



## FLITWICK TOWN COUNCIL

Ref: Agenda/Council-16/02/2021- 420

11<sup>th</sup> February 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 16<sup>th</sup> February 2021 via Virtual access**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Distribution: All Town Councillors  
Notice Boards  
Central Bedfordshire Council

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

## 5. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/join/joinmeeting/register/tZMufuyopzotGd1lvHCwqFjxPXvJc2CYfoWV>

After registering, you will receive a confirmation email containing information about joining the meeting.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

## 6. **MEMBERS QUESTIONS**

To receive questions from members.

## 7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 19<sup>th</sup> January 2021**, this meeting was held via virtual access.
- b. For Members to receive and consider **resolutions and recommendations** of the Personnel Committee Meeting, held on **Monday 25<sup>th</sup> January 2021**, this meeting was held via virtual access (**Chairman will move this item to Exempt**).
- c. For Members to receive and consider **resolutions and recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 26<sup>th</sup> January 2021**, this meeting was held via virtual access.
- d. For Members to receive and consider **resolutions and recommendations** of the Planning Committee Meeting, held on **Thursday 28<sup>th</sup> January 2021**, this meeting was held via virtual access.
- e. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 2nd February 2021**, this meeting was held via virtual access.
- f. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Thursday 11<sup>th</sup> February 2021**, this meeting was held via virtual access.
- g. Members are asked to note the Planning Committee decisions from 28<sup>th</sup> January 2021.

## 8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday 19<sup>th</sup> January 2021.
- b. Members to receive any updates from Officers: **Response to the request for a letter to be sent to CBC on the Restrictions Grants** (see supporting papers).

## **9. ITEMS FOR CONSIDERATION**

### **a. Annual Town Meeting**

Members are asked to consider holding an Annual Town Meeting via Zoom in April and to discuss whether there will be a focus on the environment (as per previous arrangements for the 2020 meeting, which was cancelled due to Covid-19).

### **b. Statutory Declaration**

Members are asked to consider agreeing to the submission of a Statutory Declaration to Central Beds Council relating to land at Flitwick Leisure Centre. The supporting papers contain a draft version of the Declaration and a report explaining the background and context of this matter.

### **c. Rural Market Town Group**

Members are asked to consider becoming a member of the Rural Market Town Group.

## **10. ITEMS FOR INFORMATION**

### **a. Planning Approval**

Members are asked to note that the planning application CB/19/01652/FULL for land south of Station Road has been approved with conditions – see supporting papers.

### **b. Councillor Surgeries/Public Enquiries Feedback**

Members are asked to note that there are no further updates since the previous Council meeting.

Councillor Surgeries on Zoom have been arranged for 19<sup>th</sup> February and 24<sup>th</sup> February with two Members hosting each. Going forward, there will be one virtual Surgery per month until restrictions allow for in-person sessions. Currently, there are no Surgeries being held at Flitwick Market because it is a non-essential stall.

## **11. PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

## **12. EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

12a) Personnel Committee Resolutions & Recommendations

12b) Local Organisation Lease – for consideration

12c) Local Organisation Proposal – for consideration

12d) Asset Review Update – for information

12e) Corporate Strategy – for consideration

12f) Town Council Office Space – for consideration

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.