



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-04/01/2022- 77

22nd December 2021

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 4th January 2022 at the Rufus Centre**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Thompson, Toinko, Dann, Lutley, Badham, Chacko, Platt, Earles

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmFhNDdIN2YtNGYxMy00YjgzLWExMTQtOTFhZDYxZGVkYmE3%40thread.v2/0?context=%7b%22id%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

None.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 7th December 2021.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 7th December 2021.

9. **ITEMS FOR CONSIDERATION**

a. **Proposed Budget 2022/23**

Members are asked to consider the proposed Budget for 2022-23 circulated and suggest any amendments/additional items. The final proposed budget will be considered at the January Council meeting.

b. **Late Grant Application**

Members are asked to consider a late grant application from Flitwick & District Heritage Group.

c. **Queens Green Canopy**

Members to consider the attached report and proposed sites for the Queens Green Canopy.

d. **Family Fun Day**

Members are asked to consider changing the date of the Flitwick Family Fun Day due to a clash of dates with Ampthill Rocks.

10. ITEMS FOR INFORMATION

a. Marketing & Communications Plan 2021-22

Members are asked to note the status of actions for the Marketing & Communications Plan.

b. Marketing & Communications Forward Plan

Members are asked to note the Marketing & Communications Forward Plan circulated.

c. Budget

Members to note the budget.

d. Flitwick Manor Park – Stewardship Payments

Members to note.

Flitwick Town Council currently receives an income from the Rural Payments Agency (RPA) under a Higher Level Stewardship Agreement with Natural England. The current 10-year HLS Agreement for Manor Park is due to end October 2022.

From 2024 the stewardship schemes are changing and it is anticipated that we will need to apply for a Countryside Stewardship Agreement.

Natural England recently conducted a site visit of Manor Park to assess performance and standards against the current HLS Agreement and Parkland Management Plan. Initial feedback is that management of the site has continued to improve and meets the requirements of the agreement.

Natural England has therefore advised that it will be making recommendation to the RPA for a 12 month continuation of the current stewardship payments. This extension allows time for the new Parkland Management Plan to be prepared in readiness to apply for one of the new Countryside Stewardship schemes.

e. Metal Detecting at Flitwick Manor Park

Members to note that following correspondence between our Natural England Adviser and the County Archaeologist, the request for metal detecting at Manor Park has been declined. The resident that requested permission has been informed.

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a – Contracts – A Parkland Management Plan for Flitwick Manor Park

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.