



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-02/11/2021- 75

26th October 2021

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 2nd November 2021 at The Rufus Centre**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Thompson, Toinko, Dann, Lutley, Badham, Chacko, Platt, Earles

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTI1OWU3ODQtOTRhNi00ZTgzLTk4Y2ltM2NkMjFkZjUxNTY0%40tthread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTI1OWU3ODQtOTRhNi00ZTgzLTk4Y2ltM2NkMjFkZjUxNTY0%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Bedfordshire Police and Crime Commissioner, Mr Festus Akinbusoye.

6. **MEMBERS QUESTIONS**

To receive questions from members.

7. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 5th October 2021.

8. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 5th October 2021.

9. **ITEMS FOR CONSIDERATION**

a. **Green Spaces Engagement Results**

Members to consider the results from the Green Spaces Engagement survey.

b. **Flag Flying Policy**

Members to review the Flag Flying Policy and include updated guidance from Central Government published on the 25th May 2021 to include flying of the Union flag all year around.

c. **Event Booking Protocol**

Members to note amendments to the document and adopt as a final version.

d. **Environmental Policy – Environmental Action Plan & the Delivery Plan**

Members are asked to consider and feedback into the draft Environmental Policy & Environmental Action Plan.

The Town Councils Delivery Plan highlights the following areas relating to the Community Services Committee.

- Initiate an environmental audit of FTC activities and operations.

- Create a Council Environmental and Sustainability Policy to reduce our adverse impact on climate change and environmental issues.
- Consider ways to reduce consumption, improve re-use and increase re-cycling.
- Do all we can to preserve the natural environment, parkland, biodiversity and important landscapes. Initiate wildflower and tree-planting, while also seeking to develop additional wildlife areas and community gardens.
- Produce a Biodiversity Statement to define how the Council will meet its statutory obligation.
- Progress improvements under the Manor Park Historic Parkland Project
- Raise the standard of the public realm by tackling litter, fouling, graffiti and neglected or aesthetically displeasing

e. Amphill & Flitwick Good Neighbour Scheme Request

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

f. Skate Competition 2022

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

g. Family Fun Day 2022

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

10. ITEMS FOR INFORMATION

a. Country Park

The Country Park was discussed at a recent SMT meeting and further discussions have taken place with CBC. There is currently £7,106.89 remaining from phase 1 of the Green Infrastructure funding (previously secured for the Country Park) and £274,728 remaining from phase 2. Officers are working on a specification to submit to individual contractors who will be asked to provide quotations for the design of the Country Park (to be funded using the Green Infrastructure money).

b. Marketing & Communications Plan 2021-22

Members are asked to note the status of actions for the Marketing & Communications Plan for Community Services.

c. Marketing & Communications Forward Plan

Members are asked to note the Marketing & Communications Forward Plan circulated for Community Services.

d. Community Services Manager Report

Members to receive a report from the Community Services Manager

11. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.

12a Signpost

Members are asked to note the Community Services Manager has been working with Signpost to help facilitate the return of face to face, victim support meetings.

Signpost will be accessing The Rufus Centre to offer one to one victim support meetings for local residents.

12b 4YP Report

Members are asked to note the 4YP update report.