



## FLITWICK TOWN COUNCIL

Ref: Agenda/Business-12/08/2021- 119

5<sup>th</sup> August 2021

Dear Sir/Madam

Members are hereby summoned to the **Business Services Committee meeting** that will take place on **Thursday 12<sup>th</sup> August 2021 at The Rufus Centre**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Committee Members: Councillors Snape, Blazeby, Mackey, Lutley, Gleave, Badham, Williams, Earles

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

(a) Disclosable Pecuniary interests in any agenda item.

(b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

#### **4. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Click the link below to join this Teams meeting:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjU0NWNjMDctZWE4ZC00OWRhLWlzNjUtMGQ0ODE0NGQzZWFI%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjU0NWNjMDctZWE4ZC00OWRhLWlzNjUtMGQ0ODE0NGQzZWFI%40thread.v2/0?context=%7b%22Tid%22%3a%2240e995ae-789a-4e33-95b3-c51501ea6c4a%22%2c%22Oid%22%3a%221a1e83d2-fc3d-46f4-92bc-b4407aca52d1%22%7d)

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

#### **5. INVITED SPEAKER**

#### **6. MEMBERS QUESTIONS**

To receive questions from members.

#### **7. MINUTES**

- a. For Members to receive and adopt the Minutes of the Business Services Committee held on 8<sup>th</sup> July 2021

#### **8. MATTERS ARISING**

- a. Minutes of the Business Services Committee 8<sup>th</sup> July 2021.
- b. Officers Update (to be taken under Exempt).

#### **9. ITEMS FOR CONSIDERATION**

##### **a. Refrigerator Purchase**

Members are asked to consider purchasing an additional refrigerator for the kitchen – see circulated report for more details.

##### **b. Signpost/Victim Support**

Members are asked to consider agreement for Signpost/Victim Support to have a room free of charge once a month at the Rufus Centre for their work with victims – see circulated report for full details.

##### **c. Tenant EV Charging Point**

Members are asked to consider agreement for a tenant to install an EV charger point for their car park space which will have a metered supply and be paid for by the tenant.

##### **d. Electric Vehicle Charge points across Central Bedfordshire**

Central Bedfordshire Council will shortly be seeking to procure commercial charge point providers with respect to their own carparks and buildings and on-street residential charging. They are keen to work with Town and Parish council's where possible, to include

their car parks and buildings within the scope of the contracts. CBC see this as being the best way for EV Charge points to be installed in key areas across Central Bedfordshire in a way that minimises both risk and financial outlay, whilst at the same time also limits the future burden of managing and maintaining this infrastructure.

The contractual basis for the agreement will be confirmed through the procurement process. However, based on what has been done elsewhere this will see the provider effectively leasing parking spaces to provide the EV charging points.

Members are asked to approve putting forward two parking spaces at the Rufus Centre as part of this proposed scheme.

**10. ITEMS FOR INFORMATION**

There are no public items for information.

**11. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

**12. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

8b Officers Updates – for information

12a Financial Reports – for information

12b Tenants Notice – for information

12c Occupancy Stats – for information

12d Vaccination Hub – for information

12e Friday Nights @ Rendezvous – for consideration

12f Rufus Steering Group - for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.