



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-05/01/2021- 65

23rd December 2020

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 5th January 2021 via Virtual access**, commencing at **7.30 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

Rob McGregor
Town Clerk

Committee Members: Cllr Badham, Thompson, Dann, Dodds, Earles, Lutley, Platt, Toinko

Distribution: All Town Councillors
Notice Boards
Website

Chairman to read out the following statement:

I would Like to inform everyone present that this meeting is being filmed and that by joining this meeting you are consenting to being filmed. Can I also remind Councillors and members of the public not to disclose any personal information regarding an individual as this might infringe the rights of this individual and breach data protection rules. Can I also remind you when not speaking to mute your microphone.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/j/81608053415?pwd=ZGg3c0tzekc3Zy90dEhhckdzWGFaZz09>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. MEMBERS QUESTIONS

To receive questions from members.

6. MINUTES

- a. For Members to receive and adopt the minutes of the Community Services meeting held 1st December 2020.

7. MATTERS ARISING

- a. Minutes of the Community Services Committee Meeting 1st December 2020.

8. ITEMS FOR CONSIDERATION

a. The Shed

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

b. Foodie Friday's

Members to receive a report from the Community Services Manager and consider the recommendations within the report.

c. Burial Space

A letter was sent to the Luton Council of Mosques on 16th November regarding the allocated space within the Burial Ground for Muslim burials. To date no response has been received and considering the limited space left within the Burial Ground, Members are asked to consider utilising this area as additional Burial space.

d. Proposed Budget 2021/2022

Members are asked to consider the proposed Community Services Budget 2021/22.

e. Manor Park Expenditure

Members are asked to consider an expenditure of approximately £3,600 - £4,800 to match fund the condition assessments to replace the main entrance gate piers and associated metal railings and repair the ornamental bridge. The condition assessments will provide a specification of works and scope to be able to source quotes. A section 106 application will be submitted following this to part fund the work. An additional report will be submitted to the Community Services Committee at a later date to request match funding to complete these projects within the Manor Park. It is suggested that the money is taken from the rolling capital fund. Note that this expenditure is for projects identified within the Manor Park as opposed to

the previously agreed £1000 expenditure (Town Council Meeting 17.11.20) to carry out a PA2 assessment of the parkland.

9. ITEMS FOR INFORMATION

a. Budget

To note the Community Services Budget.

b. Community Core Services – Health & Safety (Overspend)

Members are asked to note an overspend of £1867.00 for 4009/300 Community Core Services – Health & Safety due to an essential piece of work that was carried out by Ellis Whittam for a Noise & HAV Workplace Exposure Assessment. The expenditure relating to this had been previously coded to Corporate 4009/101, but it has now been re-coded.

c. Community Services Report

Members to note the Community Services report.

d. Scheme of Delegation

Members to note the scheme of delegation for the Community Services Committee.

10. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.