



## FLITWICK TOWN COUNCIL

Ref: Agenda/Council-21/09/2021- 427

16<sup>th</sup> September 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 21<sup>st</sup> September 2021 at The Rufus Centre**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards  
Central Bedfordshire Council

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Nzc0YjJlZWltMWE1Ny00ODMwLWl2OGltMjg2MmUxODcxNWY2%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Nzc0YjJlZWltMWE1Ny00ODMwLWl2OGltMjg2MmUxODcxNWY2%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

6. **INVITED SPEAKER**

None.

7. **MEMBERS QUESTIONS**

To receive questions from members.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 20<sup>th</sup> July 2021**, at the Rufus Centre and via virtual access.
- b. For Members to receive and adopt the minutes of the Extra Ordinary Town Council Meeting, held on **Tuesday 3<sup>rd</sup> August 2021**, at the Rufus Centre and via virtual access.
- c. For Members to receive and consider **resolutions and recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 27<sup>th</sup> July 2021**, this meeting was held at The Rufus Centre and via virtual access.
- d. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 3<sup>rd</sup> August 2021**, this meeting was held at The Rufus Centre and via virtual access.
- e. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Thursday 5<sup>th</sup> August 2021**, this meeting was held at The Rufus Centre and via virtual access.
- f. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Thursday 12<sup>th</sup> August 2021**, this meeting was held at The Rufus Centre and via virtual access.
- g. For Members to receive and consider **resolutions and recommendations** of the Corporate Services Committee Meeting, held at The Rufus Centre and on **Tuesday 24<sup>th</sup> August 2021**, this meeting is held via virtual access.

- h. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Thursday 26<sup>th</sup> August 2021**, this meeting is held at The Rufus Centre and via virtual access.
- i. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 7<sup>th</sup> September 2021**, this meeting was held at The Rufus Centre and via virtual access.
- j. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Tuesday 14<sup>th</sup> September 2021**, this meeting was held at The Rufus Centre and via virtual access.
- k. For Members to receive and consider **resolutions and recommendations** of the Planning Services Committee Meeting, held on **Thursday 16<sup>th</sup> September 2021**, this meeting is held at The Rufus Centre and via virtual access.
- l. Members are asked to note the Planning Committee decisions from 5<sup>th</sup> and 26<sup>th</sup> August, and 16<sup>th</sup> September 2021.

9. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 20<sup>th</sup> July 2021.
- b. Minutes of the Extra Ordinary Town Council Meeting held on Tuesday 3<sup>rd</sup> August 2021.
- c. Members to receive any updates from Officers.

10. **ITEMS FOR CONSIDERATION**

a. **Standing Orders**

Members are asked to adopt the Standing Orders circulated.

b. **Rolling Capital Fund (RCF) Applications**

Members are asked to approve the following Committee applications to the RCF:

- i) Community Services – to accept quote A (£858) to clean the War Memorial.
- ii) Business Services - Tenant Offices Refurbishment – former CBC Offices plus rooms 20 and 22 – approval of up to £16,000 (recommended delegated authority to the Town Clerk).

A copy of the current balance and project allocations for the RCF 2021-2022 has been circulated with the two applications above listed.

c. **Joint Committee**

Members are asked to consider the information circulated from CBC regarding Joint Committees.

d. **Pre-Application Discussions**

Members are asked to consider meeting informally with a developer for pre-application discussions about land at Maulden Road that is outside the Local Plan. More information about the company's proposal can be found in the supporting papers.

e. **Civic Reception**

Members are asked to note that Members of Business Services Committee have discussed the idea of hosting a Civic Reception at the Rufus Centre on 16<sup>th</sup> October to thank volunteers for their assistance during the pandemic. The event will be by invitation only.

Members are asked to consider which budget the expenditure (approximately up to £1,275) for this event will come from – see attached costs. Options include the RCF, community events or Town Mayor's Allowance.

f. **Community Governance Review**

Members are asked to consider and respond to correspondence from CBC reference a Community Governance Review – see supporting papers.

g. **Kingsmoor Lower School – Consultation**

Members are asked to respond to a Statutory Consultation regarding a proposed change of age range for the school from 3-9 to 2-9 years  
[Schools - public notices - Proposed change of age range – Kingsmoor Lower School, Flitwick | Central Bedfordshire Council](#)

11. **ITEMS FOR INFORMATION**

a. **Rural Market Towns Group**

Members are asked to note that since signing up to the free trial period for the Rural Market Towns Group, members of the SMT have attended seminars and received news bulletins and the team do not feel it is worthwhile to subscribe as a paid member of the Group. The sessions were not relevant to the Council's services and the team do not think it is worth paying for.

b. **Maulden Neighbourhood Plan Consultation**

Members are asked to note the information circulated for the Maulden Neighbourhood Plan Consultation and consider the deadline for comments is 27<sup>th</sup> September.

c. **Temporary Closure – (Flitwick: Footpath No 18)**

For members to note.

12. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**13. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

13a) Land Proposal – for consideration.

13b) Steppingley Road Land

13c) Decision Update & Barclays Bank Documents

13d) Community Safety Plan – for consideration

13e) Valuation cost – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.