stated below and the text will apply to all land within the registered park. I would be unlikely to agree to it in writing without a good reason.

“Do not carry out or permit metal detecting or archaeological fieldwork on any of the archaeological sites on your holding identified in your Farm Environment Plan, unless agreed with your Natural England adviser in writing. In some cases, a derogation will also be required”

Any rules outside of the agreement that may apply to the historic features on the site are outside of my remit and should be checked with the county archaeologist in the first instance.

e. Manor Park Electric Gates

Members to consider a service contract for the Manor Park gates. Options presented within the supporting document.

f. Community Services Budget 2022-23

Members are asked to consider the proposed Community Services Budget for 2022-23 circulated and suggest any amendments/additional items. The final proposed budget will be considered at the January Council meeting.

g. Hub Car Park

Members to receive a report from the Environmental Services Manager and consider recommendations within the report.

h. Community Services Priorities for 2022/23

Members are asked to consider shortlisting five key priorities for the Committee to take forward for development as projects into 2022/23.

10. ITEMS FOR INFORMATION

a. Marketing & Communications Plan 2021-22

Members are asked to note the status of actions for the Marketing & Communications Plan.

b. Marketing & Communications Forward Plan

Members are asked to note the Marketing & Communications Forward Plan circulated.

c. Manor Park

1. Members to note that the planning application has now been submitted for the heritage works within Manor Park.
2. Funding from Natural England has been approved for the creation of the Parkland Management Plan. The tender process is underway and expect them to be returned in January.

d. Public Realm Supervisors Report

Members to note the Public Realm Supervisors report.

e. Events 2022

Members to note event dates 2022.

f. **Budget**

Members to note the budget.

g. **Station Road Mast**

Works to upgrade the mast have commenced at Station Road allotment site. Phase 1 has been completed, phase 2 is due to start on 13th December for 2 days and phase 3 will commence on 10th January 2022. Works are due to be completed by 28th January 2022.

h. **Section 106**

Members to note that £10,331.62 has been secured for the installation of a new youth shelter, benches, and bins at Millennium Park. The remaining cost of the project has been funded by the Police Crime Commissioner and money raised at the Skate Competition. The anticipated installation date for the benches and bins is end of January 2022, the youth shelter will be installed February 2022.

i. **Green Wheel**

Members are asked to note that the Greensand Trust and Bedfordshire Rural Communities Charity have been jointly commissioned by Central Bedfordshire Council to develop a series of new Green Wheel 'Masterplans' including a Green Wheel for Ampthill and Flitwick.

Green Wheels create a long-term vision for linking publicly accessible routes and green spaces around communities. These paths create a 'rim' which is supported by 'spokes' of paths leading from the towns and villages out to the circular 'rim' and beyond. The wheels are said to be 'green' due to their natural setting and because they promote trips using healthy sustainable transport. Ultimately each green wheel should be available to walkers and cyclists, while also providing links to the wider bridleway network for horse riders. As well as improving public access, the green wheels also protect, manage and enhance biodiversity, landscape and heritage. Where possible, they also create new habitats, landscape and accessible green spaces.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a - Skate Park Community Resolution Order – Update

12b – Youth Provision Tender

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.