



FLITWICK TOWN COUNCIL

Ref: Agenda/Council-19/1/2021- 419

14th January 2021

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Flitwick Town Council** that will take place on **Tuesday 19th January 2021 via Virtual access**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards
Central Bedfordshire Council

Chairman to read out the following statement:

I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

4. **REPORTS FROM WARD MEMBERS**

To receive reports from Central Bedfordshire Council ward members.

5. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/meeting/register/tZAtf-CvgT0tGtfNepx4kg7Lb0logsmyuOZk>

After registering, you will receive a confirmation email containing information about joining the meeting.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot.**

6. MEMBERS QUESTIONS

To receive questions from members.

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For Members to receive and adopt the minutes of the Town Council Meeting held, on **Tuesday 22nd December 2020**, this meeting was held via virtual access.
- b. For Members to receive and consider **recommendations** of the Corporate Services Committee Meeting, held on **Tuesday 24th November 2020**, this meeting was held via virtual access.

Members will remember that his item was not included in the December Council meeting paperwork.

- c. For Members to receive and consider **resolutions and recommendations** of the Community Services Committee Meeting, held on **Tuesday 5th January 2021**, this meeting was held via virtual access.
- d. For Members to receive and consider **resolutions and recommendations** of the Planning Committee Meeting, held on **Thursday 7th January 2021**, this meeting was held via virtual access.

Members are to note the circulated Terms of Reference for the Planning Committee which was adopted as part of the Scheme of Delegations documentation at the Council Meeting on 22nd December.

- e. For Members to receive and consider **resolutions and recommendations** of the Business Services Committee Meeting, held on **Thursday 14th January 2021**, this meeting was held via virtual access.

8. MATTERS ARISING

- a.** Minutes of the Town Council Meeting held on Tuesday 22nd December 2020.
- b.** Members to receive any updates from Officers.

9. **ITEMS FOR CONSIDERATION**

a. **Grounds Team Lease Vehicles**

Members are asked to consider the supporting paperwork circulated.

b. **Proposed Budget 2021-22**

Members are asked to approve the proposed 21/22 budget and note the proposed increase to the precept is 0%.

c. **Health & Safety**

Members are asked to note the Health & Safety changes given in the circulated report and consider disbanding the Health & Safety Panel.

10. **ITEMS FOR INFORMATION**

a. **Planning Decisions**

Member are asked to note the Planning Committee decisions from 7th January 2021.

b. **Councillor Surgeries/Public Enquiries Feedback**

Members are asked to note the circulated form and to give details on any items not included.

c. **Wayleave Agreement – Mast at Station Road**

Members are asked to note the Wayleave Agreement and infrastructure needed for the new telephone mast at Station Road.

11. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

12. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(12a) Asset Review

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.