



**MINUTES OF THE COMMUNITY SERVICES COMMITTEE MEETING  
HELD ON 24<sup>th</sup> MAY 2021  
AT 7:00 PM VIA VIRTUAL ACCESS**

**Present:**

Cllr Thompson (Chairman)  
Cllr Toinko (Vice chairman)  
Cllr Dann  
Cllr Lutley  
Cllr Badham  
Cllr Chacko  
Cllr Platt (Virtually via Teams)  
Cllr Earles

Susan Eldred – Community Services Manager  
Stacie Lockley – Environmental Services Manager

**837. APOLOGIES FOR ABSENCE**

No apologies received.

**838. DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – None
- (b) Non-Pecuniary interests in any agenda item – None

**839. CHAIRMAN'S ANNOUNCEMENTS**

Cllr Thompson thanked Cllr Badham for all his hard work as chairman of Community Services for the previous year, while also thanking Members for selecting to be on Community Services for the coming year and supporting her in being selected as Chairman.

Cllr Thompson reminded Members this was an Extra Ordinary meeting with only one item on the agenda, a full Community Services Committee meeting would be held next Tuesday, Cllr Thompson encouraged Members to discuss other matters arising at the meeting next week as there would be more time available.

**840. PUBLIC OPEN SESSION**

No members of the public present.

**841. INVITED SPEAKER**

No invited speakers.

**842. MEMBERS QUESTIONS**

No questions from Members.

**843. MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 4<sup>th</sup> May 2021.

Cllr Dann raised that the filing system on SharePoint was confusing and papers were difficult to locate. Cllr Dann offered his time to rename the files, Cllr Dann stated he would email the Town Clerk to discuss this further.

Minutes from the Community Services Committee meeting on Tuesday 4<sup>th</sup> May are accepted as a true record. (Vote – All in favour)

Cllr Snape reminded Members that the Standing Orders state only Councillors in the room were able to vote, Members joining remotely would be able to discuss agenda items but were unable to be included in a vote.

**844. MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 4<sup>th</sup> May 2021.

Cllr Badham was pleased to inform Members that three 'Happy to Chat' benches had been identified. The Environmental Services Manager stated that two benches would be located in Manor Park and one bench would be located on the corner of Dunstable Road, next to Millennium Park.

**845. ITEMS FOR CONSIDERATION**

- a. **Welcome Back Fund**

The Community Services Manager briefly explained the 'Family Fun Day' as stated in the report from supporting papers.

Cllr Badham asked how many local businesses could be accommodated within the Market on the day. The Community Services Manager stated a good number of businesses would be accommodated as CBC had agreed to allow a road closure at the top of Station Road and Kings Road for the event to take place.

Cllr Snape asked if assistants would be needed on the day to help run the event. The Community Services Manager informed Members that support of other FTC staff and Councillors would be needed on the day due to the event being held in various locations and number of hours it would be running for.

Cllr Dann suggested using local volunteers to help with the event on the day. This was something the Community Services Manager would be looking in to.

*(Action – CSM)*

Cllr Thompson asked for regular updates at the Community Services Committee Meetings, should the application be agreed by CBC for the funding to allow the event to go ahead.

It was **RESOLVED** to hold a Family Fun Day in the centre of Flitwick at various locations, on Saturday 14<sup>th</sup> August - subject to the Welcome Back Fund application being successful.

**846. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

No members of the public present

**847. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There were no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.