



## FLITWICK TOWN COUNCIL

Ref: Agenda/Corporate-15/12/2020- 55

10<sup>th</sup> December 2020

Dear Sir/Madam

Members are hereby summoned to the **Corporate Services Committee meeting** that will take place on **Tuesday 15<sup>th</sup> December 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

*Rob McGregor*

Rob McGregor  
Town Clerk

Committee Members: Councillors Blazeby, Mackey, Roberts, Shaw, Snape and Toinko

Distribution: All Town Councillors  
Notice Boards  
Website

Chairman to read out the following statement:

*I would like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.*

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/join/tZAsd-GsrTwpEtzh41BWzpKQIMPnCESIIIY5>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **MEMBERS QUESTIONS**

To receive questions from members.

6. **MINUTES**

- a. For Members to receive and adopt the minutes of the Corporate Services meeting held 24<sup>th</sup> November 2020.

7. **MATTERS ARISING**

- a. Minutes of the Corporate Services Committee Meeting 24<sup>th</sup> November 2020.

8. **ITEMS FOR CONSIDERATION**

a. **Proposed Budget 2021-2022**

Members are to consider the proposed Corporate Services Budget for 2021/22 (papers to be circulated 15<sup>th</sup> December).

b. **Scheme of Delegations**

Members are to consider adopting the circulated Scheme of Delegations and associated documents for Committees.

9. **ITEMS FOR INFORMATION**

a. **Health & Safety Report**

Members are asked to note the Health & Safety Report circulated.

b. **Budget**

To note the Corporate Services Budget for November.

10. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

11a) Update on land lease opportunity – for information

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.