



FLITWICK TOWN COUNCIL

Ref: Agenda/Community-06/10/2020- 62

1st October 2020

Dear Sir/Madam

Members are hereby summoned to the **Community Services Committee meeting** that will take place on **Tuesday 6th October 2020 via Virtual access**, commencing at **7.45 p.m.** in order to transact the under mentioned items of business. Yours faithfully

Rob McGregor

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Town Clerk

Committee Members: Cllr Badham, Dann, Dodds, Earles, Lutley, Platt, Toinko, Thompson

Distribution: All Town Councillors
Notice Boards
Website

Chairman will advise all that this meeting is being recorded.

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **CHAIRMAN'S ANNOUNCEMENTS**

To receive announcements from the Chairman.

4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Please register in advance for this Zoom meeting:

<https://us02web.zoom.us/j/4202877379?pwd=cWRTb04xM3hYcTNGSXpOb1huZ3Vxdz09>

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **MEMBERS QUESTIONS**

To receive questions from members.

6. **MINUTES**

- a. For Members to receive and adopt the minutes of the Community Services meeting held 1st September 2020.

7. **MATTERS ARISING**

- a. Minutes of the Community Services Committee Meeting 1st September 2020.

8. **ITEMS FOR CONSIDERATION**

a. **Lunch Club Day**

Members are to consider moving the monthly Lunch Club from a Friday to a Tuesday. A report has been circulated by the Community Services Officer which outlines reasons for this request.

b. **Flitwick Festive Fun**

Members are asked to consider holding an annual Christmas Competition. A report has been circulated by the Community Services Officer which outlines proposed details.

c. **Flitwick Car and Bike Show**

Members are to consider relocating the Classic Car & Bike Show to Millennium Park. A report has been circulated by the Community Services Officer which outlines proposed details and expenditure.

d. **Hedge Removal at Hinksley Road**

For Members to receive and consider a report from the Amenities Officer and consider the recommendations within the report.

e. **Goal Posts**

For Members to receive and consider a report from the Amenities Officer and consider the recommendations within the report.

f. **Millennium Park Hire Structure**

For Members to receive a report from the Amenities Officer and consider a structure for hire of Millennium Park.

g. **Allotment Liaison Committee Minutes**

Members are asked to review the minutes of the meeting held on the 1st September and consider the proposals within the minutes.

h. Late Grant Request

Members to consider a late grant application from Flitwick & District Heritage Group.

i. Community Awards

Members to receive and consider a report from the Community Services Officer and consider the recommendations within the report.

j. 2021/2022 Proposed Fee Increases for Burial Ground & Football Pitches

For Members to receive a report from the Amenities Officer and considers the fees within the report.

k. Youth Hub Request

Members are asked to consider a request for hire of the Hub free of charge to charities during the daytime. The request is for a Monday or Friday, currently 4YP use the building on a Monday evening therefore to ensure we are complying with COVID-19 guidelines the building would need to be additionally cleaned after the daytime use. The Hub is currently cleaned on a weekly basis Thursday and Friday.

l. Public Realm Scheme

Members are asked to consider a Central Bedfordshire Council proposed public realm Scheme. (see attached documentation).

m. Action Log

To review outstanding actions for Community Services.

n. Environment Agency- River Monitoring Programme

Members are asked to consider the National River Monitoring programme's initial assessments of suitability at Manor Park. (see attached documentation)

9. ITEMS FOR INFORMATION

a. Budget

To note the Community Services Budget.

b. Community Services Report

Members are asked to note the report produced by the Community Services Officer.

c. Grounds Team Report

Members are asked to note the report produced by the Grounds Team Supervisor.

d. Manor Park Gates

Member are asked to note that the contract for the installation of electronic gates had been amended slightly. Upon work starting it had been noticed the exit post would obstruct the parking bays therefore this has been changed to a sensor on the gates that would detect cars on exiting the car park.

10. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

11. EXEMPT ITEMS

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

There are no exempt items.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.