



FLITWICK TOWN COUNCIL

Ref: Agenda/Council-16/11/2021- 429

11th November 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 16th November 2021 at The Rufus Centre**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTM4MGQzYjMtZjc4Yi00MTVhLTgxNDItNTVmZig1MmUzM2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 19th October 2021**, this meeting was held at The Rufus Centre and via virtual access.
- b. For Members to receive and consider **resolutions and recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 26th October 2021**, this meeting was held at The Rufus Centre and via virtual access.
- c. For Members to receive and consider **resolutions and recommendations** of the Planning Committee Meeting, held on **Thursday 28th October 2021**, this meeting was held at The Rufus Centre and via virtual access.
- d. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 2nd November 2021**, this meeting was held at The Rufus Centre and via virtual access.
- e. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Thursday 11th November 2021**, this meeting was held at The Rufus Centre and via virtual access.
- f. Members are asked to note the Planning Committee decisions from 28th October 2021.

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 19th October 2021.

10. ITEMS FOR CONSIDERATION

a. Fees and the Reigate Agreement

Members are asked to approve the recommendations in the Officers report (attached).

b. Rolling Capital Fund Applications

Members are asked to approve the following Committee application to the Rolling Capital Fund:

i) Corporate Services – to purchase classic aluminium noticeboards at proposed locations at a cost of £620+VAT (Option B presented)

c. Youth Provision 2022

Members are asked to consider the information and recommendation within the report circulated by the Community Services Manager relating to providing youth provision within Flitwick.

d. Calendar of Meetings 2022

Members are asked to consider the proposed meeting dates for 2022 (attached).

e. Lightshow – Barclays Bank

A resident is seeking permission to hold a laser lightshow from the roof of Barclays Bank. The Community Services Manager to give a verbal report.

11. ITEMS FOR INFORMATION

a. Access Gate to Flitwick Railway Station

Following up on an action raised at Ward Members reports, Council meeting 21st September 2021 where the Town Clerk was asked to write a letter of concern regarding the closure of the road access gate to Flitwick Railway Station. A response was received on the 27th October 2021, (attached).

b. Benchmarking Survey Central Bedfordshire Council

Central Bedfordshire Council will be carrying out a refresh of the benchmarking studies carried out in 2018. The refresh is part of the same contract and will provide Central Bedfordshire Council and Flitwick Town Council with a before and after covid view of how the Town centre has adapted. A Survey will be published in November 2021 and attached a copy of the survey questions.

c. Barclays Building Purchase

Members are asked to note the costs to date for the Barclays Building purchase detailed in the report circulated.

d. Steppingley Road Land Sale

Members to receive a verbal update regarding the sale of Steppingley Road land.

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

13a Staff – Christmas Celebration – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.