



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-01/12/2020- 64

24th November 2020

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 1st December 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Badham, Thompson, Dann, Dodds, Earles, Lutley, Platt, Toinko

Distribution: All Town Councillors
Notice Boards
Website

Chairman will advise all that this meeting is being recorded.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/j/87502128759?pwd=N0h2V1VwRlDrQ3RaSXhzVGxCRDRrdz09>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. MEMBERS QUESTIONS

To receive questions from members.

6. MINUTES

- a. For Members to receive and adopt the minutes of the Community Services meeting held 3rd November 2020.

7. MATTERS ARISING

- a. Minutes of the Community Services Committee Meeting 3rd November 2020.

8. ITEMS FOR CONSIDERATION

a. Community Awards

Members to discuss the Community Awards in line with current government guidance.

b. Millennium Park Hire Structure

Following a meeting with the Working Party, an event protocol for hire of Town Council land has been produced. Members are asked to approve the draft event protocol.

c. School Meals Provision

Verbal update from the Community Services Officer and proposal to continue scheme through Christmas.

d. Grants Policy

For Members to approve the revised draft grants policy.

e. Youth Committee

Members to receive a report from the Chairman regarding setting up a Youth Committee.

f. S106 funding for outdoor sport and green infrastructure in Ampthill and Flitwick

Members to consider the S106 funding available.

9. ITEMS FOR INFORMATION

a. Budget

To note the Community Services Budget.

b. Community Services Report

A verbal report will be given by the Community Services Officer.

c. Grounds Team Report

Members are asked to note the report produced by the Grounds Team Supervisor.

d. **Step Free Access Grant Application**

Members to note correspondence in relation to the grant application received from the Step Free Access campaign.

e. **Manor Park Winter Work Action Plan**

Members are asked to note the action plan for winter work within Manor Park.

10. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.