



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-02/02/2021- 66

28th January 2021

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 2nd February 2021 via Virtual access**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Badham, Thompson, Dann, Dodds, Earles, Lutley, Platt, Toinko

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/j/82007072158?pwd=TEpsMm1zYXpONHM2emE5WIZZQVVwQT09>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. MEMBERS QUESTIONS

To receive questions from members.

6. MINUTES

- a. For Members to receive and adopt the minutes of the Community Services meeting held 5th January 2021.

7. MATTERS ARISING

- a. Minutes of the Community Services Committee Meeting 5th January 2021.

8. ITEMS FOR CONSIDERATION

a. Carnival

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

b. Christmas Lights

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

c. Dog Show

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

d. The Shed

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

e. Community Awards

Members to discuss the Community Awards in line with current government guidance.

f. 4YP

Member to consider a proposal from 4YP for the delivery of Youth Services within Flitwick for 2021/22 on behalf of the Town Council.

g. Section 106 Working Group Report

Members to approve the report from the Working Group.

h. Outdoor Gym Equipment

Members to receive a report from the Environmental Services Manager and consider the recommendations within the report.

i. Steppingley Road Access – CBC Care Village Development

Members to receive a verbal report from the Town Clerk regarding the care village development and how it affects access to Steppingley Road allotments, the Tractor Store and the Seed Box whilst works are being carried out.

j. Event Booking Protocol – Millennium Park Hire Working Group

Members to consider adopting the Event Booking Protocol that has been drafted by the Millennium Park Hire Working Group.

9. ITEMS FOR INFORMATION

a. Budget

Members to note the budget.

b. Grounds Team Report

Members to note the Groundsteam report.

c. Community Services Manager Report

Members to note the Community Services Manager report.

10. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

A. 4YP Report

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.